REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE

MEETING AGENDA
Wednesday, March 4, 2026, at 5:30 p.m.
MEETING TO BE HELD VIA ZOOM ONLY

I. This meeting will be held via Zoom. There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).

II. Members of the public may attend the meeting via Zoom at:
https://us02web.zoom.us/j/86522912412?pwd=tvM8fOdainLygb96Egw80ryBw3flbB.1
You may also participate by telephone at 1-253-205-0468 or 1-669-444-9171 (Meeting ID: 865 2291 2412, Meeting passcode: 476606). To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak. If you wish to provide public comment before the meeting, please contact RTC Agency Services at 1-775-348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.

III. Members of the public not attending the meeting but would like to provide public comment in advance can do so by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at 1-775-348-0171. Comments received prior to 4:00 p.m. on the day before the meeting will be entered into the record.

IV. The supporting materials for the meeting can be found at https://rtcwashoe.com. If you need to request a copy of the supporting materials, please contact RTC Agency Services by phone at 1-775-348-0171 or by email at agencyservices@rtcwashoe.com.

V. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please call RTC Agency Services at 1-775-348-0171 in advance so that arrangements can be made.

VI. RTC staff will make an audio and video recording of the meeting. The recording will be a public record. Committee members and members of the public who do not wish to be shown on the video should turn their cameras off during the meeting.

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1. **Roll Call/Call to Order**

2. **Verbal Instructions required by Assembly Bill 219 (2023)**: RTC staff will read the following before the first public comment period:

   "If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

   If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak."

3. **Public Comment**: Public comment may pertain to matters both on and off the agenda. Comments are to be made to the Committee as a whole and not to individual Committee members or staff. Committee members may provide public comments. Public comment is limited to three (3) minutes.

4. **Approve the February 4, 2026, Committee Meeting Minutes** *(For Possible Action)*

5. **Information and Discussion Items** *(No Action)*: The purpose of the Committee is to provide (1) information, advice and recommendations regarding certain regional planning documents, proposed major transit service changes, and proposed transit fare policy changes as part of RTC's Public Participation Plan, and (2) information and advice on benches, shelters and transit stops in accordance with Assembly Bill 214 (2023). RTC staff selects and presents items that are intended to further that purpose. Following a presentation by RTC staff, Committee members will have the opportunity to ask questions, discuss and provide feedback pertaining to the item.

ITEM: 5.1 Provide information, advice and recommendations regarding the status and draft recommendations of the Move More with RTC Transit Plan.

ITEM: 5.2 Provide feedback on the draft CMAC Policies and Procedures.

6. **RTC Staff Announcements**

7. **Public Comment**: Public comment may pertain to matters both on and off the agenda. Comments are to be made to the Committee as a whole and not to individual Committee members or staff. Committee members may provide public comments. Public comment is limited to three (3) minutes.

8. **Adjournment**

REGIONAL TRANSPORTATION COMMISSION
Metropolitan Planning • Public Transportation & Operations • Engineering & Construction
Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: March 4, 2026 **AGENDA ITEM 5.1**

To: Citizens Multimodal Advisory Committee

From: Alex Cruz, Senior Transit Planner

FOR INFORMATION AND DISCUSSION

Receive a presentation on the status and draft recommendations of the Move More with RTC transit plan

BACKGROUND AND DISCUSSION

The FY 2026-2030 Move More with RTC plan is the new update of RTC's short-range transit plan. This document is the operating and capital business plan to guide transit service delivery over the next five years.

The consultant for the project, TMD, will present a project overview including planning activities to date and draft recommendations for services including RTC RIDE, FlexRIDE, ACCESS, and RTC Mobility Services. Highlights of the draft recommendations include:

- Later and more frequent early evening service
- Later and more frequent weekend service
- Changes to route alignments to improve ridership
- Expanded senior mobility services
- ACCESS and FlexRIDE service policy recommendations
- Fare system recommendations

Feedback from this meeting will be used to refine the recommendations for final adoption by the RTC board later this Spring.

REGIONAL TRANSPORTATION COMMISSION
Metropolitan Planning • Public Transportation & Operations • Engineering & Construction
Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: March 4, 2026 **AGENDA ITEM 5.2**

To: Citizens Multimodal Advisory Committee

From: Vanessa Lacer, Planning Director

FOR INFORMATION AND DISCUSSION

Receive a presentation and provide feedback on the draft CMAC Policies and Procedures

BACKGROUND AND DISCUSSION

As the Metropolitan Planning Organization (MPO) for the region, the Regional Transportation Commission of Washoe County (RTC) is required to develop and adopt a Public Participation Plan (PPP), in accordance with Federal Statue 23 CFR 450.316. The current PPP was reviewed by the TAC and approved by the RTC Board in October 2025. 23 CFR 450.316 (1) (x) requires, "Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process." Review of the CMAC Policies is a next step following approval of the 2025 PPP. This Policies and Procedures revision represents a review by RTC staff, with changes and additions found to be needed. A summary of the revisions is as follows:

- Reorganization of content and minor text edits for better clarity and flow
- Additional explanation of RTC staff responsibilities
- Changes to the member recruitment process
- Changes to required membership roster
- Changes to member vacancy, active and inactive status, and membership revocation
- Addition of the following sections:
    - Chair and Vice Chair
    - Action Items
    - Public Participation
    - Amendments
    - Exceptions

CMAC member feedback on the draft Policies and Procedures can be provided to Vanessa Lacer, RTC Director of Planning via email or phone, through March 20, 2026. RTC Staff will incorporate CMAC member feedback into a final draft, review all comments and any related changes with CMAC, and request a recommendation of approval at the April CMAC meeting. The final CMAC Policies and Procedures are scheduled for consideration of approval at the May RTC Board meeting.

Attachments:

1. CMAC Draft Policies and Procedures - Clean Copy
2. CMAC Draft Policies and Procedures - Redline
3. CMAC Current Policies

CITIZENS MULTIMODAL ADVISORY COMMITTEE

STATEMENT OF PURPOSE AND PROCEDURES

Effective November 1, 2023

I. STATEMENT OF PURPOSE

The purpose of the Citizens Multimodal Advisory Committee (CMAC) is to provide information and advice to the Regional Transportation Commission (RTC) staff and Board on transportation policy issues, development of transportation planning documents, and implementation efforts related to public transportation and the regional street and highway system (including active transportation facilities). The CMAC is a component of RTC's "Public Participation Plan."

RTC staff will hold meetings to solicit information and advice requested by RTC staff. In addition to other information and advice, the CMAC shall provide information and advice to the RTC concerning the construction, installation and maintenance of benches, shelters and transit stops for passengers of public mass transportation in Washoe County as required by Nevada Assembly Bill 214 (2023).

RTC staff will provide regular written reports to the RTC Board regarding the information and advice provided by the CMAC.

II. PROCEDURES

1. Meetings.

    a. Regular meetings will be held monthly on the first Wednesday of the month at 5:30 p.m., or at such other day and time as established by RTC staff. Regular meetings will generally last one hour but may be shorter or longer as appropriate. Special meetings may be called as necessary.
    b. The CMAC shall meet at least four times annually. *See* Nevada Assembly Bill 214 (2023).
    c. The meetings will be held by use of a remote technology system with no physical location.
    d. The meetings are open to the public and are subject to the provisions in NRS chapter 241.

2. Members.

    a. The CMAC shall consist of up to seventeen (17) members.
    b. The RTC Board will appoint members annually prior to July 1, or as soon thereafter as possible, based on RTC staff recommendations.
        i. Two members (Transit Members) shall be employees of a company that

contracts with the RTC to operate the public transit system in Washoe County, are not in a supervisory role, and are recommended by the principal officers of the employee organization that represents such employees. *See* Nevada Assembly Bill 214 (2023).

ii. The other 15 members (General Members) may be anyone from the general public.

c. Each member serves without compensation and is not entitled to allowances or expenses.

3. Terms.

a. Members shall serve on the CMAC for a term of one year but may be reappointed for additional terms.
b. Each term will be from July 1 of one year to June 30 of the following year.

4. Service Commitments of General Members.

a. RTC staff will encourage General Members to commit to a 3-year service commitment.
b. RTC staff will create three groups of five General Members each and stagger the 3-year service commitments for the three groups so that the 3-year service commitments for one of the groups ends on June 30 of each year.
c. The maximum number of full 3-year service commitments a General Member may serve is two.

5. Vacancies.

a. A vacancy in the membership of the CMAC may be created if the member resigns, or if RTC staff removes the member.
b. RTC staff may remove a member that fails to attend three or more meetings in a twelve-month period or fails to comply with other rules established for the CMAC.
c. RTC staff shall remove any member that is willfully disruptive of a meeting or disrespectful to other members or RTC staff.
d. In the event of a vacancy, the RTC Board will appoint a person to serve out the remainder of the departing member's 3-year service commitment.
e. A vacancy occurring in the membership of the CMAC will be filled when members are appointed annually by the RTC Board. In its discretion, the RTC Board may fill vacancies at other times as recommended by RTC staff.

6. Applications for General Members; Recommendations for Transit Members.

a. RTC staff will solicit applications from qualified members of the public that are interested in being General Members.

i. RTC staff will advertise for potential members of the public using traditional and social media outlets.

ii. RTC staff will compile a list of interested members of the public that have submitted applications.
iii. RTC staff will make a conscientious effort to recommend appointment of members of the public who represent all of the various communities within the region in terms of experience, expertise, demographics, and geographic area.

b. RTC's Director of Public Transportation will coordinate with the principal officers of the employee organization that represents employees of a company that contracts with the RTC to operate the public transit system, to solicit their recommendations for two Transit Members. *See* Nevada Assembly Bill 214 (2023).

7. Quorum.

a. A quorum must be present for the CMAC to hold a meeting.
b. A "quorum" means a majority of the membership of the CMAC. NRS 241.015(5).
c. If a vacancy occurs on the CMAC, the necessary quorum is reduced as though the membership does not include the vacancy. *See* Nevada Assembly Bill 52 (2023).

8. Voting. The number of votes necessary to take action on a matter is an affirmative vote taken by a majority of the members present. NRS 241.015(1)(c).

9. Chair and Vice-Chair.

a. At its first meeting after July 1, the CMAC shall elect a chair and vice chair from among its members.
b. The term of the chair and vice chair position shall be from the date of election until June 30 of the following year.
c. In the event of a vacancy in the chair or vice chair positions, the CMAC shall elect a replacement chair or vice chair to serve out the remainder of the term.

10. Reasonable Modifications. The Executive Director shall have authority to make reasonable modifications to this Statement of Purpose and Procedures when necessary to comply with changes to the law, and for the effective operation and governance and of the CMAC.

REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)
POLICIES AND PROCEDURES

Effective May 2026

ARTICLE I. PURPOSE

The purpose of the Citizens Multimodal Advisory Committee (CMAC) is to provide information and advice to RTC staff on policies, issues, and projects related to public transportation, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. CMAC members are residents of the region who share their insights and experience with regional public transit and bicycle and pedestrian facilities. Their valuable feedback helps to inform decision-making and helps to improve the planning and implementation of multimodal facilities and services. CMAC serves as a forum for continuing, cooperative, and comprehensive multimodal transportation planning.

ARTICLE II. RESPONSIBILITIES

CMAC shall provide information and advice to the RTC concerning the construction, installation and maintenance of benches, shelters and transit stops for passengers of public mass transportation in Washoe County as required by Nevada Assembly Bill 214 (2023).

CMAC will review plans and studies as required or as determined necessary and appropriate by RTC staff and will provide information and advice to RTC staff. This input will be considered and incorporated into staff recommendations to the RTC Board of Commissioners regarding the development of transportation planning documents, as well as related planning and implementation efforts, including but not limited to:

1. Regional Transportation Plan (RTP)
2. Regional Transportation Improvement Program (RTIP)
3. Unified Planning Work Program (UPWP)
4. Public Participation Plan (PPP)
5. Transit plans and studies
6. Area and corridor studies

ARTICLE III. MEMBERSHIP AND GOVERNANCE STRUCTURE

A. Members

CMAC membership shall consist of a minimum of eight (8) required members and up to seven (7) additional members for a maximum of fifteen (15) members.

Required membership shall be comprised of the following individuals:

1. Two (2) transit members who are employees of a company that contracts with the RTC to operate the public transit system in Washoe County, are not in a supervisory role, and are recommended by the principal officers of the employee organization that represents such employees. See Nevada Assembly Bill 214 (2023).
2. Four (4) members who represent biking or walking in the region. Ideally, each member should reside in a different community within the region (City of Sparks, City of Reno, Washoe County, Reno Sparks Indian Colony).
3. Two (2) members representing older adults and/or people with disabilities.

Additional membership shall be comprised of the following individuals:

4. Up to seven (7) at-large members who may be anyone from the public with an interest in public transit and/or bicycle and pedestrian planning.

B. Terms of Service

Members shall serve on the CMAC for a term of one year but may be reappointed for additional terms. Each term will be from July 1 of one year to June 30 of the following year. Members will be polled annually, in June, to determine if they wish to be considered for reappointment.

C. Chair and Vice Chair

The Chair and Vice Chair shall be elected on an annual basis at the first CMAC meeting after July 1. The term of office for Chair and Vice Chair shall be from the date of election until June 30 of the following year. In the event of a vacancy in the Chair or Vice Chair positions, the CMAC shall elect a replacement Chair or Vice Chair to serve out the remainder of the term.

The Chair shall preside over meetings, follow the agenda, and facilitate orderly discussion. The Chair shall restate motions, call for votes, and announce the results. In the absence of the Chair, the Vice Chair shall assume the duties of the Chair. In the absence of both the Chair and Vice Chair, a CMAC member may volunteer to preside over the meeting.

D. RTC Staff Responsibilities

The RTC Director of Planning and/or their designee shall attend all CMAC meetings. RTC staff shall be provided with relevant CMAC meeting agendas and shall attend meetings as necessary. RTC shall provide administrative and staff support for CMAC.

RTC staff shall prepare the agenda and meeting minutes to be included in the agenda packet for the next meeting. RTC staff shall prepare a meeting summary for inclusion in the Advisory Committee Report submitted to the RTC Board of Commissioners through the monthly Board meeting packet. RTC staff shall post CMAC meeting agendas and minutes on the RTC website.

RTC staff will poll CMAC members annually, in June, to determine if they wish to serve on the committee for another year. RTC staff will make recommendations to the RTC Board for member appointment/reappointment annually, in July.

E. Vacancies

a. Vacancies may be temporary or permanent. A permanent vacancy occurs when a member resigns, or if membership is revoked due to misconduct.
b. Membership may be permanently revoked for misconduct including but not limited to the following: unethical or illegal behavior towards another member or RTC staff, unethical, illegal, or significantly inappropriate behavior when acting as a representative of CMAC, continued or significant disrespect toward another CMAC member or RTC staff.
c. Members who have previously served and resigned may be considered for reappointment. Members who have had their membership revoked due to misconduct will not be considered for reappointment.
d. A temporary vacancy occurs when a member fails to attend three (3) consecutive CMAC meetings and their membership becomes inactive. Membership can be reinstated by attendance at three (3) consecutive CMAC meetings. During the period of temporary vacancy, the inactive member shall not participate in CMAC meetings as a member (voting, discussions, etc.) or otherwise perform any duties of or represent CMAC. Inactive members should participate in the meeting as members of the public until their period of temporary vacancy concludes.
e. In the event of a vacancy, the RTC Board will appoint a person to serve out the remainder of the departing member's term.
f. In its discretion, the RTC Board may fill vacancies at any time as recommended by RTC staff.

F. Member Recruitment

a. RTC staff will recruit members of the public to recommend for CMAC membership, as needed.
b. RTC staff will make a conscientious effort to recommend appointments of members of the public who reside in all the various communities within the region.
c. RTC's Director of Public Transportation will coordinate with the principal officers of the employee organization that represents employees of a company that contracts with the RTC to operate the public transit system, to solicit their recommendations for two Transit Members. *See* Nevada Assembly Bill 214

(2023).

ARTICLE IV. MEETINGS

A. Schedule

CMAC meetings shall be held monthly on the first Wednesday of each month at 5:30 p.m., unless otherwise canceled or rescheduled. Regular meetings will last up to 90 minutes. Agenda items that may cause the meeting to run longer than the time allotted for the meeting may be moved to the agenda for the following meeting at the discretion of RTC staff or the CMAC Chair. Special meetings may be called as needed to address time-sensitive issues. The meetings will be held by use of a remote technology system with no physical location. Agendas and supporting materials are generally distributed by the Friday prior to each meeting.

B. Quorum

A "quorum" means a majority (at least 51%) of active CMAC members. If a vacancy occurs on CMAC, the necessary quorum is reduced as though the membership does not include the vacancy. A quorum must be present for CMAC to make a decision on any action items. In the event that a quorum is not present, informational items will still be presented by staff. Any action items will be tabled until the next meeting at which a quorum is present.

C. Action Items

When an action item is agendized, any draft materials pertaining to that item shall be distributed to CMAC members as part of the agenda packet. Following a motion and a second, and any discussion, CMAC members shall vote to recommend approval, not recommend approval, or to table the item to a future CMAC meeting.

D. Voting

For action items, each voting member shall have one vote. Motions shall be passed by a majority vote. In the event of a tie vote, the motion shall fail. The Chair shall facilitate orderly discussion and ensure that all actions comply with Robert's Rules of Order.

E. Public Participation

Members of the public may provide comments in accordance with the instructions on the meeting agenda. Public comment is limited to three minutes per speaker unless otherwise adjusted by the Chair. CMAC members shall not engage in dialogue with

speakers, but the Chair or an RTC staff member may indicate that RTC staff will follow up as needed.

ARTICLE V. AMENDMENTS

Amendments to the bylaws may be proposed by RTC staff or requested by CMAC members. Draft amendments shall be placed on the meeting agenda as an action item. Amendments recommended for approval by CMAC shall go before the RTC Board of Commissioners for final approval and shall take effect upon Board adoption.

ARTICLE VI. EXCEPTIONS

Exceptions to these practices and procedures may be made by the RTC Executive Director or their designee, when deemed necessary and appropriate.

REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)

POLICIES AND PROCEDURES

Effective May 2026

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through the monthly Board meeting packet. RTC staff shall post CMAC meeting agendas and minutes on the RTC website.

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ARTICLE VI. EXCEPTIONS

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