



**ITEM 7** Recommend Approval of the 2050 Regional Transportation Plan (RTP) Guiding Principles (*For Possible Action*)

**ITEM 8** Receive a Report on the Measures that the RTC is Implementing in Response to COVID-19 (*For Possible Action*)

**ITEM 9** Reports (*Written reports only unless Committee wishes discussion*)

- a. RTC Board Minutes
- b. Engineering Department Monthly Report
- c. Public Transportation and Operations Department Monthly Report
- d. Planning Department Report
- e. Procurement Report
- f. Administrative Services Activity Report

**ITEM 10** Member Announcements/Agenda Items for Future CMAC Meetings (*For Possible Action*)

**ITEM 11** RTC/RIDE/ACCESS Staff Items (*Informational Only*)

**ITEM 12** Public Comment - *pursuant to paragraph II under Public Notice near the top of this page*

**ITEM 13** Adjournment (*For Possible Action*)

The Committee **may** take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION  
CITIZENS MULTIMODAL ADVISORY COMMITTEE**

**Meeting Minutes**

**Wednesday, May 6, 2020**

**Meeting via teleconference only pursuant to NRS 241.023 and Emergency Directive 006**

**CMAC Members Present**

Chun Chao (Alan)  
Vince Harris  
Paul Malikowski  
Vice-Chair, Jeff Bonano  
Rudy Leon  
Chair, Molly O'Brien  
Jillian Keller

Sigurd Jaunarajs  
Mark Tadder  
Laura Azzam  
Majima Mayuko  
Suraj Verma  
Dora Uchel

**CMAC Members Absent**

Harvey Katz

Scot A. Munns

**RTC Staff**

Dan Doenges  
Amy Cummings  
Stephanie Haddock  
Jacqueline Maldonado

Jim Gee  
David Carr  
Jelena Williams

**CMAC Guest**

The Citizens Multimodal Advisory Committee (CMAC) was conducted as a Virtual Meeting. The meeting was called to order at 5:36 p.m. by the Chair, Molly O'Brien.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as submitted with a request to add a COVID-19 item to agenda item 9.

**ITEM 2. PUBLIC COMMENT**

There were no public comments.

**ITEM 3. APPROVAL OF THE FEBRUARY 5, 2020 AND MARCH 4, 2020 MEETING MINUTES**

The CMAC February 5, 2020 and March 4 2020, meeting minutes were approved as submitted.

**ITEM 4. RECOMMEND APPROVAL OF THE PROPOSED AMENDMENT NO. 2 TO THE FFY 2020-2024 REGIONAL TRANSPORTATION IMPROVEMENT PLAN (RTIP)**

Dan Doenges, RTC Planning Manager briefed the committee on the proposed Amendment No. 2 to the FFY 2020-2024 RTIP. A required amendment for existing projects on the programming of federal funds and the new projects which, include Congestion Mitigation Air Quality (CMAQ) improvement program funds. The proposed amendment project listing is (attached) for review of the improvements. A public comment period notice through May 21, 2020 is in place for the amendment and no air quality analysis is required for the proposed amendment as the proposed new projects are not capacity-related. A presentation to the RTC Board and a public hearing will be held at their May 22, 2020, board meeting for approval of the proposed Amendment No. 2 to the FFY 2020-2024 RTIP.

Jillian Keller made a motion to recommend approval of the proposed Amendment No. 2 to the FFY 2020-2024 Regional Transportation Improvement Plan (RTIP).

Vice-Chair, Jeff Bonano seconded.

The motion carried unanimously.

**ITEM 5. RECOMMEND APPROVAL OF THE DRAFT FY 2021 RTC TENTATIVE BUDGET**

Jelena Williams, RTC Financial Manager gave a presentation on the draft FY 2021 RTC Tentative Budget. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department.

Vice-Chair, Jeff Bonano asked about the upcoming changes in for the tentative budget expenses. Jelena Williams stated the changes in revenues and expenditures for the FY 2021 RTC tentative budget are related to the COVID-19 impacts.

Mark Tadder asked about the 20 million dollar federal funds and how much of the operations and transit is being allocated with the funds. Jelena Williams stated the majority of the Coronavirus Aid Relief, and Economic Security (CARES) is for transit services and preventive maintenance. Stephanie Haddock, RTC Director of Finance stated the funds are for the maintaining at the current

service levels and at full service, a COVID-19 relief is in place for FY 2021. She stated transportation service reductions could happen if there's a continued economic decline beyond this pandemic.

Rudy Leon asked about the projections from the sales tax and fuel tax funding with the no staff layoffs.

Jelena Williams stated the reductions in fuel tax and the sales tax projections are due to the cancellations of the local events and reduction in tourism due to the COVID-19 RTC Leadership is committed to no lay-offs.

Stephanie Haddock, RTC Director of Finance stated there are more people working from home and there is more diversity in the work activities and many people are actively working in distribution and contributing to the taxes. She stated this is a conservative budget report. She stated construction is ongoing and construction materials are also being purchased in this pandemic.

Vice-Chair, Jeff Bonano made a motion to recommend approval of the draft FY 2021 RTC tentative budget.

Laura Azzam seconded.

The motion carried unanimously.

**ITEM 6. RECEIVE A REPORT ON THE EAGLE CANYON EXTENSION ALIGNMENT ALTERNATIVES AND PLANNING AND ENVIRONMENTAL LINKAGES (PEL) STUDY**

Dan Doenges, RTC Planning Manager gave a presentation on the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department.

Rudy Leon asked about the colonies input and access needs to the roadway and the cultural resources influencing the roadway. Dan Doenges stated Hungry Valley Road can be used as an emergency access roadway and an environmental analysis for identifying the roadway is being looked into.

Rudy Leon asked about the survey results of the 16% roadway usage. Dan Doenges stated the current Transit Demand Model forecast is being used for the proposed projects and the traffic volumes data. The model is being refined and updated along with the 2050 RTP development.

Vice-Chair, Jeff Bonano asked if there is a representative from the Reno-Sparks Indian Colony (RSIC) for their representation to the study. Dan Doenges stated the RTC is in coordination with stake holder groups, BIA, BLM and there is community involvement as well. He stated a full

environmental impact statement requirement is needed for the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study.

Vince Harris inquired on the name of the consultant team on the study. Dan Doenges stated Stantec is the consultant/company for the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study.

Rudy Leon made a motion to receive a report on the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study.

Vince Harris seconded.

The motion carried unanimously.

#### **ITEM 7. REPORTS**

There was no discussion on the reports.

#### **ITEM 8. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS**

Rudy Leon requested an agenda item on the Covid-19 budget updates.

Jillian Keller made an announcement on a program on “Street Closings” for interest on multi-modal ways and she mentioned a similar program called “Open Streets” in Oakland, California to contact her with further information.

#### **ITEM 9. RTC/RIDE/ACCESS STAFF ITEMS**

Jim Gee, RTC Service Planning and Innovation Manager, gave transit service changes and Covid-19 response and operations updates. He stated RTC has a 60% decrease in ridership and providing essential trips to riders and there are no reductions at this time in response to the virus. He stated plastic barriers are installed for precautions and for social distancing as well for all the employees work stations and certain bus stations are closed for overcrowding.

He stated there are Virginia Street closures for the Virginia Street Project progress and there are no bus shelter purchases at this time. He gave updates on the second FlexRIDE/microtransit service in the North Valleys area which, is in service the second set of changes to the transit services and the September route service changes are still in schedule for the start of the school year despite the virus.

Mark Tadder asked about the FlexRIDE service at the Somerset area. Jim Gee stated the FlexRIDE is covering all of the Somerset to the library area and the Spanish Springs service area will begin in

the fall. He stated the transit service ridership is off by 50 people a day and for social distancing and the FlexRIDE service is offering curbside scheduled routes.

Rudy Leon had transit service concerns on the routes and the overcrowding. Jim Gee stated the routes are varied especially at places for the warehouse industry at this time. She also mentioned the Google Maps updates are not updating the current routes. Jim Gee suggested to use other sites. She also asked about the requirements on masks for the riders. Jim Gee stated RTC is mandating CDC guidelines and passengers are encouraged to wear masks for precautions.

Laura Azzam had RTC ACCESS questions on deliveries to senior citizens on the RTC ACCESS. Dora Uchel requested the service dogs that board the RTC ACCESS bus to be on a leash. Jim Gee stated he will provide details to the committee and follow up. A discussion on different types of disinfectants for the RTC ACCESS buses continued.

**ITEM 10. PUBLIC COMMENT**

There were no public comments given.

**ITEM 11. ADJOURNMENT**

The meeting adjourned at 6:51 p.m.



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

June 3, 2020

**AGENDA ITEM 4**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Maria Paz Fernandez, PE  
Project Manager

**SUBJECT: Sun Valley Boulevard Multi-Modal Improvements Project Phase 1: 7<sup>th</sup> Avenue to Highland Ranch Parkway**

**RECOMMENDATION**

Acknowledge receipt of report on the Sun Valley Boulevard Multi-Modal Improvements Project Phase 1: 7<sup>th</sup> Avenue to Highland Ranch Parkway.

**SUMMARY**

The RTC has completed the design process and is excited to present the community with plans for bus stops, ADA improvements, pedestrian ramps, bicycle facilities, and safer traffic operations to increase mobility and connectivity in the Sun Valley area Truckee Meadows.

The Phase 1 will revitalize a 1.2-mile stretch of this corridor by creating a safer, more attractive, and better-integrated corridor on Sun Valley Blvd., beginning at its intersection with 7<sup>th</sup> Avenue and extending to its northern limit at Highland Ranch Parkway in Washoe County.

RTC has held two (2) public meetings for this project, the most recent one was virtually held on April 8<sup>th</sup>, and it is still available at the project website [SunValleyBlvd.org](http://SunValleyBlvd.org).

RTC is planning to have another virtual meeting in lieu of the customary open house meeting before the start of construction.

The project website displays related information as well as renderings and past presentation materials, along with updates for the upcoming construction.





**REGIONAL TRANSPORTATION COMMISSION**

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Metropolitan Planning Organization of Washoe County, Nevada

June 3, 2020

**AGENDA ITEM 5**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Jim Gee  
Manager of Service Planning and Innovation

**SUBJECT:** September 2020 Service Change Summary

**RECOMMENDATION**

Provide feedback and acknowledge receipt of a report on the proposed 2020 RTC RIDE service change.

**SUMMARY**

RTC RIDE continually looks to provide the best service by improving on-time performance, shortening passenger's travel times, and offering innovative services. RTC RIDE is committed to performing two service changes per year to ensure the latest innovations and services are available to the passengers and the public. The next service change is scheduled for September 13, 2020 and is proposed to contain the following items:

**Route 5**

Route 5 is the Sutro / Sun Valley route and it current ends at the intersection of Sun Valley Boulevard and 8th Avenue. The proposed change would extend this route north to Desert Skies Middle School with no changes in the existing portions of the route. The span and frequency of the service would remain the same. This service may begin earlier than September 13 to coincide with the beginning of the school year.

**Route 18**

Route 18 is the Glendale/Greg route which operates generally once an hour every day of the week. On evenings and Sundays, there is a gap in this hourly service. The proposed change is to add three trips on weekday evenings and four trips on Sundays to close these gaps. There are no proposed changes in routing.

**Route 25 / 26**

Route 25 is an existing route which operates primarily on Prater Way between the Centennial Plaza Transit Center and Howard Drive. The proposal for this route is to eliminate the current turnaround of Howard Dr., Lincoln Way, and McCarran Blvd. and instead, restore route and service to the Northern Nevada Medical Center. The route would be renamed as Route 26 and service would continue to be every 30 minutes. This area is also served by the Sparks FlexRIDE.

### **FlexRIDE**

RTC RIDE is planning to implement FlexRIDE service in the Somerset and Spanish Springs area. Both zones would operate seven days per week. For the Somerset FlexRIDE, coverage would be provided for most of the Somerset area with a connection point to the RTC Ride service at the Walmart on North McCarran Boulevard, Northwest Library, and the bus stop at Avenida de Landa and Sharlands. For the Spanish Springs area, two proposals are being considered for providing service. One proposal is the formation of a new stand-alone zone between the Disc Drive retail area stretching northward to the Spanish Springs Library. The second proposal is to merge this area with the existing Sparks FlexRIDE area to broaden the coverage area and provide seamless service between Spanish Springs and the Centennial Plaza Transit Center.

### **Limited Specific Segment Run-Time Adjustments**

In an on-going effort to ensure each route is operating in a most efficient manner, the run-times between time-points need to be adjusted to stay relevant to the times. The effects of these adjustments is the passenger has accurate time-table data to rely on, the operators are given the time necessary to operate the service in a safe and courteous manner, and creates a reliable service. Therefore, staff will be making limited specific segment run-time adjustments that will change the time-tables for certain routes slightly.



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June 3, 2020

**AGENDA ITEM 6**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Xuan Wang  
RTC Project Manager

**SUBJECT: University Area Multimodal Transportation Study**

**RECOMMENDATION**

Acknowledge receipt of a presentation on the University Area Multimodal Transportation Study

**SUMMARY**

Staff will provide the Committee with an overview and status on the University Area Multimodal Transportation Study.

The University Area Multimodal Transportation Study started in April 2019. This study takes into account the current and future development plans slated to occur on or near the university campus in the coming years and will identify needed connectivity, safety, and access improvements for vehicle and alternative transportation modes on regional roads. In addition, it includes an in-depth analysis of land use and roadway network scenarios in the UNR Gateway District.

The project team met with staff from the University of Nevada, Reno and City of Reno to discuss project details. The project team conducted walking audits in the study area to evaluate the pedestrian walking environment and connectivity in May 2019. A community meeting was held in June 2019 and pop-up meetings were held in front of the Joe Crowley Student Union at the University and at Food Truck Friday in Reno to engage students, faculty and local residents to provide their comments and concerns. In tandem with the public meeting, an on-line survey was launched to collect public input. Following data collection efforts and extensive public outreach, a project Technical Advisory Committee (TAC) workshop was held in September 2019 to discuss future roadway network alternatives. Scenarios were reviewed at a subsequent TAC meeting. The project team analyzed model run results and conducting analysis on future conditions. These analysis results from various network scenarios were reviewed at the most recent project TAC meeting on March 31, 2020 to receive feedback and comments. The project team has developed a preliminary draft report to document the analysis results, and is currently working on collecting and addressing comments.



**REGIONAL TRANSPORTATION COMMISSION**

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June 3, 2020

**AGENDA ITEM 7**

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Daniel Doenges, PTP, RSP  
Planning Manager

**SUBJECT: 2050 Regional Transportation Plan Guiding Principles**

**RECOMMENDATION**

Recommend approval of the 2050 Regional Transportation Plan (RTP) Guiding Principles.

**SUMMARY**

The RTC is underway on the development of the 2050 Regional Transportation Plan. The purpose of the plan is to identify the long-term guiding principles and goals for the regional transportation system and to identify the projects, programs, and services that will be implemented through 2050. This plan will be based on a robust community engagement process and conducted in collaboration with partner agencies. The plan will address the safety, mobility, connectivity, and traffic operations issues that are resulting from strong population and employment growth in the region. Federal regulations require that the long range planning document be updated every four years. The current RTP approval extends through May 2021.

The development of the 2050 RTP initially kicked off with an outreach effort to gather public input on the vision for the future of the transportation system in the Truckee Meadows. The RTC held a series of Agency Working Group meetings and public outreach events, including an online visioning survey which received responses from 381 participants. General feedback was that the Guiding Principles from the existing 2040 RTP be carried forward to the 2050 RTP, perhaps with some minor modification. Staff is proposing to make the following changes to the 2040 Guiding Principles for the 2050 RTP as follows:

- Safe and Healthy Communities
- Economic ~~Development and Diversification~~ Vitality and Innovation
- Sustainability
- ~~Increased~~ Travel Choices



## REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

June 3, 2020

### AGENDA ITEM 8

**TO:** Citizens Multimodal Advisory Committee

**FROM:** Daniel Doenges, PTP, RSP  
Planning Manager

**SUBJECT:** RTC COVID-19 Response

#### RECOMMENDATION

Receive a report on the measures that the RTC is implementing in response to COVID-19.

#### SUMMARY

Safety for all employees, our customers and the general public is our top priority. The RTC and our transit contractors, Keolis and MTM, share a commitment to safety during these uncertain times. Since the onset of this crisis, the RTC has remained focused on how to safely continue providing essential transit services to our community.

Some of these safety measures were in place in early March, and others were added as more information became available. In all cases, we have met or exceeded County, State, Federal and CDC guidelines.

- Keolis has created work stations where bus drivers can pick up daily personal protective equipment (PPE) items such as face masks, gloves and sanitizing wipes. Keolis is also providing their employees with information about how to stay safe by delivering more frequent safety messaging via technology, in place of physical meetings.
- The RTC and Keolis are working together to help maintain social distancing on RTC RIDE buses. Some bus seats are marked with an X to identify no-seating areas. This helps to ensure passengers are riding six feet away from each other. Passengers are advised to monitor their seating locations to ensure social distancing guidelines are followed for their safety and the safety of their fellow passengers.
- On RTC RIDE buses, the ADA section near the front of the bus is closed to passengers, with the exception of passengers in wheelchairs, giving bus operators 14 feet of space from passengers.
- Transit passengers are also asked to remain behind the yellow or white line on the bus to keep six feet away from transit operators.
- Keolis has installed a plastic shield curtain between the coach operator and the fare box to enhance social distancing between the driver and riders.

- We are advising our passengers that for their safety and the safety of fellow passengers, we recommend the use of face coverings during essential outings. Furthermore, they are advised that this is an additional protective measure, and not a substitute to relax social distancing measures that are key to containment efforts, along with other health and safety precautions that are in place.
- Transit passengers can continue to expect the increased frequency of our sanitation and disinfection practices using a strong disinfectant approved for use against COVID-19 on our transit vehicles and at RTC transit centers.
- Ridership is down more than 60 percent, but we have not cut or reduced service with the commitment of providing essential transit service for critical trips for individuals who depend on transit. The reduction in ridership has also allowed for social distancing at our transit centers and on RTC RIDE buses.
- At this time, only six percent of our trips have 15 or more passengers. We are monitoring trips and adding booster buses to prevent crowding.
- The RTC recommends touch-less methods to purchase transit passes. Ninety percent of passengers use pre-paid passes. The best way to buy tickets is by using the Token Transit app on their smartphone or mobile device, or going online to <https://www.rtcwashoe.com/public-transportation/buy-passes/>. Passes can also be purchased at Pass Vending Machines located at RTC 4TH STREET STATION and RTC CENTENNIAL PLAZA transit centers.
- RTC ACCESS paratransit service is only transporting one passenger at a time. Drivers also have the option to use PPE during their shifts.
- There is Covid-19 and social distancing safety signage & messaging at RTC bus stations and on transit vehicles.

#### Construction Update:

Governor Sisolak's Emergency Directive 003 designated construction operations on critical infrastructure as essential. At the RTC, contracted construction crews fill a critical role in building and improving regional roadways and transit facilities.

The RTC is working with its contracted construction crews to ensure the health and safety of their employees and the community. Continuing and accelerating construction operations safely is critical to advance important infrastructure projects, especially while many businesses have modified operations.

Crews are taking health and safety seriously during the pandemic by following the Nevada Occupational Safety and Health Administration's (OSHA) COVID-19 guidance for construction operations, including:

- Construction workers practice social distancing by being six feet away from each other.
- Face coverings are recommended and being used by construction crew members.
- Construction management has scaled down crew sizes and requires social distancing at safety meetings.

- Workers eat meals separately in their vehicles or in areas that allow at least six feet of separation.
- Crews avoid carpooling.
- Crews avoid common-use water coolers.
- Workers are asked to wash their hands frequently with soap and water.
- Construction crews are provided portable bathroom units with wash basins and soap for thorough hand cleaning.
- Crews are provided bottles of disinfectant and wipes for tools and vehicles.
- Crews are provided hand sanitizer.
- Workers must stay home if they exhibit any symptoms consistent with a cold, flu or COVID-19.

#### RTC Administrative Offices:

The RTC remains open for business, but administrative and transit customer service offices are closed to the public to minimize potential exposure to and transmission of COVID-19. The public is asked to reach out to RTC's departments by phone or electronically using email. Calls and emails will be answered during normal business hours, Monday through Friday.

The RTC will continue to monitor the situation and implement safe health protocols and recommendations as directed by the Washoe County Health District, the CDC, and local and state leaders to ensure our community's safety and wellbeing.

The RTC is participating in COVID-19 support as a member of the Governor's Statewide Joint Information Center, the Regional Response Information Center, and the Emergency Operations Center teams.

This situation is fluid and is subject to change, as needed.

**REGIONAL TRANSPORTATION COMMISSION  
WASHOE COUNTY, NEVADA**

**FRIDAY**

**9:00 A.M.**

**April 17, 2020**

**PRESENT:**

**Bob Lucey, Washoe County Commissioner, Chairman  
Bill Thomas, RTC Executive Director**

**VIA TELEPHONE:**

**Neoma Jardon, Reno City Council Member, Vice Chair  
Vaughn Hartung, Washoe County Commissioner  
Oscar Delgado, Reno City Council Member  
Ron Smith, Sparks City Council Member**

**Dale Ferguson, Legal Counsel  
Kristina Swallow, Director of NDOT**

The regular monthly meeting, held in the first floor conference room of the RTC Administrative Building, 1105 Terminal Way, Reno, Nevada, was called to order by Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

***Item 1 APPROVAL OF AGENDA***

On motion of Mayor Smith, seconded by Vice Chair Jardon, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved.

***Item 2.1 PUBLIC INPUT***

Chairman Lucey opened the meeting to public input and named three public commenters who had submitted their comments via email or via RTC's website as follow:

Mr. John Locke, coach operator for Keolis, submitted written comments via the RTC website on April 12, 2020, pertaining to Item 3.4. Mr. Locke is in disagreement with stated cleaning and sanitizing practices as stated in the staff report. Mr. Locke also stated that drivers are not given appropriate considerations should they be infected with COVID-19.

Mr. Abul Hassan, GM for Keolis, responded to Mr. Locke directly to explain the current safety measures in place and plans for improvement as supplies increase.



Ms. Sherry Rapp, local resident, submitted written comments via email on April 14, 2020, pertaining to her concerns about the RTC's 2040 Plan and specifically regarding the South Reno area.

RTC staff responded to Ms. Rapp with more detailed and corrected information, including comments about Geiger Grade and the fact that it is out of the scope of this study but the RTC will work with NDOT to study that specific roadway. More importantly, no part of Geiger Grade is planned for closure.

Ms. Dawn Newsom, coach operator for Keolis, submitted written comments via email on April 15, 2020, stating that appropriate health concerns are not being taken into consideration with regard to cleaning and sanitizing practices for the COVID-19 virus.

Mr. Hassan also responded with corrected information on OSHA controls and improvements that have been implemented since the introduction of COVID-19.

There being no one else wishing to speak, the Chair closed public input.

***Item 3.1 thru 3.26 CONSENT ITEMS***

Requests were made to pull Items 3.4, 3.9 and 3.15 for discussion.

*Minutes*

- 3.1 Approve the minutes of the February 21, 2020, meeting (*For Possible Action*)
- 3.2 Approve the minutes of the March 20, 2020, meeting (*For Possible Action*)

*Engineering*

- 3.3 Acknowledge receipt of the monthly Engineering Activity Report (*For Possible Action*)

*Public Transportation/Operations*

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*) – *Pulled for Discussion*

*Planning*

- 3.5 Acknowledge receipt of the monthly Planning Activity Report (*For Possible Action*)
- 3.6 Approve the RTC Affordable Housing Study (*For Possible Action*)

*Administration*

- 3.7 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)
- 3.8 Acknowledge receipt of the report regarding indexed fuel taxes in Washoe County as required by NRS 373.065 (*For Possible Action*)
- 3.9 Acknowledge receipt the Fiscal Year 2021 RTC Tentative Budget (*For Possible Action*) – *Pulled for Discussion*

*Procurement and Contracts*

- 3.10 Approve a contract with Western Electric Group, LLC., in an amount not to exceed \$56,381.79 for the installation of solar bus shelter lights at a hundred and four (104) locations throughout the system; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.11 Approve the purchase of a Ford F-550 utility flatbed truck with a crane, utilizing the State of Nevada vehicle procurement contract number PUR0000113 in the amount of \$94,909; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Approve a Professional Services Agreement (PSA) with LSC Transportation Consultants, Inc. to provide consultant services for the update of the Coordinated Human Services Transportation Plan (CTP) in an amount not to exceed \$70,140; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Acknowledge receipt of report on the status of the 2050 RTP (*For Possible Action*)
- 3.14 Acknowledge receipt of the 2019 Bicycle & Pedestrian Data Collection Annual Report (*For Possible Action*)
- 3.15 Approve a Professional Services Agreement (PSA) with Atkins North America, Inc. (“ATKINS”) as the selected firm to provide Engineering Professional Services for the Sparks Boulevard Widening Project in an amount not to exceed \$8,474,331; authorize the RTC Executive Director to execute the agreement (*For Possible Action*) – *Pulled for Discussion*
- 3.16 Approve a Professional Services Agreement (PSA) with Wood Rodgers Inc. to provide design and optional engineering during construction for the Sparks Consolidated 21-01: Packer Way and Wild Island Court Project in an amount not to exceed \$328,325; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.17 Approve Amendment No. 4 to the existing Professional Services Agreement (PSA) between the RTC and Stantec Consulting for Engineering During Construction (EDC) services related to the Park Lane RAPID Station Project in an amount not to exceed \$67,744 for a new not to exceed amount of \$116,750; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.18 Approve Change Order (CO) No. 11 in the amount of \$33,383 for additional work associated with safety, traffic movements, and drainage requested by the RTC on the Virginia Street Bus RAPID Transit (BRT) Extension Project; authorize the RTC Executive Director to execute CO No. 11 (*For Possible Action*)
- 3.19 Approve Change Order (CO) No. 12 in the amount of \$49,785 for additional trees added to the project by the City of Reno on the Virginia Street Bus RAPID Transit (BRT) Extension Project (Project); authorize the RTC Executive Director to execute CO No. 12 (*For Possible Action*)
- 3.20 Approve Change Order (CO) No. 13 in the amount of \$344,245 for landscape and irrigation changes to the Virginia Street Bus RAPID Transit (BRT) Extension Project (Project); authorize the RTC Executive Director to execute CO No. 13 (*For Possible Action*)

- 3.21 Approve Change Order (CO) No. 14 to include landscape soil as an eligible item in the Virginia Street Bus RAPID Transit (BRT) Extension Project's (Project) risk register; authorize the RTC Executive Director to execute CO No. 14 (*For Possible Action*)
- 3.22 Approve Amendment No. 4 in the amount of \$311,727 to the existing Professional Services Agreement (PSA) between the RTC and Nichols Consulting Engineers (NCE) for support during construction services for the Virginia Street RAPID Extension project; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)
- 3.23 Authorize the RTC Executive Director to sign a petition of abandonment, owner affidavit and other documents as may be necessary concerning the abandonment of an alleyway adjacent to Assessor Parcel Numbers (APNs) 007-183-11, 007-183-12, 007-183-13, 007-183-18 and 007-183-19, owned by the Regional Transportation Commission and located in the City of Reno (*For Possible Action*)
- 3.24 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)
- 3.25 Acknowledge receipt of the Lemmon Valley monthly progress report (*For Possible Action*)

*Interagency Agreements*

- 3.26 Approve the Interlocal Cooperative Agreement (ICA) with the City of Reno for construction of improvements to be included in the Golden Valley Rehabilitation Project scheduled for construction in 2020; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

On motion of Commissioner Hartung, seconded by Commissioner Jardon, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.26 be approved with the exception of Items 3.4, 3.9 and 3.15 which were pulled for discussion.

*Public Transportation/Operations*

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*) – *Discussion Requested*

Commissioner Hartung asked what is being done with respect to sanitizing the buses and if someone gets sick from COVID-19, are they completely covered without using their own leave time.

Mr. Mark Maloney, RTC Director of Public Transportation and Operations, addressed the Board to explain that the RTC has worked together with Keolis to make sure all safety measures are in place, working closely with Washoe County and the CDC guidelines. Coach seats have been blocked off to encourage social distancing and passengers are also reminded to practice social distancing. Keolis has created workstations where drivers can pick up PPE items such as sanitation wipes, facemasks and gloves, and provide bus drivers with information on how to stay safe as new information becomes available. On RIDE buses, the ADA section has been closed to passengers unless they are in a wheelchair. This ensures up to 14 feet of space between the driver and passengers. To further protect drivers and passengers, clear plastic sheeting is being installed between drivers and the farebox within a week of this meeting.

Mr. Maloney added that ridership is down by 60% at this time but no service is being cut. If there is a route with heavier ridership, the route is actually being boosted with an additional coach to aid in social distancing.

The paratransit service (ACCESS) is only carrying one passenger at a time right now.

With regard to sick leave and healthcare services, Mr. Maloney said he will need to check into the drivers' CBA with Keolis to find out what it states and provide that information to the Board at a later date.

Commissioner Hartung thanked Mr. Maloney for the information provided and said his main concern was with PPE being provided and that was addressed. He also said that he believes front line workers, such as hospital staff, should be allowed to ride for free.

E.D. Bill Thomas added that it was the drivers who suggested the clear plastic sheeting instead of a hard Plexiglass separator because they had concerns about their ability to quickly escape should it be necessary.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that Consent Item 3.4 be approved

3.9 Acknowledge receipt the Fiscal Year 2021 RTC Tentative Budget (*For Possible Action*) – *Discussion Requested*

Chairman Lucey asked what kind of precautionary measures have been taken in the budget with regard to the impacts from Covid-19, such as the dip in ridership and gas taxes and revenues going down, and what specific adjustments have been made.

Ms. Stephanie Haddock, RTC Director of Finance and CFO, responded that the tentative budget shown in the packet is an optimistic, best-case scenario that was finalized several weeks ago. Since then, much more economic information has come in, so key revenue changes are being made to the RTC final budget which will be brought for approval in May. The final budget should show the RTC's worst case scenario, but prior to Covid-19, sales tax was up 9.2%, taxable sales were up 6.6% and there were nine consecutive years of sales tax revenue growth, so the RTC was able to not only recover the sales tax reserves, but also had extra funds to expand transit service. She continued, saying that fuel tax is up 4.1% and gallons are up 1.6%, passenger fares are stable and ridership is beginning to climb. The RTC was in a healthy financial position going into this crisis, but things have changed significantly and the rapidly declining economy is nearing Great Recession levels. Therefore, Ms. Haddock will be making changes to RTC's major revenue sources in the budget. Fiscal year 2020 sales tax will be adjusted down to zero (0%) and fiscal year 2021 will be adjusted for a negative five percent (-5%) loss based upon projected negative taxable sales continuing until the end of the calendar year. She is hoping there will be a recovery by this time next year.

Fiscal year 2020 fuel tax will be adjusted down to an increase of 1.9% and fiscal year 2021 fuel tax will be adjusted down to an increase of 5.9%, based on flat gallons sold. Additionally, the FY 2021 indexing begins July 1<sup>st</sup> and is 2.1%, equating to a 1.85% increase in gas tax. There will still be a year-over-year increase of fuel tax revenues for fiscal year 2021.

Fiscal year passenger fares will continue to be adjusted down based on the decreases in ridership, but fiscal year 2021 is expected to recover and continue to grow as people return to work.

Because the RTC is a direct recipient of FTA funding, we received \$20.8 million in stimulus money from the CARES Act. Those funds have been placed in both the FY 20 estimate and FY 21 budget and will be used to fund the operation of fixed route and paratransit service. It should also allow us to maintain the service levels that we have through FY 2021. To date, no service has been cut, nor is any planned. However, the reserves will be taken all the way down and if the recession continues, staff may have to consider service cuts. But for now and through FY 2021 estimates, that is not the case.

Vice Chair Jardon asked again what the amount of stimulus funding that RTC received.

Ms. Haddock responded that the RTC received a total of \$20.8 million in stimulus funds for the operation of transit and the expansions for FlexRIDE should they go forward as planned.

E.D. Thomas asked Ms. Haddock to clarify the flexibilities provide in the stimulus funds other than transit capital expenses. The RTC will be able to off-set losses in sales tax and passenger fares.

Ms. Haddock agreed and said that it is also being funded at 100%, so the RTC does not have to provide a local match.

E.D. Thomas added for the commissioners that this funding will be a great backstop for the RTC to be able to respond in a manner that we may not have otherwise. That could be why our budget may not look as dire as some other government budgets.

Chairman Lucey thanked Stephanie for her update.

Commissioner Hartung thanked Ms. Haddock for keeping the Spanish Springs transit plan moving forward.

Chairman Lucey said he has heard that if there is a fourth stimulus package, there may be additional funding for transportation infrastructure. It is being considered at least.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that Consent Item 3.9 be approved

- 3.15 Approve a Professional Services Agreement (PSA) with Atkins North America, Inc. (“ATKINS”) as the selected firm to provide Engineering Professional Services for the Sparks Boulevard Widening Project in an amount not to exceed \$8,474,331; authorize the RTC Executive Director to execute the agreement (*For Possible Action*) – *Discussion Requested*

Commissioner Hartung wants to make sure this project is continuing as planned

Mr. Brian Stewart, RTC Director of Engineering, explained that this item is to approve a professional services agreement for the project and Mr. Dale Keller is the RTC project manager. Design is scheduled to begin immediately upon approval of this item and the plan is to provide extra capacity along with multimodal improvements. There are 21 months planned for the environmental study, so construction cannot begin until at least 2023, but the first priority is to look at some interim actions to help in the area of Greg Street at the interchange.

Commissioner Hartung wants staff to look into the northbound left-turn from Greg onto Sparks Blvd. because there are huge backups occurring there and it also has an effect on the westbound turn onto Baring.

Mr. Stewart said he can't promise it will be immediate, but it will be one of the first things they look into for an interim solution.

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered that Consent Item 3.15 be approved

***Item 4.1 METROPOLITAN PLANNING ORGANIZATION (MPO)***

- 4.1 Approve the South Meadows Multimodal Transportation Study (*For Possible Action*)

Ms. Amy Cummings, RTC Deputy Executive Director and Planning Director, said staff has been working on this study for about a year and it is a large study area, from Geiger Grade to Patriot, on the east side of Virginia Street. There has been great participation by the public at both the outreach meetings and the online survey. Initial recommendations are for new traffic signals, such as Veterans and Long Meadows, which is near a park and access to an elementary school, and two new signals on south Meadows Pkwy; one at Wilber May and one at Echo Valley; however, the light at Echo Valley is supposed to be part of a development that is underway.

There are two major traffic hotspots in the region; one at Damonte Ranch/Steamboat Pkwy. from the freeway all the way to Veterans. The signal at Veterans and Steamboat is a big bottleneck, so an additional eastbound through lane and additional left turn pockets along that segment are being recommended. Additionally, the plan is to widen that entire segment to six lanes.

The other hotspot is the northbound off-ramp from I-580 near Patriot, by the In & Out Burger. There is a stop sign onto northbound Virginia Street that staff would like to change to a free flowing right-turn, along with an additional northbound travel lane up to Longley.

The Geiger Grade roundabout is also a hotspot but will take more analysis than was able to get into this study. However, validation was given for a new connection on Geiger Grade to get to Virginia Street. The existing Geiger Grade will not change.

If today's recommendations are approved, they will be incorporated into the Regional Transportation Plan and the spot improvements will get into next year's program of projects.

Ms. Cummings then offered to take any questions.

Chairman Lucey thanked Ms. Cummings for doing a tremendous job along with staff to conduct these public meetings. He added that both he and Commissioner Delgado had attended many of the events to address these concerns. South Reno is one of the fastest growing areas in the region, partially due to the completion of the SouthEast Connector, so these projects are greatly needed to improve traffic and bicycle/pedestrian conditions in the area. Safety is also of great concern.

Commissioner Delgado asked if the improvements on South Meadows will be completed this year.

Ms. Cummings responded that they are budgeted for the next fiscal year.

Commissioner Delgado also asked if staff has any idea about when the speed limit on the SouthEast Connector will be raised.

E.D. Thomas responded that after a conversation with John Flansberg at the City of Reno, they had been delaying the increase based on a desire to have more public outreach. Mr. Flansberg was going to see about additional ways to communicate to the public that this was going to happen.

Mayor Smith said he thought the RTC board had voted on the increased speed limit on the SouthEast Connector and we were just waiting on signs to be ordered. He added that it's been taking too long.

Chairman Lucey agrees that it should be increased as soon as it's possible.

E.D. Thomas said he and Mr. Stewart will work with the City of Reno to get this done.

Ms. Cummings recognize Xuan Wang as the project manager on this study.

On motion of Mayor Smith, seconded by Commissioner Delgado, which motion carried unanimously, Chairman Lucey ordered that Consent Item 3.15 be approved

### ***Items 5.1 thru 5.3 DIRECTOR REPORTS***

#### **Item 5.1 RTC Executive Director Report**

E.D. Thomas said he has been at the RTC since the previous Monday and has been very impressed in what he has seen so far.

He continued, saying that there is a survey relating to the 2050 RTP and the survey can be found at [www.rtp2050.metroquest.com](http://www.rtp2050.metroquest.com) until May 1<sup>st</sup>.

There is another survey related to the Eagle Canyon Extension which can be found at [www.eaglecanyon.metroquest.com](http://www.eaglecanyon.metroquest.com) until April 30<sup>th</sup>. Additionally, the Sun Valley project virtual presentation is available for the project at [www.SunValleyblvd.org](http://www.SunValleyblvd.org). Project input and suggestions will be accepted until May 1<sup>st</sup>.

E.D. Thomas then said it's pretty amazing what the RTC and SNC have been able to accomplish on Virginia Street in these strenuous times. A great deal of finishing work has been completed and there has been very positive feedback from the business owners. Business owners for the next section of work, from Mary to Center Street, have been notified about the acceleration of construction in their area. The goal is to get the most amount of work done with the least amount of impact to the businesses during the Governor's shut-down orders.

Next, E.D. Thomas said there is a RIDE service change that will become effective May 2<sup>nd</sup>, including the start of a new FlexRIDE service in the North Valleys. More information can be found on RTC's website.

Pertaining to Covid-19, RTC has been provided direction from both APTA and the CDC. One thing the RTC is fortunate to have is the ability to provide social distancing on the buses. The situation is ever evolving and updates will be provided as often as possible.

The RTC is also participating in the COVID-19 Regional and Statewide Joint Information Center teams and the Emergency Operations Center.

RTC ACCESS vans have been supporting Washoe Senior Services and the Food Bank of Northern Nevada to deliver meals and food items to our paratransit senior customers.

Lastly, the RTC participated in the "#SoundtheHorn" campaign in support of transit workers. Bus and paratransit drivers sounded their horns simultaneously across all time zones to bring attention to those front line employees providing essential trips to those who depend on public transportation.

Commissioner Hartung welcomed Mr. Thomas as our new executive director and said there are great things to come!

Chairman Lucey agreed with Commissioner Hartung.

### **Item 5.2 RTC Federal Report**

E.D. Thomas state that there is a written report included in the agenda packet, and stressed again that the RTC had received \$20.8 million which will help the us remain solvent and not have to take any drastic steps to reduce service.



He added that if there is a fourth stimulus bill, it is unlikely that transit will be included in that bill. However, there is a great deal of interest by our delegation, and congress as a whole, to look at stimulus and infrastructure projects going forward. He then concluded his report.

Chairman Lucey said that he and Commissioner Hartung had spent time in Washington D.C. at the National Association of Counties legislative conference and he had the opportunity to give a presentation to the Senate Transportation Committee. With our wonderful team of federal lobbyists, along with Jane Starke, they were able to highlight the benefits that the RTC of Washoe County had brought forth for the community and the country. He added that he is very proud to be the chairman of the RTC and to be recognized nationally as an organization. Accolades go out to the many chairmen before him, RTC staff and all of their leadership. He added that this type of recognition is not easily given.

E.D. Thomas said he has had a bit of time to chat with staff members of the federal delegation and he learned that there is a lot of interest for the RTC to step up and help the region with infrastructure bills or packages. He believes that the commissioners working as a team will be able to define and implement a stimulus bill that benefits the county and this region.

### **Item 5.3 NDOT Director Report**

Ms. Kristina Swallow, NDOT Director, provided updates on crash and fatality data, explaining that the numbers statewide are tracking down. This includes Washoe County; however, there were two bicycle fatalities where there were none last year.

Next, Dir. Swallow provided information on how the COVID-19 pandemic is affecting NDOT staff and who is working in the field. It is important to keep the roads open, but employee health and safety at this time is even more important. She added that, to date, they have not seen any impact to productivity from the pandemic and project deadlines remain on track.

Dir. Swallow also talked about the tracking of traffic patterns being done around the state to see how the stay at home order issued April 1<sup>st</sup> is affecting things. Other than a couple of arterial corridors in Las Vegas showing a reduction of 20-30%, it's been pretty sporadic. Traffic reductions around the state are ranging from 30 – 80%, which is a big range and depends on the location the data is being pulled from.

There have been no changes to NDOT's existing infrastructure program, but depending on revenue impacts, adjustments may be needed in the next year or so. This also takes into account the impacts on growth which could trigger a change to the program, but if any of these impacts occur, they will work closely with the RTCs with plenty of advance notice.

NDOT has received some funding from the CARES Act to help with rural transit, but it is minimal. NDOT staff continues to work with their federal delegation to see if additional funding might be obtained.

Dir. Swallow then mentioned the 4.5 earthquake in March that was centered near Carson City, adding that there were over 200 aftershocks. Crews went out to inspect for damage and there was none found related to the earthquake.

The Spaghetti Bowl Express (SBX) project is proceeding well with the initial Notice to Proceed having gone out on January 13<sup>th</sup>. At this time, the design/build contractor is in the process of getting all the required permitting submitted a setting up a project office. The contractor should start submitting design plans in late April/early May, and construction activity is expected as soon as this summer but it's not clear yet if there will be a groundbreaking. Any equipment seen in that area, especially at night, is the contractor doing technical drawings required for design. Overall, the project is on track and is still anticipated for a November 2020 substantial completion.

Lastly, Dir. Swallow mentioned a "Walk and Roll" event scheduled for the following Wednesday and encouraged everyone to get outside with their families to participate, with consideration to the 6' social distancing, and the suggestion and masks if desired. It is a great way to reduce stress and improve overall health. She then concluded her presentation.

Chairman Lucey asked for an update on the Parr Blvd. bridge closure.

Dir. Swallow responded that the anticipated completion should be this summer. The contract was just awarded, but details are pending.

Chairman Lucey asked for RTC staff to be updated when more information is available. He then mentioned that safety continues to be a priority so would like the signal lighting on Mt. Rose Hwy. to stay at the forefront of NDOT's projects.

Commissioner Hartung would like to see the SBX project fast tracked with the current reduced levels of traffic. He believes this is a good time to do construction work.

Dir. Swallow responded that the contractor is working on completion of the design as fast as they can and the project cannot proceed with construction until after that is completed.

Commissioner Hartung would like a second lane from Calle de la Plata to Egyptian moved up on the list of NDOT projects.

## **Item 6            *GENERAL ADMINISTRATION***

**Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.**

Legal Counsel Dale Ferguson said he would like to hold an in-person attorney/client meeting at the first opportunity that comes available.

Chairman Lucey suggested setting a Zoom meeting for the next Board meeting with the RTC executive director, the Board, Mr. Ferguson, and required staff.

**Item 7        PUBLIC INPUT**

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Michael Moreno, Volunteer Chair for the Washoe County Complete Count Committee for the 2020 Census, wished to give a reminder to the public to complete their census while they are possibly home during the pandemic. The census can be taken online at <http://census.nv.gov>, it may also be taken on the phone at 844-330-2020. He then thanked Vice Chair Jardon, Mayor Smith and Commissioner Delgado who have worked with the Chamber to record videos about the importance of the census.

There being no one else wishing to speak, the Chair closed public input.

**Item 11       MEMBER ITEMS**

Vice Chair Jardon would like staff to consider what safety projects can be expedited with the COVID-19 funding received. She would like a future agenda item on this.

Commissioner Hartung would like to know if the RTC can donate transit passes to Step 2, Crossroads and other, similar programs for those in need. He was reminded by Mayor Smith that the Commissioner discretionary funds may be used for the donation of transit passes.

Director Swallow asked if she could provide some information she found on the Parr Blvd. bridge project and upon the Chairman's approval, said that construction is anticipated for June and there will be a brief closure day at US 395 and Parr Blvd. Traffic will be diverted to the on/off ramps during that time. Once the bridge is down, US 395 will open but the on/off ramps to Parr/Dandini will be closed for approximately six months. NDOT staff will be working with the businesses in the area to come up with alternative routes for employee use.

The next RTC Board meeting will be May 22<sup>nd</sup>, one week later than usual. The reason is to meet the legal requirements to hold a public meeting pertaining to the final budget submittal. It should be a Zoom meeting and Denise Thompson will make the arrangements

Lastly, everyone wished Michael Moreno a happy birthday!

**Item 12       ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:31 a.m.

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BOB LUCEY, Chairman  
Regional Transportation Commission



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

May 22, 2020

**AGENDA ITEM 3.2**

**TO:** Regional Transportation Commission

**FROM:** Brian Stewart, P.E.  
Engineering Director

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Bill Thomas, AICP  
Executive Director

**SUBJECT: RTC Engineering Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Engineering Activity Report.

**BICYCLE AND PEDESTRIAN IMPROVEMENTS**

Bus Stop Improvement and Connectivity Program

The program is a multi-year effort to upgrade existing bus stops to comply with state and federal requirements, including the Americans with Disabilities Act (ADA). The first phase of bus stop improvements located within public Right-of-Way (13 bus stops) is complete. The process of obtaining necessary easements for other locations is ongoing. As easements are acquired, additional construction bus stop designs will be packaged and advertised for bids later this year.

Center Street Cycle Track Project

The PSA with Headway Transportation was approved at the September 2019 Board Meeting. The scope of services for additional Traffic Analysis of the proposed alternative, which includes a two-way cycle track along Center Street from Cheney to 9<sup>th</sup> Street, is underway. A draft report with the results was shared with stakeholders from City of Reno, and is been presented to commissioners, City of Reno Council and key stakeholders along the project vicinity.

Mill Street (Terminal Way to McCarran Boulevard)

The scope of this project is to design and construct various complete street improvements along Mill Street from Terminal Way to McCarran Boulevard, as identified in the RTC Complete Streets Masterplan completed in July 2016, and the Mill/Terminal corridor study completed in March 2013. The emphasis of this project is to assess and identify improvements for pedestrians, bicyclists, and transit riders as well as motorists. Deficiencies in pedestrian access related to Charter Schools and AACT High School in the area as well as a number of ADA deficient bus stops will be addressed.

Preliminary design is complete and 90% plan comments have been received from the agencies. An Amendment to the design contract has been approved that will split the project into two phases and provide for construction management services. Phase 1 will be from Rock Boulevard to McCarran Boulevard and Phase 2 will be on Mill Street from Terminal Way to Rock Boulevard. Right-of-way impacts have been identified and the right-of-way process for Phase 1 is beginning. The two phases will be constructed consecutively over a 5-year timeframe.

## **CAPACITY/CONGESTION RELIEF PROJECTS**

### **ITS Pilot Project, Design of Phase 2 ITS Connectivity**

This pilot project will connect traffic signal systems of the City of Reno, the City of Sparks, Washoe County, and NDOT through fiber optic communication lines. This project also includes design of Phase 2A and 2B, which will expand communication to outlying signal systems and install ITS devices to monitor and remotely adjust traffic signals to respond to special events, changing traffic conditions, provide information to drivers and traffic incidents. Construction of the Pilot Project is complete. The ITS Phase 2A Project is complete. Phase 2B is currently under construction with a tentative completion in spring 2020.

### **ITS Phase 3**

The project includes conduit and fiber optic cable at the following locations:

- Lake Street from 1st Street to 2nd Street
- Lemmon Drive from N. Virginia Street to US 395
- Rock Boulevard from Greg Street to Prater Way

Also included in ITS Phase 3 is a Road Weather Information Sensors (RWIS) at Sharlands Avenue at Robb Drive. The project will install 20 Gridsmart Performance Packages. These are upgrades to existing Gridsmart detection systems and can detect/count pedestrian and bicycles.

### **Lemmon Drive Project**

The project includes widening Lemmon Drive from US 395 to Military Road from four lanes to six lanes and widening Lemmon Drive from Fleetwood Drive to Chickadee Drive from two lanes to four lanes. Professional engineering services are underway with Jacobs Engineering Group, Inc. Preliminary design is ongoing for Segment 1 (US 395 to Military Rd) and a 50% Plan Set Submittal is due at the end of May. For Segment 2 (Fleetwood Drive to Chickadee Drive), the Technical Advisory Committee (TAC) continues to evaluate a range of possible roadway alternatives. The RTC is working closely with Washoe County and the City of Reno to coordinate nearby regional improvements. A detailed written report is included as a separate Board agenda item.

Beginning May 7, 2020, the RTC invited the community to learn more about Segment 1 by viewing a virtual video presentation online at [NorthValleysImprovements.com](http://NorthValleysImprovements.com). The community will be able to view the presentation and submit comments through June 18, 2020.

### North Valleys Improvements

Package 3 constructed a new traffic signal at the Lemmon Drive/North Virginia Street intersection and is complete.

Package 3B is currently at 100% design. Package 3B includes adding capacity to the right turn lane at North Virginia Street/Business 395. This project also includes improvements to two bus stop pads located within the project area, and associated access and drainage improvements. Construction of this package is tentatively scheduled for spring of 2020, pending NDOT reviews.

### Sparks Boulevard Project

The project seeks to increase safety, maintain roadway capacity, and improve bicycle and pedestrian facilities by widening Sparks Boulevard to six (6) lanes between Greg Street and Baring Boulevard. In October 2019, the RTC Board authorized the procurement for the selection of engineering design services. In April 2020, the RTC Board awarded a Professional Services Agreement with Atkins North America.

The project team will kick off the environmental studies starting in May.

### Traffic Signal Timing 6 Project

Following a three year cycle schedule, the project includes review and timing optimization of approximately one-third (1/3) of the signals in the region per year. For 2020, this begins a new cycle where signals that were re-timed back in 2016, will be re-evaluated and re-timed to address the changes to traffic demand. For 2020, roughly 95 intersections will have revised timing implemented. Timing plans are developed in coordination with RTC/UNR. In the process, re-evaluation of the other settings such as vehicle passage times are calculated at each intersection to make sure it is up to current standards.

#### Progress as of May 2020

- Oddie Blvd (12 Signals) – Sutro St to E 12<sup>th</sup> St – Completed
- Updating Vehicle and Pedestrian Intervals at various intersections (approx. 120 signals) – In progress
- N. McCarran Blvd & Clear Acre (10 Signals) – Sutro St. to Sullivan Ln – New timing plans completed and ready to implement.

\*Due to the reduction of traffic in the region due to Covid-19, implementation of new signal timing is on hold until normal traffic pattern returns.\*

### Traffic Engineering (TE) Spot 8 – Package 1 Project

The project was awarded to Titan Electrical Contracting. Underground work complete. Installation of traffic signal poles and other signal equipment is substantially complete.

The scope of this project includes:

Flashing Yellow Arrow – East/West  
Keystone Avenue at 7<sup>th</sup> Street  
East Lincoln Way at Marina Gateway Drive  
Mill Street at Kirman Avenue

Flashing Yellow Arrow – North/South  
McCarran Boulevard at Neil Road

Battery Back-Up Systems  
Mae Anne Avenue at Coit Plaza  
Oddie Boulevard at I-80 Ramps (both sides)  
Wells Avenue at I-80 Ramps (both sides)  
Wells Avenue at 6<sup>th</sup> Street

Traffic Signal  
Evans Avenue at Enterprise Road

Traffic Engineering (TE) Spot 8 – Package 2 Project

The project includes a new traffic signal and slurry seal at the intersection of Red Rock Road and Silver Lake Road, and capacity improvements at the North McCarran Boulevard and U.S. 395 Interchange.

Construction of the traffic signal at Red Rock/Silver Lake intersection is complete and as of March 30, 2020, the signal has been operating. Construction of the McCarran portion of the project started on May 4, 2020, and is slated to be complete by mid-May. The slurry seal work on Red Rock started on May 7, 2020, and is expected to be complete by mid-May as well.

Traffic Engineering (TE) Spot 9 – Package 1 Project

The project includes:

- Traffic signal at the intersection of Sharlands Avenue and Mae Anne Avenue;
- Battery backup systems for signalized intersections on Sun Valley Drive from Scottsdale Road to 7<sup>th</sup> Street;
- Minor striping improvements to improve traffic flow at Pyramid Way at York Way; and
- Traffic study with potential improvement to southbound right turn lane at the intersection of Vista Boulevard and Baring Boulevard. This component of the project will not move forward due to the cost associated with the improvement not justifying the benefit.

Design is underway with Westwood Professional Services as the design consultant. Project advertisement is scheduled for May 2020 with construction in spring/summer 2020.

Traffic Engineering (TE) Spot 9 – Package 2 Project

The project includes various traffic updates throughout the Reno/Incline area:

- Traffic signal cabinet and camera upgrades at various intersections in the Reno area;
- New traffic signal at the intersection of Rock Boulevard/Edison Way; and a
- 4<sup>th</sup> Street/Mesa/Woodland intersection study for future improvements.

Project is at 100% design completion. Advertisement for bidding will be begin in late-May.

## **CORRIDOR IMPROVEMENT PROJECTS**

### **Arlington Avenue Bridges**

The Arlington Avenue Bridges Project is a feasibility study to analyze possible replacement bridge types and aesthetic themes, document design and environmental criteria, improve safety and multi-modal access in the Wingfield Park area, and review flood-capacity requirements. The crossing of the Truckee River at Arlington Avenue has served the community of Reno and provided access to Wingfield Park for nearly a century. The bridges were built in the 1930's and while structurally safe to drive over they are showing signs of wear resulting from the variety of modifications over the years, their age, and the repeated exposure to flood events.

The team is working towards defining the lead agency from a funding perspective and preparing materials for upcoming TAC meetings. Stakeholder Working Group meetings are temporarily on hold due to COVID 19. They will be scheduled as soon as possible later this year.

### **Kuenzli St. Conversion Project**

This project includes the conversion of Kuenzli Street from its current one-way configuration to a two-way street from Giroux Street to Kirman Avenue. The main portion of the project is summarized below:

1. Kuenzli Street from Kirman Avenue to Giroux Street
  - a. Surface treatment for preventative maintenance and striping revisions
  - b. Conversion of one-way to two-way
  - c. Signal modification associated with conversion
  - d. Potential for addition of up to four transit stop pads
  - e. Potential incorporation of conduit for City of Reno fiber optic installation. City of Reno to provide number and size of conduit desired (included as an optional task)
2. Kirman Avenue from the south end of the bridge over the Truckee River to East 2nd Street
  - a. Surface treatment for preventative maintenance and striping revisions
  - b. Striping and signal modifications to allow two-way movements on Kuenzli Street
  - c. Pedestrian ramp replacement at Kirman Avenue and Kuenzli Street intersection
  - d. Potential incorporation of conduit for City of Reno fiber optic installation. City of Reno to provide number and size of conduit desired (included as an optional task)
3. Giroux Street from Kuenzli Street to East 2nd Street
  - a. Surface treatment for preventative maintenance and striping revisions
  - b. Conversion of one-way to two-way
  - c. Striping modifications to allow two-way movements
  - d. May need modifications at roundabout.

Based on the traffic study, the project is moving forward with design with the above mention summary. The traffic signal at Kuenzli and Locust will be removed. The project is currently moving towards 90% design.



**Oddie Boulevard/Wells Avenue Improvement Project**

Sixty percent (60%) design plan submission to the cities of Reno and Sparks was provided in the middle of November 2019. A public meeting was held on January 23, 2020, at the Washoe County Senior Center in Reno.

The proposed design includes sidewalk, lighting, landscape along the corridor, in addition to a cycle track from Sutro Street in Reno to Pyramid Way in Sparks. A multiuse path will connect the existing path along the I-80 westbound ramp to Sutro. A precast concrete fence wall is proposed along the areas where there is wooden fence.

The final design documents will be complete by the end of October 2020.

**Pyramid Highway and US 395 Connection**

The estimated cost of the overall project is \$800 million and will relieve congestion on the Pyramid Highway, McCarran Boulevard and other regional roads and provide connectivity between the North Valleys, Sun Valley and Spanish Springs. Design and construction of the project are planned to occur in multiple phases over approximately a 15 to 20 year period. NDOT has completed 30% design of Phase 1 of the project that consists of capacity and multimodal improvements on Pyramid from Queen Way to Golden View Drive and design of this phase is anticipated to be complete in 2022. Pending funding, construction of Phase 1 could begin in 2023. The estimated overall Phase 1 cost is \$45 million. With support from NDOT and others, the RTC will be applying for a BUILD grant from the Federal Highway Administration to help fund Phase 1.

**Sun Valley Boulevard Corridor Improvement Project**

A detailed written report is included as a separate Board agenda item for this month. Additional information can be viewed at: <http://SunValleyBlvd.org>.

**Truckee River Shared Use Path Project**

The proposed pathway will start at John Champion Memorial Park and continue along the south side of the Truckee River.

Thirty percent (30%) design plans are complete. The project has received a categorical exclusion determination from NDOT and FHWA. RTC will begin the acquisition of easements necessary for the pathway. Lastly, RTC has submitted the application for a 408 permit to Carson Truckee Water Conservancy District and United States Army Corp of Engineers.

This project was included in the fiscal year (FY) 2017 Program of Projects. The design portion of this project is funded through federal funds and includes oversight by NDOT through a Local Public Agency (LPA) agreement.

**Virginia Street RAPID Extension**

A detailed written report is included as a separate Board agenda item for this month. Additional information can be viewed at: <http://virginiastreetproject.com/>

## **PAVEMENT PRESERVATION PROJECTS**

### 2020 Preventive Maintenance (Various Locations)

The 2020 Preventive Maintenance program is underway. This will provide patching, crack sealing, and slurry seal activities on approximately 200 lane miles of roadway. Bids were opened in April and the contract has been awarded to SNC (Sierra Nevada Construction).

### Golden Valley Road Rehab Project

The project includes rehabilitation/reconstruction of Golden Valley Road from Yorkshire Drive to North Virginia Street. Lumos & Associates, Inc. is the consultant for Design and Engineering During Construction services. Final design is under agency review, and UPRR coordination is ongoing. The scheduled construction start date is August 2020 with a scheduled completion in October 2020.

### Greg Street Rehab Project

The project includes corrective maintenance of Greg Street from McCarran Boulevard to the Union Pacific Railroad Tracks. Wood Rodgers, Inc. is the consultant for Design and Engineering During Construction. Final Design is complete and the construction bid opening is scheduled for May 13, 2020. The scheduled construction start date is June 2020 with a scheduled completion in mid-August 2020.

### Kings Row Rehab Project

The project includes rehabilitation/reconstruction of Kings Row from Keystone Avenue to Wyoming Avenue. Lumos and Associates, Inc. is the consultant for Design and Engineering During Construction Services. The project started data collection and completed an investigation of the existing pavement structural section.

### Lakeside Drive Rehab Project

The project includes rehabilitation/reconstruction of Lakeside Drive from Evans Creek Drive to McCarran Boulevard. Eastern Sierra Engineering is the consultant for Design and Engineering During Construction Services. An internal Kick-Off Meeting occurred on July 25, 2019, and a public Open House occurred at the Bartley Ranch School House on January 14, 2020. Construction is scheduled for early June 2020, with a scheduled completion in mid-August 2020. The project advertised April 8, 2020, and a teleconference bid opening was held on May 6, 2020. The apparent low bidder is SNC.

### Newport Lane Rehab Project

The project includes rehabilitation/reconstruction of Newport Lane from Link Lane to McDaniel Street. CA Group is the consultant for Design and Engineering During Construction Services. The Professional Services Agreement was approved by the RTC Board on March 20, 2020. CA Group has started the preliminary design. The construction schedule is yet to be determined.

**Prater Way Rehab Project**

The project includes rehabilitation/reconstruction of Prater Way from Howard Drive to Sparks Boulevard. Stantec Consulting Services, Inc. is the consultant for design and engineering during construction. The contract was awarded to Spanish Springs Construction, Inc. and work began in April with a scheduled completion of October 2020.

**Reno Consolidated 19-01- Sutro Street, 1<sup>st</sup> Street, Lake Street, and State Street Project**

The project includes rehabilitation/reconstruction of the following street segments: Sutro Street from Commercial Row to 4<sup>th</sup> Street and from McCarran Boulevard to 1,400' north, 1<sup>st</sup> Street from Center to Lake, Lake Street Truckee River Bridge, and State Street from Virginia to Sinclair Street. Construction is substantially complete and open to traffic.

**Reno Consolidated 20-01 – Mayberry Drive, California Avenue, and First Street**

The project includes rehabilitation/reconstruction of the following street segments: Mayberry Drive from Memory Lane to California Avenue, California Avenue from Hunter Lake Drive to Booth Street, and First Street from Sierra Center to Virginia Street. Nichols Consulting Engineers (NCE) is working on preliminary design and a 30% design was submitted in March 2020. A design kick-off meeting was held in April 2020 that included multiple agency departments and utility companies. Great feedback was received and a 50% Review Package will be submitted in June 2020. Construction is anticipated to occur in 2021. A virtual public meeting was held in May.

**Reno Consolidated 21-01 – Lund Lane, Armstrong Lane, and Yuma Lane**

The project includes rehabilitation/reconstruction of the following street segments: Lund Lane from Wedekind Road to Northtowne Lane; Armstrong Lane from Susileen Drive to Yuma Lane; and Yuma Lane from Armstrong Lane to Hunter Lake Drive. Eastern Sierra Engineering, P.E. (ESE) is the consultant for Design and Engineering During Construction Services. The project team is investigating existing conditions and beginning the preliminary design.

**Sky Vista Parkway Widening and Rehabilitation Project**

The project includes rehabilitation/widening of Sky Vista Parkway from just west of Lemmon Drive to Silver Lake Drive. Atkins Engineering, SNA-Lavalin is the consultant for Design and Engineering During Construction Services. The Professional Services Agreement was approved at the RTC Board Meeting on December 20, 2019. Atkins is in the preliminary design phase.

**Sparks Consolidated 21-01 – Packer Way and Wild Island Court Project**

The project includes rehabilitation/reconstruction of Packer Way from Glendale Avenue to the Cul de Sac and Wild Island Court from Lincoln Way to the Cul de Sac in the City of Sparks. Wood Rodgers Inc. is the consultant for Design and Engineering During Construction Services.

**OTHER PROJECTS**

Park Lane RAPID Station Project

The project includes architectural services, design services, and construction of a RAPID station located just south of Plumb Lane on the east side of Virginia Street. Stantec Consulting Services, Inc. is the consultant for architectural and engineering design services. The Professional Services Agreement was effective March 18, 2019. The project advertised for bids on April 10, 2020. A teleconference bid opening was held on May 14, 2020. The apparent low bidder will be reported next month.

**REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY**

None

**CONTRACTS UP TO \$50,000**

None

**ENGINEERING ON-CALL WORK ASSIGNMENTS**

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments are reported after Board approval of the professional services agreement with each firm.

**ADVISORY COMMITTEE(S) RECOMMENDATION**

There are no advisory committee recommendations pertaining to this agenda item.

Attachment



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

May 22, 2020

**AGENDA ITEM 3.6**

**TO:** Regional Transportation Commission

**FROM:** Mark Maloney  
Director of Public Transportation and  
Operations

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Bill Thomas, AICP  
Executive Director

**SUBJECT: RTC Public Transportation and Operations Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Public Transportation and Operations Report.

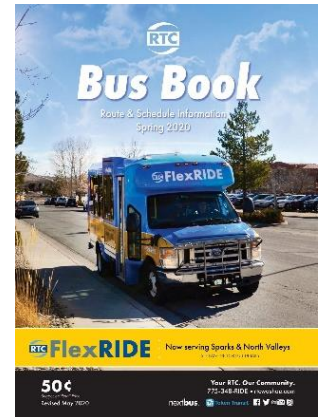
**HIGHLIGHTS**



**Nevada Transit Agencies Join National #Sound The Horn Campaign to Recognize Transit Workers** – On Thursday, April 16, at noon PT, transit agencies across the State of Nevada joined the national #SoundTheHorn campaign to support transit workers. Bus and transit-vehicle operators from RTC Washoe County, RTC Southern Nevada, Tahoe

Transportation District and Jump Around Carson Transit simultaneously #SoundTheHorn by giving two one-second horn blasts in solidarity with partner agencies across the nation in their respective time zones. Heroic transportation workers continue to provide critical service for healthcare workers, first responders, childcare workers, grocery store employees and other heroes who are performing critically essential work during the COVID-19 pandemic.

**RTC launches a new FlexRIDE service in the North Valleys** – With implementation of the May 2<sup>nd</sup> Service Change, the RTC launched a second microtransit pilot project, known as FlexRIDE, in the North Valleys area previously served by Route 17. FlexRIDE is an on-demand service using technology similar to that of services like Uber or Lyft to call for a ride. Passengers can request a ride by using their smartphone or tablet with the TransLoc® app, by calling FlexRIDE dispatch, or by using a computer to access a website. Passengers will have curb-to-curb service and can expect shorter ride times than when taking RTC RIDE, and can get dropped off at another curbside location within the North Valleys microtransit service area.



The **May 2<sup>nd</sup> Service Change** also included a safety enhancement to Route 13. Route 13’s loop near Wooster High School changed directions to drop passengers off on the same side of the street as the high school. This change came as a result of a Safe Routes to School Walking audit with RTC staff, NDOT, RPD, City of Reno and the Washoe County School District.

Future route improvements will be discussed as part of a Public Hearing during the June Commission meeting. RTC staff will be seeking public comment related to these improvements between now and the June meeting.

**RTC RIDE**



**Keolis Cares** – Keolis NA is participating in the National Rainbow Challenge asking their operator’s children and grandchildren to color and contribute rainbow art. The colorful pictures are being hung in the driver’s breakroom as a symbol of hope and as a reminder that brighter times are ahead and that we are all one community - in this together.

On April 16<sup>th</sup>, drivers participated in the National #SoundtheHorn & #HeroesMovingHeroes event supporting Public Transportation workers and standing in solidarity with partner agencies across the nation. Transportation workers continue to provide critical services for healthcare workers, first responders, childcare workers, grocery store employees and other heroes who are performing critically essential work.

Keolis held an Employee Appreciation, Brown Bag sack luncheon on April 27<sup>th</sup> in honor of our Operators, Maintenance, Utility and Administration departments thanking them for “keeping us rollin” during these unprecedented times. 170 sack lunches, provided by Michael’s Deli in the Midtown District, and “grab-n-go” fruit were handed out at two locations during this three hour event.



**RTC ACCESS**

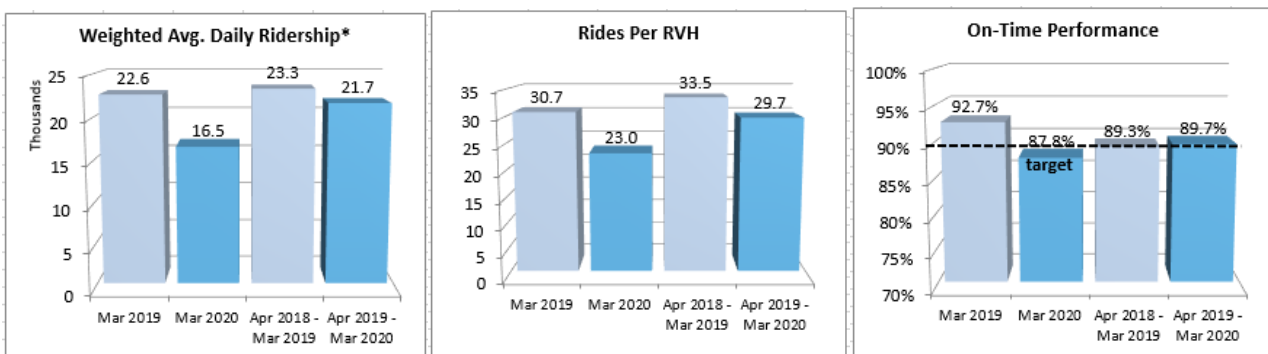
In April, MTM Transit continued to practice social distancing by holding its monthly safety meeting for two days on April 20 and the 21 by using the operators’ breakroom television as a prompt to display the safety meeting theme “Distracted Driving” throughout the whole day. There were several slides displaying distracted drivers and the cause and effect of distracted driving. April’s safety blitz held on April 10<sup>th</sup> was dedicated in response to the COVID-19 pandemic. More reading material/literature was given to employees on how to avoid and protect oneself against this dangerous virus. Today all MTM Transit employees have daily access to face masks and gloves for their protection while operating an RTC ACCESS vehicle.

**TRANSIT DEMAND MANAGEMENT (TDM) UPDATE**

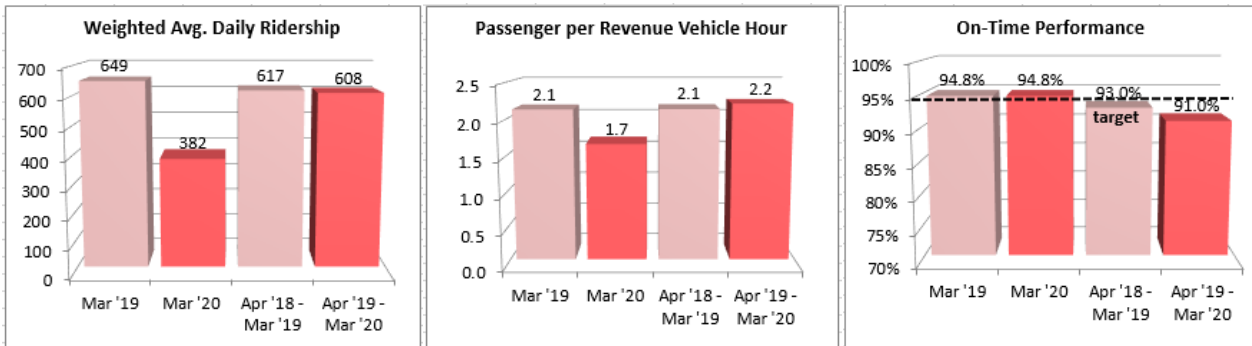
- Vanpools increased to 215 with over 125 of those serving the Tahoe Reno Industrial Center (TRIC). With COVID-19 shut downs vans are still running to the Army depot, the prisons and Air National Guard. Tesla stopped work mid-April, but started up operations on May 4<sup>th</sup>. Staff will continue to monitor this situation.
- RTC staff is moving ahead with the Transportation Management Association (TMA) and plans to hold a workshop in September or as soon as TRIC employers are open for business.
- RTC staff discontinued its outreach efforts with UNR and TMCC due to the COVID-19 pandemic as both campuses are closed. Staff will resume this effort as soon as the campuses are open, likely in the fall.

**MARCH 2020 TRANSIT PERFORMANCE**

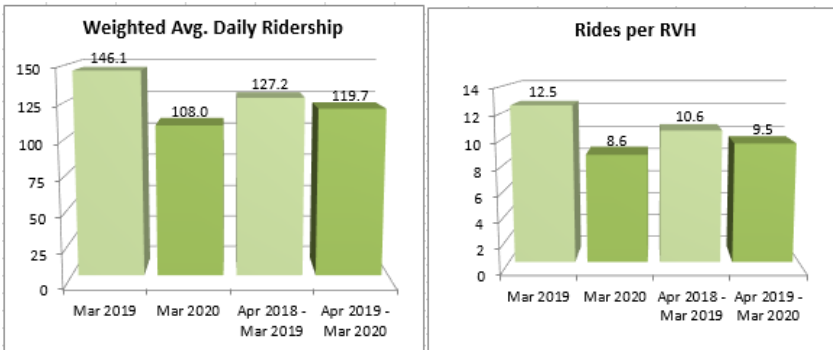
**RTC RIDE**



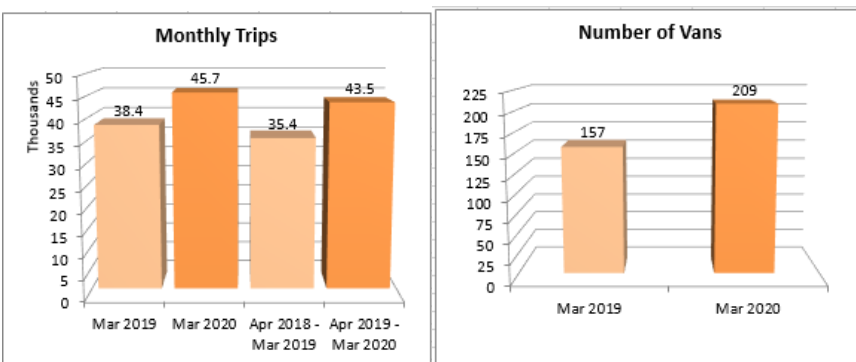
**RTC ACCESS**



**TART**



**RTC VANPOOL**



Attachments





**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

May 22, 2020

**AGENDA ITEM 3.7**

**TO:** Regional Transportation Commission

**FROM:** Amy Cummings, AICP, LEED AP  
Deputy Executive Director/Director  
of Planning

\_\_\_\_\_  
Bill Thomas, AICP  
Executive Director

**SUBJECT: RTC Planning Department Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Planning Activity Report.

**PLANNING STUDIES**

*Virginia Street Bus RAPID Transit Extension Project*

Staff continue to support community outreach efforts and provide technical support for the Small Starts process for this project. The Virginia Street project team continues extensive outreach activities with Midtown businesses and other stakeholders, identified under community outreach activities.

*University Area Multimodal Transportation Study*

The University Area Multimodal Transportation Study will take into account the current and future development plans slated to occur on or near the university campus in the coming years and will identify needed connectivity, safety, and access improvements for vehicle and alternative transportation modes on regional roads. In addition, it will include an in-depth analysis of land use and roadway network scenarios in the UNR Gateway District. The project team has had ongoing meetings with staff from the University of Nevada Reno and City of Reno to discuss project details. Following data collection efforts and extensive public outreach, a project Technical Advisory Committee (TAC) workshop was held on September 9, 2019 to discuss future roadway network alternatives. Scenarios were reviewed on December 27, 2019 at a subsequent TAC meeting. The project team analyzed model run results and conducting analysis on future conditions. These analysis results from various network scenarios were reviewed at the most recent project TAC meeting on March 31<sup>st</sup> to receive feedback and comments. The project team is currently working on documenting the analysis results in a study report.

*Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study*

The purpose of the study is to enhance mobility and connectivity between the growing communities Spanish Springs and Lemmon Valley and to facilitate safe and equitable access to economic and recreational opportunities while preserving the character and heritage of the area. Goals of the study include evaluation of traffic operations and safety on the existing Eagle Canyon Drive, development of a Planning and Environmental Linkages (PEL) checklist to assist with the environmental process during future project development, and to identify a preferred alignment for the proposed new roadway. An online survey seeking public input on the study closed on April 30. The survey was open for about two months, and there were approximately 570 responses. Staff is working with the consultant team to refine the corridor analysis and compile public comments. A project Technical Advisory Committee (TAC) meeting was held on May 15.

*2050 Regional Transportation Plan (RTP)*

A schedule and outreach plan has been developed for the 2050 RTP. Staff is currently analyzing existing conditions, evaluating financial assumptions, and developing the vision and goals for the plan. Staff is also refining the project prioritization framework to be implemented in project evaluation process. In addition, project cost estimates are being reviewed and updated where appropriate. RTC staff has been meeting with staff of the local jurisdictions to discuss project needs and priorities. To date, there has been several outreach events to gather input on the vision for the 2050 RTP. In addition to the public meetings, an online visioning survey was made available for roughly two months and closed on May 1. There were approximately 380 responses and the results of the survey are being compiled and analyzed.

*Bicycle and Pedestrian Planning*

RTC is collaborating with other partner agencies on several initiatives to improve bicycle and pedestrian safety & facilities:

- The 2019 Annual Bicycle, Pedestrian, and Wheelchair Annual Report was approved during the April 17, 2020 RTC Board meeting.
- The RTC continues to partner with the Truckee Meadows Bicycle Alliance (TMBA). This week TMBA announced that Bike Month normally celebrated in May nationally and locally, has been postponed until September 2020. Details will be shared as they are available. TMBA has created a BINGO card to encourage safe bicycling during the month of May to celebrate Bike Month. Details can be found at [www.bikewashoe.org](http://www.bikewashoe.org).

*Vision Zero Truckee Meadows*

- Vision Zero has a meeting scheduled for May task force meeting on April 9, 2020.
- A subcommittee is working to determine if pedestrian mandated court classes are a viable option for our region.
- Task force members are working on a campaign to ask the public to share photos of families walking and biking during a stay-at-home order and share their thoughts with the task force.
- Many Vision Zero Network webinars have been available and shared with the Task Force.
- The next meeting is scheduled for April 11, 2020.

**MPO Certification Review**

Staff completed the Metropolitan Planning Organization (MPO) Certification Review with the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and received a final report earlier this year. No corrective actions were received, and a presentation to the Board is anticipated at their May 22 meeting.

**Sustainability Planning**

The RTC continues to advance initiatives outlined in the RTC Sustainability Plan through the Green Team comprised of agency staff, such as the Sustainable Purchasing Policy and the tracking of paper usage in an effort to achieve a ten percent reduction. RTC also participates in the City of Reno Sustainability & Climate Advisory Committee and continues to be an active member in the regional SPINN Committee. Staff has finalized and submitted the 2019 RTC Annual Report for the American Public Transportation Association (APTA) Sustainability Program, of which RTC has been recognized at a Silver-level designation.

**Development Review**

RTC staff routinely review development proposals from the local jurisdictions of Washoe County and the Cities of Reno and Sparks. Staff from Planning, Engineering, and Public Transportation have reviewed and commented on the following number of development proposals from each of the jurisdictions since the last Board meeting:

- Washoe County – 4
- City of Reno – 4
- City of Sparks – 10

This does not include proposals that were reviewed on which staff did not have any comments.

**COMMUNITY AND MEDIA OUTREACH ACTIVITIES**

RTC staff conducted the following outreach activities from April 17- May 21:

- April 17 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 17 Regional Information Center Meeting - COVID-19 Response Outreach
- April 18 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 19 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 20 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 20 Regional Information Center Meeting - COVID-19 Response Outreach
- April 21 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 21 Regional Information Center Meeting - COVID-19 Response Outreach
- April 22 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 22 Regional Information Center Meeting- COVID-19 Response Outreach
- April 23 NV Health Response Statewide Meeting - COVID-19 Response Outreach
- April 23 Regional Information Center Meeting - COVID-19 Response Outreach
- April 24 NV Health Response Statewide Meeting - COVID-19 Response Outreach

AGENDA ITEM 9d.

Monthly Planning Activity Report

RTC Staff Report May 22, 2020

Page 4

April 24 Regional Information Center Meeting - COVID-19 Response Outreach  
April 25 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
April 26 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
April 27 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
April 28 Regional Information Center Meeting - COVID-19 Response Outreach  
April 28 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
April 29 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
April 30 Regional Information Center Meeting - COVID-19 Response Outreach  
April 30 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 1 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 2 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 3 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 4 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 5 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 5 Regional Information Center Meeting - COVID-19 Response Outreach  
May 6 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 6 RTC Technical Advisory Committee (TAC) Meeting  
May 6 RTC Citizens Multimodal Advisory Committee (CMAC) Meeting  
May 7 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 7 Regional Information Center Meeting - COVID-19 Response Outreach  
May 7 Lemmon Drive Virtual Community Presentation  
May 8 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 9 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 10 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 11 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 12 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 12 Regional Information Center Meeting - COVID-19 Response Outreach  
May 13 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 13 Chamber 2020 Reno Sparks Leadership Class - RTC Overview  
May 13 American Planning Association Brown Bag Lunch Presentation – 2050 RTP Overview  
May 14 Regional Information Center Meeting - COVID-19 Response Outreach  
May 14 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 15 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 15 Eagle Canyon Extension Study TAC Meeting #3  
May 16 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 17 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 18 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 19 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 19 Regional Information Center Meeting - COVID-19 Response Outreach  
May 20 NV Health Response Statewide Meeting - COVID-19 Response Outreach  
May 21 Regional Information Center Meeting - COVID-19 Response Outreach  
May 21 Regional Information Center Meeting - COVID-19 Response Outreach

**Media Relations & Social Media**

The RTC issued four news releases and participated in eight media interviews on various topics, including the Virginia Street Project construction acceleration, COVID-19 precautions for construction workers, COVID-19 precautions on transit, the Lemmon Drive virtual community presentation, construction on McCarran Blvdoulevard as part of the TE Spot 8 project, the Prater Way roadway rehabilitation project, the North Valleys FlexRIDE launch, the May transit service change, Nevada #SoundTheHorn campaign to recognize transit workers, and more.

Social media was used to promote RTC's Road Ahead segments, encouraging the use of face coverings or masks, a message from Secretary of Transportation Elaine Chao, the May transit service change, the progress on the Virginia Street Project, the Eagle Canyon Extension Survey, the Sun Valley Blvd. Project virtual community meeting, the Lemmon Drive Project virtual community meeting, Midtown District's BINGO game, CARES Act funding, regional COVID-19 information, the 2050 Regional Transportation Plan survey, the RTC Board meeting and more.

Social media metrics for the month of April: 74,967 impressions on Facebook, Twitter, YouTube and Instagram.

**Informational Materials and Video Production**

Four topics were broadcast on KOLO-TV for The Road Ahead with RTC. Segments included a Virginia Street Project update, COVID-19 transit and construction precautions, the Lemmon Drive virtual community meeting, and FlexRIDE North Valleys.

**COORDINATION WITH PARTNER AGENCIES**

**Truckee Meadows Regional Planning Agency (TMRPA)**

The RTC continues to have coordination meetings with staff from the TMRPA as the agencies progress with the Shared Work Program. Areas for collaboration include population and employment forecasts, the Regional Plan update, affordable housing studies, and analysis of demographic and socioeconomic issues.

**Nevada Department of Transportation (NDOT)**

The RTC continues to have coordination meetings with staff from NDOT. Areas for collaboration include development of local public agency agreements between NDOT and RTC, maintenance of the regional travel demand model, bicycle and pedestrian improvements, transportation alternatives projects, coordination regarding funding and the State Transportation Improvement Program, One Nevada statewide plan, the I-80 and US 395 widening and improvements to the Spaghetti Bowl, and other ongoing transportation studies.

**Statewide Transportation Planning**

RTC meets monthly with staff from NDOT, the Federal Highway Administration (FHWA), RTC of Southern Nevada, Tahoe Regional Planning Agency, Tahoe Transportation District and the Carson Area Metropolitan Planning Organization to discuss statewide transportation planning issues. Other topics addressed include statewide data for performance measures analysis, comments on proposed rulemaking, and reauthorization of federal transportation legislation.



**REGIONAL TRANSPORTATION COMMISSION**

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

May 22, 2020

**AGENDA ITEM 3.10**

**TO:** Regional Transportation Commission

**FROM:** Stephanie Haddock, CGFM  
Director of Finance/CFO

\_\_\_\_\_  
Bill Thomas, AICP  
Executive Director

**SUBJECT: RTC Procurement Activity Report**

**RECOMMENDATION**

Acknowledge receipt of the monthly Procurement Activity Report.

**PROJECTS CURRENTLY ADVERTISED**

<b><u>Invitations for Bids (IFB)</u></b>	
<b>Project</b>	<b>Due Date</b>
Sun Valley Blvd Multi-modal Improvements Project; Phase 1: 7th Avenue to Highland Ranch Pkwy.	May 18, 2020
Greg Street Rehabilitation – McCarran Blvd. to Railroad Tracks	May 13, 2020
Park Lane RAPID Station Project	May 14, 2020

<b><u>Request for Proposals (RFP)</u></b>	
<b>Project</b>	<b>Due Date</b>
Electric & Alternative Vehicle Infrastructure & Advanced Mobility Plan – RFP # RTC 20-18	June 22, 2020

**REPORT ON BID AWARDS**

*Per NRS 332, NRS 338 and RTC’s Management Policy P-13 “Purchasing,” the Executive Director has authority to negotiate and execute a contract with the lowest responsive and responsible bidder on an Invitation for Bid (IFB) without Commission approval.*

<b>Project</b>	<b>Contractor</b>	<b>Award Date</b>	<b>Contract Amount</b>
Lakeside Drive Rehabilitation Project	Sierra NV Construction	May 14, 2020	\$1,621,007

**CHANGE ORDERS AND AMENDMENTS WITHIN EXECUTIVE DIRECTOR’S AUTHORITY**

<b>Project</b>	<b>Contractor</b>	<b>Approval Date</b>	<b>Change Order #</b>	<b>Change Order Amount</b>	<b>Revised Total Contract Amount</b>
Reno Consolidated 19-01	CA Group	April 10, 2020	#2	\$39,620	\$562,875