



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE Dec. 20, 2019
TIME 9:00 a.m.

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA - DRAFT**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

SPECIAL RECOGNITIONS:

- Recognition of the RTC by the Food Bank of Northern Nevada for the Stuff-A-Bus Holiday Food Drive
- Recognition of the RTC by Washoe County Social Services Department for the Stuff A Bus Drive-by Donation Drive for Foster & Adoptive Children

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the October 24, 2019, meeting *(For Possible Action)*
- 3.2 Approve the minutes of the November 15, 2019, meeting *(For Possible Action)*

Engineering

- 3.3 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.4 Acknowledge receipt of the Lemmon Drive monthly progress report *(For Possible Action)*

Public Transportation/Operations

- 3.5 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.6 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
3.7 Acknowledge receipt of report on the 2050 RTP visioning exercise *(For Possible Action)*

Administration

- 3.8 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*

Procurement and Contracts

- 3.9 Approve the contract for the purchase of twenty-three (23) Genfare Fast Fare fareboxes for use on RTC RIDE coaches in an amount not to exceed \$381,668; authorize the RTC Interim Director to execute the agreement *(For Possible Action)*
- 3.10 Approve the purchase of seventeen (17) electric hybrid fixed-route buses utilizing the Commonwealth of Virginia Fleet Vehicles procurement contract number E194-75548 for an estimated amount not to exceed \$13,855,000; authorize the RTC Interim Director to execute the agreement *(For Possible Action)*
- 3.11 Approve the Request for Proposal (RFP) for the provision of RTC VANPOOL service *(For Possible Action)*
- 3.12 Approve Change Order (CO) No. 05 for additional work items that provide better tie-in of the project to side streets directly adjacent to the project. This includes removal and replacement of associated improvements as listed:

Additional sidewalk on Walts Lane
Additional sidewalk, curb, and gutter on Arroyo Street
Additional curb and gutter at Mt. Rose Street
Additional pavement on Caliente Street

This change increases total contract amount of the agreement with Sierra Nevada Construction for construction of the Virginia Street Bus RAPID Transit (BRT) Extension Project, between Plumb to Liberty & Maple to 15th Street, by \$129,634, for a new total contract amount of \$48,005,353; authorize the RTC Interim Executive Director to execute CO No. 05 *(For Possible Action)*

- 3.13 Approve Change Order (CO) No. 06, for revisions to the project design after execution of guaranteed maximum price (GMP) construction manager at risk (CMAR) contract.

This change increases total contract amount of the agreement with Sierra Nevada Construction for construction of the Virginia Street Bus RAPID Transit (BRT) Extension Project, between Plumb to Liberty & Maple to 15th, by \$117,596, for a new total contract amount of \$48,122,950; authorize the RTC Interim Executive Director to execute CO No. 05 *(For Possible Action)*

- 3.14 Approve a Professional Services Agreement (PSA) with Atkins Engineering, SNA-Lavalin to provide design services and optional engineering during construction for the Sky Vista Parkway Widening and Rehabilitation project in an amount not to exceed \$1,709,038; authorize the RTC Interim Executive Director to execute the agreement *(For Possible Action)*
- 3.15 Approve Amendment No. 2 to the existing Professional Services Agreement (PSA) between the RTC and CFA, Inc. for additional construction services related to extending the construction contract duration for the Sparks Consolidated 19-01 Project in the amount of \$44,000, for a new not to exceed amount of \$464,943; authorize the RTC Interim Executive Director to execute the amendment *(For Possible Action)*

- 3.16 Approve an amendment to the existing agreement with Universal Protection Service, Inc. in an amount not-to-exceed \$129,170, to provide security services for five parcels RTC rents or owns as part of the Virginia Street Bus RAPID Transit Extension Project; authorize the RTC Interim Executive Director to execute the agreement *(For Possible Action)*

Inter-Agency Agreements

- 3.17 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the University of Nevada, Reno (UNR) for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$375,000; authorize the RTC Interim Executive Director to execute the agreement *(For Possible Action)*
- 3.18 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Reno for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$75,000; authorize the RTC Interim Executive Director to execute the agreement *(For Possible Action)*
- 3.19 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Sparks for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$100,000; authorize the RTC Interim Executive Director to execute the agreement *(For Possible Action)*

Right-of-Way Documents

- 3.20 Approve a transfer of right of way from the Regional Transportation Commission (RTC) to the Nevada Department of Transportation (NDOT) previously relinquished to RTC for a portion of Double R Boulevard *(For Possible Action)*

~END OF CONSENT AGENDA~

4. METROPOLITAN PLANNING AGENCY (MPO)

- 4.1 Receive a report on the NDOT Spaghetti Bowl Project and provide input accordingly *(For Possible Action)*
- 4.2 Approve Amendment No. 1 to Cooperative Agreement Number R170-19-015 with NDOT for installing Phase 1 of the Spaghetti Bowl Project otherwise known as the Spaghetti Bowl Xpress (SBX) in the total amount of \$30,000,000 spread over four fiscal years; authorize the RTC Chairman to execute the amendment *(For Possible Action)*

5. PUBLIC HEARINGS

- 5.1 **Public hearing - no earlier than 9:05 a.m. Time Certain:**
Discussion and recommendation to approve the resolution adopting Amendment No. 1 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process.
1. Staff presentation
 2. Public input
 3. Recommendation to approve the resolution adopting Amendment No. 1 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process *(For Possible Action)*

6. DIRECTOR REPORTS

- 6.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 6.2 **FEDERAL REPORT** - *no action required*
- 6.3 **NDOT** Monthly updates/messages from NDOT Deputy Director Cole Mortensen – *no action required*

7. FINANCE

- 7.1 Receive a report on the FY 2019 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) and authorize staff to submit the document to the Nevada Department of Taxation (*For Possible Action*)

8. ENGINEERING

- 8.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)

9. GENERAL ADMINISTRATION (*For Possible Action*)

- 9.1 Discussion and possible action pertaining to the recruitment process to fill the position of RTC Executive Director (*For Possible Action*)
- 9.2 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

10. PUBLIC INPUT - *please read paragraph II near the top of this page*

11. MEMBER ITEMS

12. ADJOURNMENT (*For Possible Action*)