



LOCATION:

**WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno**

**DATE June 20, 2019
TIME 1:00 p.m.**

****PLEASE NOTE SPECIAL DATE AND TIME****

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

SPECIAL RECOGNITIONS:

- Recognition of RTC Director David Jickling

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the May 20, 2019, meeting *(For Possible Action)*

Engineering

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.3 Approve a qualified list of consultants to provide engineering design and construction management services for the Streets and Highways Program *(For Possible Action)*

Public Transportation/Operations

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.5 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*

3.6 Approve the RTC staff recommended appointments/reappointments to the Citizens Multimodal Advisory Committee (CMAC) with terms through June 2022 *(For Possible Action)*

- Paul Malinkowski (reappointment)
- Dora Uchel (reappointment)
- Vince Harris
- Scot A. Munns
- Rudy Leon

3.7 Approve of the Congestion Mitigation and Air Quality Improvement Program (CMAQ) Project Selection Guidance *(For Possible Action)*

Administration

3.8 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*

3.9 Authorize the Executive Director to bind annual insurance coverage effective July 1, 2019, for automobile liability, general liability, public officials' errors and omissions (E&O), property, earthquake/flood, crime, cyber, pollution liability, social engineering, fiduciary liability, employment practices liability and workers' compensation; and approve the RTC's continued membership in the Nevada Public Agency Insurance Pool and Public Agency Compensation Trust *(For Possible Action)*

3.10 Approve a resolution establishing RTC petty cash accounts *(For Possible Action)*

3.11 Approve the addition of new language to the RTC Personnel Rules to include: 1) Equal Employment Opportunity Statement and Designated Officer; 2) Diversity and Inclusion Statement; 3) American with Disabilities Act; 4) Pregnancy, Childbirth and Related Medical Conditions; 5) Genetic Information Nondiscrimination Act; 6) Reasonable Accommodation for Victims of Domestic Violence; 7) Prohibition Against Retaliation and 8) Bilingual Pays *(For Possible Action)*

Procurement and Contracts

3.12 Authorize the Executive Director to amend the contract for federal advisory services with Cardinal Infrastructure, LLC, in order to extend the term of the contract for one year at a cost of \$84,000; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*

3.13 Authorize the Executive Director to amend the contract for federal advisory services with Porter Group, LLC, in order to extend the term of the contract for one year at a cost of \$78,000; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*

3.14 Authorize the Executive Director to amend the contract for specialized legal services with the law corporation of Zev E. Kaplan, Ltd., in order to extend the term of the contract for up to one year *(For Possible Action)*

3.15 Approve the purchase of ten (10) paratransit vehicles utilizing the State of Nevada Fleet Vehicles procurement contract number 8475 in the amount of \$467,520 *(For Possible Action)*

3.16 Approve the Request for Quote (RFQ) for the installation of the new Angi Compressed Natural Gas (CNG) Compressor *(For Possible Action)*

3.17 Approve the Request for Proposal (RFP) for the purchase of transit shelters for RTC RIDE *(For Possible Action)*

3.18 Approve Amendment No. 4 to the existing Professional Services Agreement (PSA) between the RTC and Kimley-Horn for Engineering During Construction (EDC) services related to Phase 2B of the ITS Traffic Management 1 Project in the amount of \$74,172; authorize the Executive Director to execute the Amendment *(For Possible Action)*

Inter-Agency Agreements

3.19 Approve contract Amendment #2 for the Nevada Department of Transportation Agreement No. PR285-17-063 to use Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation

Block Grant (STBG) federal funds in the amount of \$950,000 for the RTC Trip Reduction Program; authorize the Executive Director to execute the agreement (*For Possible Action*)

- 3.20 Authorize the RTC Executive Director to execute the Interlocal Cooperative Agreement (ICA) between Washoe County, City of Reno and the RTC for the FY 2020 Program of Projects (POP) (*For Possible Action*)
- 3.21 Authorize the RTC Executive Director to execute the Interlocal Cooperative Agreement (ICA) between Washoe County, City of Sparks and the RTC for the FY 2020 Program of Projects (POP) (*For Possible Action*)
- 3.22 Approve the FY 2020 Shared Work Program with the Truckee Meadows Regional Planning Agency (TMRPA) (*For Possible Action*)

~END OF CONSENT AGENDA~

4. DIRECTOR REPORTS

- 4.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 4.2 **FEDERAL REPORT** - *no action required*
- 4.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

5. ENGINEERING

- 5.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)

6. GENERAL ADMINISTRATION

- 6.1 Review Executive Director Lee Gibson's performance as it pertains to the proper duties of the position and accomplishments of Fiscal Year (FY) 2019 Goals and adjust compensation accordingly (*For Possible Action*)
- 6.2 Review and set Agency goals for Fiscal Year (FY) 2020 (*For Possible Action*)
- 6.3 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened. (*For Possible Action*)

7. PUBLIC INPUT - *please read paragraph II near the top of this page*

8. MEMBER ITEMS

9. ADJOURNMENT(*For Possible Action*)