



**REGIONAL TRANSPORTATION COMMISSION  
CITIZENS MULTIMODAL ADVISORY COMMITTEE  
MEETING AGENDA**

**Wednesday, February 6, 2018 at 5:30 pm  
Regional Transportation Commission  
1<sup>st</sup> Floor Conference Room  
1105 Terminal Way, Reno NV 89502**

I. The Regional Transportation Commission 1<sup>st</sup> floor conference room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1.800.326.6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to RTC Metropolitan Planning at 775-348-0480. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The Citizens Multimodal Advisory Committee (CMAC) has a standing item for accepting Public Comment on topics relevant to the RTC CMAC that are not included on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. For specific items on the CMAC agenda, public comment will be taken at the time the item is discussed. Individuals providing public comment will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the CMAC as a whole and not to individual members.

III. The CMAC may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**ITEM 1** Approval of Agenda (*For Possible Action*)

**ITEM 2** Public Comment - *please read paragraph II near the top of this page*

**ITEM 3** Approval of the November 7, 2018 Meeting Minutes (*For Possible Action*)

**ITEM 4** Acknowledge Receipt of a Presentation on the Nevada Truck Parking Implementation Plan (*For Possible Action*)

**ITEM 5** Recommend Tasks for the Fiscal Years 2020-2021 Unified Planning Work Program (UPWP) (*For Possible Action*)

**ITEM 6** Acknowledge Receipt of a Presentation on the ADA Transition Plan Update (*For Possible Action*)

**ITEM 7** Acknowledge Receipt of a Presentation on an Update of Vision Zero Truckee Meadows (*For Possible Action*)

**ITEM 8** Acknowledge Receipt of a Presentation on the Snow Removal and Maintenance Operations for RTC Transit Stops (*For Possible Action*)

**ITEM 9** Acknowledge Receipt of a Presentation on the 2018 Bicycle & Pedestrian Data Collection Annual Report (*For Possible Action*)

**ITEM 10** Reports (*Written reports only unless Committee wishes discussion*)

- a. RTC Board Minutes
- b. Engineering Department Monthly Report
- c. Public Transportation and Operations Department Monthly Report
- d. Planning Department Report
- e. Procurement Report
- f. Administrative Services Activity Report

**ITEM 11** Member Announcements/Agenda Items for Future CMAC Meetings (*For Possible Action*)

**ITEM 12** RTC/RIDE/ACCESS Staff Items (*Informational Only*)

**ITEM 13** Public Comment - *please read paragraph II near the top of this page*

**ITEM 14** Adjournment (*For Possible Action*)

The Committee **may** take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION  
CITIZENS MULTIMODAL ADVISORY COMMITTEE  
Meeting Minutes**

**Wednesday, November 7, 2018**

**CMAC Members Present**

Alan (Chun) Chao  
Kyle Smith  
Jeff Bonano, Chair  
Mark Nichols  
Dora Uchel, Vice-Chair  
Laura Azzam

Harvey Katz  
Genevieve Parker  
Gabrielle Enfield  
Mark Tadder  
Paul Malikowski  
Sigurd Jaunarajs

**CMAC Members Absent**

Mayuko Majima  
Suraj P. Verma

Molly O'Brien

**RTC Staff**

Dan Doenges  
Cole Peiffer  
Jacqueline Maldonado

Michael Moreno  
David Carr

**CMAC Guest**

The Citizens Multimodal Advisory Committee (CMAC) met in the RTC 1<sup>st</sup> Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 5:30 p.m. by the Chair, Jeff Bonano.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 2. PUBLIC COMMENT**

There were no comments given.

**ITEM 3. APPROVAL OF THE SEPTEMBER 5, 2018 MEETING MINUTES**

The minutes of the CMAC meeting September 5, 2018 were approved as submitted.

**ITEM 4. ACKNOWLEDGE RECEIPT OF A PRESENTATION ON THE NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) ONE NEVADA TRANSPORTATION PLAN AND 1-11 NORTHERN NEVADA ALTERNATIVES ANALYSIS**

Kevin Verre, NDOT gave presentations on the One Nevada Transportation Plan and the I-11 Northern Nevada Alternatives analysis. He announced he will be presenting a similar presentation on the 13<sup>th</sup>, 26<sup>th</sup>, 28<sup>th</sup> of November 2018, to the Washoe County, City of Sparks and City of Reno. He asked if there were questions. A discussion on the project improvements continued.

Genevieve Parker made a motion to acknowledge receipt of the report on the NDOT One Nevada Transportation Plan and the 1-11 Northern Nevada Alternatives Analysis.

Mark Tadder seconded.

The motion carried unanimously.

**ITEM 5. ACKNOWLEDGE RECEIPT OF A PRESENTATION ON THE VIRGINIA STREET BUS RAPID TRANSIT EXTENSION PROJECT**

Jeff Wilbrecht, RTC Engineer and Virginia Street BRT Extension Project Manager gave a presentation on the Virginia Street Bus Rapid Transit Extension Project. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. Michael Moreno, RTC Public Affairs Manager briefed the CMAC on public outreach activities for the Virginia Street BRT Extension Project and presented a video of the construction on the project and he gave the website for more information: <http://virginiastreetrapidextension.com>. A discussion continued on the current phase of the project.

Laura Azzam made a motion to acknowledge receipt of the presentation on the Virginia Street Bus Rapid Transit Extension Project.

Kyle Smith seconded.

The motion carried unanimously.

**ITEM 6. ACKNOWLEDGE RECEIPT OF A PRESENTATION ON THE BICYCLE FACILITY ALTERNATIVES ANALYSIS FOR CENTER, SIERRA, AND VIRGINIA STREETS DRAFT REPORT AND RECOMMEND APPROVAL OF THE REPORT**

Cole Peiffer, RTC Planner gave a presentation on the Bicycle Facility Alternatives Analysis for Center, Sierra, and Virginia Streets Draft Report. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. He then asked if there were any questions and a discussion followed on all of the alternatives for the bicycle facility analysis report and the overall support on the preferred alternative from the city councils.

Genevieve made a motion to acknowledge receipt of a presentation on the Bicycle Facility Alternatives Analysis for Center, Sierra, and Virginia Streets Draft Report and recommend approval of the report.

Kyle seconded.

The motion carried unanimously.

**ITEM 7. RECOMMEND APPROVAL OF AMENDMENT 1 TO THE FY 2018 - FY 2019 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Dan Doenges, RTC Planning Manager briefed the committee on the Amendment 1 to the FY 2018 - FY 2019 UPWP the. He stated the corridor area planning and the presentation will be presented to the RTC Board at their November meeting. There were no questions.

Mark Nichols made a motion to recommend approval of Amendment 1 to the FY 2018 – FY 2019 UPWP.

Harvey Katz seconded.

The motion carried unanimously.

The CMAC meeting lost a quorum after Item 7.

The CMAC members decided to continue the meeting.

**ITEM 8. REPORTS**

There was no discussion on the reports.

**ITEM 9. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS**

Mark Nichols commended RTC on the bike lanes on Arlington Avenue, First Street, Sixth Street and UNR

Jeff Bonano, Chair commented on the lights off of Egyptian Road in Sparks.

**ITEM 10. RTC/RIDE/ACCESS STAFF ITEMS**

Michael announced Free RTC RIDE day on Election Day and free RTC RIDE service also on Sunday, November 11, 2018 for Veteran’s Day. He announced the Oddie Wells Design improvement public stakeholder meeting is on Thursday, November 29, 2018, from 5:00 to 7:00 p.m. for the project and he gave the website: <http://oddiewellsproject.com/>. He also announced the Fourth and Prater Project upcoming completion with a Grand Opening on December 14, 2018. He stated the

RTC Board meeting changed their meeting to December 7, 2018 at 9:00 a.m. at the Washoe County Chambers, 1001 East Ninth Street, Reno.

**ITEM 11. PUBLIC COMMENT**

There were no comments.

**ITEM 12. ADJOURNMENT**

The meeting adjourned at 7:25 p.m.

Draft



**REGIONAL TRANSPORTATION COMMISSION**

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Metropolitan Planning Organization of Washoe County, Nevada

February 6, 2019

**AGENDA ITEM 4**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Bill Thompson  
Nevada Department of Transportation

**SUBJECT: Nevada Truck Parking Implementation Plan**

**RECOMMENDATION**

Acknowledge receipt of a presentation on the Nevada Truck Parking Implementation Plan.

**SUMMARY**

Safe and sufficient truck parking has long been a need in the United States. Whether for a quick stop near an urban area to wait for congestion to clear or a business' delivery window to open, or an overnight break to sleep in the middle of a cross-country trip, truck parking is a key concern for commercial motor vehicle drivers; industries that rely on efficient truck-deliveries; consumers who increasingly order goods online and demand expedited delivery service; and government agencies who regulate the industry, enforce statutes, pass zoning ordinances, and build and maintain highways and parking infrastructure.

In response to this need, the Nevada Department of Transportation (NDOT) is conducting The Nevada Truck Parking Implementation Plan which will develop a plan for expanding, improving, and integrating freight truck parking and truck parking communications systems in response to rising demand, changing hours of service requirements, and safety standards defined in Jason's Law. When implemented, these improvements will provide adequate and safe public truck parking where it's most needed, full-service private truck facilities, and real-time truck parking availability information.

The draft technical memorandum, "Needs Assessment – Truck Parking Demand and Gap Analysis", will soon be available for public review. Short-term parking, staging, and cross-docking has been identified as a critical need in the State, primarily in the urban areas of Southern and Northern Nevada. In addition, emergency parking during road closures (e.g., winter closures of I-80 over Donner Pass) has been identified as a need in Northern Nevada.



# Nevada Department of Transportation Truck Parking Implementation Plan

Regional Transportation Commission of Washoe County,  
Citizens Multimodal Advisory Committee

Bill Thompson, Nevada Department of Transportation

Dan Andersen, Cambridge Systematics, Inc.



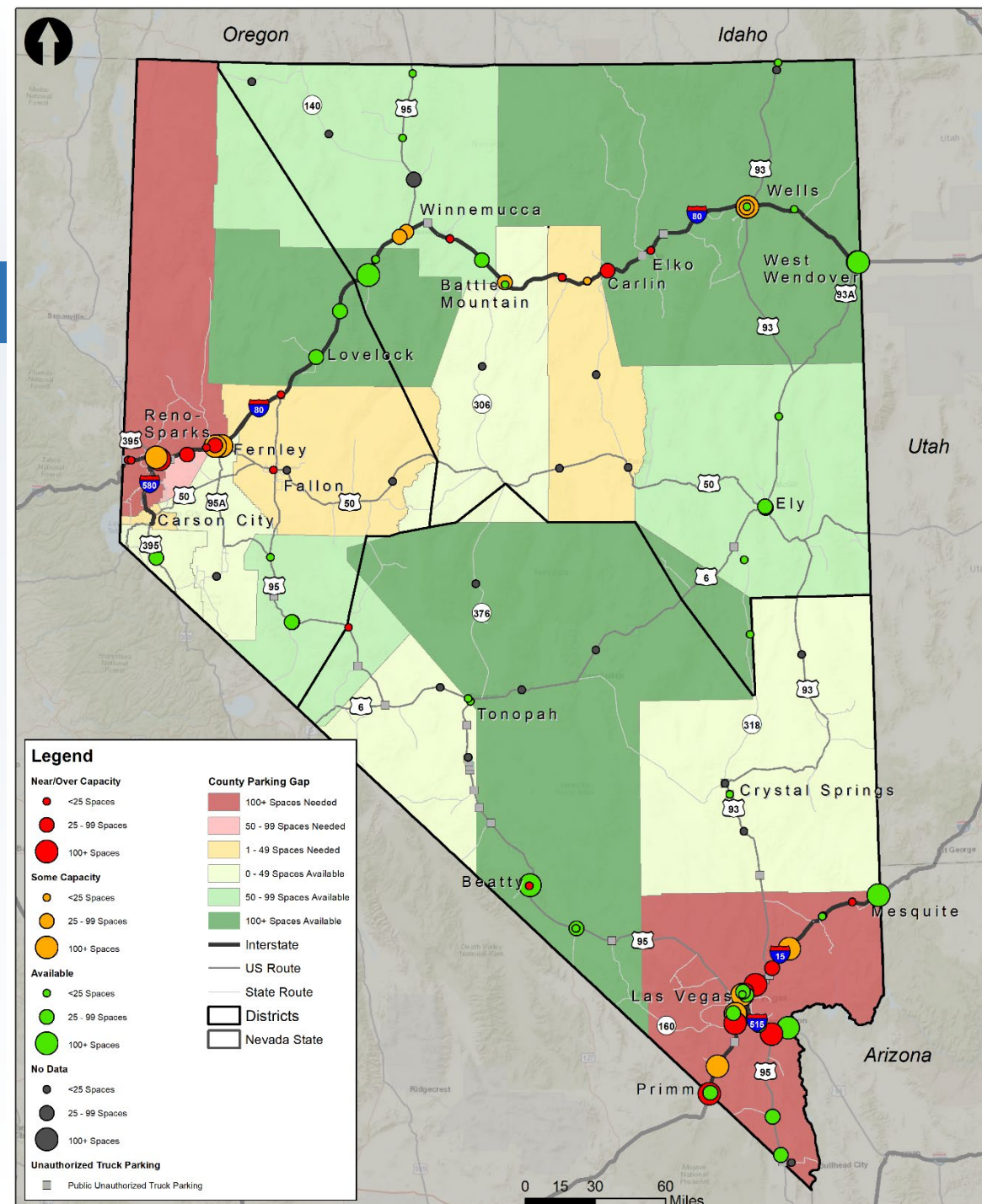
February 6, 2019





# Truck Parking Needs in Nevada

- Rural – lower need
  - » Large, full-service truck stops fill most of need
  - » Small, parking-only lots needed for overflow and to help drivers maximize hours of service
  
- Urban – highest need
  - » Over-night parking for long-haul
  - » Short-term parking and staging
  - » Long-term parking for owner-operators
  - » Convention Staging (unique to Las Vegas Resort Corridor)
  - » Emergency parking during road closures (especially in Reno Metro area)



# Short-term Staging

## Truck Driver Survey Responses

Shipper/Receiver permits on-site parking outside of appointment hours

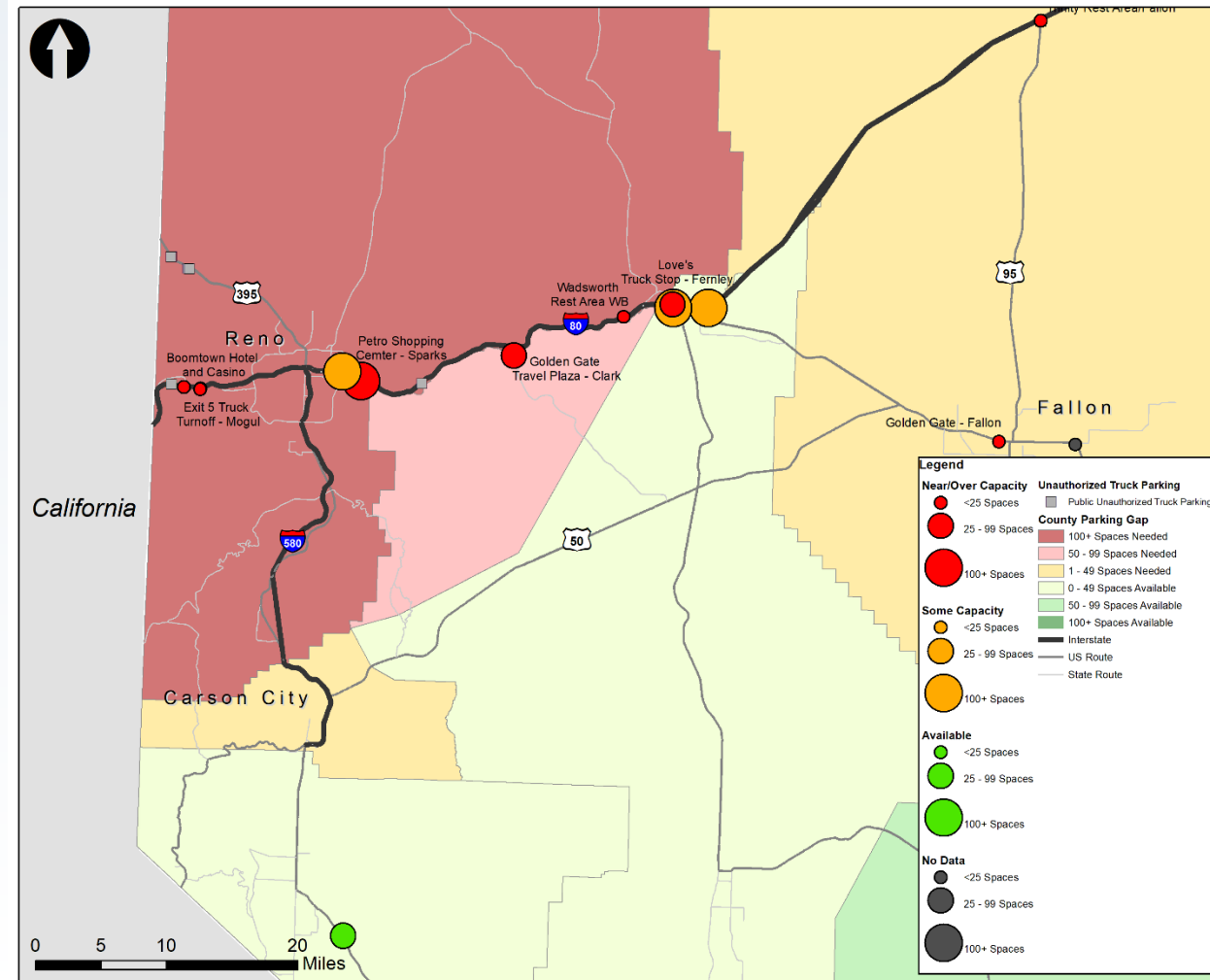
Rarely / Never	Occasionally	Often / Always
62.5%	28.1%	9.4%

Shipper/Receiver loading/unloading delays exceed one hour

Rarely / Never	Occasionally	Often / Always
18.5%	16.9%	64.6%

It is easy to find truck parking in Nevada for short periods of time while waiting to make a scheduled delivery

Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree
21.5%	41.5%	36.9%





## Support Private Sector Solutions



- Secure lot at a modest fee
  - » Gated, fenced, security cameras
  - » Driver, truck and cargo are safe
  - » No drugs/prostitution
- Customers/needs serviced
  - » Overnight (referrals from full truck stops)
  - » Long-term parking for owner-operators
  - » Short-term parking, staging, and cross-docking
    - Warehouse Distribution Center referrals & agreements

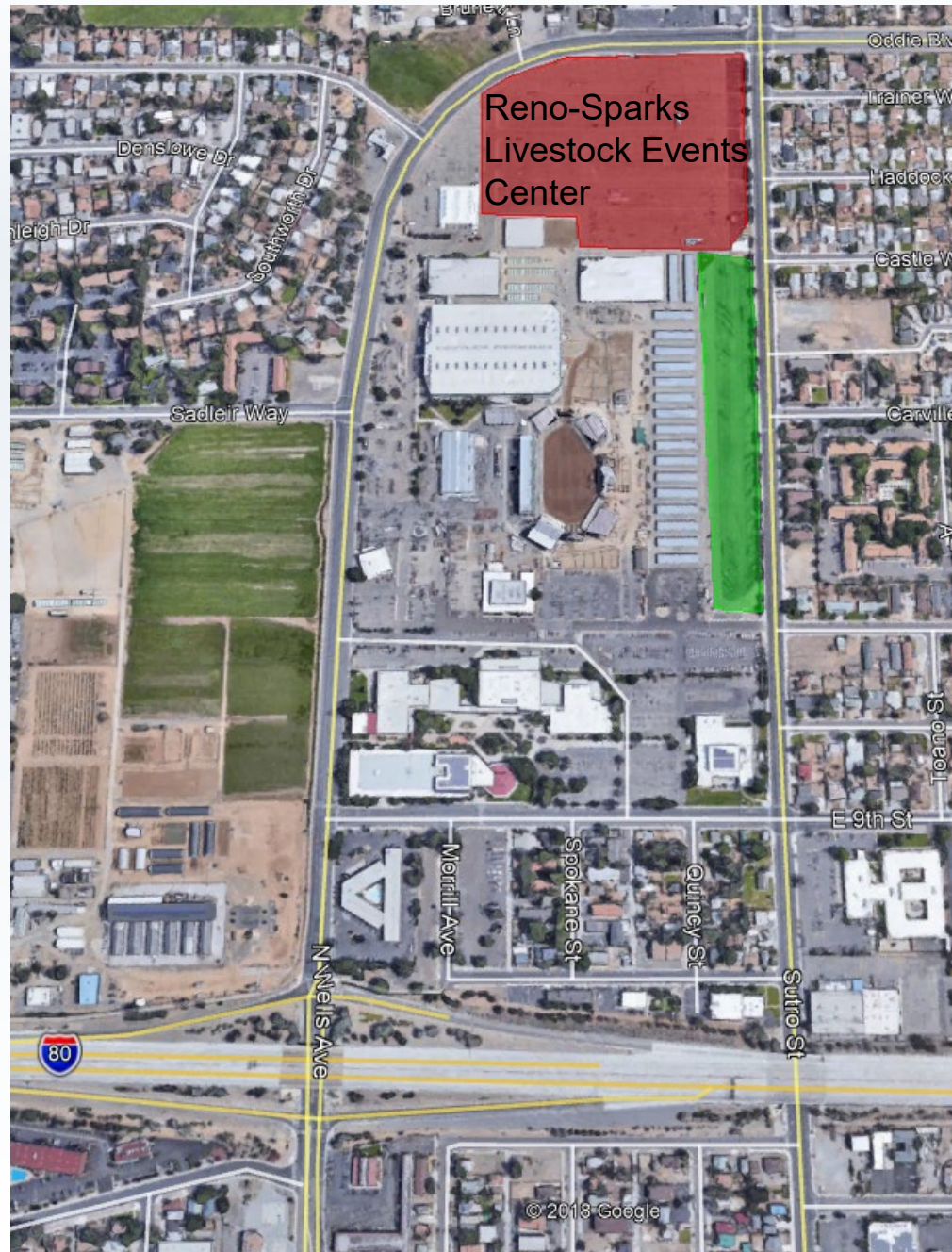
- Public support needed
  - » Permitting support (help overcome NIMBYism)
  - » Financial support (if necessary)
    - Public right-of-way or access improvements
    - Cost recovery
      - Profit sharing P3 agreement
      - Assess loading dock fee from warehouse DCs



# Emergency Parking Recommendations

## Options

- Reno-Sparks Livestock Events Center
  - » Explore potential for emergency use during off times
  - » Consider including ITS parking availability system
- Expansion of Wadsworth and Trinity/Fallon Rest Areas
  - » Provide advance notification of closure, with emergency parking locations



# Questions

THANK YOU!

Contacts:

Bill Thompson

[bthompson@dot.nv.gov](mailto:bthompson@dot.nv.gov)

775.888.7354



Dan Andersen

[dandersen@camsys.com](mailto:dandersen@camsys.com)

702.303.5419



Think  Forward





**REGIONAL TRANSPORTATION COMMISSION**

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Metropolitan Planning Organization of Washoe County, Nevada

February 6, 2019

**AGENDA ITEM 5**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Dan Doenges, PTP, RSP  
Planning Manager

**SUBJECT: Discussion on the Draft Fiscal Years 2020-2021 Unified Planning Work Program and Call for Projects**

**RECOMMENDATION**

Recommend tasks for the Fiscal Years 2020-2021 Unified Planning Work Program (UPWP).

**SUMMARY**

The UPWP documents the major transportation planning activities to be undertaken each fiscal year and the funding sources necessary to support these activities. Federal regulations require the RTC to develop and approve the UPWP as the Metropolitan Planning Organization (MPO) for the region. The UPWP is developed in coordination with the RTC Annual Budget, incorporating the major objectives, revenues and expenses identified in the budget.

The RTC is beginning development of the Fiscal Years (FY) 2020-2021 UPWP and the purpose of this item is to solicit potential tasks for the program. The draft document will be brought to the committee for discussion and recommendation at a subsequent meeting. Attached for your review is the FY 2018-2019 UPWP task listing.

Significant tasks to be carried forward into the FY 2020-2021 document include activities such as Corridor and Area Planning which will include the completion of the South Meadows Multimodal Transportation Study, University Area Transportation Study, and Eagle Canyon Extension Planning and Environmental Linkages (PEL) Study. In addition, an update to the Regional Transportation Plan (RTP) will occur during this two-year UPWP. Also under the RTP Activities task, the Electric Vehicle Infrastructure and Advanced Mobility Plan will be completed. Proposed new studies include an Electric Fleet Readiness Plan, an update to the Coordinated Human Services Public Transportation Plan, and development of the federally-required Public Transportation Agency Safety Plan (PTASP).

Attachment

## TABLE 3 FY 2018-2019 UNIFIED PLANNING WORK PROGRAM

Totals may vary slightly due to rounding

WORK ELEMENT	TASK	STAFF HOURS	% HOURS	COSTS			FUNDING SOURCES					
				STAFF	CONSULT	TOTAL	Federal PL FUNDS	Local MATCH*	RTC Fuel TAX	RTC Sales TAX	TOTAL LOCAL	TOTAL
<b>1.0 ADMINISTRATION</b>												
1.1	Adminstration/Continuing Planning	8,100	35.1%	\$552,744	\$0	\$552,744	\$525,107	\$27,637	\$27,637	\$0	\$27,637	\$552,744
1.2	Unified Planning Work Program	250	1.1%	\$17,060	\$0	\$17,060	\$16,207	\$853	\$853	\$0	\$853	\$17,060
1.3	MPO Certification	150	0.6%	\$10,236	\$0	\$10,236	\$9,724	\$512	\$512	\$0	\$512	\$10,236
1.4	Statewide Planning	470	2.0%	\$32,073	\$0	\$32,073	\$30,469	\$1,604	\$1,604	\$0	\$1,604	\$32,073
1.5	Training	900	3.9%	\$61,416	\$0	\$61,416	\$58,345	\$3,071	\$3,071	\$0	\$3,071	\$61,416
	<b>Subtotal:</b>	<b>9,870</b>	<b>42.7%</b>	<b>\$673,529</b>	<b>\$0</b>	<b>\$673,529</b>	<b>\$639,853</b>	<b>\$33,677</b>	<b>\$33,677</b>	<b>\$0</b>	<b>\$33,677</b>	<b>\$673,530</b>
<b>2.0 DEVELOPMENT REVIEW</b>												
2.1	RTC Development Review & Meeting Attendance	700	3.0%	\$47,768	\$0	\$47,768	\$45,380	\$2,388	\$2,388	\$0	\$2,388	\$47,768
	<b>Subtotal:</b>	<b>700</b>	<b>3.0%</b>	<b>\$47,768</b>	<b>\$0</b>	<b>\$47,768</b>	<b>\$45,380</b>	<b>\$2,388</b>	<b>\$2,388</b>	<b>\$0</b>	<b>\$2,388</b>	<b>\$47,768</b>
<b>3.0 MULTI-MODAL PLANNING &amp; PROGRAMMING</b>												
3.1	Regional Transportation Improvement Program	650	2.8%	\$44,356	\$0	\$44,356	\$42,138	\$2,218	\$2,218	\$0	\$2,218	\$44,356
3.4	Regional Transportation Plan (RTP) Activities	5,500	23.8%	\$375,320	\$350,000	\$725,320	\$689,054	\$36,266	\$36,266	\$0	\$36,266	\$725,320
3.5	Congestion Management Process	35	0.2%	\$2,388	\$0	\$2,388	\$2,269	\$119	\$119	\$0	\$119	\$2,388
3.10	Public Participation Plan Development	30	0.1%	\$2,047	\$0	\$2,047	\$1,945	\$102	\$102	\$0	\$102	\$2,047
3.11	Community Involvement Planning	700	3.0%	\$47,768	\$0	\$47,768	\$45,380	\$2,388	\$2,388	\$0	\$2,388	\$47,768
3.13	Corridor and Area Planning	750	3.2%	\$51,180	\$420,000	\$471,180	\$352,621	\$18,559	\$118,559	\$0	\$118,559	\$471,180
	<b>Subtotal:</b>	<b>7,665</b>	<b>33.2%</b>	<b>\$523,059</b>	<b>\$770,000</b>	<b>\$1,293,059</b>	<b>\$1,133,406</b>	<b>\$59,652</b>	<b>\$159,652</b>	<b>\$0</b>	<b>\$159,652</b>	<b>\$1,293,058</b>
<b>4.0 STREET AND HIGHWAY PLANNING</b>												
4.1	Regional Road Impact Fee Activities	40	0.2%	\$2,730	\$0	\$2,730	\$2,594	\$137	\$137	\$0	\$137	\$2,731
4.2	Geographic Information System (GIS) Mgt.	1,100	4.8%	\$75,064	\$0	\$75,064	\$71,311	\$3,753	\$3,753	\$0	\$3,753	\$75,064
4.3	Traffic Forecasting	580	2.5%	\$39,579	\$0	\$39,579	\$37,600	\$1,979	\$1,979	\$0	\$1,979	\$39,579
4.18	RTC Traffic Model Upgrade/Conversion to TransCAD	1,030	4.5%	\$70,287	\$75,000	\$145,287	\$138,023	\$7,264	\$7,264	\$0	\$7,264	\$145,287
4.27	TMRPA Shared Services	330	1.4%	\$22,519	\$135,000	\$157,519	\$149,643	\$7,876	\$7,876	\$0	\$7,876	\$157,519
4.31	Data Collection and Analysis Program	50	0.2%	\$3,412	\$170,000	\$173,412	\$164,741	\$8,671	\$8,671	\$0	\$8,671	\$173,412
	<b>Subtotal:</b>	<b>3,130</b>	<b>13.5%</b>	<b>\$213,591</b>	<b>\$380,000</b>	<b>\$593,591</b>	<b>\$563,911</b>	<b>\$29,680</b>	<b>\$29,680</b>	<b>\$0</b>	<b>\$29,680</b>	<b>\$593,591</b>
<b>5.0 PUBLIC TRANSPORTATION</b>												
5.2	Transit Planning	1,500	6.5%	\$102,360	\$215,000	\$317,360	\$301,492	\$15,868	\$0	\$15,868	\$15,868	\$317,360
	<b>Subtotal:</b>	<b>1,500</b>	<b>6.5%</b>	<b>\$102,360</b>	<b>\$215,000</b>	<b>\$317,360</b>	<b>\$301,492</b>	<b>\$15,868</b>	<b>\$0</b>	<b>\$15,868</b>	<b>\$15,868</b>	<b>\$317,360</b>
<b>6.0 AIR QUALITY PLANNING</b>												
6.1	Air Quality Modeling/Analysis	100	0.4%	\$6,824	\$0	\$6,824	\$6,483	\$341	\$341	\$0	\$341	\$6,824
6.2	CMAQ Planning	100	0.4%	\$6,824	\$0	\$6,824	\$6,483	\$341	\$341	\$0	\$341	\$6,824
6.3	RTIP/RTP Conformity Analysis	35	0.2%	\$2,388	\$0	\$2,388	\$2,269	\$119	\$119	\$0	\$119	\$2,388
	<b>Subtotal:</b>	<b>235</b>	<b>1.0%</b>	<b>\$16,036</b>	<b>\$0</b>	<b>\$16,036</b>	<b>\$15,234</b>	<b>\$802</b>	<b>\$802</b>	<b>\$0</b>	<b>\$802</b>	<b>\$16,036</b>
<b>FY 2018-2019 Anticipated Funding \$2,842,000</b>												
<b>Totals</b>		<b>23,100</b>	<b>100%</b>	<b>\$1,576,343</b>	<b>\$1,365,000</b>	<b>\$2,941,343</b>	<b>\$2,699,276</b>	<b>\$142,067</b>	<b>\$226,199</b>	<b>\$15,868</b>	<b>\$242,067</b>	<b>\$2,941,343</b>

\*Local match is either RTC fuel tax or sales tax funds



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February 6, 2019

**AGENDA ITEM 6**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Rebecca Kapuler  
Planner

**SUBJECT: ADA Transition Plan Update**

**RECOMMENDATION**

Acknowledge receipt of a presentation on the ADA Transition Plan Update

**SUMMARY**

The Regional Transportation Commission of Washoe County (RTC) is updating the Americans with Disabilities Act (ADA) Transition Plan. The ADA Transition Plan will include an ADA compliance review of RTC programs, services and activities, employment practices, emergency management plan, buildings and associated parking, and a portion of the RTC fixed-route transit stops. In September, the Plan was presented to the Committee and several outreach meetings occurred seeking input regarding the prioritized list of transit stops where ADA data was collected as part of the plan update. A presentation regarding the transit stop findings and RTC building evaluations will be presented to the Committee. RTC will hold a Stakeholder meeting for the project on Tuesday, February 12, 2019 from 2-4pm at the RTC Administrative Office, 1105 Terminal Way, in Reno, which will also contain a presentation on the findings of the transit stop and RTC building evaluations.



## REGIONAL TRANSPORTATION COMMISSION

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Metropolitan Planning Organization of Washoe County, Nevada

February 6, 2019

### **AGENDA ITEM 7**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Rebecca Kapuler  
Planner

**SUBJECT:** Vision Zero Truckee Meadows Update

### **RECOMMENDATION**

Acknowledge receipt of a presentation on an Update of Vision Zero Truckee Meadows.

### **SUMMARY**

The Northern Nevada Vision Zero Task Force is a regional partnership focusing on pedestrian safety in our community. Their vision is to work together to keep everyone safe on our roads. The task force, with the support of local leaders, has made a commitment to take action to bring the number of fatalities on our roadways to zero. The task force will make equitable, data-driven, and transparent decisions to improve safety throughout our community. By partnering together to make roads and sidewalks safer for pedestrians, we make our roads safer for everyone.

There are four focus areas the task force has identified: Midtown Reno, West 4th Street, the University District and Downtown Sparks. Throughout the last year, crash data between 2011 and 2017 has been compiled within these focus areas to identify trends and identify potential problems. In addition to this, during November 26<sup>th</sup>-January 4<sup>th</sup> the task force conducted a survey to gain input from pedestrians. A report of the data collected during the survey and crash data trends will be presented to the Committee. The survey data that was collected will be used to identify and prioritize safety improvements in each of these four areas. The task force will also use the information gathered in these four areas and apply it to community-wide safety efforts.



**REGIONAL TRANSPORTATION COMMISSION**

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February 6, 2019

**AGENDA ITEM 8**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Rebecca Kapuler  
Planner

**SUBJECT: Snow Removal at RTC Transit Stops**

**RECOMMENDATION**

Acknowledge receipt of a presentation on the snow removal and maintenance operations for RTC transit stops.

**SUMMARY**

Staff will provide information on the operations and prioritization of snow removal at RTC transit stops. Staff will also provide information on the snow removal policies of Washoe County and the Cities of Reno and Sparks.

Attachments

**Sec. 12.20.005. - Duty to maintain sidewalk, curb and gutter, or trail.    :**

- (a) This chapter shall apply to sidewalk, curb and gutter, or trail constructed of concrete, asphalt concrete, paving stones, pavers or similar type materials.
- (b) It shall be the duty of the owner of any property along which any curb, gutter, sidewalk, or trail has been constructed to maintain the same in good repair and safe condition in accordance with the provisions set forth in the "Guidelines for Determination of Deteriorated Sidewalks, Curb and Gutter" and any addendum thereto which are adopted by reference and incorporated herein and made a part hereof as set forth in full and in accordance with Nevada Revised Statute 278.02313(d) and any amendments thereto. Specifically, the owner shall be responsible for:
  - (i) The repair and reconstruction of a sidewalk in the public right-of-way that abuts the property of the owner if the owner caused the need for such repair or reconstruction.
  - (ii) The general maintenance of a sidewalk in the public right-of-way that abuts the property of the owner, including, without limitation, sweeping, removal of snow, ice and weeds, and maintenance of any grass, shrubs or trees that encroach on the sidewalk.

(Ord. No. 5508, § 1, 10-22-03; Ord. No. 6313, § 1, 1-15-14)



**Section 12.16.035 - Maintenance of sidewalks.**

⋮

- A. Property Owners shall be responsible for the general maintenance of a sidewalk in the public right-of-way that abuts the property of the owner, including, without limitation, sweeping, removal of snow, ice and weeds, and maintenance preventing any grass, shrubs or trees from encroaching upon the sidewalk .
- B. In the event snow and ice on a sidewalk become so hard that it cannot be removed without likelihood of damage to the sidewalk, the person or entity charged with its removal shall cause enough sand or other abrasive to be put on the sidewalk to make travel thereon reasonably safe.

(Ord. 1349 § 1, 1982.) (Ord. 2187, Amended, 09/08/2003)

SNOW AND ICE REMOVAL FROM SIDEWALKS

85.360 - Purpose.

The purpose of sections 85.360 to 85.370, inclusive, is to safeguard the public health, safety and general welfare by requiring the removal of snow and ice from sidewalks utilized by the public in the unincorporated area of Washoe County.

(Ord. No. 250, § 1)

85.365 - Removal of snow and ice from sidewalks utilized by public.

It is unlawful for any person owning, having charge or control of or occupying a property, building, lot, part of a lot, land or real estate open to public use or abutting on any street or roadway in the unincorporated area of Washoe County to fail, refuse or neglect to remove or cause to be removed all ice or snow resulting from a storm from the sidewalk or sidewalks in front of such property, building, lot, part of a lot, land or real estate.

(Ord. No. 250, § 2)

85.370 - Penalty.

Any person who violates any of the provisions of sections 85.360 to 85.370, inclusive, is guilty of a misdemeanor punishable by a fine not to exceed \$1,000.00.

(Ord. No. 250, § 3; Ord. No. 534)



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

February 6, 2019

**AGENDA ITEM 9**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Rebecca Kapuler  
Planner

**SUBJECT: Presentation on the 2018 Bicycle, Pedestrian, and Wheelchair Data Collection Program Annual Report**

**RECOMMENDATION**

Acknowledge receipt of a presentation on the 2018 Bicycle & Pedestrian Data Collection Annual Report.

**SUMMARY**

The objective of the Regional Bicycle & Pedestrian Data Collection Program is to document the number of people walking, using wheelchairs or mobility scooters, or riding bicycles on regional roads. The program has been in effect since September 2013 and documents the proportion of trips that are made using alternative modes and changes in alternative mode use over time. The committee will be updated at the meeting on the findings in the report.

**REGIONAL TRANSPORTATION COMMISSION  
WASHOE COUNTY, NEVADA**

**FRIDAY**

**9:07 A.M.**

**October 22, 2018**

**PRESENT:**

**Ron Smith, Sparks City Council Member, Chairman  
Bob Lucey, Washoe County Commissioner, Vice Chairman  
Paul McKenzie, Reno City Council Member  
Neoma Jardon, Reno City Council Member**

**Lee G. Gibson, RTC Executive Director  
Dale Ferguson, Legal Counsel  
Rudy Malfabon, Director of NDOT**

**NOT PRESENT:**

**Vaughn Hartung, Washoe County Commissioner**

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9<sup>th</sup> Street, Reno, Nevada, was called to order by Chairman Smith. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

***Item 1 APPROVAL OF AGENDA***

On motion of Vice Chair Lucey, seconded by Commissioner McKenzie, which motion unanimously carried, Chairman Smith ordered that the agenda for this meeting be approved.

***Item 2.1 PUBLIC INPUT***

Chairman Smith opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Ms. Tammy Holt-Still, representing the Lemmon Valley/Swan Lake Recovery Committee, said that the committee had received information that a Washoe County Commissioner had been negotiating with a developer about elevation of Lemmon Drive because there is an ongoing issue with flooding. The discussion included conversation about approval of a development because the road would be completed sooner rather than later. Ms. Holt-Still said that the commissioner is on the RTC Board and would like to know how he has the authority to have that type of conversation when RTC staff says that there aren't even renderings for the conception of elevating the road planned until 2019. She wants to know if the RTC is going to allow the commissioner to do that. She and her committee have also filed for a judicial review on the development project.

Lastly, Ms. Holt-Still has concerns about where Lemmon Drive has been dramatically narrowed to accommodate drainage ditches for flooding as there are no sidewalks, bike lanes or any other means for pedestrians to get through that section of the road.

Chairman Smith asked RTC Engineering Director Brian Stewart to meet with Ms. Holt-Still outside of the meeting.

There being no one else wishing to speak, the Chair closed public input.

***Items 3.1 thru 3.17 CONSENT ITEMS***

***Minutes***

- 3.1 Approve the minutes of the September 21, 2018, meeting (*For Possible Action*)**

***Engineering***

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report (*For Possible Action*)**

***Public Transportation/Operations***

- 3.3 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*)**

***Planning***

- 3.4 Acknowledge receipt of the monthly Planning Activity Report (*For Possible Action*)**

***Administration***

- 3.5 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)**
- 3.6 Approve an Asset Management and Disposal Policy governing all RTC capital assets except real property (*For Possible Action*)**
- 3.7 Approve an updated Fund Balance Reserve Policy (*For Possible Action*)**
- 3.8 Authorize the RTC Executive Director to enter into agreements with the recommended senior (Wells Fargo) and co-managers (RBC & Citi) for December 2018 refunding of Series 2009 and 2013 fuel tax revenue bonds (*For Possible Action*)**
- 3.9 Approve an agreement with Hobbs, Ong & Associates, Inc. and PFM Financial Advisors LLC in an estimated amount of \$90,000 plus hourly fees for financial advisor services; authorize the RTC Executive Director to execute the final agreement (*For Possible Action*)**

***Procurement and Contracts***

- 3.10 Approve a 5-year contract with Canon Financial, USA in an amount not to exceed \$55,000; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)**
- 3.11 Approve Change Order No. 10 (CO 10) increasing the total contract amount of the agreement with Granite Construction, Inc. for Construction Work Phase 2 Southeast Connector, between Clean Water Way and South Meadows Parkway, by \$363,723 for a new total contract amount of \$156,260,520; authorize the Executive Director to execute CO 10 (*For Possible Action*)**

- 3.12 Award a Professional Services Agreement (PSA) to Eastern Sierra Engineering to provide design services and the option for engineering during construction services (EDC) for the Reno Consolidated 19-03 – Sierra Highlands Drive, Colbert Drive, Hammill Lane, Ralston Street and Ohm Place Project in an amount not to exceed \$327,355; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Approve a contract in the amount of \$247,889 for a new ANGI Energy Systems LLC CNG compressor and updated control system; authorize the RTC executive director to execute the agreement (*For Possible Action*)
- 3.14 Approve a Professional Services Agreement (PSA) with Wood Rodgers, Inc. in an amount not to exceed \$100,000 for consulting services on the RTC Affordable Housing Study; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve the Request for Proposal for the University Area Transportation Study (*For Possible Action*)

*Inter-Agency Agreements*

- 3.16 Approve an Interlocal Cooperative Agreement (ICA) in the amount of \$150,000 with the UNR Civil Engineering Department for the UNR Pavement/Materials Program; authorize the RTC Chair to execute the agreement (*For Possible Action*)
- 3.17 Approve a two-year Interlocal Cooperative Agreement (ICA) in the amount of \$150,000 with the Center for Advanced Transportation Education and Research (CATER), UNR Civil Engineering Department; authorize the RTC Chair to execute the agreement (*For Possible Action*)

On motion of Commissioner Jardon, seconded by Commissioner McKenzie, which motion carried unanimously, Chairman Smith ordered that Consent Items 3.1 through 3.17 be approved.

*Items 4.1 thru 4.3 DIRECTOR REPORTS*

**4.1 RTC Executive Director Report**

E.D. Lee Gibson addressed the Board to provide information on the following topics:

- On Thursday, October 25<sup>th</sup>, the RTC hosted the Transforming Virginia Street event, Tastes and Treats at the South Virginia Plaza from 5:30 to 7:30 pm. This free event celebrated continuing construction progress on Virginia Street and encouraged continued community patronage of Midtown businesses during construction.
- In partnership with the Washoe County Registrar of Voters, free rides would be provided on all RTC transit services to everyone on Election Day, Tuesday, November 6<sup>th</sup>.
- The 4<sup>th</sup> Annual Nevada Veterans Memorial Plaza Benefit Dinner will be held on Thursday, November 8<sup>th</sup> at the Nugget Casino Resort. Individual and table ticket sales can be purchased on line at NVMP.INFO.
- He then provided an update on the status of RTC's transit service. There are still issues with hiring, training and retaining drivers as it is a very tight labor market in our area.



#### **4.2 RTC Federal Report**

A written report was provided in the supporting documents for this item and E.D. Gibson added that the Transportation Appropriations Committee had been given a continuing resolution until Dec. 7th. There was a Senate hearing on emerging technologies where Senator Cortez-Masto highlighted the RTC's work with UNR on autonomous bus technology. Lastly, staff continues to work with the FTA on the capital investment grant requirements for the Virginia Street BRT Extension project. There is a risk assessment scheduled for Nov. 14<sup>th</sup> and 15<sup>th</sup>.

#### **4.3 NDOT Director Report**

NDOT Director Rudy Malfabon gave a very brief update to allow time for upcoming presentations, saying that NDOT had completed all of the consent decree requirements with the US EPA, which has now been terminated by the courts as of September - this is good news. He also mentioned that NDOT staff is proceeding with the acquisition of a consultant engineering company for the North Valleys project.

Commissioner Jardon thanked Director Malfabon and his staff for their continued work to keep the freeway and underpasses clear of trash and safer near the downtown Reno exits.

Vice Chair Lucey thanked Director Malfabon and his staff for the time and effort that has been put in for the Mt. Rose traffic study, adding that there will be a joint community forum between Washoe County and NDOT to address the safety concerns in that corridor.

### ***Item 5 PUBLIC TRANSPORTATION AND OPERATIONS***

#### **5.1 Acknowledge receipt of a bus stop improvement program update report (*For Possible Action*)**

Mr. Ed Park, RTC Transit Planner, addressed the Board to provide an update on bus stop improvements, both upcoming and completed. The RTC must comply, to the best of its ability, with the ADA standards for transportation facilities which requires a firm, stable surface measuring five feet along the curb and eight feet deep. All of the RTC bus stops were studied by a UNR intern which showed that 61% of all RTC stops do not meet that standard.

An RFP is planned for Board approval in November for the bus stop connectivity and improvement program. The project is anticipated to last for two years with construction beginning next year. Staff has identified approximately 100 stops that currently have adequate public right-of-way (ROW) and sufficient ridership to qualify for immediate consideration for improvements. He then named a couple of those stops. The improvement costs per stop are anticipated to be \$10,000 - \$20,000, depending on sidewalk needs, landscaping, etc.

Three stops were improved in FY 2018 along with one transit station that was relocated. The station was previously located on private property and the owner did not want the station on their property any longer.

## Agenda Item 10a.

Although a UNR intern was utilized for the initial study, Kimley-Horn will review accessibility of all RTC facilities and 360 stops to inventory for ADA accessibility.

Mr. Park then offered to answer any questions.

Commissioner Jardon asked if private property owners will be approached if needed for ADA improvements and those stops will not instead be pushed to the bottom of the list.

Mr. Park confirmed that if ADA improvements are definitely needed, staff will absolutely make every effort to work with property owners. However, the stops located on public property will be listed for immediate improvements. A pad will be installed and depending on ridership, amenities will be added such as a bench, trash container, shelter, etc.

Commissioner Jardon asked Mr. Park to address Valley Rd. and Denslowe Dr. which she understands has high ridership and a bench but no shelter.

Vice Chair Lucey asked how many physical stops are identified in the 61% previously mentioned.

Mr. Park responded that there are approximately 600 stops that are not currently in compliance.

The Vice Chair asked how many stops are planned for completion in this specific project period.

Mr. Park said there will be up to 100 stops improved. During the improvements the stops are temporarily relocated.

Commissioner McKenzie noticed that in the numerous developments he's seen recently, no bus stop has been installed, adding that the RTC should require it if the development is along a bus route.

David Jickling, RTC Director of Public Transportation and Operations, responded that for every development project built that is on a bus route there has been a request to install an ADA pad. The RTC cannot enforce it though, only request it.

Chairman Smith said that \$1.2 million had been allocated for this project at a previous meeting and staff has been directed to "get it done." If additional funds are needed, staff should request it from the Board.

Mr. Jickling said that this item will be brought back for updates and hopefully, an RFP in November. He added that funding isn't necessarily the delay, it is more the shortage of labor at this time.

Commissioner Jardon said she's had a complaint about trash blowing around from the bus stops.

Mr. Jickling said that when trash cans are installed, they tend to be filled by people other than the passengers, so the possibility of using a trash truck to keep up with the demand is being considered.

On motion of Commissioners McKenzie and Lucey, seconded by Commissioner Jardon, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

**Items 6.1 thru 6.3 ENGINEERING**

**6.1 Acknowledge receipt of a 4<sup>th</sup> Street/Prater Way monthly progress report (*For Possible Action*)**

Mr. Warren Call, RTC Project Manager, addressed the Board to provide a brief PowerPoint presentation update on the 4<sup>th</sup> Street/Prater Way project. He said roadway work is substantially complete and the BRT scope is still under construction at this time. The contract is at approximately \$38.5 million out of \$42.3 million. Punch list work is continuing as are traffic signals and fiber optic connections. (Full presentation is available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

On motion of Commissioner McKenzie, seconded by Vice Chair Lucey, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

**6.2 Acknowledge receipt of the Virginia Street Bus RAPID Transit (BRT) Extension monthly progress report (*For Possible Action*)**

Mr. Jeff Wilbrecht, RTC Project Manager, addressed the Board to provide a brief PowerPoint presentation update on the Virginia Street Bus RAPID Transit (BRT) Extension project. He said completion is anticipated for the end of February 2019. Comments for design were taken to the design engineer and a CMAR cost estimate comes next, which should be in early November.

Mr. Wilbrecht then showed some photos and an outreach video for the project, which mostly shows the trench work so that the public can see what is being done.

Work continues up toward Liberty Street and fiber optic connections are currently being done for AT&T and MCI. Northbound continues to be redirected and southbound remains open. Next, he mentioned a couple of events coming up that E.D. Gibson had also mentioned in his report.

Lastly, Mr. Wilbrecht provided an update on the security matters that have been discussed in the past. The contractor will provide security to protect their assets, such as fencing, and construction staff is also there at least ten hours per day. The RTC nor the contractor can police for the community, only for the project itself.

Upon conclusion, Mr. Wilbrecht offered to answer any questions. (Full presentation is available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

Commissioner Jardon said that the congestion going south slows people down, but it's good because they are noticing businesses they were not previously aware of; she would like to augment the information on how to get into the northbound business though. She is still hearing that it's not as bad as the community and business owners thought it would be.

Mr. Wilbrecht said that he would work with the contractor to make it easier for drivers to understand.

Commissioner McKenzie said that the process has been done much better on this project than on the 4<sup>th</sup>/Prater project which pleases him. He added that it is confusing at Plumb Lane going north because it looks like the road is simply shut down, so people avoid it altogether.

Commissioner Jardon said that when the burglaries started occurring, RPD immediately got involved to do some undercover work and arrested the thieves quickly, so she wanted to give them a shout out.

On motion of Vice Chair Lucey, seconded by Commissioner Jardon, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

**6.3 Acknowledge receipt of the Regional Intersection Improvement Program Report (*For Possible Action*)**

Mr. Blaine Peterson, RTC Project Manager, provided an update on traffic signals, ITS operations and intersection improvements currently included in the 2040 Regional Transportation Plan (RTP). There are over 400 traffic signals in the region which are grouped into specific timelines for review. These reviews are done on a three-year cycle which is when they optimize the signal timing. Approximately \$1.7 million has been spent to date on the signal timing program.

Mr. Peterson continued, explaining that the ITS program includes a communications structure such as fiber optic and radios, along with LiDAR, video cameras, radar or other detection methods. Approximately \$3.4 million has been spent on ITS.

Traffic Engineering Spot Projects (TE Spot) which require a traffic signal are reviewed for warrants, project priorities are established, as is funding, and then design begins. TE Spot projects could include traffic signals, additional turn lanes and battery back-up systems.

Mr. Peterson concluded by reviewing some of the TE Spot projects recently completed or currently under construction, then said future TE Spot funding that staff is hoping for is approximately \$3 million and for ITS projects \$1.5 million, which includes additional research with UNR for LiDAR, lastly, \$500,000 for signal timing projects. He then listed intersection projects being installed by other entities or that are coming up for review and offered to answer any questions. (Full presentation is available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

Commissioner Jardon asked how long design takes for a new signal, specifically the one at Sharlands and Mae Anne.

Mr. Peterson said that one is currently being evaluated to meet the warrants and if it does, construction will most likely be next year.

Vice Chair Lucey asked what the rough cost is for a traffic signal. Mr. Peterson responded that it is about \$550,000 each.

The Vice Chair then asked if evaluations are done on current traffic levels or are future considerations taken into account.

Mr. Peterson said that evaluations are generally required to meet current traffic studies, but there are exceptions such as at Pyramid and Calle de la Plata where warrants were not completely met, but development will be occurring in the very near future.

Vice Chair Lucey believes that future growth should be given more weight with consideration to intersection improvements.

Commissioner McKenzie asked if the manner in which people travel through the intersections are considered when deciding if an intersection meets warrants, such as constant speeding, ignoring stop signs or ignoring crosswalks.

Mr. Peterson said that it is difficult to quantify how people are driving so staff usually has to fall back on federal guidelines.

On motion of Commissioner McKenzie, seconded by Vice Chair Lucey, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

***Item 7 METROPOLITAN PLANNING ORGANIZATION (MPO)***

**7.1 Receive a presentation from the Nevada Department of Transportation on major transportation studies and projects, including the One Nevada Plan, I-11 Northern Nevada Alternatives Analysis, Spaghetti Bowl Project, and US 395 North improvements - *No action required***

Ms. Sondra Rosenberg, NDOT Assistant Director of Planning, and Mr. Nick Johnson, NDOT Chief of Project Management, both addressed the Board to provide updates on the One Nevada Plan, I-11, and major Northern Nevada projects.

Ms. Rosenberg spoke first to explain that the One Nevada Plan is the statewide long range transportation plan that is required. This is a 20+ year plan done in conjunction with other states. Historically, it has been a policy document but this one focuses more on performance. She then listed the goals of the Plan which align with the RTC's goals. This Plan is the foundation on how NDOT works with MPOs and other statewide organizations.

Key areas moving forward are:

- Greater use of technology
- Emphasis on multimodal considerations
- Shift to performance- and outcome-based decision-making process for prioritizing projects
- Develop criteria and data to better evaluate needs
- Investigate new and innovative funding sources
- Continue robust statewide participation to unify information sharing and decision-making

## Agenda Item 10a.

Ms. Rosenberg next talked about the I-11 project. The goals are to advance the project, document issues, formulate a plan and prepare Nevada with the identified corridors should a federal lands bill advance.

Ms. Rosenberg then showed a map of the corridors that were initially being considered and the evaluation criteria used. Numerous public meetings were held with high attendance where corridor alternative concerns were heard as well as “What happens in my town?” and “What happens north of I-80?”

Next steps are to finish the public comment period for the Alternatives Analysis Report, bring the information to the State Transportation Board and FHA for approval and continue work with the communities. She then offered to answer any questions on these topics.

Mr. Johnson then approached the Board to provide an update on the NDOT projects for Northern Nevada. First, the NEPA for Spaghetti Bowl project will hopefully be completed within 2.5 years which is half a year shy of their three year goal. After NEPA is complete, the first draft of the Environmental Impact Statement (EIS) will be published and then a final public hearing will be held in December. Once complete, the final EIS will be published and a Record of Decision provided next summer. He then showed the alternatives with Alternative 2 being recommended.

Mr. Johnson explained the details and timeline for Phase 1 of the project, also known as Spaghetti Bowl Xpress. If all goes as planned, construction is should begin in spring of 2020.

He then moved on to the North Valleys projects on US 395 which include projects from the Spaghetti Bowl to McCarran Blvd./Clear Acre Lane, the Clear Acre Lane On-Ramp, and on US 395 from Clear Acre Lane to Lemmon Drive. Additionally, a corridor study is planned for I-80 East to evaluate long and short term solutions for the congestion, and a new interchange signal with auxiliary lanes is planned for USA Parkway at I-80. He then offered to answer any questions. (Full presentations are available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

Commissioner McKenzie said he thought the Xpress project could be completed without the EIS.

Mr. Johnson said that it could be done without it, but it could also create some issues with the EIS itself, so they kept it together to avoid that. Also, it only delays award of the Xpress project by a couple of months.

Commissioner McKenzie then asked how long it will be before the rest of the Spaghetti Bowl project continues following the Xpress project.

Mr. Johnson responded that there will be bits and pieces done in different phases, so it won't all occur at the same time.

Commissioner Jardon asked if NDOT has the current crash data for the Spaghetti Bowl interchange. Mr. Johnson said staff will get that information for her.

No Board action was taken on this item.

***Item 8           GENERAL ADMINISTRATION***

**8.1   Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.**

Legal Counsel Dale Ferguson said he had no items for discussion.

***Item 9           PUBLIC INPUT***

Chairman Smith opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

***Item 10          MEMBER ITEMS***

There were no member items.

***Item 11          ADJOURNMENT***

There being no further business to come before the Board, the meeting adjourned at 10:22 a.m.

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RON SMITH, Chairman  
Regional Transportation Commission



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

November 16, 2018

**AGENDA ITEM 3.2**

**TO:** Regional Transportation Commission

**FROM:** Brian Stewart, P.E.  
Engineering Director

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Engineering Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Engineering Activity Report.

**CAPACITY/CONGESTION RELIEF PROJECTS**

ITS Pilot Project, Design of Phase 2 ITS Connectivity

This pilot project will connect traffic signal systems of the City of Reno, the City of Sparks, Washoe County, and NDOT through fiber optic communication lines. This project also includes design of Phase 2A and 2B, which will expand communication to outlying signal systems and install ITS devices to monitor and remotely adjust traffic signals to respond to special events, changing traffic conditions, provide information to drivers and traffic incidents. Construction of the Pilot Project is complete. The ITS Phase 2A Project has been awarded to Titan Electrical Contracting. Work began on June 7, 2018, and is scheduled for completion in the fall of 2018. Phase 2B is currently under design with advertisement scheduled for spring 2019.

North Valleys Improvements

The construction activities are complete for the North Valleys Improvements Package 1 project.

The construction activities are complete for the North Valleys Improvements Package 2 project.

Package 3 is currently in final design stages. Package 3 will include installing a traffic signal at the Lemmon Drive/North Virginia Street intersection and adding capacity to the right turn lane at North Virginia Street/Business 395. Construction of this package is planned for spring 2019.

Regional Road Impact Fees (RRIF) funds and Fuel Tax funds have been allocated as part of the 2019 Program of Projects for this project.



Pyramid and McCarran Intersection Improvement

The project is complete. RTC staff and consultants continue to work through final warranty items with the contractor and the City of Sparks. NDOT has provided relief of maintenance to Granite and taken over maintenance responsibilities. Landscape establishment continues for one year and ends on November 1, 2018. RTC is working with NDOT and the City of Sparks to resolve irrigation system issues. Consultants have completed Record Drawings and RTC staff are working through final invoicing and coordinating project closeout activities with FHWA and NDOT.

Southeast Connector

The project remains substantially complete. The remaining work is limited to plantings in the wetland areas, which is nearly complete. The contractor will be responsible for maintenance of the planted and revegetated areas for approximately a three-year period following completion. Project closeout has started including preparation of as-built plans.

Traffic Engineering (TE) Spot 7 Project

TE Spot 7 project includes a new traffic signal at the intersection of Prater Way and Lillard Drive and continues improvements to regional intersections focusing on enhancements to traffic signal operations including replacement of malfunctioning video detection cameras with in-ground loop detectors and battery backup systems to keep traffic signals operating during power outages. The traffic signal at Prater Way and Lillard Drive is complete.

The scope of the TE Spot 7 project also includes:

Remove Pedestrian Scramble

Victorian at 11<sup>th</sup> & 14<sup>th</sup>

Battery backup systems

Sparks Blvd. at Springland/O'Callahan

New signal cabinet, detection loops and battery backup system

Prater at Howard (new cabinet and remove split phase)

Prater at Pullman

Prater at Vista

Vista at Whitewood

Virginia at 9th

South Meadows at I-580 southbound off ramp (add cabinet to west intersection)

Mill at Wells (add loops north and south legs)

Replace old video detection system

Pyramid at Golden View

Mt Rose at Wedge

South Meadows at Double R

Longley at Maestro

Longley at Patriot

Virginia at Grove

The TE Spot 7 project was awarded to Titan Electrical Contracting. Work is scheduled to begin September 2018 and continue through December 2018.

In addition, this project includes a new traffic signal at the intersection of Pyramid Hwy (SR445) and Calle De La Plata. With new developments and housing in the immediate area, this signal will bring improved capacity and safety to the intersection. The intersection will include new pedestrian crosswalks and ramps, advanced signal warning flashers and vehicle loop detection system. Design of this intersection was completed by CA Group.

Progress as of October 2018 – Pyramid/Calle De La Plata

Construction is complete. On October 23, 2018, the traffic signal was turned on. Minor punch list items remain.

Traffic Signal Coordination 5 Project

Following a three year cycle schedule, the project includes review and timing optimization of approximately one-third (1/3) of the signals in the region per year. For 2017, 83 intersections were re-timed. For 2018, nine corridors, roughly 116 - 130 intersections will have new timing implemented. Timing plans are developed in coordination with RTC/UNR. In the process, re-evaluation of the clearance intervals and pedestrian crossing times are calculated at each intersection to make sure it is up to current standards.

Process for signal retiming

1. Collect traffic & signal data
2. Input timings into model and evaluate existing signal timing & develop new timing.
3. Implement timing in the field
4. Fine-tune timing
5. Conduct before-after studies

Completed Corridors (141 signals as of October 2018)

1. Wells Avenue – (Ryland Street to E. 9<sup>th</sup> Street)
2. Vista Boulevard – (Eastbound I-80 Off/On Ramps to S. Los Altos Parkway)
3. Sparks Boulevard – (Eastbound I-80 Off/On Ramps to Los Altos Parkway)
4. N. McCarran Boulevard/Clear Acre Lane – (Sutro Street to Sullivan/N. McCarran Boulevard to Scottsdale)
5. Pyramid Highway (Disc Dr. to Lazy 5)
6. Kietzke Ln/Mill Street – (Peckham Ln to Glendale Ave/Kietzke Ln to Terminal Way)
7. W. McCarran Boulevard/Mae Anne – (Plumb Lane to W. 7<sup>th</sup> Street/W. McCarran to Sierra Highlands)
8. S. McCarran/Kietzke Lane/Virginia Street
  - a. On McCarran Blvd - Greensboro Drive to Mill Street
  - b. On Virginia St. – Kietzke Ln to S. McCarran Blvd
  - c. On Kietzke Ln. – S. Virginia St. to Sierra Rose Dr.
  - d. On Longley Ln – Peckham Ln to S. McCarran Blvd.
9. Pyramid Way
  - a. I-80 to Sparks Blvd including two intersections of McCarran Boulevard at Rock Boulevard & 4<sup>th</sup> Street

10. Downtown Reno (45 signals)
11. Keystone Ave (6 Signals) – W. 7<sup>th</sup> St. to W. 1<sup>st</sup> St.
12. Damonte Ranch (7 signals) – Zolezzi Ln to Double R Blvd, and Double R Blvd at Double Diamond

Progress as of Mid-October 2018

- Rock Blvd (9 signals) – Greg St to Prater Way – *New timing to be implemented early November.*
- North Downtown Reno/UNR (8 Signals) – New timing under development.

Traffic Engineering (TE) Spot 8 – Package 1 Project

The Professional Services Agreement was awarded to Traffic Works, LLC on September 21, 2018.

The scope of this project includes:

Flashing Yellow Arrow – East/West

Keystone Avenue at 7<sup>th</sup> Street  
East Lincoln Way at Marina Gateway Drive  
Mill Street at Kirman Avenue

Flashing Yellow Arrow – North/South

McCarran Boulevard at Neil Road

Battery Back-Up Systems

Mae Anne Avenue at Coit Plaza  
Oddie Boulevard at I-80 Ramps (both sides)  
Wells Avenue at I-80 Ramps (both sides)  
Wells Avenue at 6<sup>th</sup> Street

Traffic Signal

Evans Avenue at Enterprise Road

Traffic Engineering (TE) Spot 8 – Package 2 Project

The Professional Services Agreement was awarded to Stantec Consulting Services Inc. on October 1, 2018. The project includes a new traffic signal at the intersection of Red Rock Road and Silver Lake Road and capacity improvements at the North McCarran Boulevard and U.S. 395 Interchange.

Progress as of October 2018 – TE Spot 8 – Package 2

Sixty percent (60%) design completion is anticipated in November.

**CORRIDOR IMPROVEMENT PROJECTS**

4<sup>th</sup> Street/Prater Way Bus Rapid Transit (BRT) Project (Evans Avenue to Pyramid Way)

Construction continues between Pyramid Way and Evans Avenue as described in the Monthly Update agenda item for this month's Board Meeting.

Virginia Street RAPID Extension

Please see Monthly Update agenda item for this month's Board Meeting.

Additional information can be viewed at: <http://virginiastreetproject.com/>

Truckee River Shared Use Path Project

The proposed pathway will start at John Champion Memorial Park and continue along the south side of the Truckee River. The existing pathway in this segment of the river currently crosses to the north side of the river at the park as it continues eastward. The proposed pathway will be about 2,400 lineal feet in length, continuing below Interstate 580 (I-580) to meet up with the existing pathway located near the Walmart east of I-580.

This project was included in the fiscal year (FY) 2017 Program of Projects. The design portion of this project is funded through federal funds and includes oversight by NDOT through a Local Public Agency (LPA) agreement.

Pyramid Highway and US 395 Connection

The Record of Decision (ROD) document has been reviewed by NDOT and FHWA. Signature of the ROD by FHWA is anticipated to occur this month. In accordance with the EIS and the RTC's RTP, the project is anticipated to be designed and constructed in phases over approximately a 20-year period following receipt of the ROD. The current estimated cost of the overall project is \$800 million and will relieve congestion on the Pyramid Highway, McCarran Boulevard and other regional roads and provide connectivity between the North Valleys, Sun Valley and Spanish Springs.

Oddie Boulevard/Wells Avenue Improvement Project (60% Design Phase)

Preliminary design work is underway with a 30% Design to be finalized by February 2019 and 60% by September 2019. The Pedestrian Bridge inspection was performed mid-September. A report is being finalized along with Right-of-Way boundary lines verification and the proposed cross-sections.

Sun Valley Boulevard Corridor Improvement Project (NEPA and Preliminary Design Phase)

Preliminary design work is underway with a 30% Design scheduled at the end of May 2019 and 60% Design by mid-December 2019. Survey work is expected to be finished next week.

**BICYCLE AND PEDESTRIAN IMPROVMENTS (2018)**

Keystone Avenue at California Avenue

The final design is anticipated to build upon Alternative F as identified in the Keystone Avenue Corridor Study. Anticipated improvements include the re-alignment of the Keystone and California intersection, lane reconfigurations, pavement section reconstruction, sidewalk, curb and gutter, new PROWAG compliant pedestrian sidewalks and ramps and other incidentals necessary for the final design of this facility. Wood Rogers has developed 100% design plans, which are under review by City of Reno staff. Because of conflicting work with a TMWA water line, improvement construction will not begin until spring 2019.

Mill Street (I-580 to McCarran Boulevard)

This project is to design various complete street improvements along Mill Street from I-580 to McCarran Boulevard, as identified in the RTC Complete Streets Masterplan completed in July 2016 and the Mill Terminal corridor study completed in March 2013. Although this roadway segment has had some existing complete street treatments, more improvements have been identified to conform to the RTC masterplan. The emphasis of this project is to assess and identify improvements for pedestrians, bicyclists, and transit riders as well as motorists. Deficiencies in pedestrian access related to Charter Schools and AACT High School in the area as well as a number of ADA deficient bus stops have been identified. Preliminary design continues with 60% plans available for review mid-November.

2018 Preventive Maintenance (Various Locations)

The 2018 Preventive Maintenance Program construction begins in earnest with the conclusion of Hot August Nights and Micro surfacing activities commencing. Crack sealing and patching activities continue. The work includes pavement patching, crack sealing and micro-surfacing of approximately 300 lane miles of RTP roadways within Washoe County, Reno and Sparks. Also included within the scope of work are striping design services for road conversions to include two-way left turns and bike lanes, and long range scoping. Cool temperatures have ended the project for the season, work will resume in the spring.

**PAVEMENT PRESERVATION PROJECTS**

Clean Water Way (East McCarran Boulevard to second gated entrance to the Truckee Meadows Water Reclamation Facility)

The Professional Services Agreement was awarded to Eastern Sierra Engineering, P.C. on April 12, 2018. The project includes reconstruction of the existing roadway, correction of any localized drainage deficiencies, and other features necessary for the rehabilitation of Clean Water Way.

Reno Consolidated 19-01- Sutro Street, 1<sup>st</sup> Street, Lake Street, and State Street Project

The Professional Services Agreement was awarded to CA Group, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: Sutro Street from Commercial Row to 4<sup>th</sup> Street and from McCarran Boulevard to 1,400' north, 1<sup>st</sup> Street from Center to Lake, Lake Street Truckee River Bridge, and State Street from Virginia to Sinclair Street.

Reno Consolidated 19-02 – North Hills Boulevard and Hunter Lake Drive Project

The Professional Services Agreement was awarded to Wood Rodgers, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: North Hills Boulevard from Golden Valley Road to Lemmon Drive (including Buck Drive intersection) and the intersection of Hunter Lake Drive at Foster Drive.

Sparks Consolidated 19-01 – 15<sup>th</sup> St, Franklin Way, Hulda Court, and El Rancho Sidewalk Project

The Professional Services Agreement was awarded to CFA, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: 15<sup>th</sup> Street from C Street to Prater Way; Franklin Way from the Rail Road crossing to East Greg Street; Hulda Court, and sidewalk improvements on El Rancho Drive from G Street to Oddie Boulevard.

**REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY**

<b>Project</b>	<b>Property Owner</b>	<b>Purchase Amount</b>	<b>Amount Over Appraisal</b>
Virginia Street BRT Extension	Baljit Kaur	\$20,075.00	\$0
Virginia Street BRT Extension	Ishtiaq Ahmad	\$5,691.00	\$0
Virginia Street BRT Extension	Tede P. Bowman Living Trust	\$12,915.00	\$0
Virginia Street BRT Extension	Emmett E. and Emmie O. Moss	\$1,000.00	\$0
Virginia Street BRT Extension	Margaret E. Chaffin	\$2,503.00	\$0
Virginia Street BRT Extension	A-Squared Properties, LLC	\$3,936.00	\$0
Virginia Street BRT Extension	Crowley Properties Inc.	\$7,859.00	\$0
Virginia Street BRT Extension	Baker Family 2005 Trust	\$2,334.00	\$0
Virginia Street BRT Extension	Baker Family 2005 Trust	\$2,662.00	\$0
Virginia Street BRT Extension	Debra & David Currier	\$2,944.00	\$0
Virginia Street BRT Extension	Reginato Family Trust et al	\$8,158.00	\$0
Virginia Street BRT Extension	Mian Arif	\$3,568.00	\$0
Virginia Street BRT Extension	Kevin Cox	\$3,419.0	\$0
Virginia Street BRT Extension	Marcia A. Sullivan Trust	\$18,180.00	\$0

**CONTRACTS UNDER \$50,000**

None

**ENGINEERING ON-CALL WORK ASSIGNMENTS**

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments will be reported upon Board approval of the professional services agreement with each firm.

**ADVISORY COMMITTEE(S) RECOMMENDATION**

There are no advisory committee recommendations pertaining to this agenda item.

Attachments



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

November 16, 2018

**AGENDA ITEM 3.3**

**TO:** Regional Transportation Commission

**FROM:** David F. Jickling  
Director of Public Transportation and  
Operations

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Public Transportation and Operations Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Public Transportation and Operations Report.

**HIGHLIGHTS**

**City of Reno’s Trunk or Treat –** RTC participated in the City of Reno’s annual Trunk-or-Treat at Traner Middle School on Wednesday, October 31, 2018. This event provided a safe and fun environment for children to trick-or-treat. RTC brought a new Lincoln Line electric bus to allow children and their families to explore the bus. This event provided first exposure to public transit for many of the trick-or-treaters. RTC also passed out safety walking coloring pages and crossword puzzles to over 300 children. This safety information provides tools for children and their parents to be better pedestrians.



**Western Village Health Fair -** RTC hosted a table at the Western Village’s Wellness fair on October 25. Western Village is a Bus Pass Subsidy Program partner and RTC attends their event annually to promote the Smart Trips Program. The event was well attended with more than 100 employees stopping by the table where they were provided with new bus books as well as bike maps and information on the Smart Trips web site.



**University of Nevada, Reno** – On October 24, RTC presented information to the Associated Students of the University of Nevada (ASUN) about the possibility of bringing a U-Pass program to UNR. After some discussion and questions from Senators, the senate formed a committee with four senators and the Director of Sustainability, Sierra Jickling, to pursue use of the U-Pass Program at the University.

**Inter-county Working Group** – On October 24, RTC presented information about its progress in forming a Transportation Management Association (TMA) for the TRI center. Several companies expressed support in forming the TMA including Tesla. RTC and EDAWN are seeking additional companies to create the TMA.

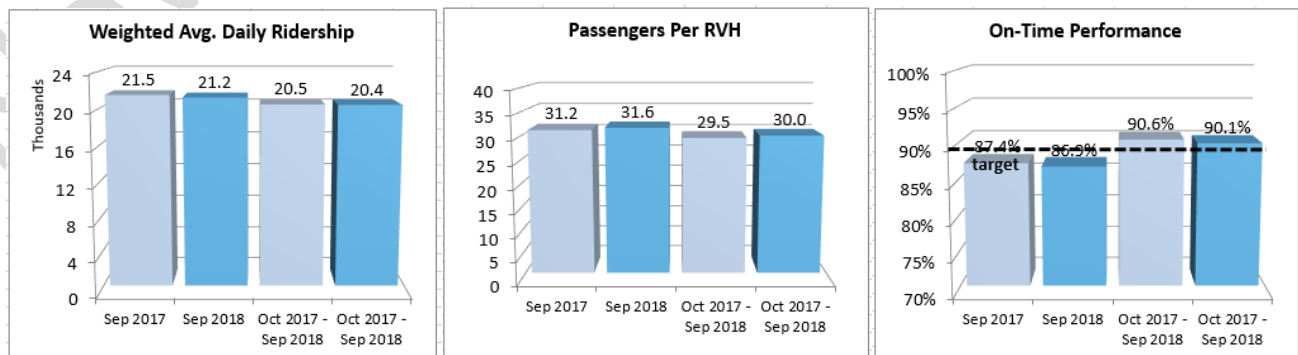


**Peppermill Wellness Fair** – RTC hosted a table at the Peppermill’s Wellness fair on October 11. The event was well attended with more than 200 Peppermill employees visiting our table. They were provided with the new bus books as well as bike maps and information on our website. Carpooling and vanpooling seemed to be popular options for those that had long commutes.

**Fixed-Route Request for Proposals (RFP) Update** – The RFP for the Operation and Maintenance of fixed-route transit services was issued on August 29, and a Pre-Proposal Conference and site visit was held on September 17. The deadline for receipt of written questions and requests for addenda was September 28. RTC received a total of 179 questions and responded prior to the October 19 deadline. Proposals were received on or by the October 31 submittal date and are currently being evaluated by Legal and Procurement for pre-qualifications and responsiveness. The Evaluation Committee will begin its review of the proposals and make a competitive range determination mid-December. Interviews with proposers in the competitive range are tentatively being scheduled for early January, 2019. Staff anticipates making a recommended award to the Board at its February 15, 2019 meeting.

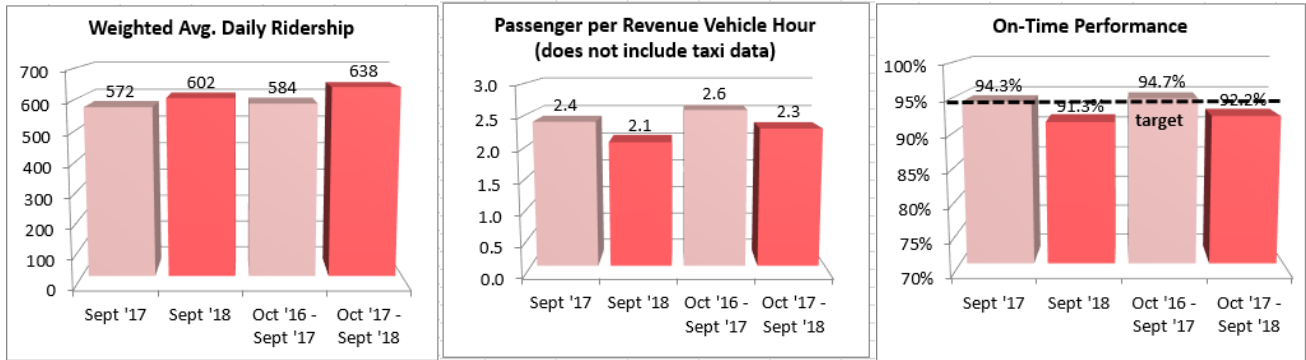
**SEPTEMBER 2018 TRANSIT PERFORMANCE**

**RTC RIDE**

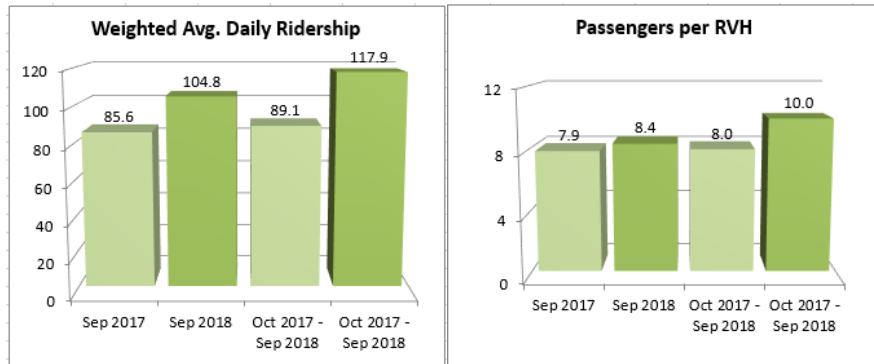




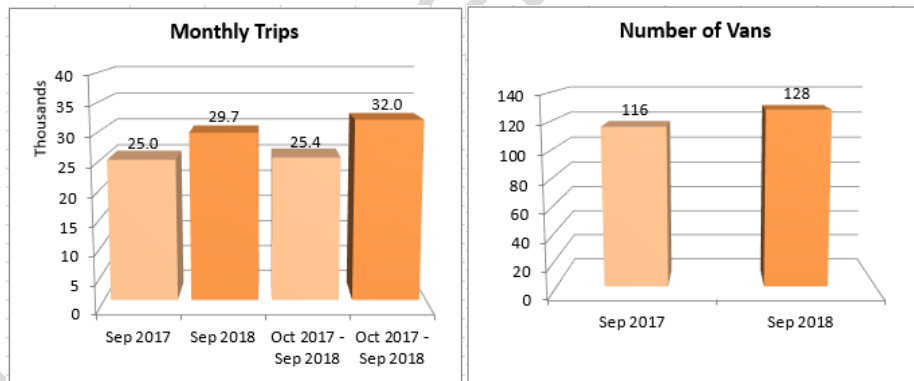
### RTC ACCESS



### TART



### RTC VANPOOL



Attachments



**REGIONAL TRANSPORTATION COMMISSION**

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Metropolitan Planning Organization of Washoe County, Nevada

November 16, 2018

**AGENDA ITEM 3.5**

**TO:** Regional Transportation Commission

**FROM:** Amy Cummings, AICP/LEED AP  
Director of Planning/Deputy  
Executive Director

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Planning Department Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Planning Activity Report.

**PLANNING INITIATIVES**

Virginia Street Bus RAPID Transit Extension Project

Planning staff continue to support community outreach efforts and provide technical support for the Small Starts process for this project. The Virginia Street project team continues extensive outreach activities with Midtown businesses and other stakeholders, identified under community outreach activities.

ADA Transition Plan Update

The ADA Transition Plan Update is moving forward. In October, the six RTC facilities were evaluated for ADA compliance. Field visits to each facility took place in order to conduct a self-evaluation of the facilities. The data collection at transit stops will begin in November and this task is on schedule. Stakeholder meetings continue to take place on a monthly basis to update project stakeholders and provide input on the project.

Bicycle and Pedestrian Planning

RTC is collaborating with other partner agencies on several initiatives to improve bicycle and pedestrian safety & facilities:

- Bicycle and Pedestrian Count Program – RTC has conducted bi-annual bicycle, pedestrian and wheelchair counts at 40 locations throughout the region. The most recent round of counts were conducted during the month of September. The fifth annual report for this program is currently being drafted.

- The RTC has conducted a planning level alternatives analysis regarding bicycle facilities on Center, Sierra, and Virginia Streets in Reno. This analysis evaluated the feasibility of a two-way protected bike lane on Center, paired one-way protected bike lanes & standard bike lanes on Center and Sierra, and a center-running protected bike lane on Virginia Street. A community meeting was held on August 20<sup>th</sup> to seek public input. The analysis and public input received were presented to Reno City Council on August 22<sup>nd</sup>. Reno City Council recommended a two-way cycle track on Center Street, consistent with the majority of public comments. A Draft Alternatives Analysis Report was presented to the TAC and CMAC for comment on November 7<sup>th</sup>. These comments will be incorporated into a final report which will be presented to the RTC board for acceptance in January.
- 2018-2019 Bike Maps have been completed and are produced in both English and Spanish. These maps will be distributed throughout the community and are available online at [www.rtcwashoe.com](http://www.rtcwashoe.com).

#### Vision Zero

- RTC staff presented on behalf of the Northern Nevada Vision Zero Task Force at the Nevada Safety Summit in Las Vegas in October. The data subcommittee has met to begin adding the 2017 crash data for the four focus areas to the maps, charts, and graphs. This will capture all pedestrian crash data for 2011-2017. A Vision Zero task force meeting is scheduled for November 13<sup>th</sup> and the week of November 26<sup>th</sup> the task force will be surveying the focus areas and asking volunteers to complete a survey on pedestrian related issues.

#### Sustainability Planning

The RTC has created a Green Team of agency staff to advance initiatives outlined in the RTC Sustainability Plan. The Green Team submitted an application for a Green Business Self-Certification through the American Consumer Council's Green C program. Achieving a Green Business Certification was identified as a short-term goal in the Sustainability Plan. The Green Team has started producing a monthly sustainability newsletter for RTC staff to be better informed about RTC sustainability efforts as well as helpful tips to become more sustainable in their day to day lives. The Composting Pilot Program launched at the Terminal Way building on August 13<sup>th</sup>. This program will help reduce the carbon footprint of the agency by diverting food waste from the local landfill. The Sustainable Purchasing Policy (included in P-13 update) has started to take effect and staff are beginning to actively purchase more sustainable items. Details of the impact of the first six months of this policy will be compiled in January. The RTC Green Team conducted the RTC Employee Commuter Challenge from May 1<sup>st</sup> through August 31<sup>st</sup> to encourage RTC employees to use alternative modes to get to work. The Planning Department won the inaugural challenge with seventeen percent of all commute trips being made with alternative modes. The Green Team worked with IT to install a paper-tracking software which will help in identifying the total amount of paper printed throughout the agency. This will assist the RTC in tracking the impact of paper reduction strategies in an effort to reduce paper usage by ten percent. The RTC is also participating in the City of Reno Sustainability & Climate Advisory Committee and continues to be an active member in the regional SPINN Committee.

Development Review

RTC staff routinely review development proposals from the local jurisdictions of Washoe County and the Cities of Reno and Sparks. Staff from Planning, Engineering, and Public Transportation have reviewed and commented on the following number of development proposals from each of the jurisdictions since the June Board meeting:

- Washoe County – 3
- City of Reno – 4
- City of Sparks – 5

This does not include proposals that were reviewed on which staff did not have any comments.

**COMMUNITY AND MEDIA OUTREACH ACTIVITIES**

RTC staff conducted the following outreach activities from October 19 – November 29:

October 25: Tastes and Treats of Midtown at South Virginia Plaza for Virginia Street Project outreach and continued support of business patronage  
October 30: RTC participated in the Northern Nevada Small & Minority Business Opportunity Day  
October 31: Trunk or Treat Event  
November 6: Election Day Free Transit  
November 7: RTC Citizens Multimodal Advisory Committee (CMAC) Meeting  
November 7: RTC Technical Advisory Committee (TAC) Meeting  
November 11: Veterans Day Free Transit  
November 15: Virginia Street Project Construction Team Lunch at El Adobe in Midtown  
November 29: Virginia Street Project Construction Team Lunch at India Kabob in Midtown  
November 29: Oddie Wells Project Design Community Meeting

Media Relations & Social Media

The RTC issued six news releases and participated in 11 media interviews on various topics, including Election Day free transit, Nevada Day office closures, the Virginia Street Bus RAPID Transit Extension Project, the October Tastes & Treats event to support Midtown businesses, the Calle De La Plata/Pyramid Highway traffic signal installation and activation, enhanced RTC SIERRA SPIRIT service to Wolf Pack home games and more.

Social media was used to promote Election Day free transit, Nevada Day office closures, the Virginia Street Bus RAPID Transit Extension Project, the October Tastes & Treats event to support Midtown businesses, the Calle De La Plata/Pyramid Highway traffic signal installation and activation, enhanced RTC SIERRA SPIRIT service to Wolf Pack home games, a Happy Halloween message, weekly missed bus trips due to the bus driver shortage, pedestrian and school safety with the time change.

Social media metrics the month of October: 27,137 people reached on Facebook and Twitter

*Informational Materials and Video Production*

Five topics were broadcast on KOLO-TV for The Road Ahead with RTC. Segments included NDOT's One Nevada Plan updated, a 4th Street/Prater Way Bus RAPID Transit Project update, Election Day free transit, Veterans Day free transit and an update on the Virginia Street project in Midtown.

**COORDINATION WITH PARTNER AGENCIES**

*Truckee Meadows Regional Planning Agency (TMRPA)*

The RTC continues to have coordination meetings with staff from the TMRPA as the agencies progress with the Shared Work Program. Areas for collaboration include population and employment forecasts, the Regional Plan update, affordable housing studies, and analysis of demographic and socioeconomic issues. RTC is a participant in the weekly Regional Plan Update meetings with the local jurisdictions and other stakeholder agencies.

*Nevada Department of Transportation (NDOT)*

The RTC continues to have coordination meetings with staff from NDOT. Areas for collaboration include development of local public agency agreements between NDOT and RTC, the upgrade of the regional travel demand model, bicycle and pedestrian improvements, transportation alternatives projects, coordination regarding funding and the State Transportation Improvement Program, One Nevada statewide plan, the I-80 and US 395 widening and improvements to the Spaghetti Bowl, and other ongoing transportation studies.

*Statewide Transportation Planning*

RTC meets monthly with staff from NDOT, the Federal Highway Administration (FHWA), RTC of Southern Nevada, Tahoe Regional Planning Agency, Tahoe Transportation District and the Carson Area Metropolitan Planning Organization to discuss statewide transportation planning issues. Other topics addressed include statewide data for performance measures analysis, comments on proposed rulemaking, reauthorization of federal transportation legislation and preparation of the statewide plan.



**REGIONAL TRANSPORTATION COMMISSION**

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

November 16, 2018

**AGENDA ITEM 3.8**

**TO:** Regional Transportation Commission

**FROM:** Stephanie Haddock, CGFM  
Director of Finance/CFO

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Procurement Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Procurement Activity Report.

**PROJECTS CURRENTLY ADVERTISED**

**Invitations for Bids (IFB)**

Project	Due Date
The Green Bike Stamp Project	11/08/2018

**Request for Proposals (RFP)**

Project	Due Date
University Area Transportation Study	11/30/2018

**REPORT ON BID AWARDS**

*Per NRS 332, NRS 338 and RTC’s Management Policy P-13 “Purchasing,” the Executive Director has authority to negotiate and execute a contract with the lowest responsive and responsible bidder on an Invitation for Bid (IFB) without Commission approval.*

There were no reports on bid awards for this month’s report.

**CHANGE ORDERS AND AMENDMENTS WITHIN EXECUTIVE DIRECTOR’S AUTHORITY**

There are no Change Orders or Amendments in this month’s report.



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

December 7, 2018

**AGENDA ITEM 3.1**

**TO:** Regional Transportation Commission

**FROM:** Brian Stewart, P.E.  
Engineering Director

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Engineering Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Engineering Activity Report.

**REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY**

<b>Project</b>	<b>Property Owner</b>	<b>Purchase Amount</b>	<b>Amount Over Appraisal</b>
Virginia Street BRT Extension	Nirvana Day Spa LLC	\$1,521.00	\$0
Virginia Street BRT Extension	Darshgian Corp	\$6,528.00	\$0
Virginia Street BRT Extension	Medina et al	\$1,665.00	\$0
Virginia Street BRT Extension	PTP Properties, LLC	\$8,682.00	\$0
Virginia Street BRT Extension	Target Investments, LLC	\$1,000.00	\$0
Virginia Street BRT Extension	Budija Enterprises LLC	\$7,035.00	\$0
Virginia Street BRT Extension	Bill G. Kemper	\$1,000.00	\$0
Virginia Street BRT Extension	Casazza Family Trust	\$10,500.00	\$0

**ENGINEERING ON-CALL WORK ASSIGNMENTS**

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments will be reported upon Board approval of the professional services agreement with each firm.

**ADVISORY COMMITTEE(S) RECOMMENDATION**

There are no advisory committee recommendations pertaining to this agenda item.

Attachment

**REGIONAL TRANSPORTATION COMMISSION  
WASHOE COUNTY, NEVADA**

**FRIDAY**

**9:00 A.M.**

**November 16, 2018**

**PRESENT:**

**Ron Smith, Sparks City Council Member, Chairman  
Bob Lucey, Washoe County Commissioner, Vice Chairman  
Vaughn Hartung, Washoe County Commissioner  
Neoma Jardon, Reno City Council Member**

**Lee G. Gibson, RTC Executive Director  
Dale Ferguson, Legal Counsel  
Rudy Malfabon, Director of NDOT**

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9<sup>th</sup> Street, Reno, Nevada, was called to order by Chairman Smith. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

**SPECIAL PRESENTATIONS, RECOGNITIONS, OTHER**

- **RECOGNITION OF THE RTC BY THE INTELLIGENT TRANSPORTATION SOCIETY OF NEVADA FOR THE RTC WASHOE ITS CENTER TO CENTER PROJECT, ITS 2018 PROJECT OF THE YEAR (UNDER \$2,000,000)**

Mr. John Dickenson presented a plaque and spoke in recognition of the RTC of Washoe County for completing the Center to Center project connecting all the agencies in Northern Nevada with regard to traffic signals. Kimley Horn also received recognition for design and Titan Electrical Contractors for construction.

RTC Engineering Director Brian Stewart thanked his team for their hard work.

***Item 1 APPROVAL OF AGENDA***

Executive Director (E.D.) Lee Gibson requested that Item 3.15 be pulled from the agenda as NDOT had a few modifications to the ICA before it could be approved.

On motion of Commissioner Hartung, seconded by Vice Chair Lucey, which motion unanimously carried, Chairman Smith ordered that the agenda for this meeting be approved with the removal of Item 3.15.



**Item 2.1 PUBLIC INPUT**

Chairman Smith opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

**Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT**

On motion of Commissioner Hartung, seconded by Commissioner Jardon, which motion unanimously carried, Chairman Smith ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged.

**Item 3.1 thru 3.20 CONSENT ITEMS**

**Minutes**

- 3.1 Approve the minutes of the October 22, 2018, meeting (For Possible Action)**

**Engineering**

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report (For Possible Action)**

**Public Transportation/Operations**

- 3.3 Acknowledge receipt of the monthly Public Transportation/Operations Report (For Possible Action)**
- 3.4 Acknowledge receipt of a report updating the status of the RTC Bus Stop Amenities Program (For Possible Action)**

**Planning**

- 3.5 Acknowledge receipt of the monthly Planning Activity Report (For Possible Action)**
- 3.6 Approve proposed performance targets for the Pavement and Bridge Condition and System/Freight/CMAQ National Performance Measures (For Possible Action)**
- 3.7 Approve Amendment 1 to the FY 2018 – FY 2019 Unified Planning Work Program (UPWP) (For Possible Action)**

**Administration**

- 3.8 Acknowledge receipt of the monthly Procurement Activity Report (For Possible Action)**

**Procurement and Contracts**

- 3.9 Approve a Professional Services Agreement (PSA) with Traffic Works, LLC in an amount not to exceed \$120,000.00 for consulting services on the South Meadows**

- Region Multimodal Transportation Study; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)**
- 3.10 Approve a Professional Services Agreement (PSA) with Jacobs Engineering Group, Inc. to provide design services for the Arlington Avenue Bridges at Truckee River Project located on South Arlington Avenue from Island Avenue to West First Street in an amount not to exceed \$499,980; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)**
- 3.11 Approve Amendment No. 1 in the amount of \$76,000 to the existing Professional Services Agreement (PSA) between the RTC and Traffic Works for additional design and engineering during construction services related to Package 2 of the North Valleys Improvement Project; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)**
- 3.12 Approve change order CO8 to increase the current Granite Construction contract for the Pyramid McCarran Intersection Improvement project by \$21,020 for a new total of \$34,296,373; authorize the RTC Executive Director to execute the change order (*For Possible Action*)**
- 3.13 Authorize an RFQ for Engineering Design and Construction Management Services for the Bus Stop Improvement and Connectivity Program (*For Possible Action*)**
- 3.14 Authorize the RTC Executive Director to execute a contract with RFI Communications & Security Systems to install and program an Avigilon IP Closed Circuitry Television Systems for the Terminal Way facility, 4<sup>th</sup> Street Station, Centennial Plaza, and the Villanova complex in an amount not to exceed \$98,733 (*For Possible Action*)**

***Inter-Agency Agreements***

- 3.15 Approve the Interlocal Cooperative Agreement (ICA) with the Nevada Department of Transportation (NDOT) for shared use of fiber optic communication infrastructure; authorize the RTC Chair to execute the amendment (*For Possible Action*) (*Pulled from the agenda per Item 1*)**
- 3.16 Approve Amendment 2 to the Interlocal Cooperative Agreement (ICA) with the Nevada Department of Transportation (NDOT) for Congestion Mitigation Air Quality (CMAQ) funds for delivery of an Intelligent Transportation Systems (ITS) project; authorize the RTC Chair to execute the amendment (*For Possible Action*)**
- 3.17 Approve Amendment No. 6 to the Pyramid McCarran Intersection Improvement Project design ROW acquisition Local Public Agency (LPA) agreement with NDOT to extend the project termination date; authorize the RTC Chair to execute the amendment (*For Possible Action*)**
- 3.18 Approve Cooperative Agreement (CA) for the Signal Timing 5 Project (Year 3) with UNR; authorize the RTC Chair to execute the agreement. The RTC will reimburse the UNR up to \$300,000 for the work in implementing new signal timing within the region (*For Possible Action*)**

- 3.19 Approve an Interlocal Cooperative Agreement (ICA) for the Signal Timing 5 Project (Year 3) with the City of Reno; authorize the RTC Chair to execute the agreement. The RTC will reimburse the City of Reno up to \$50,000 for city staff assistance (*For Possible Action*)**
- 3.20 Approve an Interlocal Cooperative Agreement (ICA) for the Signal Timing 5 Project (Year 3) with the City of Sparks; authorize the RTC Chair to execute the agreement. RTC will reimburse the City of Sparks up to \$25,000 for city staff assistance (*For Possible Action*)**

On motion of Commissioner Hartung, seconded by Vice Chair Lucey, which motion carried unanimously, Chairman Smith ordered that Consent Items 3.1 through 3.20 be approved with the exception of Item 3.15 which was previously pulled from the agenda.

***Item 4.1 thru 4.3 DIRECTOR REPORTS***

**Item 4.1 RTC Executive Director Report**

E.D. Lee Gibson kicked off his report, saying the RTC had held two free transit days, one on Election Day and one on Veterans Day, and both days experienced much higher than normal ridership. He then continued with the following topics:

Preliminary design for the Oddie/Wells design is under way and a public meeting was announced.

A 3-year memorandum of understanding is under way with the Reno Business Improvement District (BID).

December 5<sup>th</sup> was the scheduled date for RTC's Annual Food Drive and a bus would be outside of the Sam's Club in Reno where donations could be dropped off.

The December Board meeting will be held December 7<sup>th</sup> due to some actions that must be taken on the refunding of bonds which will save the RTC a great deal of money in interest fees that are anticipated to increase prior to the regularly scheduled date of the RTC meeting.

The 4<sup>th</sup>/Prater project is substantially complete and a final update was given later in the meeting. The grand opening is planned for December 14<sup>th</sup>.

E.D. Gibson then talked about the two horrific accidents that occurred at the RTC Villanova location. Vehicles came through the fencing at high speeds of travel from the freeway with one of them crashing into the back of a parked coach. The second accident resulted in the vehicle flipping over. Both drivers were under the influence. E.D. Gibson thanked the MV Transit staff that was onsite during the accidents for all they did to assist. Discussion is currently taking place on options for making it safer.

Commissioner Hartung mentioned that he had been to Junkee's in Midtown and everyone had great things to say about the RTC and that business is still going well during construction.

Lastly, E.D. Gibson congratulated Commissioner Hartung for his reelection and Chairman Smith for being sworn in as the new Mayor of Sparks.

Commissioner Hartung asked for the record, where is the RTC on Egyptian and Sunset Springs.

E.D. Gibson responded that the project is under design.

#### **Item 4.2 RTC Federal Report**

E.D. Lee Gibson said there was no written federal report in the agenda packets because Congressman Porter was there in person to provide an update.

Congressman Porter then reviewed current events in Washington DC and the State of Nevada with regard to newly elected officials and how they are anticipated to represent our state.

He said it is anticipated that most funding bills would be delayed until a decision is made on a wall. He also said that social media is changing the way the world of politics works with the public and that it seems people tune into the news to validate their opinions rather than to be educated.

Congressman Porter then introduced Brian McAnallen, VP with Porter Group, who provided more detail on Nevada specific topics.

Commissioner Hartung asked how a person with an electric vehicle might be charged a fee for miles traveled.

Mr. McAnallen said that has not been decided at this point but is under discussion. He went on to explain that the purpose for a fee is to help with road maintenance, which is currently paid for mostly from fuel taxes. However, even if someone doesn't use fuel, they are still impacting the roadways and maintenance required. Committees are currently being put together to evaluate.

#### **Item 4.3 NDOT Director Report**

Deputy Director Bill Hoffman provided an update on the Spaghetti Bowl project, saying that a draft EIS is up for review and a public hearing is scheduled for December 12<sup>th</sup>. The project is still on schedule.

He went on to discuss the P3 project for a widening of the freeway out to USA Parkway and said they are currently waiting on a decision by the Transportation Board on the unsolicited proposal and how to move forward. It can be accepted, rejected or a competitive procurement may be requested.

A road safety assessment was done on Mt. Rose Highway, working closely with Washoe County, and a community meeting is scheduled for December 5<sup>th</sup>. Unfortunately, there was a horrible accident in that corridor before anything has been done to make it safer.

Lastly, he credited Brian Stewart with RTC and Thor Dyson with NDOT for immediately getting together to discuss safety matters at the RTC Villanova location following the accidents discussed earlier.

He then offered to answer questions.

Commissioner Hartung asked if NDOT would be willing to put a barrier on Mt. Rose Highway as an option for safety. He also mentioned his concerns about roadways in the Sparks area, especially the Pyramid Highway, where speeding is a problem as are other safety concerns.

Lastly, he said that he's hearing that the Spaghetti Bowl project won't even be started until 2030 so would like NDOT to get the word out a little better with the correct timeline.

Commissioner Jardon mentioned that the metered light is not working at Oddie Blvd., for the northbound 395 onramp,. She also mentioned concerns about speeding and potential accidents in many of the 2-lane, high speed roads in our region, especially when it's dark.

Vice Chair Lucey clarified that the accident on Mt. Rose Highway had nothing to do with construction, growth, etc., it is simply a deadly highway. There are numerous roadways in our area that can be deadly, especially in the winter months. He would like lighting to be a big consideration for safety improvements. He would also like to start identifying some true NDOT funding for projects in Northern Nevada.

Chairman Smith said he's grateful for how quickly the Spaghetti Bowl is moving along. He also said the biggest complaint he hears about in Sparks is speeding, but you can't fix that. People who speed are going to speed unless constant stings are in place and ticketing is also a constant. He suggests that people simply do the speed limit and make the speeders wait behind you.

Commissioner Jardon wants the RTC to have a "louder" voice with regard to legislation. She wants the RTC to get data on how the new Interlock device is reducing drunk driving, if it is. She also wants higher fines for distracted driving.

***Item 5.1 thru 5.2 ENGINEERING***

**5.1 Acknowledge receipt of a 4<sup>th</sup> Street/Prater Way monthly progress report (*For Possible Action*)**

Mr. Warren Call, RTC Project Manager, provided an update presentation on the project (Available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com)). The project is substantially complete and punch list and closeout work is currently underway. He then offered to answer any questions.

Commissioner Jardon said that a visually impaired constituent had come to the Reno City Council meeting to say that she had traversed the 4<sup>th</sup>/Prater corridor near Valley and that there is a utility pole in the middle of the sidewalk.

Mr. Michael Moreno, RTC Public Affairs Manager, said he had spoken with Dora himself and it is actually the tactile tiles and the height of the curb to the street that is the issue. Mr. Call said he is aware of that and is working on it.

Mr. Call also said the top ADA consultant with UNR is going to look at the project and provide input to make sure everything is as it should be.

Mr. Moreno then announced a project celebration event with the Brewery District on December 8th.

On motion of Commissioner Hartung, seconded by Vice Chair Lucey, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

**5.2 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)**

Mr. Jeff Wilbrecht, RTC Project Manager, provided a brief PowerPoint update and video on the project (Available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com)). He said the FTA from Washington DC and Region 9 in San Francisco, along with the Project Management Oversight Consultants (PMOC) came to town for a risk assessment which was a very good conversation.

Utility work continues and there has been a lot of outreach to help keep business going in the area during construction. He also announced some of the upcoming events and said that over Thanksgiving work would stop and greatly slow down for the holiday season. Mr. Wilbrecht then showed a video with graphics on how the finished corridor should look once completed.

Commissioner Jardon reminded staff that the businesses still need our support to help them during construction and would like more reminders to continue.

Michael Moreno, RTC Public Affairs Manager, said that the Midtown District Association is developing an advertising campaign to address just that.

On motion of Commissioner Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Smith ordered that receipt of the report be acknowledged.

**Item 6 GENERAL ADMINISTRATION**

**6.1 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.**

Legal Counsel Dale Ferguson updated the Board on legal matters pertaining to the Stack II/Lagomarsino dispute.

**Item 7 PUBLIC INPUT**

Chairman Smith opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

**Item 8 MEMBER ITEMS**

Commissioner Hartung RTC staff to allow his discretionary funds to be applied to flashers on Baring Blvd.

Chairman Smith asked for that to be postponed because there is an investigation currently underway and we should wait for it to conclude.

Vice Chair Lucey also for a list of BDRs at an upcoming meeting so the Commission can know what some of the issues are going into the session.

E.D. Gibson said that the RTC would like to be on the State Transportation Board agenda in February 2019.

Mr. Hoffman said staff is waiting to hear from the new governor's staff to see what is going to happen with those meetings going forward.

Commissioner Hartung would like an increase to discretionary funding by the RTC.

Vice Chair Lucey thanked Commissioner McKenzie for his service on the board and would like a recognition brought to a future meeting.

**Item 9 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:49 a.m.

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RON SMITH, Chairman  
Regional Transportation Commission



**REGIONAL TRANSPORTATION COMMISSION  
WASHOE COUNTY, NEVADA**

**FRIDAY**

**9:00 A.M.**

**December 7, 2018**

**PRESENT:**

**Bob Lucey, Washoe County Commissioner, Vice Chairman  
Kristopher Dahir, Sparks City Council Member (alternate)  
Oscar Delgado, Reno City Council Member (alternate)  
Vaughn Hartung, Washoe County Commissioner  
Neoma Jardon, Reno City Council Member**

**Lee G. Gibson, RTC Executive Director  
Dale Ferguson, Legal Counsel  
Rudy Malfabon, Director of NDOT**

**NOT PRESENT: Ron Smith, Sparks Mayor, Chairman**

This specially dated monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9<sup>th</sup> Street, Reno, Nevada, was called to order by Vice Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

**SPECIAL PRESENTATIONS, RECOGNITIONS, OTHER:**

**RECOGNITION OF THE RTC BY THE TRANSPORTATION SECURITY  
ADMINISTRATION (TSA) FOR ACHIEVING THE GOLD STANDARD FOR MASS  
TRANSIT**

Mr. Bob McGuire from the TSA presented a plaque and spoke in recognition of the RTC and Mr. Robert Reeder, RTC Safety and Security Manager, for their dedication to a strong security and safety program for our passengers and the community.

Mr. Reeder then addressed the Board and thanked Mr. McGuire and the TSA along with MV Transportation for their help with this accomplishment.

***Item 1 APPROVAL OF AGENDA***

On motion of Commissioner Jardon, seconded by Commissioner Hartung, which motion unanimously carried, Vice Chairman Lucey ordered that the agenda for this meeting be approved.

**Item 2.1 PUBLIC INPUT**

Vice Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mr. Carlos Elizondo, local resident, requested that the RTC and the Board do something about the RIDE driver shortage.

There being no one else wishing to speak, the Vice Chair closed public input.

**Item 3.1 thru 3.4 CONSENT ITEMS**

**Engineering**

**3.1 Acknowledge receipt of the monthly Engineering Activity Report (For Possible Action)**

**Procurement and Contracts**

**3.2 Approve a Professional Services Agreement (PSA) with Lumos and Associates for the 2019 Preventive Maintenance Program project for design services and construction management services in the amount of \$748,520; authorize the RTC Executive Director to execute the agreement (For Possible Action)**

**3.3 Authorize RTC to provide \$5,500 to the City of Sparks for traffic, bicycle and pedestrian data collection on Baring Boulevard (For Possible Action)**

**Inter-Agency Contracts**

**3.4 Approve an Interlocal Agreement between Tahoe Transportation District (TTD), Douglas County, Carson City Regional Transportation Commission, and the Regional Transportation Commission of Washoe County (RTC) for the Provision of Regular, Fixed-Route, Commuter Express Public Transit Services between Carson City, Nevada; the Communities of Minden/Gardnerville, Nevada; and South Lake Tahoe, California (For Possible Action)**

On motion of Commissioner Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Vice Chairman Lucey ordered that Consent Items 3.1 through 3.4 be approved.

**Item 4.1 thru 4.3 DIRECTOR REPORTS**

**Item 4.1 RTC Executive Director Report**

E.D. Lee G. Gibson provided an update on the following matters of interest.

Welcome to Oscar Delgado, Reno City Council Member, attending as an alternate but was appointed to the Board as a commissioner beginning January 1, 2019.

The grand opening event for the 4<sup>th</sup> Street/Prater Way project will be held on December 14<sup>th</sup> at 11:00 a.m. at the El Rancho RAPID bus stations. The RTC will celebrate the completion of the

4<sup>th</sup>/Prater project and the debut of the RTC's new BRT service in this corridor, the Lincoln Line. Additionally, this will mark the milestone of 40 years of public transportation and 30 years of paratransit services in our community, as well as the addition of 17 brand new electric buses to RTC's fleet.

The RTC is offering free rides on all RTC transit services for the 34<sup>th</sup> Annual New Year's Eve FREE Safe RIDE.

The free ride service helps to promote a safe New Year's on our roads and reminds the public to be a safe driver and pedestrian by not being impaired, endangering their life and the lives of others.

The free ride service begins at 6:00 pm on New Year's Eve and runs until 2:00 am on New Year's Day. Route and schedule information will be available at [rtcwashoe.com](http://rtcwashoe.com).

Commissioner Jardon also announced that another celebration was scheduled in the Brewery District for the 8<sup>th</sup> of December.

#### **Item 4.2 RTC Federal Report**

E.D. Gibson stated that a written no report was included but he did note that the RTC met with the FTA regarding allocations for the Virginia Street project. Mr. Ed Carranza, FTA Region IX Acting Regional Administrator, was also scheduled to be in attendance at the Grand Opening the following Friday.

#### **Item 4.3 NDOT Director Report**

NDOT Director Rudy Malfabon provided an update, saying that the Draft EIS would be available for public comment December 12<sup>th</sup> thru January 15<sup>th</sup>. The meeting on Dec. 12 was also going to be streamed on Facebook Live.

Next, Dir. Malfabon provided a brief update on the P3 project to widen I-80 from Sparks out to USA Parkway. He specifically said that it is important not to take anything away from the Spaghetti Bowl project financially or with the timeline.

With the continuing resolution ending today, he is hopeful that a federal budget will be approved.

Commissioner Hartung asked what the dollar figure is on the unsolicited proposal for the I-80 widening to USA Parkway.

Dir. Malfabon said that after calculating back to net present value; it came to approximately \$770 million. With regular bonding, it would be approximately \$450 million.

Commissioner Hartung is hopeful that NDOT will continue to look at other options to complete the project more quickly.

Dir. Malfabon said they would need to look at what other projects are a priority or can be pushed out to a future date. In the interim, park and ride stops and that type of traffic improvement may be possible.

Commissioner Hartung suggested that some of the businesses pay impact fees, as they are the reason for the impact.

Dir. Malfabon said it would be brought up at the next legislative session.

Commissioner Jardon asked if the unsolicited proposal offered a plan or money with a plan.

Dir. Malfabon said they offered to build it for a specific price and then NDOT would repay them with availability payments over 32 years after the road is in service. He was not able to say at this time who the proposal came from.

Commissioner Dahir asked if Storey County stepped up to collect some of the taxes to pay for the widening.

Dir. Malfabon said the County was not involved, nor were any of the private companies at the Tri Center.

Commissioner Dahir then asked how pressure could be put on Storey County and/or the businesses to speed things up. He added that 28 new businesses are planned to open and things will just get worse.

Dir. Malfabon said that it is up to the County and City managers to have those discussions.

Sondra Rosenberg, NDOT Assistant Director of Planning, addressed the Board to add that NDOT is leading a transit and commuting study around the Tri Center. They are helping to facilitate conversation and some of the businesses out there are beginning to talk about forming some sort of coalition.

Commissioner Jardon thanked Dir. Malfabon for stating for the record that any improvements made to the I-80 corridor will not have an impact on the Spaghetti Bowl project in any way.

E.D. Gibson said he believes that Storey County has created their own RTC but they don't have enough gas stations in their county for fuel taxes to make much of an impact.

Vice Chairman Lucey mentioned that he had attended a meeting on the Mt. Rose Highway corridor and thanked NDOT for helping to organize that event.

***Items 5.1 thru 5.2 PUBLIC TRANSPORTATION & OPERATIONS***

**5.1 Approve a temporary suspension or reduction of fares on RTC RIDE and RTC ACCESS to remain in effect until service reliability is restored (*For Possible Action*)**

David Jickling, RTC Director of Public Transportation and Operations, addressed the Board and provided background on recent service issues with the RIDE service. He said that there have been issues nation-wide with hiring and retaining coach operators. The good economy has a direct effect because the number of people willing to take this type of job has been reduced.

MV Transit increased wages, some as much as 30%, but there is still a problem with drivers calling in sick, taking vacations, etc., which caused about 20% of all scheduled service to not be made due to the lack of drivers.

Customers are definitely complaining, especially those who rely on the system for school, work, medical appointments, etc. He added that the good news is that by January, MV should have the necessary workforce to run the system effectively.

Mr. Jickling then said he hoped the Board would consider giving the RTC's loyal customers some sort of financial relief to thank them for hanging in there. He explained that the Board has the authority to offer free or reduced fares if one of those is the choice.

Commissioner Jardon said that her concern is that if free fares are given, how does the RTC go back to charging full fares.

Mr. Jickling said that marketing and promotion about why it is being done would be important.

Commissioner Jardon feels that making the RIDE system more appealing to a broader audience would be effective and help out financially.

Mr. Jickling explained that it is actually easier to go with a free fare than a reduced fare due to technological challenges with a reduction. He added that the RTC has withheld approximately \$150,000 in payments to MV for the service they have not provided. A free fare would cause about a \$400,000 revenue hit per month.

E.D. Gibson agreed that if a free fare is offered it may become expected. However, he compares it to airlines where if there is a problem with your flight, vouchers are often given. He then suggested offering a free Friday as an option because passengers have experienced some serious consequences, such as missing a college final as happened to one of the passengers.

Vice Chairman Lucey has had the phone calls from passengers as well and believes something must be done for RTC's passengers. He added that this also affects tourism so he supports suspending the fare through January and then figuring out a way to bring passengers back to the system.

Commissioner Hartung said that until reliability is back up, ridership will not increase. He is not for suspending fares but would rather hand out passes as needed, use a different contractor to run the system, etc.

Vice Chairman Lucey expressed concern that Commissioner Hartung was getting off of the agenda topic.

E.D. Gibson said that the challenges being faced are directly related to the economy and the labor market, not a reflection of the capacity of MV Transportation.

Commissioner Dahir asked what happens if passengers come for a free ride but the buses are not showing up, how will things improve.

Mr. Jickling is optimistic that, based on trends, the system will be just about back to normal toward the end of January.

Commissioner Dahir then asked if the RTC could provide staffing to go to the stops when we know a bus is not going to arrive. Basically, what can be done to provide the best that can be done for the passengers.

Commissioner Jardon agrees that the ridership program should be corrected and some sort of free Friday could be offered if it is tied to something other than missing buses.

Commissioner Delgado asked what the starting wage is for drivers and what are their usual schedules.

Mr. Jickling said starting wage is \$17/hr and he would like to discuss their schedules outside of this meeting as it gets complicated with labor unions, seniority, etc.

Vice Chairman Lucey was again concerned that conversation was getting off topic and he would like to keep the discussion strictly to fares and what the commissioners want to do with regard to a temporary suspension or reduction of fares.

Mr. Jickling added for the record that in the RTC's policy on transit, the RTC Executive Director also has the authority to make this decision if necessary.

Vice Chairman Lucey asked how passengers can be notified when a bus is going to be late or cancelled.

Mr. Jickling said that the RTC currently uses a system called Nextbus which will tell passengers when the next bus is coming, if at all, but it does not tell them why it is not coming. He added that MV Transportation knows when a route will not run because the drivers bid on the work, so they could potentially send out some kind of notification in advance or have the RTC send something out.

Commissioner Hartung suggested that a transit pass be given to passengers when they download the Nextbus app as an incentive to use it.

E.D. Gibson then suggested as an option that when staff finds out that a route will not be running, the next day that route could be free. He also suggested holding a workshop about the transit system.

Commissioner Hartung asked how a free ride day benefits the person who already paid for a 30-day pass. He does not support the presented options.

Vice Chair Lucey then asked for a motion.

Commissioner Dahir made a motion to not approve a suspension or reduction of fares but would like to give the discretion to the Executive Director, the motion was seconded by Commissioner Hartung.

On further discussion, Commissioner Jardon wanted to make it clear that this does not mean that nothing will ever be given, only that this specific agenda item was not stylized for any other options. She also asked if there is any way to simply add a day digitally to someone's pass if their route did not show up.

Mr. Jickling said at this time there is no way to do that digitally.

Commissioner Hartung said he was not pleased that this item did not allow other options for consideration.

RTC Chief Legal Counsel Dale Ferguson responded that often, he will request very narrow, specific agenda wording, such as in this case.

E.D. Gibson said that any decisions that are made will be reported to the commissioners.

Upon a vote, the motion passed unanimously.

**5.2 Authorize the Executive Director to negotiate a funding agreement between the Regional Transportation Commission (RTC), the City of Reno (City), and, if necessary, the "Downtown Reno Business Improvement District," a private Nevada nonprofit corporation, in an amount not to exceed \$140,000 per year for three years, for transit related purposes, including ambassador services, cleaning/maintenance services, enhanced police services, and other special services within a newly created business district located in the vicinity of downtown Reno (*For Possible Action*)**

Commissioner Jardon disclosed that she has been appointed by the City of Reno to serve as the elected representative to the board of the Downtown Reno Business Improvement District. She has no interests that could reasonably affect her ability to vote on this item, but in an excess of caution, she wanted to put this disclosure on the public record.

Vice Chairman Lucey disclosed that he has been appointed by Washoe County to serve as the elected representative to the board of the Downtown Reno Business Improvement District. He has no interests that could reasonably affect her ability to vote on this item, but in an excess of caution, he wanted to put this disclosure on the public record.

E.D. Gibson said in the past, RTC's 4<sup>th</sup> Street Station had the honor of being the police stations number one call-to location. Not an honor to be proud of, so in an effort to make the area safer, cleaner and more appealing, he would like to partner with Downtown Reno Business Improvement



District to get an ambassadorship program in place with the focus on running a safe, efficient transit system.

Vice Chairman Lucey said he and Commissioner Jardon had been actively involved in this plan to address the needs of the downtown area, such as the homeless issues. He believes the City of Sparks will also want to implement something similar as their community grows.

Commissioner Hartung confirmed that the total amount is about \$150,000 if the \$10,000 increment is included. He then asked if the Board could approve the budgeted amount for future years of if that would be incumbent on future boards.

Mr. Ferguson said that it would most likely be a part of the approval process for future budgets as is the norm.

E.D. Gibson said those should be considered as option years. He then introduced Mr. Alex Stettinski, Executive Director of the Downtown Reno Business Improvement District (BID), who gave a presentation on the program and offered to answer questions. (Presentation is available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

Commissioner Dahir requested specific metrics brought to future updates on where funding is being spent. He also asked for a better description of what the color coded map presented represents. Commissioner Dahir spoke on behalf of Chairman Ron Smith who said they are very supportive of the region and when it comes time for the City of Sparks to participate, everyone has good institutional knowledge of what may happen at today's meeting. The Commissioner also thinks ambassadors could help out by potentially handing out passes to disgruntled passengers.

Mr. Stettinski agreed and added that the plan is for the ambassador program to grow and to assign them to specific need areas of the city. He is already seeing improvements just by having them out there to assist.

Commissioner Delgado asked what type of training the ambassadors receive.

Mr. Stettinski said they receive 40 hours of training in the beginning and then additional training as they go along. He also suggested that any of the commissioners speak to the ambassadors so the ambassadors can learn more about available resources and how to respond to certain behaviors. They also receive training on NARCAN use and how to recognize an overdose, etc.

Commissioner Hartung agrees with the comments made and fully supports the region to make downtown a more attractive place. He would like Mr. Stettinski provide an update every six months along with metrics. He would also like Mr. Stettinski to see how Sparks will be included in this program and be given the same consideration.

Mr. Stettinski envisions a satellite office in Sparks with continuous communications between the two cities.

Vice Chairman Lucey, along with Commissioner Jardon, truly believe great benefits will come from this program.

Commissioner Hartung asked how the RTC is justifying this expenditure and making sure we are legal and above board.

Mr. Ferguson and E.D. Gibson both said that the RTC operates under the sales tax statute and what sales tax may be used for, and there were broad services provided in the agreement but the terms of the contract must be in compliance with the sales tax provisions and the statutory obligations of the RTC under Statute 277A, which the sales tax is linked to and provides a funding base from which to operate.

On motion of Commissioner Hartung, seconded by Commissioner Dahir, which motion carried unanimously, Vice Chairman Lucey ordered that the Executive Director be authorized to negotiate a funding agreement between the Regional Transportation Commission (RTC), the City of Reno (City), and, if necessary, the “Downtown Reno Business Improvement District,” a private Nevada nonprofit corporation, in an amount not to exceed \$140,000 per year for three years, for transit related purposes, including ambassador services, cleaning/maintenance services, enhanced police services, and other special services within a newly created business district located in the vicinity of downtown Reno and bring the contract back to the Board for review and approval.

***Items 6.1 thru 6.3 FINANCE***

**6.1 Receive a report on the FY 2018 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) and authorize staff to submit the document to the Nevada Department of Taxation (*For Possible Action*)**

Ms. Stephanie Haddock, RTC Director of Finance and CFO, addressed the Board to give her presentation report on the FY 2018 Comprehensive Annual Financial Report (CAFR) and thanked the commissioners for accommodating her request to move the meeting up in the month. (Presentation is available by contacting [dthompson@rtcwashoe.com](mailto:dthompson@rtcwashoe.com))

E.D. Gibson thanked Ms. Haddock and her staff for getting the CAFR done ahead of schedule to accommodate the next agenda item.

Commissioner Hartung would like more detailed presentations brought in the future to discuss assets and the ability to maintain them. He would also like to discuss with directors the bonding process and what he understands to be “holes” that could be better used. His main concern is funding the transit system.

Ms. Haddock responded that those in depth discussions will take place during the budget presentation.

Commissioner Jardon supports E.D. Gibson’s suggestion to hold a transit workshop in the next few months.

Vice Chairman Lucey agrees and would also like to discuss how this can be brought up to the legislature.

On motion of Commissioner Hartung, seconded by Commissioner Dahir, which motion carried unanimously, Vice Chairman Lucey ordered that staff be authorized to submit the FY 2018 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) to the Nevada Department of Taxation.

**6.2 Receive a status report on the refunding on RTC's 2009 and 2013 Motor Vehicle Fuel Tax bonds - (No Action Required)**

Ms. Stephanie Haddock, RTC Director of Finance and CFO, addressed the Board to provide the current status on the bond refunding as provided in the back-up materials for this agenda item.

She explained that the bonds would be sold December 11<sup>th</sup> and the transaction closed by December 20<sup>th</sup>. The Washoe County Commission unanimously passed the bond refunding ordinance at their November 27<sup>th</sup> meeting. Presentations were given to both Moody's and the S&P and the RTC was upgraded to a AAA3 by Moody and the S&P upgraded the RTC to AA, both of which are both very good and show the RTC as a very highly rated agency. One of the reasons for the great ratings is because the RTC is now at three-times coverage which means revenue sources cover our debt three times over.

Vice Chairman Lucey thanked Ms. Haddock and her staff for their hard work.

Commissioner Hartung also thanked them and added that because of this, a huge savings was brought to the taxpayers. There had been a misconception that taxes had been raised by the RTC when they hadn't.

Ms. Haddock said this will provide taxpayers approximately \$2.4 million in annual debt savings.

No Action was taken on this item.

**6.3 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.**

Legal Counsel Dale Ferguson updated the Board on legal matters pertaining to the Bella Vista Ranch case. He said that trial had concluded two days prior and the judge ordered written closing arguments. A decision should come in springtime.

He also thanked the RTC staff who attended the trial for support.

**Item 7 PUBLIC INPUT**

Vice Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

***Item 8        MEMBER ITEMS***

Commissioner Jardon would like the Executive Director facilitate a workshop on transit toward the beginning of the new year.

Vice Chairman Lucey would also like to see something on how to address the transit issues at the next legislative session.

***Item 9        ADJOURNMENT***

There being no further business to come before the Board, the meeting adjourned at 11:34 a.m.

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Bob Lucey, Vice Chairman  
Regional Transportation Commission



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

January 18, 2019

**AGENDA ITEM 3.3**

**TO:** Regional Transportation Commission

**FROM:** Brian Stewart, P.E.  
Engineering Director

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Engineering Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Engineering Activity Report.

**CAPACITY/CONGESTION RELIEF PROJECTS**

ITS Pilot Project, Design of Phase 2 ITS Connectivity

This pilot project will connect traffic signal systems of the City of Reno, the City of Sparks, Washoe County, and NDOT through fiber optic communication lines. This project also includes design of Phase 2A and 2B, which will expand communication to outlying signal systems and install ITS devices to monitor and remotely adjust traffic signals to respond to special events, changing traffic conditions, provide information to drivers and traffic incidents. Construction of the Pilot Project is complete. The ITS Phase 2A Project began on June 7, 2018, and is now complete. Phase 2B is currently under design with advertisement scheduled for spring 2019.

North Valleys Improvements

Package 3 is currently in final design stages. Package 3 will include installing a traffic signal at the Lemmon Drive/North Virginia Street intersection and adding capacity to the right turn lane at North Virginia Street/Business 395. Construction of this package is planned for spring 2019.

Regional Road Impact Fees (RRIF) funds and Fuel Tax funds have been allocated as part of the 2019 Program of Projects for this project.

Pyramid and McCarran Intersection Improvement

The project is complete. RTC staff and consultants continue to work through final warranty items with the contractor and the City of Sparks. NDOT has provided relief of maintenance to Granite and taken over maintenance responsibilities. Landscape establishment continues for one year and ends on November 1, 2018. RTC is working with NDOT and the City of Sparks to resolve irrigation system issues. Consultants have completed Record Drawings and RTC staff are working through final invoicing and coordinating project closeout activities with FHWA and NDOT.

Southeast Connector

The project is substantially complete. The remaining work is limited to plantings in the wetland areas, which is nearly complete. The contractor will be responsible for maintenance of the planted and revegetated areas for approximately a three-year period following completion. Project closeout has started including preparation of as-built plans.

Traffic Engineering (TE) Spot 7 Project

The TE Spot 7 project includes a new traffic signal at the intersection of Prater Way and Lillard Drive and continues improvements to regional intersections, focusing on enhancements to traffic signal operations. This includes replacement of malfunctioning video detection cameras with in-ground loop detectors and battery backup systems to keep traffic signals operating during power outages. The traffic signal at Prater Way and Lillard Drive is complete.

The scope of the TE Spot 7 project also includes:

Remove Pedestrian Scramble

Victorian at 11<sup>th</sup> & 14<sup>th</sup>

Battery backup systems

Sparks Blvd. at Springland/O'Callahan

New signal cabinet, detection loops and battery backup system

Prater at Howard (new cabinet and remove split phase)

Prater at Pullman

Prater at Vista

Vista at Whitewood

Virginia at 9th

South Meadows at I-580 southbound off ramp (add cabinet to west intersection)

Mill at Wells (add loops north and south legs)

Replace old video detection system

Pyramid at Golden View

Mt Rose at Wedge

South Meadows at Double R

Longley at Maestro

Longley at Patriot

Virginia at Grove

The TE Spot 7 project construction is ongoing with a scheduled completion for January 2019.

Progress as of October 2018 – Pyramid/Calle De La Plata

Construction is complete. On October 23, 2018, the traffic signal was turned on. Minor punch list items remain.

Traffic Signal Coordination 5 Project

Following a three-year cycle schedule, the project includes review and timing optimization of approximately one-third (1/3) of the signals in the region per year. For 2017, 83 intersections were re-timed. For 2018, nine corridors, roughly 116 - 130 intersections, will have new timing implemented. Timing plans are developed in coordination with RTC/UNR. In the process, re-evaluation of the clearance intervals and pedestrian crossing times are calculated at each intersection to make sure it is up to current standards.

Process for signal retiming

1. Collect traffic & signal data
2. Input timings into model and evaluate existing signal timing & develop new timing.
3. Implement timing in the field
4. Fine-tune timing
5. Conduct before-after studies

Completed Corridors (141 signals as of October 2018)

1. Wells Avenue – (Ryland Street to E. 9<sup>th</sup> Street)
2. Vista Boulevard – (Eastbound I-80 Off/On Ramps to S. Los Altos Parkway)
3. Sparks Boulevard – (Eastbound I-80 Off/On Ramps to Los Altos Parkway)
4. N. McCarran Boulevard/Clear Acre Lane – (Sutro Street to Sullivan/N. McCarran Boulevard to Scottsdale)
5. Pyramid Highway (Disc Dr. to Lazy 5)
6. Kietzke Ln/Mill Street – (Peckham Lane to Glendale Avenue/Kietzke Lane to Terminal Way)
7. W. McCarran Boulevard/Mae Anne – (Plumb Lane to W. 7<sup>th</sup> Street/W. McCarran to Sierra Highlands)
8. S. McCarran/Kietzke Lane/Virginia Street
  - a. On McCarran Blvd - Greensboro Drive to Mill Street
  - b. On Virginia St. – Kietzke Ln to S. McCarran Blvd
  - c. On Kietzke Ln. – S. Virginia St. to Sierra Rose Dr.
  - d. On Longley Ln – Peckham Ln to S. McCarran Blvd.
9. Pyramid Way
  - a. I-80 to Sparks Blvd including two intersections of McCarran Boulevard at Rock Boulevard & 4<sup>th</sup> Street
10. Downtown Reno (45 signals)
11. Keystone Ave (6 Signals) – W. 7<sup>th</sup> St. to W. 1<sup>st</sup> St.
12. Damonte Ranch (7 signals) – Zolezzi Ln to Double R Blvd, and Double R Blvd at Double Diamond

Progress as of Mid-October 2018

- Rock Blvd (9 signals) – Greg St to Prater Way – *New timing to be implemented early November.*
- North Downtown Reno/UNR (8 Signals) – New timing under development.



Traffic Engineering (TE) Spot 8 – Package 1 Project

Currently under design with 50% plan now under review by RTC and the local entities.

The scope of this project includes:

Flashing Yellow Arrow – East/West

Keystone Avenue at 7<sup>th</sup> Street  
East Lincoln Way at Marina Gateway Drive  
Mill Street at Kirman Avenue

Flashing Yellow Arrow – North/South

McCarran Boulevard at Neil Road

Battery Back-Up Systems

Mae Anne Avenue at Coit Plaza  
Oddie Boulevard at I-80 Ramps (both sides)  
Wells Avenue at I-80 Ramps (both sides)  
Wells Avenue at 6<sup>th</sup> Street

Traffic Signal

Evans Avenue at Enterprise Road

Traffic Engineering (TE) Spot 8 – Package 2 Project

The Professional Services Agreement was awarded to Stantec Consulting Services Inc. on October 1, 2018. The project includes a new traffic signal at the intersection of Red Rock Road and Silver Lake Road and capacity improvements at the North McCarran Boulevard and U.S. 395 Interchange. Sixty percent (60%) design was completed in November.

**CORRIDOR IMPROVEMENT PROJECTS**

4<sup>th</sup> Street/Prater Way Bus Rapid Transit (BRT) Project (Evans Avenue to Pyramid Way)

Construction is complete except for LED Street lights that will be switched out from the existing non-LED lighting. The lag time for this work is due to production issues with the supplier. The traffic signal interconnect in Sparks needs to be completed, which is due to the availability of the sub-contractor EDGE scheduling to do this specialized work. This work is estimated for completion by the middle of January 2019.

Virginia Street RAPID Extension

A detailed monthly progress report will be given on this project for January. Additional information can be viewed at: <http://virginiastreetproject.com/>

Truckee River Shared Use Path Project

The proposed pathway will start at John Champion Memorial Park and continue along the south side of the Truckee River. The existing pathway in this segment of the river currently crosses to the north side of the river at the park as it continues eastward. The proposed pathway will be about 2,400 lineal feet in length, continuing below Interstate 580 (I-580) to meet up with the existing pathway located near the Walmart east of I-580.

This project was included in the fiscal year (FY) 2017 Program of Projects. The design portion of this project is funded through federal funds and includes oversight by NDOT through a Local Public Agency (LPA) agreement. Work continues on the design and the environmental documentation that is required.

Pyramid Highway and US 395 Connection

The Record of Decision (ROD) document has been reviewed by NDOT and FHWA. Signature of the ROD by FHWA is anticipated to occur this month. In accordance with the EIS and the RTC's RTP, the project is anticipated to be designed and constructed in phases over approximately a 20-year period following receipt of the ROD. The current estimated cost of the overall project is \$800 million and will relieve congestion on the Pyramid Highway, McCarran Boulevard and other regional roads and provide connectivity between the North Valleys, Sun Valley and Spanish Springs.

Oddie Boulevard/Wells Avenue Improvement Project (60% Design Phase)

Preliminary design work is underway with a 30% Design to be finalized by February 2019 and 60% by September 2019. A Public Meeting was held on November 29, 2018. It was highly attended by the community along with representatives from the City of Sparks and Reno. Coordination meetings with staff from Cities of Reno and Sparks are held bimonthly and RTC Interdepartmental meetings are held quarterly. A second Public Meeting will be scheduled after 30% Design is finalized.

Sun Valley Boulevard Corridor Improvement Project (NEPA and Preliminary Design Phase)

Preliminary design work is underway with a 30% Design scheduled at the end of May 2019 and 60% Design by mid-December 2019. A Public Meeting is being planned in the next few weeks.

**BICYCLE AND PEDESTRIAN IMPROVMENTS (2018)**

Keystone Avenue at California Avenue

The final design builds upon Alternative F as identified in the Keystone Avenue Corridor Study. Anticipated improvements include the re-alignment of the Keystone and California intersection, lane reconfigurations, pavement section reconstruction, sidewalk, curb and gutter, new PROWAG compliant pedestrian sidewalks and ramps and other incidentals necessary for the final design of this facility. Wood Rogers has developed 100% design plans, which are under review by City of Reno staff. The project is scheduled for bid soon and Wood Rodgers is proposed to be retained for Engineering during Construction (EDC) services.

Mill Street (I-580 to McCarran Boulevard)

This project is to design various complete street improvements along Mill Street from I-580 to McCarran Boulevard, as identified in the RTC Complete Streets Masterplan completed in July 2016 and the Mill Terminal corridor study completed in March 2013. Although this roadway segment has had some existing complete street treatments, more improvements have been identified to conform to the RTC masterplan. The emphasis of this project is to assess and identify improvements for pedestrians, bicyclists, and transit riders as well as motorists. Deficiencies in pedestrian access related to Charter Schools and AACT High School in the area as well as a number of ADA deficient bus stops have been identified. Preliminary design continues with 60% plans available for review mid-November.

**PAVEMENT PRESERVATION PROJECTS**

2018 Preventive Maintenance (Various Locations)

The 2018 Preventive Maintenance Program construction begins in earnest with the conclusion of Hot August Nights and Micro surfacing activities commencing. Crack sealing and patching activities continue. The work includes pavement-patching, crack sealing and micro-surfacing of approximately 300 lane miles of RTP roadways within Washoe County, Reno and Sparks. Also included within the scope of work are striping design services for road conversions to include two-way left turns and bike lanes, and long range scoping. Cool temperatures have ended the project for the season, work will resume in the spring.

Clean Water Way

The limits of this project are from East McCarran Boulevard to second gated entrance to the Truckee Meadows Water Reclamation Facility. The Professional Services Agreement was awarded to Eastern Sierra Engineering, P.C. on April 12, 2018. The project includes reconstruction of the existing roadway, correction of any localized drainage deficiencies, and other features necessary for the rehabilitation of Clean Water Way. The project recently advertised for bids and the apparent lowest responsible and responsive bidder was Sierra Nevada Construction Inc. (SNC). Work will begin as soon as the environmental conditions are favorable enough to install the improvements.

Reno Consolidated 19-01- Sutro Street, 1<sup>st</sup> Street, Lake Street, and State Street Project

The Professional Services Agreement was awarded to CA Group, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: Sutro Street from Commercial Row to 4<sup>th</sup> Street and from McCarran Boulevard to 1,400' north, 1<sup>st</sup> Street from Center to Lake, Lake Street Truckee River Bridge, and State Street from Virginia to Sinclair Street.

Reno Consolidated 19-02 – North Hills Boulevard and Hunter Lake Drive Project

The Professional Services Agreement was awarded to Wood Rodgers, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: North Hills Boulevard from Golden Valley Road to Lemmon Drive (including Buck Drive intersection) and the intersection of Hunter Lake Drive at Foster Drive.

**Reno Consolidated 19-03 – Sierra Highlands Drive, Colbert Drive, Hammill Lane, Ralston Street, and Ohm Place Project**

The Professional Services Agreement was awarded to Eastern Sierra Engineering, P.C. on November 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: Sierra Highlands Drive from the NDOT right-of-way on McCarran Boulevard to Idlebury Way, Colbert Drive from Longley Lane to 300 feet northwest of Longley Lane, Hammill Lane from Kietzke Lane to the eastern terminus, Ralston Street from University Terrance to Eleventh Street, and Ohm Place from Mill Street to 500 feet south.

**Sparks Consolidated 19-01 – 15<sup>th</sup> Street, Franklin Way, Hulda Court, and El Rancho Sidewalk Project**

The Professional Services Agreement was awarded to CFA, Inc. on October 1, 2018. The project includes rehabilitation/reconstruction of the following street segments: 15<sup>th</sup> Street from C Street to Prater Way, Franklin Way from the Rail Road crossing to East Greg Street, Hulda Court, and sidewalk improvements on El Rancho Drive from G Street to Oddie Boulevard.

**REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY**

<b>Project</b>	<b>Property Owner</b>	<b>Purchase Amount</b>	<b>Amount Over Appraisal</b>
Virginia Street BRT Extension	JOM, Inc.	\$23,322.00	\$0
Virginia Street BRT Extension	South Virginia Plaza, LLC	\$33,585.00	\$0
Virginia Street BRT Extension	Tore, Ltd.	\$9,360.00	\$0
Virginia Street BRT Extension	PTP Properties, LLC	\$8,682.00	\$0
Virginia Street BRT Extension	Barnes Family Trust	\$1,000.00	\$0
Virginia Street BRT Extension	Shims Reno Army Goods Store	\$1,630.00	\$0
Virginia Street BRT Extension	Calvin Sprague	\$1,000.00	\$0
Virginia Street BRT Extension	Dark Horse Investments LLC, Series 1	\$4,334.00	\$0
Virginia Street BRT Extension	Dark Horse Investments LLC, Series 2	\$1,000.00	\$0
Virginia Street BRT Extension	Sharon Ann Maginnis	\$1,975.00	\$0
Virginia Street BRT Extension	Ames Golding LLC	\$2,525.00	\$0
Virginia Street BRT Extension	Beaverhead Properties, LLC	\$2,000.00	\$0

<b>Project</b>	<b>Property Owner</b>	<b>Purchase Amount</b>	<b>Amount Over Appraisal</b>
Virginia Street BRT Extension	Jerry P. and Michelle J. Shea	\$1,000.00	\$0
Virginia Street BRT Extension	Loren Zaleschuk	\$5,388.00	\$0
Virginia Street BRT Extension	RPS Venture #1, LLC	\$6,170.00	\$0
Virginia Street BRT Extension	Savage and Son, Inc.	\$1,375.00	\$0

**CONTRACTS UNDER \$50,000**

None.

**ENGINEERING ON-CALL WORK ASSIGNMENTS**

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments will be reported upon Board approval of the professional services agreement with each firm.

**ADVISORY COMMITTEE(S) RECOMMENDATION**

There are no advisory committee recommendations pertaining to this agenda item.

Attachment



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

January 18, 2019

**AGENDA ITEM 3.4**

**TO:** Regional Transportation Commission

**FROM:** David F. Jickling  
Director of Public Transportation and  
Operations

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Public Transportation and Operations Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Public Transportation and Operations Report.

**HIGHLIGHTS**



**34<sup>th</sup> Annual New Year's Eve Safe RIDE Program** - the RTC, through the generous support of its sponsors: Renown Health, Club Cal Neva, Wood Rodgers, Morrey Distributing, the Reno-Sparks Convention and Visitor's Authority (RSCVA), REMSA, Reno Firefighters Local 731, Lamar Advertising, KOLO 8 News Now, and Cumulus Radio, including News Talk 780 KOH, 95.5 The Vibe, Wild 102.9, and K-Bull 98.1, helped people celebrate responsibly on New Year's Eve. This program, in its 34<sup>th</sup> year, provided the community a free, reliable and safe transit option to ring in 2019. Between 6pm and 2am, there were 10,175 free rides. This is 50% more than last year which fell on a Sunday. The Safe RIDE program complements the statewide Zero Fatalities

initiative, and also encourages the public to use transit.

**Fixed-Route Request for Proposals (RFP) Update** – The RFP for the Operation and Maintenance of fixed-route transit services was issued on August 29, and a Pre-Proposal Conference and site visit were held on September 17. Proposals were received by the October 31 submittal date and were evaluated by RTC's legal and procurement representatives for their pre-qualifications and responsiveness. The Evaluation Committee completed its review of the proposals in mid-December. Interviews with proposers were held on January 7 and 8, and Best and Final Offers (BAFOs) were issued on January 10. BAFO responses were due yesterday and will be evaluated by the Selection Committee for a recommendation to the Board at its February 15, 2019, meeting.



**BUS CHARGER INSTALLATION PROJECT COMPLETED** - The next generation bus chargers were installed at 2050 Villanova. This \$680,000 project provides for 10 additional state of the art depot chargers and completes this phase of RIDE bus replacements. The fleet now consists of 21 all electric Proterra Buses, 15 depot chargers (60 kW) and 2 overhead fast chargers (480kw) at 4<sup>th</sup> Street Station.



**VILLANOVA MONITORING WELLS PROJECT IS UNDERWAY** - The Underground Storage Tank monitoring wells are being installed at 2050 Villanova as required by Nevada Division of Environmental Protection (NDEP). These wells will be used to monitor soil contamination from a previous diesel spill that was mitigated in 2016.

**RTC Debuts Lincoln Line Service and Celebrates 4th/Prater Project Completion -**

The RTC began construction of the 4th Street/Prater Way Bus RAPID Transit project in January 2017 and the project was completed in November 2018, on schedule and under budget. The \$58-million investment in our community, funded with federal and local funds, better connects Downtown Reno to Downtown Sparks, improving connectivity and mobility to the region's workforce and its residents, and providing more access to jobs and education opportunities. The new RAPID Lincoln Line service operates on the 4th Street/Prater Way Corridor with four new Proterra electric buses covering the 3.1-mile project which extends from RTC's 4TH STREET STATION to Prater Way at Pyramid Way.





**OptumCare Winter Wellness Fair Event Held** - RTC held an outreach event on November 28th, at the Peppermill Casino called the OptumCare Winter Wellness Fair. Several hundred employees visited our booth and received information on RTC’s Smart Trips Program.

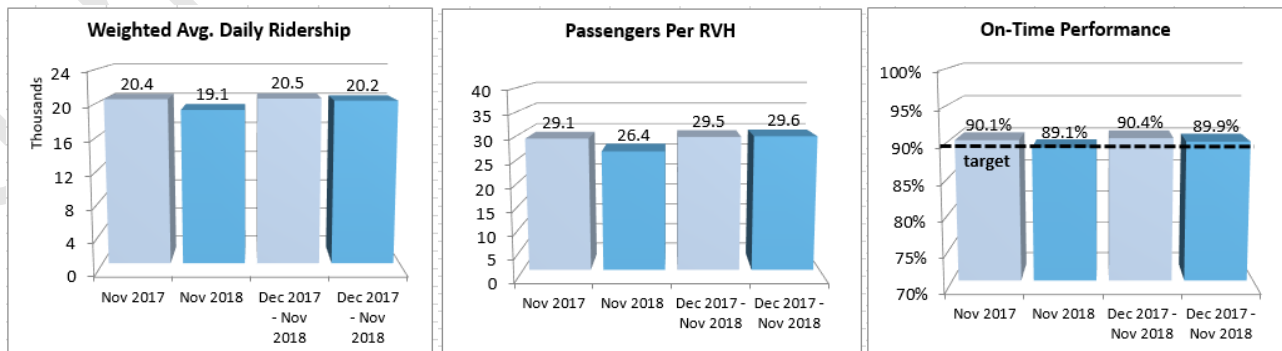
**Other Project Updates** – In November 2018, staff completed the implementation of digital radios for RIDE and ACCESS. New digital radios and cellular modems were installed on all vehicles and fixed site equipment was installed in dispatch, supervisor offices and transit centers. The radios utilize multiple transmission sites for transmission; thus improving the voice transmission qualities when in remote areas. Additionally, the new radios will improve communications between the buses and dispatchers; improving operational efficiency and provide better transit performance.

Installation of new fareboxes and a vault upgrade at the RTC’s Villanova facility were completed in September 2018. The new fareboxes can accept different types of payments and the vault upgrade makes the cash transfer from fareboxes to the count room more efficient. This is the first major equipment upgrade for the RTC Villanova vault in over 20 years.

Staff is working with RTC Engineering, the City of Reno and the City of Sparks to activate transit signal priority (TSP) equipment on the bus rapid transit (BRT) corridors. Initial testing with traffic control equipment has been successful but more testing and calibrations are needed to ensure proper operations. The TSP feature should be enabled within the first quarter of 2019. TSP will allow buses to stay on schedule and provide reliable transportation to our passengers.

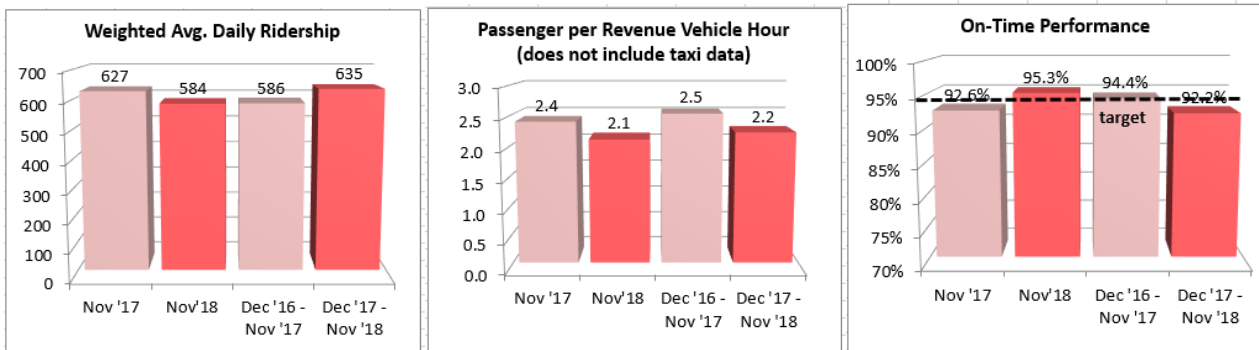
**NOVEMBER 2018 TRANSIT PERFORMANCE**

**RTC RIDE**

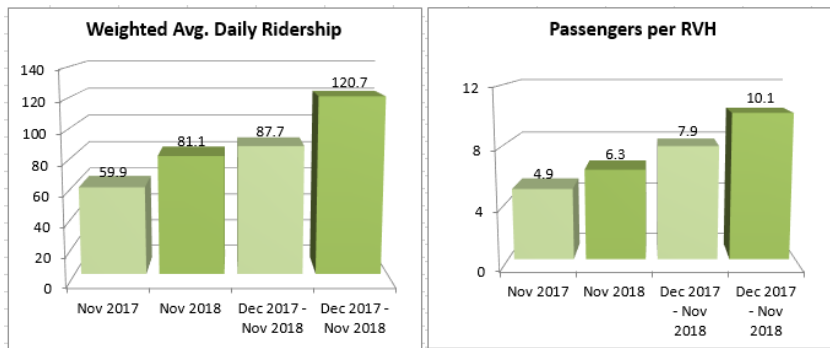




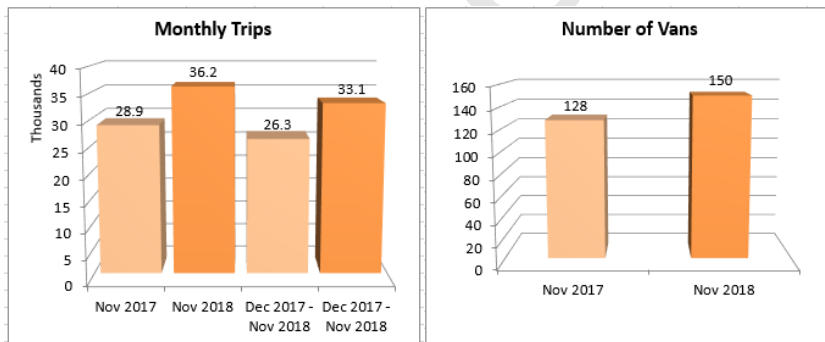
**RTC ACCESS**



**TART**



**RTC VANPOOL**



**Attachments**



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

January 18, 2019

**AGENDA ITEM 3.5**

**TO:** Regional Transportation Commission

**FROM:** Amy Cummings, AICP/LEED AP  
Director of Planning/Deputy  
Executive Director

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Planning Department Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Planning Activity Report.

**PLANNING STUDIES**

*Virginia Street Bus RAPID Transit Extension Project*

Staff continue to support community outreach efforts and provide technical support for the Small Starts process for this project. The Virginia Street project team continues extensive outreach activities with Midtown businesses and other stakeholders, identified under community outreach activities.

*South Meadows Multimodal Transportation Study*

The South Meadows Multimodal Transportation Study started in December and is moving forward. RTC staff met with the consultant project managers to discuss detailed scope of work and plan for next steps. The TAC kickoff meeting is scheduled in January 2019. Project progress will be updated on the RTC website under Metropolitan Planning, Corridor Studies. This multimodal study of the South Meadows area will identify needs and transportation improvements for regional roads in the study area. The study will focus on traffic operations, safety, pedestrian and bicycle connectivity, and transit service needs.

*ADA Transition Plan Update*

Data collection occurred in November and December on 360 transit stops. The data collected will be analyzed and ADA improvements identified and prioritized at transit stops. Public meetings will occur to gather public input on plan recommendations. Stakeholder meetings continue to take place on a monthly basis to update project stakeholders and provide input on the project. This project is on schedule.

Bicycle and Pedestrian Planning

RTC is collaborating with other partner agencies on several initiatives to improve bicycle and pedestrian safety & facilities:

- Bicycle and Pedestrian Count Program – RTC has conducted bi-annual bicycle, pedestrian and wheelchair counts at 40 locations throughout the region. The most recent round of counts were conducted during the month of September. A draft of the fifth annual report for this program has been completed.
- The RTC has conducted a planning level alternatives analysis regarding bicycle facilities on Center, Sierra, and Virginia Streets in Reno. This analysis evaluated the feasibility of a two-way protected bike lane on Center, paired one-way protected bike lanes & standard bike lanes on Center and Sierra, and a center-running protected bike lane on Virginia Street. A community meeting was held on August 20<sup>th</sup> to seek public input. The analysis and public input received were presented to Reno City Council on August 22<sup>nd</sup>. Reno City Council recommended a two-way cycle track on Center Street, consistent with the majority of public comments. A Draft Alternatives Analysis Report was presented to the TAC and CMAC for comment on November 7<sup>th</sup>. These comments have been incorporated into a final report which will be presented to the RTC board for acceptance in January.
- 2018-2019 Bike Maps have been completed and are produced in both English and Spanish. These maps will be distributed throughout the community and are available online at [www.rtcwashoe.com](http://www.rtcwashoe.com).

Vision Zero

The week of November 27<sup>th</sup> Vision Zero Task Force members conducted field surveys and talked with pedestrians about safety and concerns in each focus area. During the field evaluation and pedestrian interviews, the task force talked one-on-one with a total of 569 pedestrians:

- 277 pedestrians in the University of Nevada, Reno focus area
- 92 pedestrians in the Midtown, Reno focus area
- 110 pedestrians in the West 4<sup>th</sup> Street focus area
- 90 pedestrians in the Downtown Sparks focus area.

The survey is [available online in English](#) and [in Spanish](#). Surveys may be submitted until January 4, 2019. There have been 865 surveys collected online to date. The Vision Zero Task Force of the Truckee Meadows also updated crash data to include 2017 data in the four focus areas. The data and surveys will be used to identify and prioritize safety improvements in each of these four areas. The task force will also use the information gathered in these four areas and apply it to community-wide safety efforts. The next task force meeting is scheduled for February 14, 2019.

Sustainability Planning

RTC has created a Green Team of agency staff to advance initiatives outlined in the RTC Sustainability Plan. Thanks to the work of the Green Team, RTC received a certificate of recognition for its commitment to Environmental Compliance and Corporate Social Responsibility through the American Consumer Council's Green C Self-Certification Program. Achieving a

Green Business Certification was identified as a short-term goal in the Sustainability Plan. The Green Team has started producing a monthly sustainability newsletter for RTC staff to be better informed about RTC sustainability efforts as well as helpful tips to become more sustainable in their day to day lives. The Composting Pilot Program launched at the Terminal Way building on August 13<sup>th</sup>. This program will help reduce the carbon footprint of the agency by diverting food waste from the local landfill. The Sustainable Purchasing Policy (included in P-13 update) has started to take effect and staff are beginning to actively purchase more sustainable items. To date, the program has helped the RTC purchase more environmentally friendly office products with a higher amount of environmental certifications and recycled content. The Green Team worked with IT to install a paper-tracking software which will help in identifying the total amount of paper printed throughout the agency. This will assist the RTC in tracking the impact of paper reduction strategies in an effort to reduce paper usage by ten percent. RTC is also participating in the City of Reno Sustainability & Climate Advisory Committee and continues to be an active member in the regional SPINN Committee.

Development Review

RTC staff routinely review development proposals from the local jurisdictions of Washoe County and the Cities of Reno and Sparks. Staff from Planning, Engineering, and Public Transportation have reviewed and commented on the following number of development proposals from each of the jurisdictions since the June Board meeting:

- Washoe County – 2
- City of Reno – 3
- City of Sparks – 3

This does not include proposals that were reviewed on which staff did not have any comments.

**COMMUNITY AND MEDIA OUTREACH ACTIVITIES**

RTC staff conducted the following outreach activities from November 26 – January 18:

November 26	Vision Zero Walking Surveys - Midtown
November 27	Vision Zero Walking Surveys - Downtown Sparks
November 28	Vision Zero Walking Surveys - West 4th Street
November 28	OPTUM Health Winter Wellness Fair for seniors
November 29	Oddie/Wells Design Project Meeting
November 30	Vision Zero Walking Surveys - University District
December 5-6	Stuff-A-Bus Food Drive for Food Bank of Northern Nevada
December 6	Virginia Street Project Community Meeting
December 6-21	12 Merry Days of Midtown Promotion
December 11	12 Merry Days of Midtown Cookie Delivery Outreach to Professional Services
December 14	4 <sup>th</sup> Street/Prater Way Project & Lincoln Line Grand Opening Event
December 21	Midtown Holiday Event
December 31	New Year's Eve FREE Safe RIDE

**Media Relations & Social Media**

The RTC issued six news releases and participated in 28 media interviews on various topics, including the New Year's Eve free safe RIDE, RTC holiday hours and bus schedule information, the Virginia Street Project progress and the potential for one-way traffic on Virginia Street, RTC's electric bus program and plan to have an all-electric fleet by 2035, the ASCE report card on Nevada's infrastructure, the grand opening of the 4<sup>th</sup> Street/Prater Way Project and the launch of the Lincoln Line, the future widening of Pyramid Highway, the 12 Merry Days of Midtown promotion for the Virginia Street Project, the Stuff A Bus holiday food drive, the Vision Zero pedestrian safety survey, the Oddie Wells Project community meeting and more.

Social media was used to promote the 12 Merry Days of Midtown, RTC holiday office hours and transit information, the Lyft discount for rides to Midtown during the Virginia Street Project, RTC's weekly missed transit trips on RIDE, the grand opening of the 4<sup>th</sup> Street/Prater Way Project and the launch of the Lincoln Line, the Celebration on the Corridor on E. 4<sup>th</sup> Street, the RTC Board Meeting, the video showing the design of the Virginia Street Project, the Stuff A Bus holiday food drive, the passing of President George H. W. Bush and his contributions to the transit industry, the Vision Zero survey, a livestream of the Oddie Wells Project community meeting, and information about teams collecting ADA information at bus stops for the ADA Transition Plan.

Social media metrics the month of December: 57,078 people reached on Facebook and Twitter

**Informational Materials and Video Production**

Eight topics were broadcast on KOLO-TV for The Road Ahead with RTC. Segments included the Oddie/Wells Project community meeting, two updates on the Virginia Street Project, Snow Routes, the 4<sup>th</sup> Street/Prater Way BRT Project grand opening, the New Year's Eve FREE Safe RIDE, a segment about transit safety and security, and an update on RTC's VANPOOL Program.

**COORDINATION WITH PARTNER AGENCIES**

**Truckee Meadows Regional Planning Agency (TMRPA)**

The RTC continues to have coordination meetings with staff from the TMRPA as the agencies progress with the Shared Work Program. Areas for collaboration include population and employment forecasts, the Regional Plan update, affordable housing studies, and analysis of demographic and socioeconomic issues. RTC is a participant in the weekly Regional Plan Update meetings with the local jurisdictions and other stakeholder agencies.

**Nevada Department of Transportation (NDOT)**

The RTC continues to have coordination meetings with staff from NDOT. Areas for collaboration include development of local public agency agreements between NDOT and RTC, the upgrade of the regional travel demand model, bicycle and pedestrian improvements, transportation alternatives projects, coordination regarding funding and the State Transportation Improvement Program, One Nevada statewide plan, the I-80 and US 395 widening and improvements to the Spaghetti Bowl, and other ongoing transportation studies.

Statewide Transportation Planning

RTC meets monthly with staff from NDOT, the Federal Highway Administration (FHWA), RTC of Southern Nevada, Tahoe Regional Planning Agency, Tahoe Transportation District and the Carson Area Metropolitan Planning Organization to discuss statewide transportation planning issues. Other topics addressed include statewide data for performance measures analysis, comments on proposed rulemaking, reauthorization of federal transportation legislation and preparation of the statewide plan.

January CMAAC Reports



**REGIONAL TRANSPORTATION COMMISSION**

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

January 18, 2019

**AGENDA ITEM 3.7**

**TO:** Regional Transportation Commission

**FROM:** Stephanie Haddock, CGFM  
Director of Finance/CFO

\_\_\_\_\_  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT: RTC Procurement Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Procurement Activity Report.

**PROJECTS CURRENTLY ADVERTISED**

<b><u>Invitations for Bids (IFB)</u></b>	
<b>Project</b>	<b>Due Date</b>
Villanova HVAC Upgrade	12/18/18
RTC 18-9 Bus Stop and Bus Shelter Lighting	Cancelled & ReBid – 1/17/19

<b><u>Request for Qualifications (RFQ)</u></b>	
<b>Project</b>	<b>Due Date</b>
RTC 18-11 Bus Stop Improvements	12/20/18

**REPORT ON BID AWARDS**

*Per NRS 332, NRS 338 and RTC’s Management Policy P-13 “Purchasing,” the Executive Director has authority to negotiate and execute a contract with the lowest responsive and responsible bidder on an Invitation for Bid (IFB) without Commission approval.*

<b>Project</b>	<b>Contractor</b>	<b>Award Date</b>	<b>Contract Amount</b>
Clean Water Way Rehab	Sierra Nevada Construction	12/24/2018	\$1,629,007

**CHANGE ORDERS AND AMENDMENTS WITHIN EXECUTIVE DIRECTOR’S AUTHORITY**

<b>Project</b>	<b>Contractor</b>	<b>Approval Date</b>	<b>Change Order Number</b>	<b>Change Order Amount</b>	<b>Revised Total Contract Amount</b>
Nothing was reports for this month.					