

**Location:**



**RENO TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 10:00 A.M., Friday, October 20, 2023**

**REGIONAL TRANSPORTATION COMMISSION  
OF WASHOE COUNTY  
BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com) prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at [www.rtcwashoe.com/meetings](http://www.rtcwashoe.com/meetings). In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).

**1. Call to Order:**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**3. Approval of Agenda (For Possible Action)**

**4. Consent Items (For Possible Action):**

- 4.1. Minutes
  - 4.1.1 Approve the meeting minutes for the 09/15/2023 RTC Board meeting.
- 4.2. Reports
  - 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)
  - 4.2.2 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)

- 4.2.3 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
  - 4.2.4 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
  - 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations Report. (For Possible Action)
  - 4.2.6 Acknowledge receipt of the Outreach Activities Report for the month of September 2023. (For Possible Action)
- 4.3. Planning Department
- 4.3.1 Approve a new “Statement of Purpose and Procedures” for the Citizen Multimodal Advisory Committee. (For Possible Action)
  - 4.3.2 Approve the appointment of two (2) new members to the Citizens Multimodal Advisory Committee. (For Possible Action)
  - 4.3.3 Approve a contract with Wood Rodgers, Inc., for consulting services on the RTC Regional Transportation Plan Update, in an amount not-to-exceed \$350,010. (For Possible Action)
  - 4.3.4 Approve an Interlocal Cooperative Agreement with the Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada, Reno, for the Multimodal Traffic Data LiDAR Study and Analysis, in the amount of \$230,000. (For Possible Action)
- 4.4. Engineering Department
- 4.4.1 Approve a contract with Nichols Consulting Engineers, CHTD for professional engineering services for the Sun Valley Boulevard Corridor Improvements Phase 2 Project, in an amount not-to-exceed \$1,231,075. (For Possible Action)
  - 4.4.2 Approve a contract with Lumos and Associates, Inc., for professional engineering services for the Arrowcreek Parkway and Wedge Parkway Rehabilitation Project, in an amount not-to-exceed \$885,020. (For Possible Action)
  - 4.4.3 Authorize the Executive Director to negotiate the terms and conditions of the following agreements related to RTC property acquired as part of a planned US 395/Clear Acre/Sutro Interchange Improvement Project (APNs: 004-061-20, 004-061-22, 004-061-26, 004-061-28, 004-082-18, 035-033-02): (1) a property exchange agreement with the Truckee Meadows Water Authority (TMWA) whereby TMWA will acquire a portion of the RTC property for a water tank site and facilities project, and RTC will acquire a TMWA parcel located at 9675 Western Skies Drive (APN: 140-051-23) for a planned roadway project; and (2) a purchase and sale agreement with the City of Reno for the sale of the remaining RTC property to the City of Reno for a public use related to affordable housing. (For Possible Action)
  - 4.4.4 Approve Amendment No. 1 to the contract with Jacobs Engineering Group, Inc., for additional design services associated with a requested additional plan submittal, lighting study, and extended coordination with the right-of-way consultant team for the Mill Street Capacity and Safety Project, in the amount of \$439,510, for a new total not-to-exceed amount of \$1,978,850. (For Possible Action)
  - 4.4.5 Approve a contract with CA Group, Inc., for design and optional construction management services for the Butch Cassidy Drive Extension Project, in an amount not-to-exceed \$2,057,725. (For Possible Action)
  - 4.4.6 Approve a Local Public Agency (LPA) Agreement with the Nevada Department of Transportation for the use and reimbursement of federal funds on the West Fourth Street Safety Improvements project. (For Possible Action)
  - 4.4.7 Approve a contract with Innovative Contracting and Engineering LLC for independent cost estimating services related to the Arlington Avenue Bridges

Construction Manager at Risk (CMAR) Project, in an amount not-to-exceed \$249,377. (For Possible Action)

- 4.4.8 Approve Amendment No. 1 to the contract with Avenue Consultants, Inc., for professional services and program management of the Construction Manager at Risk (CMAR) pre-construction process for the Arlington Avenue Bridge Replacement Project, in an amount not-to-exceed \$291,445.45 for a new total not-to-exceed amount of \$352,419.45. (For Possible Action)
- 4.4.9 Approve a contract with Granite Construction Inc., for Construction Manager at Risk (CMAR) pre-construction services for the Arlington Avenue Bridges Project, in an amount not-to-exceed \$449,980.60. (For Possible Action)
- 4.5. Public transportation/Operations Department
  - 4.5.1 Approve a contract with M4 Engineering, LLC to perform ice and snow removal services at Fourth Street Station, Centennial Plaza Station, and RTC's Administrative Building during the 2023-24 winter season, in an amount not-to-exceed \$214,704. (For Possible Action)
  - 4.5.2 Approve a contract with Trapeze Software Group, Inc., dba Vontas, for the purchase of thirty-eight (38) Message Point Media passenger information displays, in an amount not-to-exceed \$568,560. (For Possible Action)
- 4.6. Executive, Administrative and Finance Department
  - 4.6.1 Approve revisions to Chapter 10 (Benefits) of the RTC Personnel Rules, pursuant to RTC Personnel Rule 1.3. (For Possible Action)
  - 4.6.2 Approve revisions to Chapter 11 (Attendance and Leaves) of the RTC Personnel Rules, pursuant to RTC Personnel Rule 1.3. (For Possible Action)

**5. Discussion Items and Presentations:**

- 5.1. Acknowledge receipt of a report regarding RTC staff intent to proceed with the process required by federal law to revise the Regional Transportation Plan (RTP) and the Regional Transportation Improvement Program (RTIP) in connection with what is expected to be referred to generally as the "Downtown Reno Micromobility Project," in order to include projects on the network of streets accepted by the City of Reno (the Virginia St.; Lake St./Sinclair St./Evans Ave.; Vine St.; 5th St.; and 6th St. corridors), and not include projects on the 3rd St./Plaza St. and Center St./University Way corridors. (For Possible Action)

**6. Reports (Information Only):**

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action taken.
- 6.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason or designated NDOT Deputy Director - no action will be taken.

7. **Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*
8. **Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*
9. **Adjournment (For Possible Action)**

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