

**Location:**



**WASHOE COUNTY COMMISSION CHAMBERS**  
**1001 E. 9<sup>TH</sup> Street, Bldg. A, Reno**  
**Date/Time: 9:00 A.M. - Friday, December 16, 2022**

**REGIONAL TRANSPORTATION COMMISSION  
OF WASHOE COUNTY  
BOARD MEETING AGENDA**

- I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. Members of the public may attend the meeting via Zoom by registering at [https://us02web.zoom.us/webinar/register/WN\\_oRDpopXZRnqVlxM86qYnmA](https://us02web.zoom.us/webinar/register/WN_oRDpopXZRnqVlxM86qYnmA). Registered persons will receive an email from Zoom with a link to the meeting and instructions on how to join the meeting. Registered persons should follow the instructions from Zoom to join the meeting. Registered persons can participate by telephone or video via Zoom. To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.
- III. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](http://bit.ly/RTCWashoeYouTube), and on the Washoe Channel at: [www.washoecounty.us/mgrsoff/Communications/wctv-live.php](http://www.washoecounty.us/mgrsoff/Communications/wctv-live.php)
- IV. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public may also provide public comment by one of the following methods: (1) submitting comments via online Public Comment Form ([www.rtcwashoe.com/about/contact/contact-form/](http://www.rtcwashoe.com/about/contact/contact-form/)); (2) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (3) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- V. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- VI. The supporting materials for the meeting will be available at [www.rtcwashoe.com/meetings/](http://www.rtcwashoe.com/meetings/). In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).

**1. Call to Order**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Special Recognitions
  - 1.3.1. Proclamation - Recognizing Bob Lucey for his effects as former RTC Vice Chair and RTC Chair.
  - 1.3.2. Recognition of Security Officer Joseph McGuire for his efforts on December 11, 2022 at Centennial Plaza
  - 1.3.3. Congratulations to Keolis Driver of the Month - Ms. Bertha "Renee" Dunlap
  - 1.3.4. Congratulations to MTM Driver of the Month - Mr. Burl Carl

- 2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

### **3. Approval of Agenda (For Possible Action)**

### **4. Consent Items (For Possible Action)**

#### 4.1. Minutes

- 4.1.1. Approve 11/17/2022 Draft Meeting Minutes. (For Possible Action)

#### 4.2. Reports

- 4.2.1. Acknowledge receipt of the monthly Procurement Activity report. (For Possible Action)
- 4.2.2. Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.3. Acknowledge receipt of the monthly Activity Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.4. Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.5. Acknowledge receipt of the monthly Public Transportation and Operations Activity Report. (For Possible Action)

#### 4.3. Planning Department

- 4.3.1. Approve a contract with Wood Rodgers, Inc., for planning and engineering consulting services on the South Virginia Street Transit Oriented Development Study, in an amount not-to-exceed \$373,880.00. (For Possible Action)

#### 4.4. Engineering Department

- 4.4.1. Approve contract with JUB Engineers, Inc., for design services and engineering during construction for the 2023 Corrective Maintenance project, in an amount not-to-exceed \$297,800.00. (For Possible Action)
- 4.4.2. Authorize a request for proposals for environmental services, final design, and engineering services for the Lemmon Drive Segment 2 Traffic Improvements and Resiliency Project. (For Possible Action)
- 4.4.3. Approve a contract with HDR, Inc., for right-of-way services for the Mill Street Capacity and Safety Project, in an amount not-to-exceed \$1,164,878. (For Possible Action)

#### 4.5. Public transportation/Operations Department

- 4.5.1. Approve the purchase of services from Vontas for migrating RTC's OnTransit CAD/AVL application to the cloud-based version, in an amount not-to-exceed \$175,000. (For Possible Action)

### **5. Public Hearing**

- 5.1. Conduct a public hearing regarding approval of Amendment No. 4 to the FFY 2021-2025 Regional Transportation Improvement Program (RTIP); adopt a resolution approving Amendment No. 4 to the RTIP. (For Possible Action)
  - a. Staff Presentation
  - b. Public Hearing
  - c. Action

## 6. Discussion Items and Presentations

- 6.1. Receive a report on the FY 2022 Annual Comprehensive Financial Report (ACFR) for the Regional Transportation Commission of Washoe County and authorize staff to submit the document to the Nevada Department of Taxation. (For Possible Action)
- 6.2. Approve the RTC federal priorities and provide direction accordingly. (For Possible Action)

## 7. Reports

- 7.1. Executive Director Report. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action will be taken on this item.
- 7.2. Federal Report. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken on this item.
- 7.3. NDOT Report. Monthly verbal update/messages from NDOT Director, Kristina Swallow - no action will be taken on this item.

## 8. Commissioner Announcements and Updates: *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

## 9. Public Comment: *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

## 10. Adjournment

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