



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE: May 20, 2019
TIME: 9:00 a.m.

****PLEASE NOTE THE SPECIAL MEETING DATE****

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

SPECIAL RECOGNITIONS:

- Recognition of the RTC by Washoe County, Reno and Sparks governments for support, participation and sponsorship of the Transforming Local Government Conference

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the April 19, 2019, meeting *(For Possible Action)*

Engineering

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*

Public Transportation/Operations

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.5 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.6 Approve the FY 2020-2021 Unified Planning Work Program (UPWP) *(For Possible Action)*

Finance & Administration

- 3.7 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)
- 3.8 Approve the RTC Safety Management System Plan (Safety Management Plan) as required by 49 C.F.R. Part 673 (*For Possible Action*)

Procurement and Contracts

- 3.9 Approve a 12-month service agreement, with RFI Communications & Security Systems for maintenance and repair of RTC security systems, not to exceed \$109,270; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.10 Approve an amendment with Loomis Armored US, LLC to extend the term to June 30, 2024, in an amount not to exceed \$754,586 for the provision of Armored Car Services; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)
- 3.11 Approve Amendment No. 3 to the RTC Vanpool Agreement with Enterprise for their final one-year option; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Authorize the procurement of Engineering Professional Services for the Design of the Lemmon Drive Project (*For Possible Action*)

Requests for Proposals

- 3.13 Approve the draft Request for Proposal (RFP) for the provision of HVAC maintenance and repair services for RTC facilities (*For Possible Action*)

Inter-Agency Agreements

- 3.14 Approve the Interlocal Cooperative Agreement (ICA) with the City of Reno for construction of improvements to be included in various road rehabilitation projects scheduled for construction in 2019; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve the Interlocal Cooperative Agreements with the City of Sparks and the Truckee Meadows Water Authority for work that has been incorporated into the plans and specifications for the Sparks Consolidated 19-01 – 15th Street, Franklin Way, Hulda Court and El Rancho Drive Project; authorize the RTC Executive Director to execute the agreements (*For Possible Action*)
- 3.16 Approve an amendment to the Interlocal Cooperative Agreement (ICA) for the Signal Timing 5 Project (Year 3) with the City of Reno increasing the RTC's reimbursement to the City to \$93,500, an increase of \$43,500; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.17 Approve Cooperative Agreement No. PR195-19-804 for Fiscal Year 2020 between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) for federal planning (PL) funds; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

~END OF CONSENT AGENDA~

4. PUBLIC HEARINGS

- 4.1 **Public hearing - no earlier than 9:05 a.m. Time Certain:**
Discussion and recommendation to approve the RTC FY 2020 Final Budget.
 - 1. Staff presentation
 - 2. Public input
 - 3. Approve RTC FY 2020 Final Budget (*For Possible Action*)

5. DIRECTOR REPORTS

- 5.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 5.2 **FEDERAL REPORT** - *no action required*
- 5.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

6. ENGINEERING

- 6.1 Approve an Agreement for Construction Work between the RTC and Sierra Nevada Construction, Inc. (SNC) for Phase 2 of the Virginia Street Bus RAPID Transit Extension Project for a Guaranteed Maximum Price of \$47,693,185; authorize the RTC Executive Director to execute the agreement contingent upon RTC's receipt of a Letter of No Prejudice from the Federal Transit Administration (FTA) and the ability to issue Notice to Proceed #1 by May 31, 2019 (*For Possible Action*)
- 6.2 Approve a Professional Services Agreement (PSA) with Atkins North America, Inc. to provide resident engineer and construction support services for the Virginia Street Bus RAPID Transit Extension Project in an amount not-to-exceed \$5,358,471; authorize the RTC Executive Director to execute the agreement contingent upon receipt of a Letter of No Prejudice (LONP) from the Federal Transit Administration (FTA) (*For Possible Action*)
- 6.3 Acknowledge receipt of a presentation on the Regional Road Impact Fee Program and authorize staff to present the 6th Edition of the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and Capital Improvements Plan (CIP) to the Planning Commission and Elected Board of each participating local government for adoption (*For Possible Action*)
- 6.4 Receive a report on a proposed automated pavement data collection pilot project - *No Action Required*
- 6.5 Receive a report on the Arlington Avenue Bridges Project- *No Action Required*

7. GENERAL ADMINISTRATION (*For Possible Action*)

- 7.1 Acknowledge receipt of the RTC 2018 Annual Report (*For Possible Action*)
- 7.2 Rate the Regional Transportation Commission (RTC/agency) performance for Fiscal Year (FY) 2019 (July 1, 2018 to June 30, 2019) (*For Possible Action*)
- 7.3 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened. (*For Possible Action*)

8. PUBLIC INPUT - *please read paragraph II near the top of this page*

9. MEMBER ITEMS

10. ADJOURNMENT(*For Possible Action*)