



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE July 17, 2020
TIME 9:00 a.m.

REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA

Meeting via teleconference/Zoom only pursuant to NRS 241.023 and Emergency Directive 006.

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php>

and on YouTube at: bit.ly/RTCWashoeYouTube

PUBLIC NOTICE

I. Pursuant to Section 1 of Governor Steve Sisolak's Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. Individuals providing public input will be limited to three minutes. Members of the public may provide public comment and also comment on Agenda Items without being physically present at the meeting by submitting their comments via online Public Comment Form (<https://www.rtcwashoe.com/about/contact/contact-form/>), or by emailing their comments to: rtcpubliccomments@rtcwashoe.com. Public commenters may also leave a voicemail at (775) 335-0018. **Comments received prior to 4:00 p.m. on July 16, 2020, will be entered into the record.**

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

IV. To access the supporting materials for the meeting, please click here: [Meeting Materials](#). In addition, a member of the public may request supporting materials electronically from Denise Thompson at the following email address: dthompson@rtcwashoe.com.

V. The RTC appreciates the public's patience and understanding during these difficult and challenging circumstances

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

1. APPROVAL OF AGENDA (*For Possible Action*)

2. PUBLIC INPUT

- 2.1 Public Input - Public input received prior to 4:00pm July 16th will be added to the record for this meeting. *See paragraph II above.*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees (*For Possible Action*)

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the June 19, 2020, meeting (*For Possible Action*)

Engineering

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*
- 3.4 Acknowledge receipt of the Lemmon Drive monthly progress report *(For Possible Action)*

Public Transportation/Operations

- 3.5 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*
- 3.6 Accept and approve the RTC 2020 Title VI Report Update *(For Possible Action)*

Planning

- 3.7 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.8 Approve the proposed revisions to both the RTC Technical Advisory Committee (TAC) Statement of Purpose, Objectives, and Procedures; and Policies Governing the Citizens Multimodal Advisory Committee (CMAC) *(For Possible Action)*

Administration

- 3.9 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.10 Acknowledge receipt of the Asset Donation Log for the first and second quarters of calendar year 2020 *(For Possible Action)*
- 3.11 Approve the Fiscal Year 2021 RTC Agency Goals *(For Possible Action)*
- 3.12 Approve modification to RTC Personnel Rule (11.9) Maximum Vacation Accumulation *(For Possible Action)*
- 3.13 Approve new Regional Transportation Commission (RTC) Management Policy, Business Expense *(For Possible Action)*
- 3.14 Approve modifications to Regional Transportation Commission (RTC) Management Policy P-21, Travel Policy *(For Possible Action)*

Procurement and Contracts

- 3.15 Approve Amendment No. 2 to the Transit Vehicle Purchase Agreement with Proterra, Inc., effected on December 9, 2019, to incorporate the installation of two (2) shop chargers originally procured under this contract for the total firm-fixed not-to-exceed amendment price of \$309,341; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*
- 3.16 Approve Task Order #3 under the Master Services Agreement with CA Group, Inc. for design services and optional engineering during construction for the Bus Stop Improvement and Connectivity Program for the 2021 construction season in an amount not-to-exceed \$552,625; approve an amendment to the Master Services Agreement to reflect the increased not-to-exceed amount; authorize the RTC Executive Director to execute the task order and amendment *(For Possible Action)*
- 3.17 Approve Amendment No. 1 to the existing Professional Services Agreement (PSA) between the RTC and Kimley-Horn and Associates for Engineering During Construction (EDC) services related to the Kuenzli Street Project in an amount not to exceed \$77,939 for a new total contract not to exceed amount of \$303,353; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.18 Approve a Professional Services Agreement (PSA) with Stantec Consulting Inc. to provide design services and optional engineering during construction for the TE Spot 10 – North Project in an amount not to exceed \$150,387; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*

Regional Road Impact Fees

- 3.19 Acknowledge receipt of the 6th Edition RRIF Program report (*For Possible Action*)

~END OF CONSENT AGENDA~

4. METROPOLITAN PLANNING ORGANIZATION (MPO)

- 4.1 Receive a report and provide direction on the 2050 Regional Transportation Plan (RTP) Transportation Project Alternatives (*For Possible Action*)

5. DIRECTOR REPORTS

- 5.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
5.2 **FEDERAL REPORT** - *no action required*
5.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

6. GENERAL ADMINISTRATION (*For Possible Action*)

Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

- 7. PUBLIC INPUT** – Public input received prior to 4:00pm July 16th will be added to the record for this meeting.
See paragraph II above.

8. MEMBER ITEMS

9. ADJOURNMENT (*For Possible Action*)