



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE June 19, 2020

TIME 10:00 a.m.

Please note special start time

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA**

Meeting via teleconference/Zoom only pursuant to NRS 241.023 and Emergency Directive 006.

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php>

and on YouTube at: bit.ly/RTCWashoeYouTube

PUBLIC NOTICE

I. Pursuant to Section 1 of Governor Steve Sisolak's Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. Individuals providing public input will be limited to three minutes. Members of the public may provide public comment and also comment on Agenda Items without being physically present at the meeting by submitting their comments via online Public Comment Form (<https://www.rtcwashoe.com/about/contact/contact-form/>), or by emailing their comments to: rtcpubliccomments@rtcwashoe.com. Public commenters may also leave a voicemail at (775) 335-0018. Comments received prior to 4:00 p.m. on June 18, 2020, will be entered into the record.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

IV. To access the supporting materials for the meeting, please click here: [Meeting Materials](#). In addition, a member of the public may request supporting materials electronically from Denise Thompson at the following email address: dthompson@rtcwashoe.com.

V. The RTC appreciates the public's patience and understanding during these difficult and challenging circumstances

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

2.1 Public Input - *please read paragraph II near the top of this page*

2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

3.1 Approve the minutes of the May 22, 2020, meeting *(For Possible Action)*

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*

- 3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*
- 3.4 Acknowledge receipt of the Lemmon Drive monthly progress report *(For Possible Action)*
- 3.5 Acknowledge receipt of the Oddie/Wells Multimodal Improvements Project progress report *(For Possible Action)*
- 3.6 Acknowledge receipt of the Sun Valley Boulevard Phase 1 Project Monthly Construction Progress Report *(For Possible Action)*

Public Transportation/Operations

- 3.7 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.8 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.9 Approve the RTC staff recommended appointments/reappointments and alternates to the Citizens Multimodal Advisory Committee (CMAC) with terms through June 2023 *(For Possible Action)*
 - Mayuko Majima (reappointment)
 - Jeff Bonano (reappointment)
 - Laura Azzam (reappointment)
 - Mike Soszynski
 - Mauricio Urias
 - Lindsey Costello (alternate)
 - Mauricio Miller (alternate)

Administration

- 3.10 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.11 Authorize the Executive Director to bind annual insurance coverage effective July 1, 2020, for automobile liability, general liability, public officials' errors and omissions (E&O), property, earthquake/flood, crime, cyber, pollution liability, social engineering, fiduciary liability, employment practices liability and workers' compensation; and approve the RTC's continued membership in the Nevada Public Agency Insurance Pool and Public Agency Compensation Trust *(For Possible Action)*
- 3.12 Receive report on changes to RTC's approach to legal services; authorize the RTC Executive Director to direct in-house counsel to be the primary provider of legal services to the Board at its open meetings *(For Possible Action)*
- 3.13 Authorize the RTC Executive Director to execute a contract for specialized legal services with Zev E. Kaplan, Ltd, for the services of Zev E. Kaplan, in substantially the form presented to the Board *(For Possible Action)*

Procurement and Contracts

- 3.14 Approve a Professional Services Agreement (PSA) with Headway Transportation, LLC. to provide design services and optional engineering during construction for the TE Spot 10 – Fuel Tax Project in an amount not to exceed \$289,800; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.15 Approve a Professional Services Agreement (PSA) with Kimley-Horn and Associates, Inc. to provide design services and optional engineering during construction for the TE Spot 10 – South Project in an amount not to exceed \$544,571; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*

- 3.16 Approve Change Order (CO) No. 16 in the amount of \$76,617 for additional work associated with modifying the project design to connect existing NV Energy infrastructure and design modifications to the Liberty Street and California Avenue signal systems on the Virginia Street Bus RAPID Transit (BRT) Extension Project; authorize the RTC Executive Director to execute CO No. 16 (*For Possible Action*)
- 3.17 Approve an agreement with Cardinal Infrastructure, LLC for federal advisory services in the amount of \$84,000; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.18 Approve an agreement with Porter Group, LLC for federal advisory services with Porter Group, LLC in the amount of \$78,000; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Inter-Agency Agreements

- 3.19 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Reno for the installation of streetlights on Evans Avenue from McCarran Boulevard to Jodi Drive in the amount of \$142,600; authorize the Executive Director to execute the agreement (*For Possible Action*)
- 3.20 Approve Cooperative Agreement No. PR202-20-804 for Fiscal Year 2021 between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) for federal planning (PL) funds; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

~END OF CONSENT AGENDA~

4. PUBLIC HEARINGS

4.1 Public hearing - no earlier than 9:05 a.m. Time Certain:

Discussion and recommendation to approve the September 2020 RTC RIDE Service Adjustment scheduled for September 5, 2020, including implementation of the new FlexRIDE microtransit service in Somersett/Verdi, extension of the existing RTC FlexRIDE in Sparks to the Spanish Springs area, changes to Route 5 and Route 18, and the extension and renumbering of Route 25 to Route 26.

- 1. Staff presentation
- 2. Public input
- 3. Approve the September 2020 RTC RIDE Service Adjustment scheduled for September 5, 2020, including implementation of the new FlexRIDE microtransit service in Somersett/Verdi, extension of the existing RTC FlexRIDE in Sparks to the Spanish Springs area, changes to Route 5 and Route 18, and the extension and renumbering of Route 25 to Route 26 (*For Possible Action*)

5. METROPOLITAN PLANNING ORGANIZATION (MPO)

- 5.1 Approve the 2050 RTP Guiding Principles (*For Possible Action*)
- 5.2 Approve the final report for the University Area Multimodal Transportation Study (*For Possible Action*)

6. DIRECTOR REPORTS

- 6.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 6.2 **FEDERAL REPORT** - *no action required*
- 6.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

7. LEGAL MATTERS

Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened. *(For Possible Action)*

8. PUBLIC INPUT - *please read paragraph II near the top of this page*

9. MEMBER ITEMS

10. ADJOURNMENT *(For Possible Action)*