



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE May 22, 2020
TIME 9:00 a.m.

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
Amended BOARD MEETING AGENDA**

Meeting via teleconference/Zoom only pursuant to NRS 241.023 and Emergency Directive 006. The meeting will be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on YouTube at: bit.ly/RTCWashoeYouTube

PUBLIC NOTICE

I. Pursuant to Section 1 of Governor Steve Sisolak's Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. Individuals providing public input will be limited to three minutes. Members of the public may provide public comment and also comment on Agenda Items without being physically present at the meeting by submitting their comments via online Public Comment Form (<https://www.rtcwashoe.com/about/contact/contact-form/>), or by emailing their comments to: rtcpubliccomments@rtcwashoe.com. Public commenters may also leave a voicemail at (775) 335-0018. Comments received prior to 4:00 p.m. on May 21, 2020, will be entered into the record.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

IV. To access the supporting materials for the meeting, please click here: [Meeting Materials](#). In addition, a member of the public may request supporting materials electronically from Denise Thompson at the following email address: dthompson@rtcwashoe.com.

V. The RTC appreciates the public's patience and understanding during these difficult and challenging circumstances

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

SPECIAL PRESENTATION:

- Receive Report from the Federal Highway Administration (FHWA) regarding the 2019 RTC MPO Certification Review – Enos Han

1. APPROVAL OF AGENDA (For Possible Action)

2. PUBLIC INPUT

- 2.1 Public Input - *pursuant to paragraph II under Public Notice near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees (*For Possible Action*)

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the April 15, 2020, meeting *(For Possible Action)*

Engineering

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*
- 3.4 Acknowledge receipt of the Lemmon Valley monthly progress report *(For Possible Action)*
- 3.5 Acknowledge receipt of the Sun Valley Boulevard Project progress report *(For Possible Action)*

Public Transportation/Operations

- 3.6 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.7 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.8 Approve the FY 2021 Shared Work Program with the Truckee Meadows Regional Planning Agency (TMRPA) *(For Possible Action)*
- 3.9 Approve 2050 RTP project evaluation criteria and receive report regarding RTP development process *(For Possible Action)*

Administration

- 3.10 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.11 Approve the RTC Safety Management System Plan (Safety Management Plan) as required by 49 C.F.R. Part 673 *(For Possible Action)*
- 3.12 Approve the renewal of a 12-month service agreement with RFI Communications & Security Systems for maintenance and repair of RTC security systems not to exceed \$112,548. Authorize the RTC Executive Director to execute the service agreement renewal *(For Possible Action)*

Procurement and Contracts

- 3.13 Approve the agreement for four years plus two, three-year option terms with Enterprise Leasing Company-West, LLC (Enterprise) to provide vehicles, maintenance, insurance, marketing, and customer service in support of the RTC VANPOOL program; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.14 Authorize the RTC Executive Director to finalize and execute this utility relocation and reimbursement agreement with Charter Communications Inc. for construction work on the Sun Valley Boulevard Improvements Project *(For Possible Action)*
- 3.15 Authorize the RTC Executive Director to finalize and execute the utility relocation and reimbursement agreement with Nevada Bell Telephone for construction work on the Sun Valley Boulevard Improvements Project *(For Possible Action)*
- 3.16 Authorize the RTC Executive Director to finalize and execute this utility relocation and reimbursement agreement with Sierra Pacific Power Company dba NV Energy for construction work on the Sun Valley Boulevard Improvements Project *(For Possible Action)*
- 3.17 Approve Change Order (CO) No. 15 in the amount of \$204,747 for additional work associated with traffic signal systems, ADA compliance, and tree substitutions requested by the RTC on the Virginia Street Bus RAPID Transit (BRT) Extension Project; authorize the RTC Executive Director to execute CO No. 15 *(For Possible Action)*

Request for Proposal (RFP)

- 3.18 Authorize the Qualifications Based Request for Proposal (RFP) for the selection of Professional Services for the Electric and Alternative Fuel Vehicle Infrastructure and Advanced Mobility Plan (*For Possible Action*)

Property Actions

- 3.19 Approve a transfer of APN 032-171-35 to the City of Sparks pursuant to the March 24, 2003, FONSI for the Centennial Plaza Project; authorize the RTC Executive Director to execute a quitclaim deed and/or all other documents necessary to consummate the transfer of APN 032-171-35 to the City of Sparks (*For Possible Action*)
- 3.20 Approve a resolution regarding the disposition of a remnant parcel acquired in connection with the construction of the Pyramid Highway/La Posada-Eagle Canyon Intersection Improvement Project, affirming that the parcel is not required for public use, and directing staff to dispose of the remnant parcel consistent with the terms set forth in the related resolution; authorize the RTC Chairman to execute the resolution on behalf of the Commission (*For Possible Action*)

~END OF CONSENT AGENDA~

4. GENERAL ADMINISTRATION

- 4.1 Acknowledge receipt of the RTC 2019 Annual Report (*For Possible Action*)
- 4.2 Rate the Regional Transportation Commission (RTC) overall agency performance for Fiscal Year (FY) 2020 (July 1, 2019 to June 30, 2020); temporarily suspend RTC Personnel Rule 5.7 – Salary Adjustments and Pay-for-Performance and approve an alternative approach to potential salary adjustments for FY 2021 as recommended by the RTC Executive Director or as otherwise directed by the Board (*For Possible Action*)
- 4.3 Discussion and direction to the RTC Executive Director regarding the evaluation and potential modification of the RTC's approach to the provision of legal services (*For Possible Action*)

5. PUBLIC HEARINGS

- 5.1 **Public hearing - no earlier than 9:05 a.m. Time Certain:**
Discussion and recommendation to approve the resolution adopting Amendment No. 2 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process
1. Staff presentation
 2. Public input
 3. Recommendation to approve the resolution adopting Amendment No. 2 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process (*For Possible Action*)
- 5.2 **Public hearing - no earlier than 9:10 a.m. Time Certain:**
Discussion and recommendation to approve the **FY 2021 RTC** Final Budget
1. Staff presentation
 2. Public input
 3. Recommendation to approve the **FY 2021** RTC Final Budget (*For Possible Action*)

****Amended to reflect the correct budget year being approved from FY 2020 to FY 2021**

6. DIRECTOR REPORTS

- 6.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 6.2 **FEDERAL REPORT** - *no action required*
- 6.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

7. ENGINEERING

- 7.1 Discussion and possible direction on the Keystone Avenue and McCarran Boulevard Intersection
(For Possible Action)

8. METROPOLITAN PLANNING ORGANIZATION (MPO)

- 8.1 Approve the RTC Federal Priorities *(For Possible Action)*

9. LEGAL MATTERS

Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened. *(For Possible Action)*

10. PUBLIC INPUT - *pursuant to paragraph II under Public Notice near the top of this page*

11. MEMBER ITEMS

12. ADJOURNMENT *(For Possible Action)*