

**Location:**



**RENO TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 10:00 A.M., Friday, May 19, 2023**

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
  - II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
  - III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public may also provide public comment by one of the following methods: (1) submitting comments via online Public Comment Form ([www.rtcwashoe.com/about/contact/contact-form/](http://www.rtcwashoe.com/about/contact/contact-form/)); (2) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (3) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
  - IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
  - V. The supporting materials for the meeting will be available at [www.rtcwashoe.com/meetings/](http://www.rtcwashoe.com/meetings/). In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).
1. **Call to Order:**
    - 1.1. Roll Call
    - 1.2. Pledge of Allegiance
  2. **Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners*
  3. **Approval of Agenda (For Possible Action):**
  4. **Consent Items (For Possible Action):**
    - 4.1. Minutes
      - 4.1.1 Approve minutes from the March 17, 2023 Board Retreat. (For Possible Action)
      - 4.1.2 Approve minutes from the April 21, 2023 Board meeting. (For Possible Action)
    - 4.2. Reports
      - 4.2.1 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
      - 4.2.2 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)

- 4.2.3 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.4 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations Report. (For Possible Action)

4.3. Planning Department

- 4.3.1 Approve the Fiscal Year (FY) 2024 Shared Work Program with the Truckee Meadows Regional Planning Agency (TMRPA). (For Possible Action)
- 4.3.2 Approve Cooperative Agreement No. PR207-23-802 between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) for fiscal year (FY) 2024 federal metropolitan planning funds. (For Possible Action)

4.4. Engineering Department

- 4.4.1 Approve an Interlocal Cooperative Agreement with the University of Nevada Reno (UNR) Civil Engineering Department to provide funding for UNR's Transportation Research Program, in an amount not-to-exceed \$200,000. (For Possible Action)
- 4.4.2 Approve a contract with HDR, Inc., for design services and engineering during construction for the 2023 Bridge Maintenance project, in an amount not-to-exceed \$272,103. (For Possible Action)
- 4.4.3 Approve a contract with Kimley-Horn and Associates, Inc., for design services and optional engineering during construction for the Veterans Roundabout Modifications project located at the intersection of Geiger Grade Road and Veterans Parkway, in an amount not-to-exceed \$329,365. (For Possible Action)
- 4.4.4 Approve a contract with Kimley-Horn and Associates, Inc., for traffic analysis, engineering design services, and optional engineering during construction for the Traffic Signal Modifications 24-01 project, in an amount not-to-exceed \$531,560. (For Possible Action)
- 4.4.5 Approve a Local Public Agency (LPA) Agreement with the Nevada Department of Transportation (NDOT) for the use and reimbursement of federal funds on the Lemmon Drive Traffic Improvements and Resiliency Project. (For Possible Action)
- 4.4.6 Approve a Regional Road Impact Fee (RRIF) Offset Agreement between RTC, Dandini Spectrum Holdings, LLC, and the City of Reno for RRIF Waivers for offset-eligible improvements to be made to the intersections of Parr Boulevard, Dandini Boulevard, and the US 395 Ramps, and authorize the Executive Director to execute the agreement. (For Possible Action)

4.5. Public transportation/Operations Department

- 4.5.1 Approve a 12-month service agreement with RFI Communications & Security Systems for maintenance and repair of RTC security systems, in an amount not-to-exceed \$122,984.54. (For Possible Action)

**5. Public Hearing:**

- 5.1. Conduct a public hearing on the FY 2024 RTC Final Budget; approve the FY 2024 RTC Final Budget. (For Possible Action)
  - a. Staff presentation
  - b. Public hearing
  - c. Action

**6. Discussion Items and Presentations:**

- 6.1. Acknowledge receipt of a report regarding the RTC Bus Stop Improvement & Connectivity Program. (For Possible Action)
- 6.2. Acknowledge receipt of the 2022 Annual Report. (For Possible Action)
- 6.3. Evaluate the performance of the RTC Executive Director as it pertains to the proper duties of the position and accomplishments for Fiscal Year 2023 and adjust compensation accordingly. (For Possible Action)
- 6.4. Rate the Regional Transportation Commission overall agency performance for Fiscal Year 2023 (i.e., July 1, 2022 to June 30, 2023) (For Possible Action)

**7. Reports (Information Only):**

- 7.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action will be taken.
- 7.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 7.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason - no action will be taken.

**8. Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

**9. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners*

**10. Adjournment (For Possible Action):**

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