



Welcome!



FTA Section 5310 Applicant Workshop March 11, 2016

Regional Transportation Commission, Washoe County



Program Purpose

- **Moving Ahead for Progress in the 21st Century (MAP-21)**
 - **Consolidated Section 5317 New Freedom program into the “traditional” 5310 program**
 - **Expanded the eligible use of grant funds**
 - **“Traditional” = Capital (vehicles/rolling stock) ~ 55%**
 - **Capital projects meeting the specific needs of seniors and individuals with disabilities when public transportation is insufficient, unavailable or inappropriate.**
 - **“Other” = Operating (service) ~ 45%**
 - **Traditional capital projects plus additional public transportation projects that exceed the ADA minimum requirement, improve access to fixed route service or provide transportation alternatives.**



Program Purpose, con't.

- FTA Section 5310 Grant program
 - Enhance mobility for seniors and persons with disabilities beyond requirements of the Americans with Disabilities Act (ADA).
 - Available funding for projects exceeding \$50,000

Year	Capital (55%)	Operating (45%)	Total
1	\$264,475	\$153,615	\$418,090
2	\$181,605	\$148,586	\$330,190
3	TBD	TBD	TBD
		Total	\$748,280



Eligible Applicants

- Private non-profit organizations
- State or local governmental authority
 - Approved by the state to coordinate services for seniors & individuals with disabilities
- OR
- Certifies there are no nonprofits readily available in the area to provide proposed service
- Operator of public transportation



Eligible Activities

- **“Traditional” Capital – 55%↑**
 - Rolling stock (vans)
 - Non-Rolling stock (computer software)
 - Mobility Management & Coordination Programs
- **Eligible Subrecipient**
 - Private non-profit OR state or local government entity
- **20% match versus 50% for operating projects**



Eligible Activities, con't.

- **“Other” Operating – 45%**
 - **Public transportation projects that:**
 - Exceed the ADA minimum requirements
 - Improve access to fixed-route service and decrease reliance by individuals with disabilities on ADA complementary paratransit service
 - Provide alternatives to public transportation that assist seniors and individuals with disabilities with transportation needs
- **Eligible Subrecipient**
 - Private non-profit, state or local government entity OR an operator of public transportation
- **50% match versus 20% for capital projects**



Funding Priorities

- **Must support goals/strategic objectives in CTP**

- **Strategies/Priorities**
 1. Expansion of Volunteer Driver Program.
 2. Increase Funding for Washoe Senior Ride Program.
 3. Purchase Wheelchair Accessible Vehicles for Human Service Agencies.
 4. Provide Flexible Transit Service in Outlying Areas of Our Community.
 5. Coordinate Transportation Resources with Social Service Agencies.
 6. Increase Funding for RTC's Non-Urbanized Transportation Program.
 7. Creation of a Private Non-Profit Transportation Provider.
 8. Provide more Travel Training.



Project Eligibility

- New or expand/enhance existing program or service.
 - Funds cannot be used to supplant existing funding
- Project expenses must exceed \$50,000
- Derived from/included in CTP
- Applicants must have
 - management oversight
 - control over purchased equipment
- Active non-profit status must be provided
- Projects must be ready to proceed



Vehicle Eligibility

- Must be used for elderly age 60[↑]/individuals with disabilities
- ADA accessible – lifts, ramps & securement systems
- Procured through RTC
 - State of Nevada contract/approved list vendors
- RTC holds title
- Certificate of Insurance required
- Driving training program/policy required
 - Identify frequency, type & who will be trained
 - Safety, Substance Abuse Awareness, Passenger Sensitivity & Customer Service
- Comprehensive Maintenance Plan required (template)
- Replacement vehicles
 - Meet or exceed useful life
 - Be in active service during normal days/hours operation

Service Eligibility



- Document that project will:
 - Serve additional persons or trips
 - Expand the service area or hours
 - Increase the number or frequency of trips
- Ability to explain:
 - Service growth
 - Basis for trip projections

Project Evaluation/Scoring



- Steering Committee
 - Led by RTC staff
 - Advisory/non-voting role
 - Initial application review
 - Ensure compliance with federal criteria
 - Assure projects derived from CTP
 - Includes representatives Reno, Sparks, Washoe County, senior citizens, persons with disabilities
 - Committee recommends selected projects to RTC Board for approval



Project Evaluation/Scoring, con't.



- **COORDINATION, PARTNERSHIP & OUTREACH** (maximum of 20 points)
 - coordination among various entities
 - project involves the private sector

- **NEEDS & BENEFITS** (maximum of 50 points)
 - meets a regional transportation need
 - responds to the federal evaluation criteria
 - demonstrates a new or innovative idea that cannot be replicated elsewhere in the region
 - number of seniors, persons with disabilities and/or those with limited incomes served/benefit
 - number of trips provided

- **PROJECT READINESS** (maximum of 30 points)
 - Overall cost-effectiveness
 - Identifying reasonable strategies for on-going funding
 - Project feasibility
 - Ability to meet/comply with federal reporting requirements

Application



- Available on www.rtcwashoe.com
- Fillable WORD document
 - Expandable fields
- Helpful tips:
 - Concise narratives are best
 - Directly address the question
 - No points for partial answers
 - Don't leave any blanks
 - If N/A, explain
 - Don't use "to be determined"
 - Don't use ranges (e.g. 20-60 miles)

Schedule/Process



FFY 2016 ~ 5310 Project Solicitation Schedule	
Action	Date
Call for Projects Announced	February 22, 2016
Project Application Available	February 22, 2016
Pre-Application Information Meeting	TODAY
Project Applications Due	April 1, 2016
Project Application Review (Project Manager)	Week of April 1
Project Selection with Project Selection Committee (RTC staff plus third-party not affiliated with the projects).	Week of April 4
Interviews (Optional)	
Site Visits (Optional) – new subrecipient applications	
RTC Board Adoption of 5310 Projects, update to CTP	May 20, 2016
RTIP Amendment to include updated CTP Projects	June 17, 2016
STIP Amendment to include updated CTP Projects	June 17, 2016
Proposed Project Award Notifications	Beginning of July
Submit Section 5310 Grant Applications to FTA	No later than July 31
FTA Grant Award	Aug/Sept 2016
Execute Project Agreements with subrecipients	October 2016

Program Requirements



- Applications are due **April 1, 2016 by 5:00 PM**
 - Full executed/signed
 - Mailed, faxed, hand-delivered or emailed
- Approved projects
 - Standard agreements entered into with RTC
 - Monthly, quarterly, annual progress reports required
 - Periodic inspection/site visits
 - Funding up to 3 years
- Comply with applicable state/federal requirements
- Sign FTA's "Certifications & Assurances" at time of contract execution
- Throughout the project
 - Maintain proper use of equipment
 - Cover Operating costs
 - Cover Maintenance costs



FTA Compliance



- Title VI (template)
- Equal Employment Opportunity
- Procurement –Competitive Purchases, Buy America, Disbarment and Suspensions, Davis Bacon – *covered through State contract*
- Americans with Disabilities Act
- Disadvantage Business Enterprise
- Drug and Alcohol, not applicable but must comply with CDL requirements



Available Resources

- www.rtcwashoe.com
 - CTP
 - Public Participation Plan
 - Program Management Plan/Subrecipient Guide
 - FTA Circulars
 - 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Program Guidance/Application Instructions
 - Title VI Requirements/Guidelines for Federal Transit Administration Recipients
 - Additional circulars
 - Current FTA Master Agreement
 - Current Certifications/Assurances for FTA Assistance Programs

2015 Subrecipients



Senior Companion Program (SIS)



Senior Outreach Services

**Sierra Nevada
Transportation
Coalition**

Questions?





Thank You!

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This is Your RTC.