

**REGIONAL TRANSPORTATION COMMISSION (RTC)
REGIONAL ROAD IMPACT FEE (RRIF)
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Thursday, December 9, 2021

Members Present:

Brian Stewart, Regional Transportation Commission

Dan Doenges, Regional Transportation Commission

Jim Rundle, City of Sparks

John Krmpotic, Private Sector

Jon Ericson, City of Sparks

Kraig Knudsen, Private Sector

Larry Chesney, Washoe County

Mike Mischel, City of Reno

Mitchell Fink, Washoe County

Shelley Read, City of Sparks

Members Absent:

Alex Velto, City of Reno

Kelly Mullin, City of Reno

Randy Walter, Private Sector

Ted Erkan, Private Sector

RTC Staff:

Blaine Petersen

Dale Keller

Hannah Yue

Jelena Williams

Lee Anne Olivas

Stephanie Haddock

Yeni Russo

Guests:

Carl Savely

Item 1: Call to Order

The meeting was called to order at 8:33a.m. Roll call was taken to ensure there was a quorum.

Item 2: Public Comment

There were no public comments received.

Item 3: Approval of Agenda

The agenda was approved as presented.

Item 4: Approval of the August 26, 2021 Meeting Minutes

The August 26, 2021 Meeting Minutes were approved as presented.

Item 5.1: 7th Edition RRIF General Administrative Manual (GAM) and the RRIF Capital Improvement Plan (CIP) local government adoption status

Dale Keller, with the RTC Engineering Department, gave a presentation (see Attachment A) to brief the committee on the local government adoption status of the 7th Edition RRIF GAM and RRIF CIP. Dale presented the current adoption schedule listing presentation dates to the Capital Improvement Advisory Committee (CIAC) and governing body of each participating local government. Each of the local government's CIAC recommended approval of the 7th Edition Update. The anticipated implementation date for the 7th Edition Fees is January 31, 2022.

Mike Mischel, with the City of Reno, clarified that the Reno City Council only requires one reading or presentation of the RRIF Update; therefore, the item should be adopted by resolution at the January 12, 2021 meeting.

There was discussion on the following suggestions expressed by the CIAC members for future RRIF updates:

1. Add granularity to the Development Types in Fee Schedule.
2. Concerns with the increase number of VMTs and urban sprawl.
3. Explore different Development Unit for Single Unit Residential (“Dwelling”).
4. Explore using TMRPA Tier Areas as RRIF Service Areas.

The committee will further discuss and explore these topics at forthcoming RRIF TAC meetings.

Item 5.2: RRIF revenue collected and RRIF Capital Improvement Plan (CIP) expenditures

Dale Keller gave a presentation (see Attachment B) on the RRIF revenue collected and RRIF CIP expenditures in the last five (5) fiscal years. The total revenue collected from the payment of fees for both the north and south service areas in the last five (5) fiscal years total \$25,927,882. The total RRIF expenditures spent in the last five (5) fiscal years for both the north and south service areas total \$20,479,957.

The ending fund balance at June 30, 2020, is \$18,350,504. The RTC plans to drawdown on this ending fund balance for two future large capacity projects; Sky Vista Parkway Widening Project (\$14,300,000 – North Service Area) and Steamboat Parkway Improvements (\$4,500,000 – South Service Area).

Dale noted that with the switch to the 7th Edition, the small intersection projects were removed from the CIP.

Item 5.3: RRIF Offset Waiver Agreements and Offset-Eligible Improvements constructed by developers

Dale Keller gave a presentation (see Attachment C) on the RRIF Offset Waiver Agreements. Dale explained that during the update to the 5th Edition of the RRIF GAM and RRIF CIP, the program moved from the Capital Contribution Front Ending Agreements (CCFEAs) to the RRIF Waiver Agreements on March 2, 2015. RRIF Waivers are Offset-Eligible costs equal to or less than the overall impact fee owed for that development type. RRIF Waivers must be used within the development of record. The fees are grandfathered in at the RRIF rates existing the date the agreement is executed. RRIF Waivers are expressed in dollar amounts not credits.

To date, the RTC has issued Offset Waivers to the following developments: Logistic Center 395 Phase 2, North Valleys Commerce Center, Pioneer Meadows, Village South Mountaingate, and Kiley Ranch North-Rising Tides. There are currently four (4) RRIF Offset Waiver agreements in the works.

Jon Ericson, with the City of Sparks, requested the table on the presentation slide depicting “Current RRIF Offset Waiver Agreements” also show the development of record Anticipated Fees versus the Anticipated Waivers. Dale responded he will add a column to the table listing the Anticipated Fees.

Item 6: Member Items

Dale mentioned the meetings will continue with the hybrid virtual and in person options. There will be further discussion at upcoming meetings to hear the members opinion or preferences on these options.

Item 7: Public Comment

There were no public comments received.

Item 8: Adjournment

There being no further business, the meeting adjourned at 9:26 a.m.

Respectfully Submitted,

Yeni Russo



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

7th Edition RRIF Adoption Update

December 9, 2021





Adoption Schedule

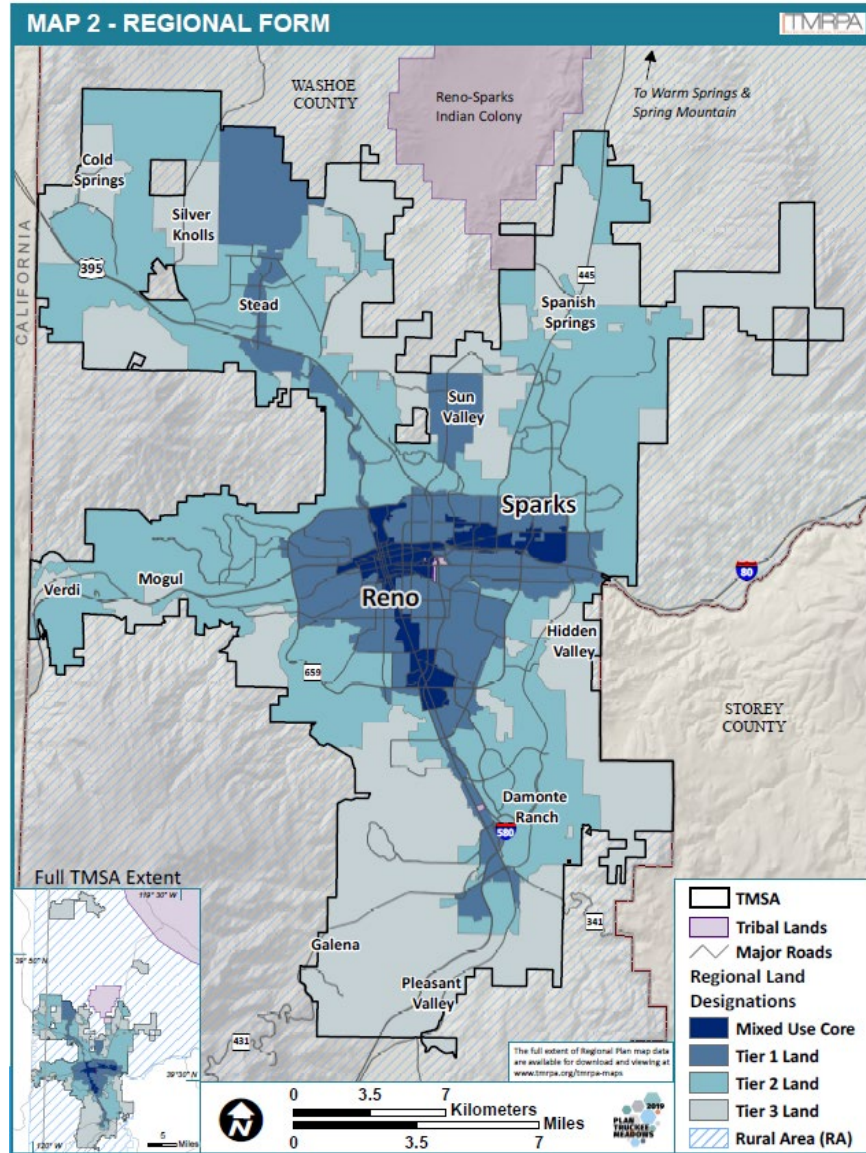
City of Sparks	
CIAC (Presentation)	October 21 st
1 st Reading	November 22 nd
2 nd Reading (Presentation)	December 13th
City of Reno	
CIAC (Presentation)	November 3 rd
1 st Reading (Presentation)	<i>January 12th</i>
2 nd Reading	<i>January 26th</i>
Washoe County	
CIAC (Presentation)	November 2 nd
1 st Reading (Presentation)	November 16 th
2 nd Reading	December 14th
Implementation	January 31, 2022



1. Add granularity to the Development Types in Fee Schedule
 - Example: Warehouse vs Fulfillment Centers
 - Example: Multifamily vs Student Housing
2. Concerns with the increase number of VMTs and urban sprawl
3. Explore different Development Unit for Single Unit Residential (“Dwelling”)
4. Explore using TMRPA Tier Areas as RRIF Service Areas



TMRPA Tier Map





Next Steps

- Final Reading by Local Agencies = January 24th, 2022
- Implementation = January 31st, 2022



Questions

Dale Keller, P.E. Engineering Manager

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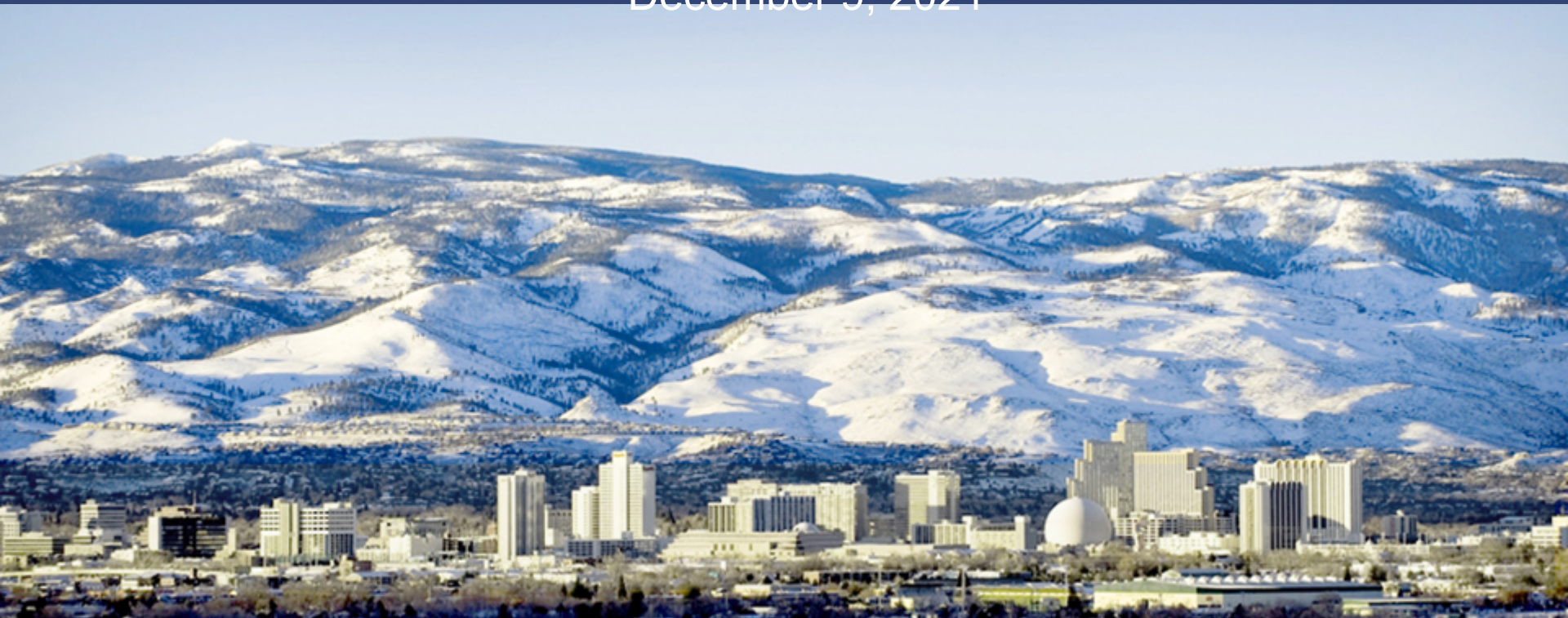
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7th Edition RRIF Revenues & Expenditures

December 9, 2021





RRIF Revenue Collected

Fiscal Year (FY)	Total Revenue Collected
FY2016	\$2,690,468
FY2017	\$4,491,529
FY2018	\$5,549,564
FY2019	\$4,830,616
FY2020	\$7,365,705
5 Year Total	\$25,927,882



RRIF Expenditures

Fiscal Year (FY)	Total Expenditures
FY2016	\$3,035,798
FY2017	\$6,017,535
FY2018	\$5,154,308
FY2019	\$2,726,991
FY2020	\$3,545,325
5 Year Total	\$20,479,957



Previous RRIF Projects

- Since the 5th Edition, RRIF funds mostly supported capacity improvements through our traffic operations program:
 - New Traffic Signals
 - Roundabouts
 - Intersection Capacity Improvements

- Current Projects:
 - El Rancho - Battler Born Way / Victorian Ave Intersection
 - N. Virginia / Panther Drive Intersection
 - Striping Modifications at Pyramid Way and York Way

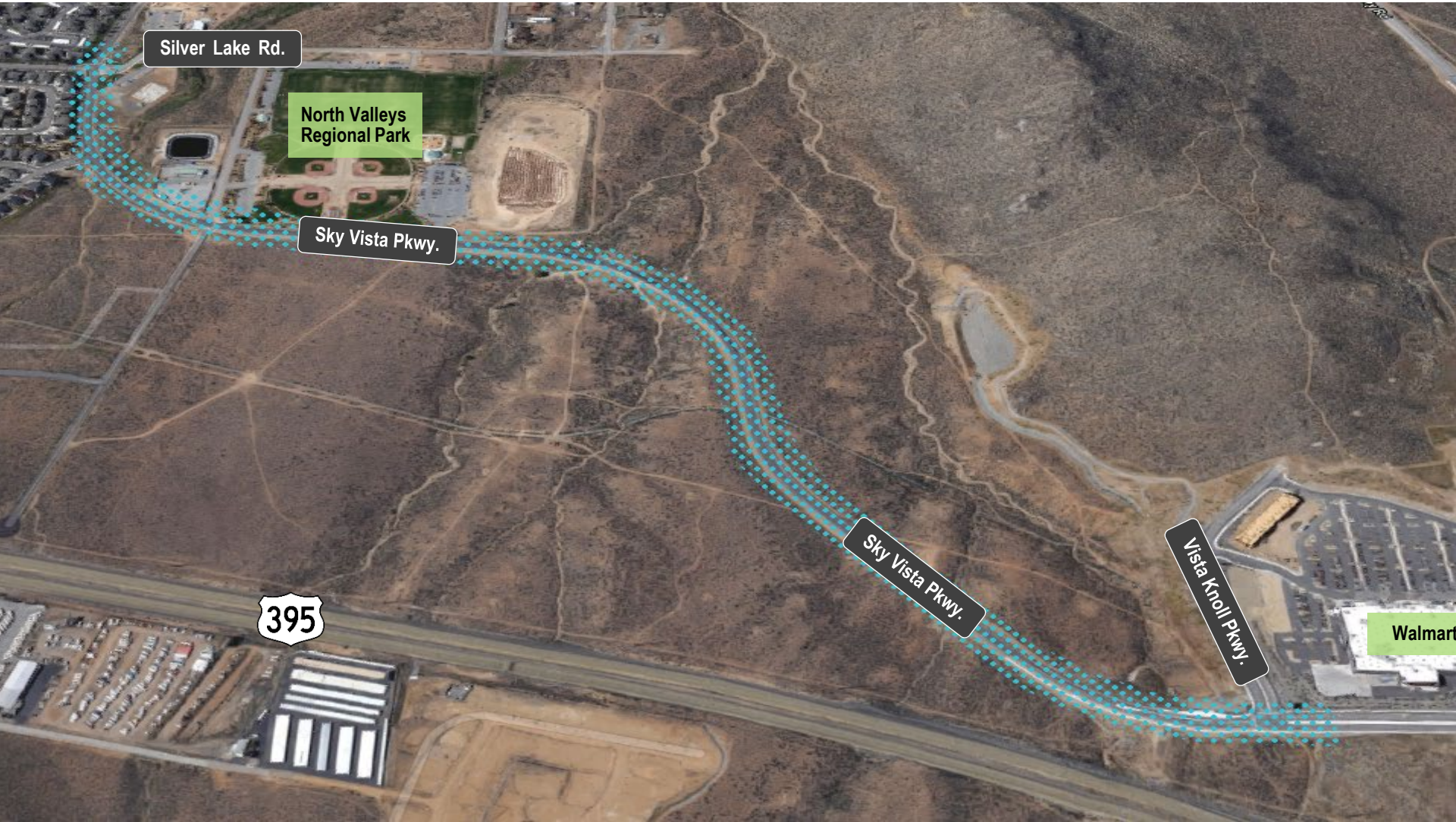


Upcoming RRIF Projects

- Sky Vista Parkway Widening (North Service Area)
 - Construction = \$15M
- Steamboat Parkway Improvements (South Service Area)
 - Construction = \$5M



Sky Vista Parkway Widening Project





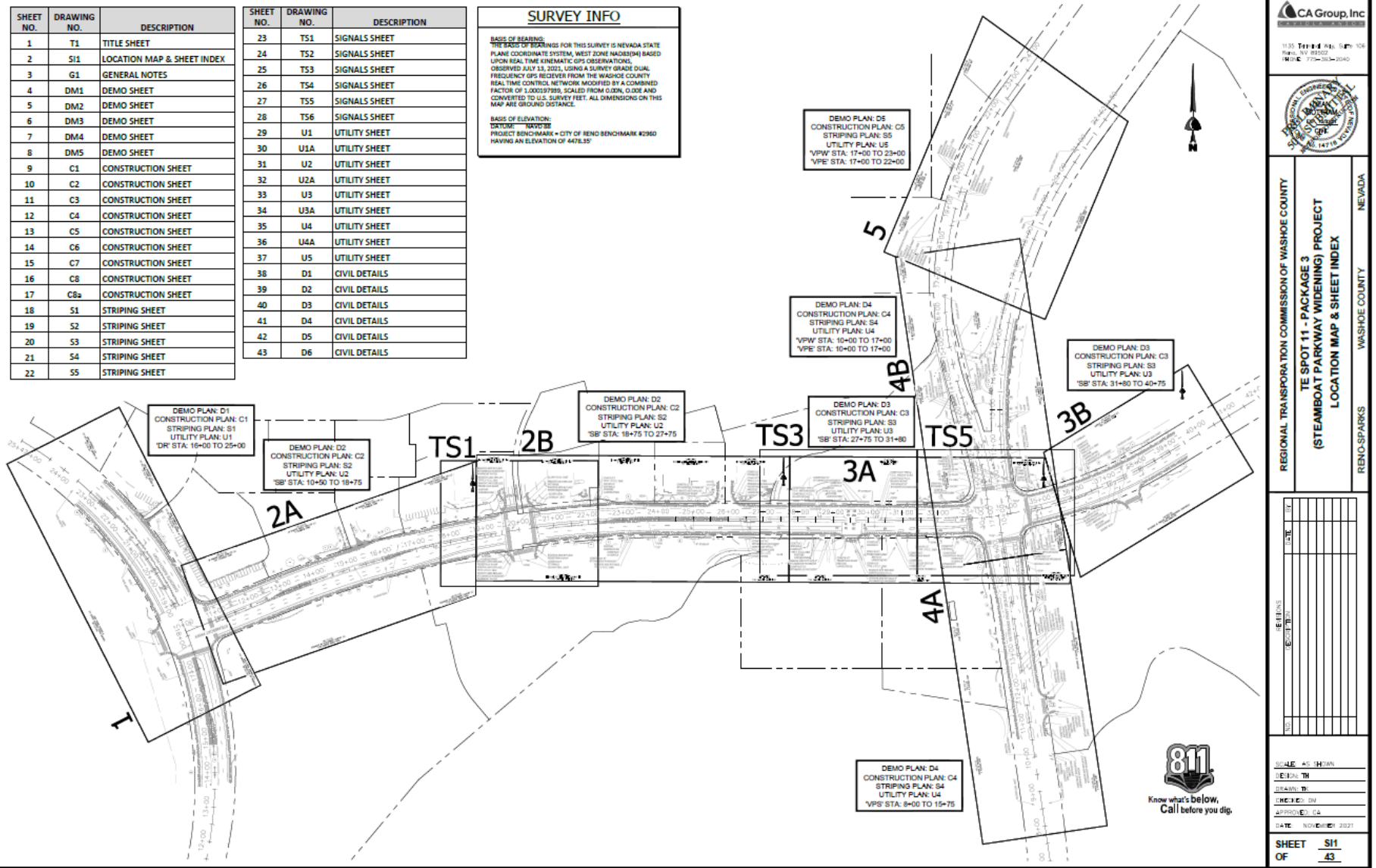
Steamboat Parkway Improvements

SHEET NO.	DRAWING NO.	DESCRIPTION	SHEET NO.	DRAWING NO.	DESCRIPTION
1	T1	TITLE SHEET	23	TS1	SIGNALS SHEET
2	S11	LOCATION MAP & SHEET INDEX	24	TS2	SIGNALS SHEET
3	G1	GENERAL NOTES	25	TS3	SIGNALS SHEET
4	DM1	DEMO SHEET	26	TS4	SIGNALS SHEET
5	DM2	DEMO SHEET	27	TS5	SIGNALS SHEET
6	DM3	DEMO SHEET	28	TS6	SIGNALS SHEET
7	DM4	DEMO SHEET	29	U1	UTILITY SHEET
8	DM5	DEMO SHEET	30	U1A	UTILITY SHEET
9	C1	CONSTRUCTION SHEET	31	U2	UTILITY SHEET
10	C2	CONSTRUCTION SHEET	32	U2A	UTILITY SHEET
11	C3	CONSTRUCTION SHEET	33	U3	UTILITY SHEET
12	C4	CONSTRUCTION SHEET	34	U3A	UTILITY SHEET
13	C5	CONSTRUCTION SHEET	35	U4	UTILITY SHEET
14	C6	CONSTRUCTION SHEET	36	U4A	UTILITY SHEET
15	C7	CONSTRUCTION SHEET	37	U5	UTILITY SHEET
16	C8	CONSTRUCTION SHEET	38	D1	CIVIL DETAILS
17	C8a	CONSTRUCTION SHEET	39	D2	CIVIL DETAILS
18	S1	STRIPING SHEET	40	D3	CIVIL DETAILS
19	S2	STRIPING SHEET	41	D4	CIVIL DETAILS
20	S3	STRIPING SHEET	42	D5	CIVIL DETAILS
21	S4	STRIPING SHEET	43	D6	CIVIL DETAILS
22	S5	STRIPING SHEET			

SURVEY INFO

BASIS OF BEARING:
THE BASIS OF BEARINGS FOR THIS SURVEY IS NEVADA STATE PLANE COORDINATE SYSTEM, WEST ZONE NAD83(94) BASED UPON REAL TIME KINEMATIC GPS OBSERVATIONS, OBSERVED JULY 13, 2021, USING A SURVEY GRADE DUAL FREQUENCY GPS RECEIVER FROM THE WASHOE COUNTY REAL TIME CONTROL NETWORK MODIFIED BY A COMBINED FACTOR OF 1.000197893, SCALED FROM 0.00M, 0.00E AND CONVERTED TO U.S. SURVEY FEET. ALL DIMENSIONS ON THIS MAP ARE GROUND DISTANCE.

BASIS OF ELEVATION:
DATUM: "NAVD83"
PROJECT BENCHMARK: CITY OF RENO BENCHMARK #2960 HAVING AN ELEVATION OF 4478.35'



REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY
TE SPOT 11 - PACKAGE 3
(STEAMBOAT PARKWAY WIDENING) PROJECT
 LOCATION MAP & SHEET INDEX

NO.	REVISIONS	DATE	BY

SCALE: AS SHOWN
 DESIGN: TH
 DRAWN: TH
 CHECKED: DM
 APPROVED: CA
 DATE: NOVEMBER 2021
SHEET 111
OF 43



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Questions

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REGIONAL TRANSPORTATION COMMISSION

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Metropolitan Planning Organization of Washoe County, Nevada

7th Edition RRIF Offset Waiver Agreements

December 8, 2021





RRIF Offset Waiver Agreements

- The 5th Edition of the RRIF GAM (2015) moved from Capital Contribution Front Ending Agreements (CCFEA) to Offset Waiver Agreements (RRIF Waivers).
- RRIF Waivers are Offset-Eligible Costs equal to or less than impact fees owed.
- RRIF Waivers must be used within the Development of Record
- “Grandfathered in” at the RRIF Rates existing the date of the agreement.
- RRIF Waivers are expressed in dollars.



RRIF Offset Waiver Issued

Development of Record	Jurisdiction	Waivers Issued (\$)
Logistic Center 395 Phase 2 (2016)	City of Reno	\$272,994.26
North Valleys Commerce Center (2016)	City of Reno	\$278,226.00
Village South Mountaingate (2016)	City of Reno	\$452,097.75
Pioneer Meadows (2019)	City of Sparks	\$1,014,228.13
		\$2,017,546



Current RRIF Offset Waiver Agreements

Development of Record	Jurisdiction	Offered Improvements (\$)	Anticipated Waivers (\$)
Red Rock Mega Storage	City of Reno	\$414,000	\$155,737
NNV Sierra Medical Center	City of Reno	\$410,000	\$410,000
Red Hawk Land (Stonegate)	City of Sparks	\$1,989,602	\$1,989,602
Reno Logistic Center	City of Reno	\$1,550,950	\$462,631
		\$4,364,552	\$3,017,970



Questions

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