



**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
MEETING AGENDA**

**Wednesday, August 7, 2019 at 5:30 pm
Regional Transportation Commission
1st Floor Conference Room
1105 Terminal Way, Reno NV 89502**

I. The Regional Transportation Commission 1st floor conference room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1.800.326.6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to RTC Metropolitan Planning at 775-348-0480. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

II. The Citizens Multimodal Advisory Committee (CMAC) has a standing item for accepting Public Comment on topics relevant to the RTC CMAC that are not included on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. For specific items on the CMAC agenda, public comment will be taken at the time the item is discussed. Individuals providing public comment will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the CMAC as a whole and not to individual members.

III. The CMAC may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

ITEM 1 Approval of Agenda (*For Possible Action*)

ITEM 2 Public Comment - *please read paragraph II near the top of this page*

ITEM 3 Approval of the July 10, 2019 Meeting Minutes (*For Possible Action*)

ITEM 4 Acknowledge Receipt of a Presentation on the University Area Multimodal Transportation Study (*For Possible Action*)

ITEM 5 Acknowledge Receipt of a Report on the RTC Project Prioritization Framework (*For Possible Action*)

ITEM 6 Reports (*Written reports only unless Committee wishes discussion*)

- a. RTC Board Minutes
- b. Engineering Department Monthly Report
- c. Public Transportation and Operations Department Monthly Report
- d. Planning Department Report
- e. Procurement Report
- f. Administrative Services Activity Report

ITEM 7 Member Announcements/Agenda Items for Future CMAC Meetings (*For Possible Action*)

ITEM 8 RTC/RIDE/ACCESS Staff Items (*Informational Only*)

ITEM 9 Public Comment - *please read paragraph II near the top of this page*

ITEM 10 Adjournment (*For Possible Action*)

The Committee may take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
Meeting Minutes**

Wednesday, July 10, 2019

CMAC Members Present

Laura Azzam
Genevieve Parker
Molly O'Brien
Paul Malikowski
Chair, Jeff Bonano
Scot A. Munns

Sigurd Jaunarajs
Vince Harris
Rudy Leon
Suraj P. Verma
Harvey Katz

CMAC Members Absent

Majima Mayuko
Mark Tadder

Chun (Alan) Chao
Vice-Chair Dora Uchel

RTC Staff

Dan Doenges
Rebecca Kapuler
Ed Park
Deborah Hollis

Mark Maloney
Michael Dulude

CMAC Guest

Jillian Keller, Reno Bike Project

Scott Carey, RSIC

The Citizens Multimodal Advisory Committee (CMAC) met in the RTC 1st Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 5:31 p.m. by the Chair, Jeff Bonano.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. PUBLIC COMMENT

Scott Carey provided public comment as a Sparks resident and RTC RIDE transit user. He stated that he has concerns with the proposed service change to RTC RIDE Routes 25 and 26, as well as the proposed microtransit service. He would like to see Route 25 preserved as it provides service to several community institutions, such as the hospital. He is concerned that once route is eliminated, it wont ever be reinstated. He would like to see microtransit explored in areas were there is currently not existing service.

ITEM 3. APPROVAL OF THE JUNE 5, 2019 MEETING MINUTES

The minutes of the CMAC meeting June 5, 2019, were approved as corrected.

ITEM 4. ELECTION OF CHAIR AND VICE-CHAIR FOR FISCAL YEAR 2020

The Policies Governing the Citizens Multimodal Advisory Committee (CMAC) state that elections for Chair and Vice-Chair will be held annually at the July meeting. The newly elected Chair Molly O'Brien will serve a one-year term. The newly elected Vice-Chair is Jeff Bonano.

ITEM 5. RECOMMEND PRIORITIZATION AND APPROVAL OF THE FFY 2019 TA SET-ASIDE PROGRAM PROJECTS

Rebecca Kapuler, RTC Planner briefed the committee on the RTC Federal Fiscal Year 2019 TA Set-Aside Program Projects. The two applicants gave a brief project description of the TA Set-Aside Program Projects. Discussion and recommendations followed on the program projects.

Harvey Katz made a motion to recommend prioritization and approval of the FFY 2019 TA Set-Aside Program Projects.

Sigurd Jaunarajs seconded.

The motion carried unanimously.

ITEM 6. ACKNOWLEDGE RECEIPT OF REPORT ON THE RTC AFFORDABLE HOUSING STUDY

Dan Doenges, RTC Planning Manager briefed the committee on the RTC Affordable Housing Study. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. A discussion continued on the development sites which, will be presented to the RTC Board at their July meeting.

Sigurd Jaunarajs made a motion to acknowledged receipt of report on the RTC Affordable Housing Study.

Suraj P. Verma seconded.

The motion carried unanimously.

ITEM 7. ACKNOWLEDGE RECEIPT OF REPORT AND PROVIDE A RECOMMENDATION FOR FALL 2019 RTC RIDE SERVICE ADJUSTMENT REPORT, SCHEDULED FOR NOVEMBER 2, 2019, INCLUDING CHANGES TO ROUTE 9, THE SIERRA SPIRIT/CREATION OF ROUTE 999, AND IMPLEMENTATION OF THE RTC FLEXRIDE MICROTRANSIT SIX MONTH DEMONSTRATION PROJECT

Michael Dulude, RTC Transit Planner/Scheduler gave a presentation on the reports and service adjustments report, including changes to route 9, the Sierra Spirit/Creation of Route 999, and implementation of the RTC Flexride Microtransit six month demonstration project. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. A guest had questions on the RTC RIDE route services and RTC ACCESS services and the changes. Michael Dulude, RTC Transit Planner/Scheduler stated the dispatch department controls the pick up and returns for their services currently and also with the new RTC RIDE service adjustments and changes to the routes and with utilizing the new Microtransit.

Harvey Katz asked about new service changes around the hospitals and Michael Dulude, RTC Transit Planner/Scheduler stated the am and pm peak changes were made. A discussion continued regarding the providers of the new Microtransit service and he discussed the expected changes to the routes. A committee member made a recommendation to take route 9 through Walmart. A committee member stated UNR has no funding for buses on their campus at night.

Vice-Chair, Jeff Bonano recommended Spanish Springs to be considered as a service area for Microtransit. Michael Dulude, RTC Transit Planner/Scheduler and Ed Park, RTC Transit Planner stated it is an area for future consideration and also explained the potential cost of fixed route service expansion.

Scott Carey asked if the RTC TAC approved the Item 7. at their meeting. Michael Dulude, RTC Transit Planner/Scheduler and Mark Maloney, RTC Director of Public Transportation and Operations stated yes and also at their RTC TAC and RTC CMAC March meetings.

Harvey Katz made a motion to acknowledged the receipt of report and provide a recommendation for fall 2019, RTC RIDE service adjustment report, scheduled for November 2, 2019, including changes to Route 9, the Sierra Spirit/Creation of Route 999, and implementation of the RTC Flexride Microtransit six month demonstration Project.

Genevieve Parker seconded.

The motion carried unanimously.

ITEM 8. RECOMMEND APPROVAL OF THE VISION ZERO TRUCKEE MEADOWS ACTION PLAN AND SUBMISSION OF AN APPLICATION TO BECOME A NATIONALLY RECOGNIZED VISION ZERO COMMUNITY

Rebecca Kapuler, RTC Planner gave a presentation on the Vision Zero Truckee Meadows Action Plan and submission of an application to become a nationally recognized Vision Zero Community. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. A discussion on the task force Vision Zero Truckee Meadows Action Plan and submission of an application to become a nationally recognized Vision Zero Community continued.

Harvey Katz made a motion to recommend approval of the Vision Zero Truckee Meadows Action Plan and submission of an application to become a nationally recognized Vision Zero Community.

Vice Chair, Jeff Bonano seconded.

The motion carried unanimously.

ITEM 9. REPORTS

There was no discussion on the reports.

ITEM 10. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS

Genevieve Parker announced her resignation from the CMAC.

ITEM 11. RTC/RIDE/ACCESS STAFF ITEMS

Dan Doenges, RTC Planning Manager thanked Genevieve for her service on the CMAC and an introduction was made for the new members. A discussion continued on the vacancies to the CMAC.

ITEM 12. PUBLIC COMMENT

There were no comments given.

ITEM 13. ADJOURNMENT

The meeting adjourned at 7:34 p.m.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

August 7, 2019

AGENDA ITEM 4

TO: Citizens Multimodal Committee

FROM: Xuan Wang
Senior Technical Planner

SUBJECT: University Area Multimodal Transportation Study

RECOMMENDATION

Acknowledge receipt of a presentation on the University Area Multimodal Transportation Study

SUMMARY

Staff will provide the Committee with overview and status on the University Area Multimodal Transportation Study.

The University Area Multimodal Transportation Study started after the approval of the Professional Services Agreement with Kimley-Horn on March 19. This study will take into account the current and future development plans slated to occur on or near the university campus in the coming years and will identify needed connectivity, safety, and access improvements for vehicle and alternative transportation modes on regional roads. In addition, it will include an analysis of land use and roadway network scenarios in the University of Nevada, Reno (UNR) Gateway District.

The project team met with staff from the University of Nevada, Reno and City of Reno to discuss project details. The project technical advisory committee had a kick-off meeting on April 24th. The project team conducted Walking Audits in the study area to evaluate pedestrian walking environment and connectivity on May 2 and 3, 2019. A pop-up meeting was held in front of the Joe Crowley Student Union building to engage students and faculty to provide their comments and concerns on May 2, 2019. A community meeting was conducted on June 27, 2019 at Evelyn Mount Community Center from 5:30 to 7:00 pm. With the public meeting, an on-line survey was launched to collect public input. The survey was open for public input from June 27 – July 23, 2019.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

August 7, 2019

AGENDA ITEM 5

TO: Citizens Multimodal Advisory Committee

FROM: Amy Cummings, AICP, LEED AP
Director of Planning/Deputy Executive Director

SUBJECT: Project Prioritization Framework

RECOMMENDATION

Acknowledge receipt of a report on the RTC project prioritization framework.

SUMMARY

Staff will provide an overview on efforts to develop a project prioritization framework for major projects identified in the RTP to be implemented within the next 10-year timeframe. The preliminary analysis evaluates potential projects from the perspectives of safety, congestion, pavement condition, and the criteria identified in the RTC Bicycle and Pedestrian Master Plan for ranking bicycle and pedestrian improvements. Other project-specific criteria are being considered for the weighting of project scores.

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

1:00 P.M.

June 20, 2019

PRESENT:

**Bob Lucey, Washoe County Commissioner, Chairman
Neoma Jardon, Reno City Council Member, Vice Chair
Vaughn Hartung, Washoe County Commissioner
Oscar Delgado, Reno City Council Member
Ron Smith, Sparks City Council Member**

**Lee G. Gibson, RTC Executive Director
Dale Ferguson, Legal Counsel
Cole Mortensen, NDOT (Alternate)**

NOT PRESENT:

Kristina Swallow, Director of NDOT

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9th Street, Reno, Nevada, was called to order by Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

**RECOGNITION OF DAVID JICKLING, RTC DIRECTOR OF PUBLIC
TRANSPORTATION AND OPERATIONS**

Mr. Jickling is retiring after 28 years of dedicated service to the RTC. A video was played showing events over the term of his employment. The commissioners made several positive comments about Mr. Jickling's loyalty and dedication, his unique understanding of the transit system, and forward thinking of suggesting the implementation of electric buses. They all wished him the best for his future. (*A copy of the video may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com*)

Item 1 APPROVAL OF AGENDA

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved.

Item 2.1 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Mayor Smith, seconded by Commissioner Hartung, which motion unanimously carried, Chairman Lucey ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged..

Item 3.1 thru 3.22 CONSENT ITEMS

Minutes

3.1 Approve the minutes of the May 20, 2019, meeting (*For Possible Action*)

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report (*For Possible Action*)

3.3 Approve a qualified list of consultants to provide engineering design and construction management services for the Streets and Highways Program (*For Possible Action*)

Public Transportation/Operations

3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*)

Planning

3.5 Acknowledge receipt of the monthly Planning Activity Report (*For Possible Action*)

3.6 Approve the RTC staff recommended appointments/reappointments to the Citizens Multimodal Advisory Committee (CMAC) with terms through June 2022 (*For Possible Action*)

- Paul Malikowski (reappointment)
- Dora Uchel (reappointment)
- Vince Harris
- Scot A. Munns
- Rudy Leon

3.7 Approve of the Congestion Mitigation and Air Quality Improvement Program (CMAQ) Project Selection Guidance (*For Possible Action*)

Administration

3.8 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)

3.9 Authorize the Executive Director to bind annual insurance coverage effective July 1, 2019, for automobile liability, general liability, public officials' errors and omissions (E&O), property, earthquake/flood, crime, cyber, pollution liability, social engineering, fiduciary liability, employment practices liability and workers' compensation; and approve the RTC's continued membership in the Nevada Public Agency Insurance Pool and Public Agency Compensation Trust (*For Possible Action*)

3.10 Approve a resolution establishing RTC petty cash accounts (*For Possible Action*)

- 3.11 Approve the addition of new language to the RTC Personnel Rules to include: 1) Equal Employment Opportunity Statement and Designated Officer; 2) Diversity and Inclusion Statement; 3) American with Disabilities Act; 4) Pregnancy, Childbirth and Related Medical Conditions; 5) Genetic Information Nondiscrimination Act; 6) Reasonable Accommodation for Victims of Domestic Violence; 7) Prohibition Against Retaliation and 8) Bilingual Pays (*For Possible Action*)

Procurement and Contracts

- 3.12 Authorize the Executive Director to amend the contract for federal advisory services with Cardinal Infrastructure, LLC, in order to extend the term of the contract for one year at a cost of \$84,000; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)
- 3.13 Authorize the Executive Director to amend the contract for federal advisory services with Porter Group, LLC, in order to extend the term of the contract for one year at a cost of \$78,000; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)
- 3.14 Authorize the Executive Director to amend the contract for specialized legal services with the law corporation of Zev E. Kaplan, Ltd., in order to extend the term of the contract for up to one year (*For Possible Action*)
- 3.15 Approve the purchase of ten (10) paratransit vehicles utilizing the State of Nevada Fleet Vehicles procurement contract number 8475 in the amount of \$467,520 (*For Possible Action*)
- 3.16 Approve the Request for Quote (RFQ) for the installation of the new Angi Compressed Natural Gas (CNG) Compressor (*For Possible Action*)
- 3.17 Approve the Request for Proposal (RFP) for the purchase of transit shelters for RTC RIDE (*For Possible Action*)
- 3.18 Approve Amendment No. 4 to the existing Professional Services Agreement (PSA) between the RTC and Kimley-Horn for Engineering During Construction (EDC) services related to Phase 2B of the ITS Traffic Management 1 Project in the amount of \$74,172; authorize the Executive Director to execute the Amendment (*For Possible Action*)

Inter-Agency Agreements

- 3.19 Approve contract Amendment #2 for the Nevada Department of Transportation Agreement No. PR285-17-063 to use Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) federal funds in the amount of \$950,000 for the RTC Trip Reduction Program; authorize the Executive Director to execute the agreement (*For Possible Action*)
- 3.20 Authorize the RTC Executive Director to execute the Interlocal Cooperative Agreement (ICA) between Washoe County, City of Reno and the RTC for the FY 2020 Program of Projects (POP) (*For Possible Action*)
- 3.21 Authorize the RTC Executive Director to execute the Interlocal Cooperative Agreement (ICA) between Washoe County, City of Sparks and the RTC for the FY 2020 Program of Projects (POP) (*For Possible Action*)
- 3.22 Approve the FY 2020 Shared Work Program with the Truckee Meadows Regional Planning Agency (TMRPA) (*For Possible Action*)

On motion of Mayor Smith, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.22 be approved.

Item 4.1 thru 4.3 DIRECTOR REPORTS

Item 4.1 RTC Executive Director Report

Executive Director (E.D.) Lee Gibson spoke briefly on the following topics, some of which were upcoming at the time of this meeting:

- The transformation of Virginia Street has begun! Sierra Nevada Construction (SNC) began construction on Monday, June 17th, and is underway to implement the community vision to improve the corridor with safety and ADA improvements, beautification enhancements, and expanded transit services.

The Project Information Office on Virginia Street opened June 13th just north of The Z Bar. RTC and SNC project team members are available to the public to learn about the project, request information, or to ask questions about construction schedules, traffic control or transit detours. On the heels of the bi-weekly stakeholder meetings the RTC has been hosting since mid-March, the opening of the project information office is yet another means to keep stakeholders engaged and informed about the Virginia Street project. This office is an extension of that ongoing engagement with the community.

On Tuesday, June 25th, the RTC is hosting an open house and ice cream social from 11:30 am to 1:30 pm.

- On Friday, June 28th, there will be a celebration to mark the start of the Virginia Street project transformation and construction event at the South Virginia Plaza located on Virginia Street (this is the Sports West retail center). The event will take place at 11 am and will include Congressman Mark Amodei, who has been very helpful on the project, and FTA Region 9 Administrator Ray Tellis, among other local dignitaries. Assemblywoman Sarah Peters will also join us giving us the opportunity to thank her for sponsoring and successful passage of Assembly Bill 270.

The construction of this project is a major transportation investment for the region and the community is invited to join us on June 28th to celebrate the occasion.

- The RTC, in partnership with The Nugget and All West Coachlines is offering the public free bus shuttle service to the Star Spangled Sparks event on the 4th of July. The free shuttle service begins at 6 pm until midnight.

Shuttle service will run from two locations to RTC CENTENNIAL PLAZA: The Reno-Sparks Livestock Events Center on Wells Avenue and the Sparks Christian Fellowship at 510 Greenbrae Drive in Sparks.

Agenda Item 6a.

This service is part of our summer event transit campaign, “Don’t Drive Arrive!” encouraging event goers to take transit, bike or walk to special events as an alternative to driving their car. This campaign was created in partnership with the City of Sparks and the City of Reno.

Information is available at Nugget Casino Resort dot com, RTC Washoe dot com and RTC social media channels.

Item 4.2 RTC Federal Report

A written update is available in the staff report materials for this item, but E.D. Gibson also highlighted that a number of grants are currently open for competitive funding. The RTC is looking at the Build Grant Program as a possible supplemental source of funds for the Pyramid Highway Project. The RTC is also looking at the Bus and Bus Facilities Program to fund replacement buses for the bus fleet and are waiting to hear on the Autonomous Grant application which is pending at the Department of Transportation.

Congress is currently looking at their FY 2020 appropriations and are considering a \$323 billion fiscal year spending measure. But this is a wait and see what happens situation.

Chairman Lucey then introduced Mr. Dan Mauer, Vice President of The Porter Group, LLC (RTC federal lobbyist), who added that the president has announced a veto threat against the house version of the transportation funding bill. However, it is expected that the House and Senate will be able to pass something before the end of the fiscal year.

Commissioner Hartung asked what the timing is on the Pyramid Highway.

Mr. Doug Maloy, RTC Engineering and Project Manager, responded that the RTC is working collaboratively with NDOT. NDOT is taking on the initial design phase of the project so the RTC will bring an agreement for approval to a future meeting. The agreement is to reimburse NDOT for the cost of the design.

Item 4.3 NDOT Director Report

Mr. Cole Mortensen from NDOT sat in on behalf of Director Swallow and provided a brief update on current events. He said that Nevada recently ranked number one in a transportation system in the nation by the News and World Report. Considerations for award were road and bridge quality, public transit usage and average commute time in the state. Energy reliability and internet access were also factored in and ranked Nevada fourth in overall infrastructure. Nevada also has the nation’s second best bridges.

Next, he mentioned that the Spaghetti Bowl Xpress procurement had short-listed four proposers last summer and earlier this year one proposer withdrew from the procurement and the remaining three submitted proposals but one of those was deemed unresponsive. The remaining two proposers were not cost effective. Because they are still in an active procurement, he could not provide more detail.

Vice Chair Jardon asked what the next steps are.

Mr. Mortensen said that NDOT is doing their due diligence to investigate everything they can to understand the reason for the higher pricing. As soon as that is completed, a better schedule can be presented.

Vice Chair Jardon then asked how much of the Governor's Bowl is going to be taken for this project and Mr. Mortensen responded that he would need to research that specific information. The Vice Chair then agreed to take the conversation off-line.

Commissioner Hartung then mentioned the continuing needs on the Pyramid Highway, such as road widenings and consistency in the flashing warning lights, amongst other safety needs.

Mr. Mortensen said that he would have his staff look into the reason for the one consistently flashing light and why it is different than the other warning lights on that roadway.

Item 5.1 ENGINEERING

5.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)

Mr. Jeff Wilbrecht, RTC Project Manager, addressed the Board to provide a presentation update on the project. The utility project is complete and Phase II construction began June 17th. He explained the current traffic diversions and activity staging timelines, then showed several photos of the current work.

Next, Mr Wilbrecht discussed the immense amount of outreach to the public that's been done and mentioned that a project office (trailer) is now set up just north of the Z-Bar. Commercials are also being created to emphasize and invite all of the positive aspects of Midtown, such as amazing dining, nightlife, spas, art, eclectic shopping, etc. The videos are posted on the project website and the commissioners can be notified when new videos are posted. (*A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com*)

Mr. Wilbrecht then offered to answer any questions; there were none.

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that receipt of the report be acknowledged.

Items 6.1 thru 6.3 GENERAL ADMINISTRATION

6.1 Review Executive Director Lee Gibson's performance as it pertains to the proper duties of the position and accomplishments of Fiscal Year (FY) 2019 Goals and adjust compensation accordingly (*For Possible Action*)

Agenda Item 6a.

E.D. Lee Gibson introduced Ms. Angela Reich, RTC Administrative Services Director, and explained that she would provide an overview of this item and go through the E.D.'s duties and obligations along with his performance of assigned goals and objectives for the last year.

Ms. Reich addressed the Board and explained that in addition to reviewing E.D. Gibson's performance, the commissioners may also consider award of an annual salary increase and a performance bonus between 0% and 5%, which would be effective July 1, 2019.

Ms. Reich continued, saying that the duties and obligations had been fulfilled and both E.D. Gibson's and the agency's assigned goals and objectives had also been met or are ongoing as needed annually

E.D. Gibson spoke briefly on each of the goals and their specific benefits to both the agency and the region. He is especially proud of the successful procurement of Keolis North America who will take over the management and daily operations of the RTC RIDE system. He then offered to answer any questions.

Lastly, Ms. Reich showed a slide which included E.D. Gibson's compensation history since being hired.

Mayor Smith asked what the agency had been rated at the previous month and Ms. Reich confirmed that it was a 1.5 which equates to an average increase of 5.2%. Ms. Reich then explained that the RTC uses a Pay for Performance allocation, so not all employees receive 5.2% because it depends on each employee's individual performance over the previous year. Some will receive more and some will receive less, but the overall average for the agency is 5.2%.

Ms. Stephanie Haddock then addressed the Board to explain that the exact compensation rate determination is currently underway as staff is waiting on more data.

Mayor Smith said he's not sure if he wanted to continue with the E.D. rating if the compensation rate for the agency as a whole is not yet determined.

E.D. Gibson then asked Ms. Haddock to review exactly how the compensation formula is compiled.

Ms. Haddock said that compensation is determined with a formula that includes the Board's agency rating, the Western States CPI Index, the Simpsons market based salary index and local sales tax, which this year added 1%.

Vice Chair Jardon asked when the compensation amounts will be completed and Ms. Haddock responded they would be completed the next week.

The Vice Chair asked if the E.D. performance review is delayed to the next month, the salary difference could be made up in arrears.

Ms. Haddock confirmed that it could be retroactive.

The Vice Chair then suggested that this item be postponed to the next month when the overall compensation is completed.

Commissioner Hartung asked if staff receives a cost of living adjustment (COLA).

Ms. Haddock said that staff does not receive a COLA.

Chairman Lucey said that based on the discussion, the item should be postponed to the July meeting for further discussion and a compensation increase decision.

Vice Chair Jardon and Chairman Lucey asked for the compensation adjustments to be brought without names but as managerial and non-managerial averages.

(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered that Item 6.1 be held over to the July 19, 2019, meeting of the Board.

6.2 Review and set Agency goals for Fiscal Year (FY) 2020 (*For Possible Action*)

Ms. Amy Cummings, RTC Deputy Executive Director and Director of Planning, addressed the Board to provide a draft list of agency goals for discussion, input and additions. She then summarized the goals as presented (*attached*).

Mayor Smith added a goal to add a transit route to the Galleria in Spanish Springs due to the continued population growth in that area.

Commissioner Hartung agreed with Mayor Smith and described what the specific route he believes it should be. He added that requests are coming in from even further north than Spanish Springs and there are absolutely no bus routes out that way.

Commissioner Hartung then asked if the Eagle Canyon Corridor Study is to put the road all the way through La Posada and out to the Tri-Center or is it just to widen the road from the Eagle Canyon neighborhood to West Calle de la Plata.

Ms. Cummings said it is just beginning and that improvements are being looked at for the existing section of Eagle Canyon, west of Pyramid, as well as different alignment options to connect over to the North Valleys. This phase of the study is not looking at connecting east of Pyramid to the Tri-Center and that will have to be a future study.

Agenda Item 6a.

Lastly, Commissioner Hartung asked what the status is on signalization of specific key intersections in Spanish Springs that he named.

Ms. Cummings said a goal can be added for implementation of the spot intersection improvements, which is already included in the approved budget.

Vice Chair Jardon said it is important to keep a very close eye on the coach operators and overall transit performance when Keolis takes over. She would like a report on a weekly basis pertaining to route cancellations, on-time performance, etc.

The Vice Chair said that she is also interested in adding transit to some of the outlying areas and specifically, the Somerset area. She believes microtransit could be a part of the solution including funding partnerships with some of the outlying businesses, such as Boomtown.

Next, Vice Chair Jardon would like staff to begin thinking about what will happen with transit improvements on the Virginia Street Corridor once the extension project is completed. She would like to see an open-topped double-decker bus added as a tourist option.

Additionally, parcel disposal should be brought back, now that it's been approved by the legislature, in order to turn RTC parcels over to the entities that can use them for the most expedited projects, such as affordable housing.

Commissioner Delgado had no additions as the Vice Chair had covered his concerns.

Mayor Smith mentioned that there is a brand new DaVita facility in Sparks that will be within the ADA area. He also wished to clarify that the parcel disposals are not only for affordable housing but for any public purpose.

Vice Chair Jardon responded that as she understands it, the parcels may only be disposed for a public purpose and affordable housing is just one of the possibilities.

Commissioner Hartung would like staff to look into the possibility of flexing transit routes for areas that have very low ridership during certain times of the day.

Chairman Lucey wants staff to continue working on multi-modal transit and how the RTP can evolve with the development and growth in the region.

Chairman Lucey would like to see potential back-up plans for any transit delays, weather issues or emergencies. He added that the RTC cannot have the cancellations and delays that the community has been recently experiencing.

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered that the FY 2020 agency goals presented and assigned be implemented.

6.3 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

Legal Counsel Dale Ferguson gave a brief status update to the Board on the one remaining imminent domain proceeding from the 4th/Prater project involving the Elmwood property on the SE corner of 4th and Evans. He stated that if that case doesn't settle, it will go to a jury trial when a valuation is issued, most likely in the second week of July.

He would also like to hold an attorney/client briefing prior to either our July or August Board meeting.

Item 7 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 8 MEMBER ITEMS

Mayor Smith asked if the RTC still owns the outside wall on Pyramid at Nelson Way or if it's been turned over to NDOT. NDOT is saying that the RTC still owns it.

E.D. Gibson said that staff will look into that.

Mayor Smith then asked if anything was ever done to recognize Debbie Smith. There was supposed to be a memorial.

Mr. Michael Moreno, RTC Public Affairs Manager, responded that he will check with the project manager on the status. There is some kind of a marker or boulder to be installed.

Commissioner Hartung asked for a study to widen 7th Street across O'Brien Pass where it cuts over to the backside of Golden Valley.

Commissioner Hartung also asked if there has been any follow-up with the Executive Director of the Nevada Youth Empowerment Project.

Mr. Moreno said that Mr. Gibson has been corresponding with Ms. DuPea along with RTC Customer Service Supervisor Joel Danforth.

Commissioner Hartung said he had another issue come in from Ms. Olson who has had some ACCESS issues and is a disabled veteran.

Agenda Item 6a.

Mr. Moreno was not familiar with that matter so Commissioner Hartung said he would forward it to him.

Mr. Moreno then asked if he could add something that was left off of the Executive Director Report. With permission, he said the RTC is hosting a public meeting on June 27th for the UNR Multi-modal Transportation Study at the Evelyn Mount Community Center, beginning at 5:30 pm.

Chairman Lucey reminded everyone of Rodeo Week and advised the public to take public transportation because there is limited parking available.

He also reminded everyone to show up in Midtown Friday, June 28th at 11 am for the celebration of the transformation of Virginia Street and to please continue visiting businesses in that corridor as they are all remain open during construction.

Item 9 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:20 p.m.

BOB LUCEY, Chairman
Regional Transportation Commission



FY 2020 AGENCY GOALS

- 1) Improve ADA Accessibility
 - a) Complete ADA Transition Plan
 - b) Implement first phase of improvements to RTC facilities including 60 bus stop improvements
- 2) Continue Safety Emphasis
 - a) Continue Vision Zero/ driver & pedestrian education and Safe Routes to School programs
 - b) Update RTC Safety Plan
- 3) Apply for Discretionary Grants to Support RTC Priorities
 - a) INFRA/BUILD and FTA technical/research grants
- 4) Continue Project Construction
 - a) Virginia Street: Begin Midtown and University area construction
 - b) Implement Pavement Preservation & Rehabilitation Program
- 5) Improve Disadvantaged Business Enterprise (DBE) outreach and participation
- 6) Conduct Planning Studies
 - a) South Meadows Multimodal Transportation Plan
 - b) RTC Affordable Housing Study
 - c) Eagle Canyon Corridor Study
 - d) Start 2050 RTP Update
- 7) Implement RIDE Contract Award and Continue to Improve Service
 - a) Review & refine routes
 - b) Implement microtransit
 - c) Conduct targeted advertising campaign and on-board survey
 - d) Implement U-Pass
- 8) Continue B.I.D. Coordination and Operations
- 9) Continue Sustainability Planning and Monitoring
- 10) Advance Process Improvements
 - a) Procurement and contract management processes and Software utilization
 - b) Implement Board Agenda Software
- 11) Continue Cost Controls & Maintain Fiscal Solvency
- 12) Implement Facilities Projects
 - a) Conduct Meadowood Transfer Facility site selection study
 - b) Park Lane BRT station design
 - c) Implement bus shelter improvements
 - d) Begin RTC Terminal Way facility improvements
- 13) Improve NDOT Coordination
 - a) Streamline bus stop installation on NDOT roads
 - b) Coordinate with NDOT on implementation of a trip reduction program
 - c) Continue Spaghetti Bowl Project and other major project coordination



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

July 19, 2019

AGENDA ITEM 3.2

TO: Regional Transportation Commission

FROM: Brian Stewart, P.E.
Engineering Director

Lee G. Gibson, AICP
Executive Director

SUBJECT: RTC Engineering Activity Report

RECOMMENDATION

Acknowledge receipt of the monthly Engineering Activity Report.

CAPACITY/CONGESTION RELIEF PROJECTS

ITS Pilot Project, Design of Phase 2 ITS Connectivity

This pilot project will connect traffic signal systems of the City of Reno, the City of Sparks, Washoe County, and NDOT through fiber optic communication lines. This project also includes design of Phase 2A and 2B, which will expand communication to outlying signal systems and install ITS devices to monitor and remotely adjust traffic signals to respond to special events, changing traffic conditions, provide information to drivers and traffic incidents. Construction of the Pilot Project is complete. The ITS Phase 2A Project began on June 7, 2018, and is now complete. Phase 2B is currently under design and NDOT permit review with advertisement scheduled for summer 2019.

North Valleys Improvements

Package 3 will include installation of a new traffic signal at the Lemmon Drive/North Virginia Street intersection. Bids opened on May 9, 2019, with Sierra Nevada Construction awarded the contract. Construction is scheduled for summer 2019.

Package 3B is currently at 90% design. Package 3B includes adding capacity to the right turn lane at North Virginia Street/Business 395. This project also includes improvements to two bus stop pads located within the project area, and associated access and drainage improvements. Construction of this package is tentatively scheduled for late summer of 2019.

Regional Road Impact Fees (RRIF) funds and Fuel Tax funds have been allocated as part of the 2019 Program of Projects for this project. RRIF funds have been allocated as part of the 2020 Program of Projects for this project.

Pyramid and McCarran Intersection Improvement

The project is complete. RTC staff and consultants continue to work through final warranty items with the contractor and the City of Sparks. NDOT has provided relief of maintenance to Granite and taken over maintenance responsibilities. RTC is working with NDOT and the City of Sparks to resolve irrigation system issues. Landscape establishment period will expire on July 31, 2019.

Traffic Engineering (TE) Spot 7 Project

The TE Spot 7 project construction is substantially complete.

The TE Spot 7 project included a new traffic signal at the intersection of Prater Way and Lillard Drive and continues improvements to regional intersections focusing on enhancements to traffic signal operations: including replacement of malfunctioning video detection cameras with in-ground loop detectors and battery backup systems to keep traffic signals operating during power outages.

The scope of the TE Spot 7 project also includes:

Remove Pedestrian Scramble

Victorian at 11th & 14th

Battery backup systems

Sparks Blvd. at Springland/O'Callahan

New signal cabinet, detection loops and battery backup system

Prater at Howard (new cabinet and remove split phase)

Prater at Pullman

Prater at Vista

Vista at Whitewood

Virginia at 9th

South Meadows at I-580 southbound off ramp (add cabinet to west intersection)

Mill at Wells (add loops north and south legs)

Replace old video detection system

Pyramid at Golden View

Mt Rose at Wedge

South Meadows at Double R

Longley at Maestro

Longley at Patriot

Virginia at Grove

Install Flashing Yellow Arrow (FYA)

Mill at I-580 SB on- ramp westbound to southbound left turn

Mill at I-580 NB on- ramp westbound to northbound left turn

Traffic Signal Coordination 5 Project

Following a three year cycle schedule, the project includes review and timing optimization of approximately one-third (1/3) of the signals in the region per year. For 2018, 92 intersections were

re-timed. For 2019, nine corridors, roughly 230 intersections will have new timing implemented. Timing plans are developed in coordination with RTC/UNR. In the process, re-evaluation of the clearance intervals and pedestrian crossing times are calculated at each intersection to make sure it is up to current standards.

Process for signal retiming

1. Collect traffic & signal data
2. Input timings into model and evaluate existing signal timing & develop new timing.
3. Implement timing in the field
4. Fine-tune timing
5. Conduct before-after studies

Completed Corridors (241 signals as of June 2019)

1. Wells Avenue – (Ryland Street to E. 9th Street)
2. Vista Boulevard – (Eastbound I-80 Off/On Ramps to S. Los Altos Parkway)
3. Sparks Boulevard – (Eastbound I-80 Off/On Ramps to Los Altos Parkway)
4. N. McCarran Boulevard/Clear Acre Lane – (Sutro Street to Sullivan/N. McCarran Boulevard to Scottsdale)
5. Pyramid Highway (Disc Dr. to Lazy 5)
6. Kietzke Ln/Mill Street – (Peckham Lane to Glendale Ave/Kietzke Lane to Terminal Way)
7. W. McCarran Boulevard/Mae Anne – (Plumb Lane to W. 7th Street/W. McCarran to Sierra Highlands)
8. S. McCarran/Kietzke Lane/Virginia Street
 - a. On McCarran Blvd - Greensboro Drive to Mill Street
 - b. On Virginia St. – Kietzke Ln to S. McCarran Blvd
 - c. On Kietzke Ln. – S. Virginia St. to Sierra Rose Dr.
 - d. On Longley Ln – Peckham Ln to S. McCarran Blvd.
9. Pyramid Way
 - a. I-80 to Sparks Blvd including two intersections of McCarran Boulevard at Rock Blvd & 4th Street
10. Downtown Reno (45 signals)
11. Keystone Ave (6 Signals) – W. 7th St. to W. 1st St.
12. Damonte Ranch (7 signals) – Zolezzi Ln to Double R Blvd, and Double R Blvd at Double Diamond
13. Rock Blvd (9 signals) – Greg St to Prater Way
14. Sun Valley Blvd (6 Signals) – Dandini to 7th Ave
15. Sparks Isolated Intersections (33 Signals) – Various Signals
16. Prater Way – Galletti Way to 15th St (6 Signals)
17. Damonte Ranch/Steamboat – (4 Signals)
18. South Meadows Pkwy (5 signals) – Virginia St to Double R – New Timing Implementation Mid-June

Progress as of Mid-June 2019

- Sutro St (9 Signals) – New Timing Under Review
- S. Virginia St (19 Signals) – Data Collection initiated

Traffic Engineering (TE) Spot 8 – Package 1 Project

The project is currently under design with 90% plans. Advertisement for construction is scheduled for July 2019.

The scope of this project includes:

Flashing Yellow Arrow – East/West

Keystone Avenue at 7th Street
East Lincoln Way at Marina Gateway Drive
Mill Street at Kirman Avenue

Flashing Yellow Arrow – North/South

McCarran Boulevard at Neil Road

Battery Back-Up Systems

Mae Anne Avenue at Coit Plaza
Oddie Boulevard at I-80 Ramps (both sides)
Wells Avenue at I-80 Ramps (both sides)
Wells Avenue at 6th Street

Traffic Signal

Evans Avenue at Enterprise Road

Traffic Engineering (TE) Spot 8 – Package 2 Project

The project includes a new traffic signal at the intersection of Red Rock Road and Silver Lake Road and capacity improvements at the North McCarran Boulevard and U.S. 395 Interchange. The project opened bids on June 5, 2019, and Titan Electric is the apparent low bidder.

CORRIDOR IMPROVEMENT PROJECTS

4th Street/Prater Way Bus Rapid Transit (BRT) Project (Evans Avenue to Pyramid Way)

Construction is complete. Traffic Signal Prioritization (TSP) for the Lincoln Line RAPID Buses is operational.

Virginia Street RAPID Extension

A detailed monthly progress report will be given on this project for June. Additional information can be viewed at: <http://virginiastreetproject.com/>

Truckee River Shared Use Path Project

The proposed pathway will start at John Champion Memorial Park and continue along the south side of the Truckee River. The existing pathway in this segment of the river currently crosses to the north side of the river at the park as it continues eastward. The proposed pathway will be about 2,400 lineal feet in length, continuing below Interstate 580 (I-580) to meet up with the existing pathway located near the Walmart east of I-580. This project was included in the fiscal year (FY)

2017 Program of Projects. The design portion of this project is funded through federal funds and includes oversight by NDOT through a Local Public Agency (LPA) agreement.

Thirty percent (30%) design plans have been reviewed and work continues on the environmental documentation that is required for the project.

It has been determined that a 408 permit is needed for this project. The design consultant, Lumos and Associates, has begun to prepare a summary of work to detail this scope change.

Pyramid Highway and US 395 Connection

Signature of the ROD by FHWA was received on December 7, 2018. In accordance with the EIS and the RTC's RTP, design and construction of the project is phased over approximately 20 years. The current estimated cost of the overall project is \$800 million and will relieve congestion on the Pyramid Highway, McCarran Boulevard and other regional roads and provide connectivity between the North Valleys, Sun Valley and Spanish Springs. RTC is working with NDOT to begin the preliminary design including development of a BUILD Grant application to support Phase 1 of the project.

Oddie Boulevard/Wells Avenue Improvement Project (Preliminary Design Phase)

Thirty percent (30%) design plan comments from the cities of Reno and Sparks have been received. Meetings with city staff have been held to discuss the proposed "raised cycle track" maintenance challenges. City of Reno staff will present raised cycle track, lightning, fencing, and landscape alternatives at the July 24, 2019, Reno City Council Meeting.

Sun Valley Boulevard Corridor Improvement Project (Preliminary Design Phase)

Thirty percent (30%) design for the Washoe County section between 7th Ave and Highland Ranch Parkway was submitted at the end of June 2019. Inadequate drainage systems to handle existing storm water flow is presenting project challenges along the NDOT portion of this project between El Rancho and 7th Ave. Discussion for a possible partnership with NDOT and Washoe County is occurring in order to address existing the drainage issues and the project design. Maintenance of the proposed new facilities may also present challenges to Washoe County, NDOT, and Sun Valley General Improvement District (GID).

BICYCLE AND PEDESTRIAN IMPROVMENTS (2018)

Keystone Avenue at California Avenue

The final design builds upon Alternative F as identified in the Keystone Avenue Corridor Study. Anticipated improvements include the re-alignment of the Keystone and California intersection, lane reconfigurations, pavement section reconstruction, sidewalk, curb and gutter, new PROWAG compliant pedestrian sidewalks and ramps and other incidentals necessary for the final design of this facility. Sierra Nevada Construction Company was awarded the contract and construction began on June 10, 2019. The intent is to be substantially complete before Reno High School resumes on August 12, 2019.

Mill Street (I-580 to McCarran Boulevard)

The scope of this project is to design and construct various complete street improvements along Mill Street from I-580 to McCarran Boulevard, as identified in the RTC Complete Streets

Masterplan completed in July 2016 and the Mill/Terminal corridor study completed in March 2013. Although this roadway segment has had some existing complete street treatments, more improvements are needed to conform to the RTC masterplan. The emphasis of this project is to assess and identify improvements for pedestrians, bicyclists, and transit riders as well as motorists. Deficiencies in pedestrian access related to Charter Schools and AACT High School in the area as well as a number of ADA deficient bus stops will be addressed. Preliminary design continues with 90% plans under review. ROW impacts are minor, but numerous. Identifying and addressing those issues will be a major focus over the coming months. Construction is not anticipated to begin until early 2020.

PAVEMENT PRESERVATION PROJECTS

2018 Preventive Maintenance (Various Locations)

The 2018 Preventive Maintenance Program was suspended last fall, but construction has resumed and will continue through the summer. Sierra Nevada Construction Company is the construction contractor for this project.

2019 Preventive Maintenance (Various Locations)

Bids were received in March and the project was awarded to Sierra Nevada Construction Company. Construction activities started with patching and crack sealing in June. Micro-surfacing is now underway and anticipated to be complete before November.

Clean Water Way

The limits of this project are from East McCarran Boulevard to second gated entrance to the Truckee Meadows Water Reclamation Facility (TMWRF). The Professional Services Agreement was awarded to Eastern Sierra Engineering, P.C. on April 12, 2018. The project includes reconstruction of the existing roadway, correction of any localized drainage deficiencies, and other features necessary for the rehabilitation of Clean Water Way. The construction contract was awarded to Sierra Nevada Construction, Inc. (SNC). Construction began on May 13, 2019, for an eight-week construction duration. The project is now substantial completed.

Reno Consolidated 19-01- Sutro Street, 1st Street, Lake Street, and State Street Project

The project includes rehabilitation/reconstruction of the following street segments: Sutro Street from Commercial Row to 4th Street and from McCarran Boulevard to 1,400' north, 1st Street from Center to Lake, Lake Street Truckee River Bridge, and State Street from Virginia to Sinclair Street. The project will advertise for bids on June 13, 2019. Construction is anticipated to start in August and be complete in November 2019.

Reno Consolidated 19-02 – North Hills Boulevard and Hunter Lake Drive Project

The project was advertised for construction on June 10, 2019 and bids were opened on July 1st. Construction is anticipated to start by the end of July and be complete by the end of October 2019. Q&D Construction was awarded the construction contract on July 9, 2019

Reno Consolidated 19-03 – Sierra Highlands Drive, Colbert Drive, Hammill Lane, Ralston Street, and Ohm Place Project

The Professional Services Agreement for design and engineering during construction was awarded to Eastern Sierra Engineering (ESE). The project includes rehabilitation/reconstruction of the following street segments: Sierra Highlands Drive from the NDOT right-of-way on McCarran Boulevard to Idlebury Way; Colbert Drive from Longley Lane to 300 feet northwest of Longley Lane; Hammill Lane from Kietzke Lane to the eastern terminus; Ralston Street from University Terrace to Eleventh Street; and Ohm Place from Mill Street to 500 feet south. The project advertised on June 6, 2019 and bids opened June 27, 2019. Construction is anticipated to start middle of July and be complete in October 2019. Sierra Nevada Construction was awarded the construction contract on June 28, 2019.

Sparks Consolidated 19-01 – 15th Street, Franklin Way, Hulda Court, and El Rancho Sidewalk Project

The Professional Services Agreement was awarded to CFA, Inc. on October 1, 2018. This project advertised on May 22, 2019. The project includes rehabilitation/reconstruction of the following street segments: 15th Street from C Street to Prater Way, Franklin Way from the Rail Road crossing to East Greg Street, Hulda Court, and sidewalk improvements on El Rancho Drive from G Street to Oddie Boulevard. It is anticipated that construction will begin in July be complete in October 2019. Spanish Springs Construction was awarded the construction contract on June 12, 2019.

REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY

Project	Property Owner	Purchase Amount	Amount Over Appraisal
Virginia Street BRT Extension	JEF Enterprises, LLC	\$7,922.00	\$0

CONTRACTS UNDER \$50,000

SPV Associates, Inc. in the amount of \$34,000 for E-builder PMIS software optimization consulting services.

ENGINEERING ON-CALL WORK ASSIGNMENTS

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments are reported after Board approval of the professional services agreement with each firm.

ADVISORY COMMITTEE(S) RECOMMENDATION

There are no advisory committee recommendations pertaining to this agenda item.

Attachment



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

July 19, 2019

AGENDA ITEM 3.3

TO: Regional Transportation Commission

FROM: Mark Maloney
Director of Public Transportation and
Operations

Lee G. Gibson, AICP
Executive Director

SUBJECT: RTC Public Transportation and Operations Report

RECOMMENDATION

Acknowledge receipt of the monthly Public Transportation and Operations Report.

HIGHLIGHTS

Mark Maloney announced as RTC Director of Public Transportation and Operations upon David Jickling’s Retirement – After serving our community for the past 28 years, David Jickling retired on July 5, 2019. David was instrumental in pioneering RTC’s electric bus program to help with air quality in our region and save taxpayer dollars. David’s commitment to sustainability and critical-thinking skills will be missed at the RTC. The RTC, and David’s staff would like to thank him for his public service and commitment to our community. Only July 8, Mark Maloney, Transit Operations Manager was selected to serve as the next Director of Public Transportation and Operations.



Keolis Begins Operating Fixed-Route Services for RTC

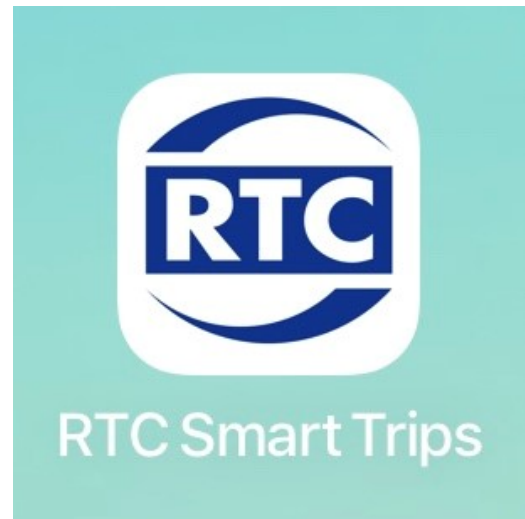
RIDE - The contractor transition from MV Transportation to Keolis progressed smoothly, with Keolis beginning operations on July 1. Nearly all incumbent employees remained with the

RIDE service, which facilitated many aspects of the transition. MV Transportation left the vehicles and service in good condition. Both companies gave priority to cooperation in order to create as seamless a transition as possible for their internal and external customers.



Don't Drive Arrive to Star Spangled Sparks - RTC partnered with the Nugget Casino Resort in Sparks to provide free shuttle service for the Star Spangled Sparks fireworks event on Thursday, July 4th. The free shuttle service ran from two locations, Reno-Sparks Livestock Events Center or Sparks Christian Fellowship to RTC's Centennial Plaza, and ran from 6p.m. until midnight on July 4th.

RTC Launches SMART TRIPS App - RTC launched a new smartphone app called *RTC Smart Trips*. The app is designed to help locals and tourists navigate the different transportation options in our community using one convenient app. The app is a product that operates at a high-level for visitors, but also offers user accounts for commuters. From the app, a visitor can get all the information for getting around town, or up to and around Lake Tahoe without a car. The app contains a link to the airport so visitors can check their flight status. The app allows customers to find their bus, buy a pass, and see when the next bus is coming. The app includes a commute calendar for logging trips and tracking transportation savings. The app is available now for iPhone and Android by searching "*RTC Smart Trips*."



ED-Pass Now Available -- on July 1st UNR and TMCC students, faculty and staff have a new, free transportation option. It's called an ED-Pass, and they are now able to use their UNR or TMCC IDs to ride any of RTC RIDE's fixed-route buses for free. The RTC is excited about this new program and its potential to increase ridership and reduce

congestion in our community. RTC anticipates the program could lead to less traffic congestion on campus, better parking due to a reduced number of cars around campus, reduced carbon emissions, and better public transportation awareness and ridership. New transit riders can visit rtcwashoe.com or download the new app "RTC Smart Trips" to plan their trips. They can also call RTC at 775-348-RIDE and customer service agents can assist with trip planning. Information is available at rtcwashoe.com and at the parking and transportation offices at both UNR and TMCC.

Sierra Manor Senior Apartments Outreach Event – On Thursday, June 13, from 10:00 am-12:00 pm, RTC staff met and interacted with seniors at the Sierra Manor Senior Apartments to provide information about RTC's transit system, including RTC ACCESS, Washoe Senior Ride (CardONE reloadable card) and RTC's travel training program. Staff participated by answering numerous questions about RTC's transit system.



Students with Disabilities Learn Transportation Independence – On June 17, the RTC hosted local students as part of the Community Based Career Exploration Camp. RTC staff taught students how to take the bus to help them lead independent lives as they transition to life after school, and into adulthood. As part of the travel-training event, groups of students (approximately 35 students) were given

public transit orientation at the RTC's Centennial Plaza transfer facility in Sparks. Students learned how to read the bus book, Google Maps, how to trip plan, public safety, proper behavior, and most importantly the benefits of riding the bus. Throughout the camp week, students rode the bus to and from their assigned community based job sites.

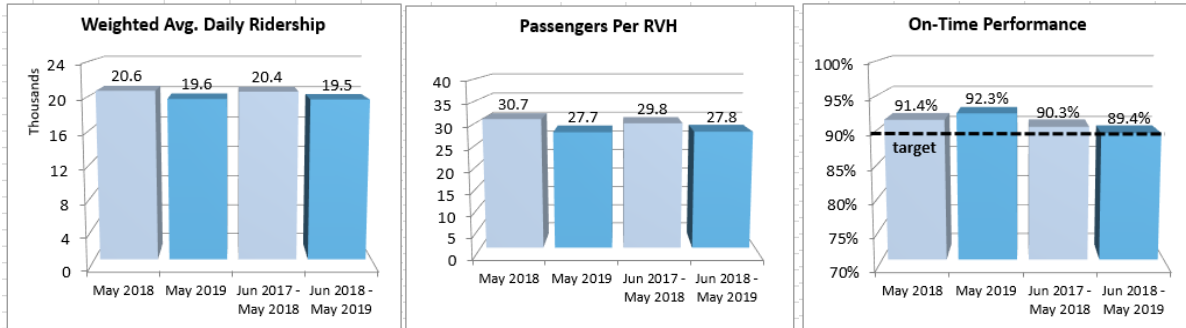
Travel training is a critical component of the week-long Community Based Summer Camp hosted by the RTC, the Washoe County School District Transition Services Department, Northern Nevada Center for Independent Living (NNCIL), Nevada Vocational Rehabilitation (VR) and the Nevada Governor's Council on Developmental Disabilities (NGCDD). Participation in the summer camp was free for the students who pre-registered for the camp.

TRANSIT DEMAND MANAGEMENT (TDM) UPDATE -

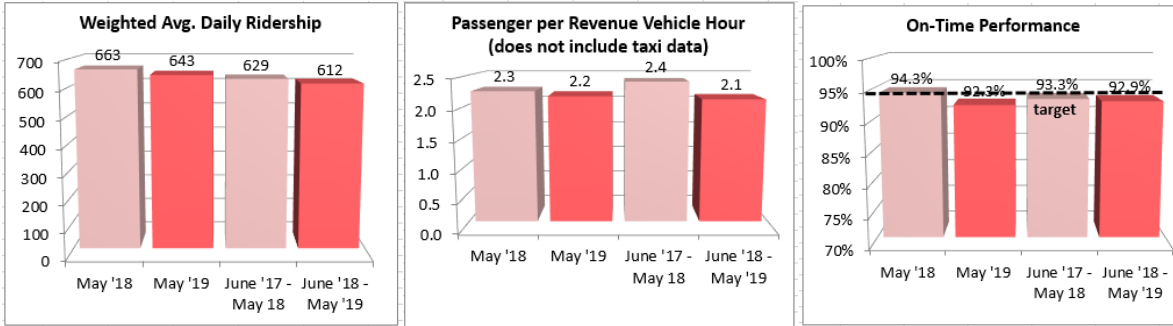
- **Vanpools increased** from 171 to 176 with about 100 of those serving the Tahoe Reno Industrial Center (TRIC).
- Staff has been onsite at UNR and TMCC to promote the new ED-Pass.

MAY 2019 TRANSIT PERFORMANCE

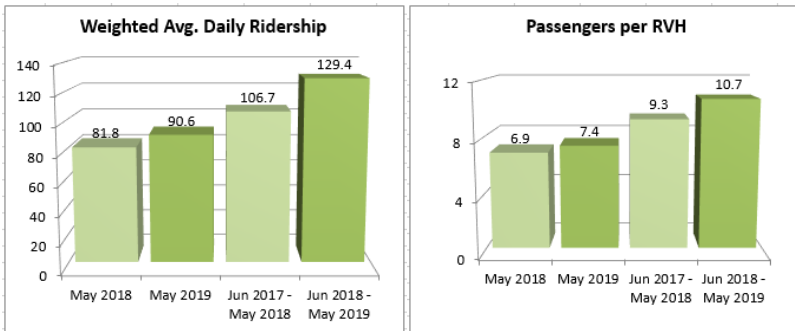
RTC RIDE



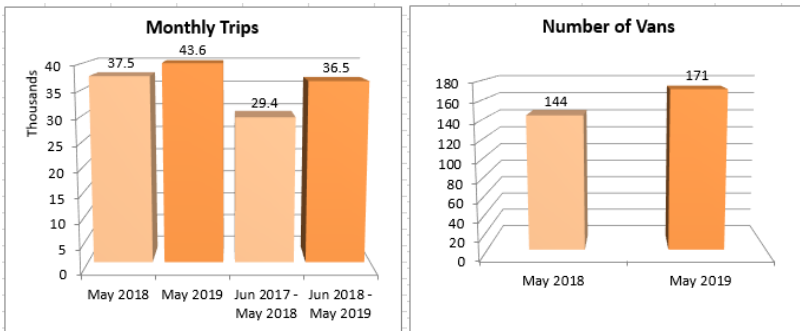
RTC ACCESS



TART



RTC VANPOOL





REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

June 19, 2019

AGENDA ITEM 3.4

TO: Regional Transportation Commission

FROM: Amy Cummings, AICP/LEED AP
Director of Planning/Deputy
Executive Director

Lee G. Gibson, AICP
Executive Director

SUBJECT: RTC Planning Department Report

RECOMMENDATION

Acknowledge receipt of the monthly Planning Activity Report.

PLANNING STUDIES

Virginia Street Bus RAPID Transit Extension Project

Staff continue to support community outreach efforts and provide technical support for the Small Starts process for this project. The Virginia Street project team continues extensive outreach activities with Midtown businesses and other stakeholders, identified under community outreach activities.

South Meadows Multimodal Transportation Study

The South Meadows Multimodal Transportation Study started in December 2018 and is moving forward. The first public meeting for the project was held on March 26th at Damonte Ranch High School and a project Technical Advisory Committee meeting was held on June 3rd to review public comments to date. Project progress will be updated on the RTC website under Metropolitan Planning, Corridor Studies. This multimodal study of the South Meadows area will identify needs and transportation improvements for regional roads in the study area. The study will focus on traffic operations, safety, pedestrian and bicycle connectivity, and transit service needs.

University Area Multimodal Transportation Study

The University Area Multimodal Transportation Study started after the approval of the Professional Services Agreement with Kimley-Horn on March 19. This study will take into account the current and future development plans slated to occur on or near the university campus in the coming years and will identify needed connectivity, safety, and access improvements for vehicle and alternative transportation modes on regional roads. In addition, it will include an in-depth analysis of land use and roadway network scenarios in the UNR Gateway District.

The project team met with staff from the University of Nevada Reno and City of Reno to discuss project details. The project Technical Advisory Committee had a kick-off meeting on April 24th.

The project team conducted Walking Audits in the study area to evaluate pedestrian walking environment and connectivity on May 2nd and 3rd. A pop-up meeting was held in front of the Joe Crowley Student Union building to engage students and faculty to provide their comments and concerns. The first public meeting was held on June 27th at Evelyn Mount North Northwest Community Center. An online public input survey is open until July 22nd to collect comments and concerns regarding transportation in the university area.

ADA Transition Plan Update

The ADA Transition Plan internal draft has been completed and the RTC stakeholder team is in the process of reviewing and commenting on the draft report. Staff will be asking these different stakeholders to provide input and comment on the draft plan prior to it being finalized. Stakeholder meetings continue to take place on a monthly basis to update internal project stakeholders and provide input on the project. This project is on schedule.

Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study

The Request for Proposals (RFP) for this study was issued on March 19. Consideration of the contract award is on the August Board meeting agenda.

Bicycle and Pedestrian Planning

RTC is collaborating with other partner agencies on several initiatives to improve bicycle and pedestrian safety & facilities:

- Bicycle and Pedestrian Count Program – The May counts for the 40 locations have been conducted.
- The RTC continues to partner with the Truckee Meadows Bicycle Alliance (TMBA).

Vision Zero

- The Task Force completed a draft action plan with measureable goals that will help our region reach zero pedestrian fatalities by 2030.
- The Vision Zero Task Force provided an update, presented the Action Plan and Resolution to the RTC Board on July 19th. In addition, they will be taking Resolutions to the City of Reno, City of Sparks and Washoe County in July, August, and September. Between January 1, 2019 and June, 2019 there have been eight pedestrian fatalities in Washoe County, which is an increase of five pedestrian fatalities compared to the same time last year.
- The Nevada Highway Patrol and Washoe County Sheriff have joined the Vision Zero Task Force.
- Vision Zero Task Force is planning on submitting an application to the national Vision Zero Program to become the 1st Vision Zero Community in Nevada by October 2019.

Sustainability Planning

RTC has created a Green Team of agency staff to advance initiatives outlined in the RTC Sustainability Plan. The RTC received a certificate of recognition for its commitment to Environmental Compliance and Corporate Social Responsibility through the American Consumer

Council's Green C Self-Certification Program. The Sustainable Purchasing Policy has been implemented and staff are actively purchasing more sustainable items. In addition, RTC is currently tracking paper usage in an effort to achieve a ten percent reduction. RTC is also participating in the City of Reno Sustainability & Climate Advisory Committee and continues to be an active member in the regional SPINN Committee.

RTC Affordable Housing Study

The project team is currently developing an inventory of potential candidate sites for affordable housing near transit routes and conducting additional stakeholder meetings. A preliminary list of sites was presented to the RTC Technical Advisory Committee and Citizens Multimodal Advisory Committee, as well as the project stakeholder group. A summary of this information is presented in the July Board agenda.

Development Review

RTC staff routinely review development proposals from the local jurisdictions of Washoe County and the Cities of Reno and Sparks. Staff from Planning, Engineering, and Public Transportation have reviewed and commented on the following number of development proposals from each of the jurisdictions since the March Board meeting:

- Washoe County – 0
- City of Reno – 1
- City of Sparks – 1

This does not include proposals that were reviewed on which staff did not have any comments.

COMMUNITY AND MEDIA OUTREACH ACTIVITIES

RTC staff conducted the following outreach activities from June 17– July 19:

June 17	Virginia Street Project Start of Construction Media Tour and Information Office Hours
June 17	WCSD Community-Based Career Exploration camp
June 18	Virginia Street Project Information Office Hours
June 19	Virginia Street Project Information Office Hours
June 19	Urban Forestry Commission of Reno – Oddie Wells Landscape Proposal
June 20	Virginia Street Project Information Office Hours
June 20	Virginia Street Project Bi-weekly Community Meeting
June 24	Virginia Street Project Information Office Hours
June 25	Virginia Street Project Information Office Hours
June 26	Virginia Street Project Information Office Hours
June 27	Virginia Street Project Information Office Hours
June 27	University Area Transportation Study Public Meeting
June 27	Virginia Street Presentation to Reno-Sparks Sertoma Club
June 28	Virginia Street Project Start of Construction Transformation Event

July 1-7	Free RIDE during transition to Keolis
July 2	Virginia Street Project Information Office Hours
July 4	Star Spangled Sparks Shuttle to fireworks event
July 9	Virginia Street Project Information Office Hours
July 10	RTC Technical Advisory Committee (TAC) Meeting
July 10	RTC Citizens Multimodal Advisory Committee (CMAC) Meeting
July 11	Virginia Street Project Information Office Hours
July 16	Virginia Street Project Information Office Hours
July 18	Virginia Street Project Information Office Hours

Media Relations & Social Media

The RTC issued five news releases and participated in 26 media interviews on various topics, including the transition to transit operator Keolis, RTC's 4th of July transit schedule and Star Spangled Sparks shuttles, a bus that was driven by a former MV employee, transit drivers calling in sick before the transition to Keolis, the Virginia Street Project, the Virginia Street Project Information Office, the University-Area Transportation Study public meeting, the Virginia Street Project groundbreaking, and RTC's ACCESS service.

Social media was used to promote weekly Virginia Street Project update videos, Don't Drive, Arrive! To the Biggest Little Wing Fest, David Jickling's retirement, Don't Drive, Arrive! To Star Spangled Sparks fireworks show, the Virginia Street Project groundbreaking, the University-Area Transportation Study public meeting, free fixed-route transit during the transition to Keolis, the Virginia Street project ice cream social event at the Public Information Office, and the RTC Board meeting.

Social media metrics for the month of June: 81,710 impressions on Facebook, Twitter, YouTube, and Instagram.

Informational Materials and Video Production

Four topics were broadcast on KOLO-TV for The Road Ahead with RTC. Segments included a Virginia Street Project update, the UNR Transportation Study public meeting, the UNR and TMCC Upass/EdPass, and the RTC's annual report.

COORDINATION WITH PARTNER AGENCIES

Truckee Meadows Regional Planning Agency (TMRPA)

The RTC continues to have coordination meetings with staff from the TMRPA as the agencies progress with the Shared Work Program. Areas for collaboration include population and employment forecasts, the Regional Plan update, affordable housing studies, and analysis of demographic and socioeconomic issues. RTC is a participant in the weekly Regional Plan Update meetings with the local jurisdictions and other stakeholder agencies.

Nevada Department of Transportation (NDOT)

The RTC continues to have coordination meetings with staff from NDOT. Areas for collaboration include development of local public agency agreements between NDOT and RTC, the upgrade of the regional travel demand model, bicycle and pedestrian improvements, transportation alternatives projects, coordination regarding funding and the State Transportation Improvement Program, One Nevada statewide plan, the I-80 and US 395 widening and improvements to the Spaghetti Bowl, and other ongoing transportation studies.

Statewide Transportation Planning

RTC meets monthly with staff from NDOT, the Federal Highway Administration (FHWA), RTC of Southern Nevada, Tahoe Regional Planning Agency, Tahoe Transportation District and the Carson Area Metropolitan Planning Organization to discuss statewide transportation planning issues. Other topics addressed include statewide data for performance measures analysis, comments on proposed rulemaking, reauthorization of federal transportation legislation and preparation of the statewide plan.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

July 19, 2019

AGENDA ITEM 3.6

TO: Regional Transportation Commission

FROM: Stephanie Haddock, CGFM
Director of Finance/CFO

Lee G. Gibson, AICP
Executive Director

SUBJECT: RTC Procurement Activity Report

RECOMMENDATION

Acknowledge receipt of the monthly Procurement Activity Report.

PROJECTS CURRENTLY ADVERTISED

<u>Invitations for Bids (IFB)</u>	
Project	Due Date
Reno Consolidated 19-01	July 9, 2019
ITS Phase 2B	July 31, 2019

<u>Request for Proposals (RFP)</u>	
Project	Due Date
HVAC Preventative Maintenance Services	July 2, 2019

REPORT ON BID AWARDS

Per NRS 332, NRS 338 and RTC’s Management Policy P-13 “Purchasing,” the Executive Director has authority to negotiate and execute a contract with the lowest responsive and responsible bidder on an Invitation for Bid (IFB) without Commission approval.

Project	Contractor	Award Date	Contract Amount
TE Spot 8 – Package 2	Titan Electric	6/5/19	\$1,071,232
Sparks Consolidated 19-01	Spanish Springs Construction	6/12/19	\$2,770,444
Reno Consolidated 19-03	Sierra NV Construction	6/28/19	\$2,496,007
Reno Consolidated 19-02	Q&D Construction	7/9/19	\$3,182,000

CHANGE ORDERS AND AMENDMENTS WITHIN EXECUTIVE DIRECTOR’S AUTHORITY

None