



**LOCATION:**

**WASHOE COUNTY COMMISSION CHAMBERS**  
1001 E. 9<sup>th</sup> Street, Bldg. A, Reno

**DATE** Jan. 18, 2019  
**TIME** 9:00 a.m.

**REGIONAL TRANSPORTATION COMMISSION  
OF WASHOE COUNTY  
BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**\*\*ROLL CALL\*\***

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**GENERAL BUSINESS:**

- Election of new RTC Board Chair and Vice Chair for a term of two (2) years *(For Possible Action)*
- Official welcome of Oscar Delgado, RTC's newest commissioner, representing the City of Reno

**PRESENTATIONS:**

- NDOT Landscape and Aesthetics presentation - NDOT Landscape Architect Supervisor John Letoile presenting

**1. APPROVAL OF AGENDA** *(For Possible Action)*

**2. PUBLIC INPUT**

- 2.1 Public Input - *please read paragraph II near the top of this page*

**3. CONSENT ITEMS**

*Minutes*

- 3.1 Approve the minutes of the November 16, 2018, meeting *(For Possible Action)*
- 3.2 Approve the minutes of the December 7, 2018, meeting *(For Possible Action)*

*Engineering*

- 3.3 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*

### *Public Transportation/Operations*

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

### *Planning*

- 3.5 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.6 Acknowledge receipt of the 2018 Bicycle, Pedestrian and Wheelchair Data Collection Annual Report *(For Possible Action)*

### *Administration*

- 3.7 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.8 Acknowledge receipt of the Administrative Services Activity Report *(For Possible Action)*
- 3.9 Acknowledge receipt of the Asset Donation Log for the third and fourth quarters of calendar year 2018 *(For Possible Action)*

### *Procurement and Contracts*

- 3.10 Authorize the Executive Director negotiate and execute a contract for specialized legal services with the law firm of Thompson Coburn, LLP *(For Possible Action)*
- 3.11 Approve a Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire one (1) permanent easement and one (1) temporary construction easement on APN 014-251-27 from Olsen Investments, LLC, necessary to construct the Virginia Street Bus Rapid Transit Extension Project *(For Possible Action)*
- 3.12 Approve a Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire one (1) permanent easement and one (1) temporary construction easement on APN 011-226-34 from Ponderosa Hotel, Inc., a Nevada corporation, necessary to construct the Virginia Street Bus Rapid Transit Extension Project *(For Possible Action)*
- 3.13 Approve Amendment No. 2 to the PSA (Professional Services Agreement) with Wood Rodgers, Inc. for the California Avenue and Keystone Avenue Interchange Enhancements project for EDC (Engineering During Construction) services to provide for construction inspection and material testing in the amount of \$189,980; authorize the RTC Executive Director to execute the agreement. This will bring the total PSA amount to \$323,425 *(For Possible Action)*
- 3.14 Authorize the procurement of Qualified Lists of consultants to provide engineering design and construction management services for the Traffic Engineering Program and the Intelligent Transportation Systems (ITS) Engineering Program *(For Possible Action)*
- 3.15 Approve a Contribution Agreement with the Downtown Reno Business Improvement District, a private Nevada nonprofit corporation, in an amount not to exceed \$140,000 per year for three years for transit related purposes, including ambassador services, cleaning/maintenance services, enhanced police services, and other special services within a newly created business district located in the vicinity of downtown Reno; authorize the RTC Executive Director to execute the final Contribution Agreement *(For Possible Action)*

**~END OF CONSENT AGENDA~**

## **4. DIRECTOR REPORTS**

- 4.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 4.2 **FEDERAL REPORT** - *no action required*
- 4.3 **NDOT** Monthly updates/messages from NDOT Director Rudy Malfabon – *no action required*

## 5. ENGINEERING

- 5.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*
- 5.2 Approve the proposed FY 2020 Program of Projects (POP) *(For Possible Action)*

## 6. METROPOLITAN PLANNING ORGANIZATION (MPO)

- 6.1 Receive a presentation on the Bicycle Facility Alternatives Analysis for Center, Sierra and Virginia Streets Report and approve the Report *(For Possible Action)*

## 7. GENERAL ADMINISTRATION *(For Possible Action)*

- 7.1 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

## 8. PUBLIC INPUT - *please read paragraph II near the top of this page*

## 9. MEMBER ITEMS

## 10. ADJOURNMENT *(For Possible Action)*