



**LOCATION:**

**WASHOE COUNTY COMMISSION CHAMBERS**  
**1001 E. 9<sup>th</sup> Street, Bldg. A, Reno**

**DATE** **October 24, 2019**  
**TIME** **8:30 a.m.**

**\*\*PLEASE NOTE SPECIAL DATE AND TIME\*\***

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**\*\*ROLL CALL\*\***

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**SPECIAL RECOGNITIONS:**

- Presentation of the Nevada Strategic Safety Plan awards in recognition of the Vision Zero Truckee Meadows Initiative

**1. APPROVAL OF AGENDA** *(For Possible Action)*

**2. PUBLIC INPUT**

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

**3. CONSENT ITEMS**

*Minutes*

- 3.1 Approve the minutes of the September 20, 2019, meeting *(For Possible Action)*

*Engineering*

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*

*Public Transportation/Operations*

- 3.3 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

*Planning*

- 3.4 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*

### *Administration*

- 3.5 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)
- 3.6 Authorize the RTC Executive Director to enter into agreements with the recommended senior and co-managers for December 2019 refunding of Series 2010B and 2010C fuel tax revenue bonds (*For Possible Action*)
- 3.7 Approve addition of new language to the RTC Personnel Rules to include: 1) Rest Periods 2) Meal Periods; 3) Responsibility for Time Reporting; 4) Standard Operating Hours; and 5) Flextime. Approve modification to Personnel Rule (11.2.3) Holidays – Fixed and Floating. Approve modification of RTC Management Policy P-22 Drug and Alcohol and change the name to Drug and Alcohol Free Workplace. Approve a new RTC Management Policy P-61 Social Media (*For Possible Action*)

### *Procurement and Contracts*

- 3.8 Approve the award and agreement with Brasco International Inc., for the purchase of fifty (50) passenger shelters (ten (10) shelters per year for five (5) years); total contract value not to exceed \$518,440; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.9 Approve a Professional Services Agreement (PSA) with Kimley-Horn & Associates to provide design services for the Kuenzli Street Conversion Project in an amount not to exceed \$225,414, authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.10 Authorize the procurement for the selection of Engineering Professional Services for the Design of the Sparks Boulevard Capacity Project (*For Possible Action*)
- 3.11 Approve a Professional Services Agreement (PSA) with Lumos and Associates for the 2020 Preventive Maintenance Program project for design services and construction management services in the amount of \$784,720; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Approve a Professional Service Agreement with Nichols Consulting Engineers to provide data collection services, pavement condition data uploads into local agency microPaver databases and update of the Regional Transportation Commission's (RTC's) Pavement Management System in an amount not-to-exceed \$299,272; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Approve the purchase of two (2) electric fixed-route buses and two (2) bus chargers utilizing the State of Georgia Fleet Vehicles procurement contract number 99999-001-SPD0000138 in the amount of \$1,969,648; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

### *Inter-Agency Agreements*

- 3.14 Approve an Interlocal Cooperative Agreement (ICA) between RTC and the University of Nevada, Reno (UNR) Civil Engineering Department for research using Light Detection and Ranging (LiDAR) technology for the LiDAR Living Lab project in the amount of \$450,000; authorize the Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Reno for additional utility conduits on Virginia Street during the construction of the Virginia Street Bus RAPID Transit (BRT) Extension Project in an amount not to exceed \$65,997, paid by the City of Reno; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

*Resolutions of Condemnation*

- 3.16 Approve the attached Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire the full fee acquisition of the parcel known as APN 007-183-19 from Hotshots, Inc., a Nevada corporation, necessary to construct the Virginia Street Bus Rapid Transit Extension Project *(For Possible Action)*

**~END OF CONSENT AGENDA~**

**4. DIRECTOR REPORTS**

- 4.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 4.2 **FEDERAL REPORT** - *no action required*
- 4.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

**5. PUBLIC TRANSPORTATION AND OPERATIONS**

- 5.1 Acknowledge receipt of the report on RTC RIDE Service Expansion Discussions; direct Staff accordingly *(For Possible Action)*
- 5.2 Receive a report on the Regional Transportation Commission's plan to demonstrate a double decker bus *(No Action Required)*

**6. ENGINEERING**

- 6.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*

**7. METROPOLITAN PLANNING ORGANIZATION (MPO)**

- 7.1 Acknowledge receipt of the NDOT Spaghetti Bowl Project monthly progress report and provide input accordingly *(For Possible Action)*

**8. GENERAL ADMINISTRATION** *(For Possible Action)*

- 8.1 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

**9. PUBLIC INPUT** - *please read paragraph II near the top of this page*

**10. MEMBER ITEMS**

**11. ADJOURNMENT***(For Possible Action)*