



**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
MEETING AGENDA**

**Wednesday, May 6, 2020 at 5:30 pm
Regional Transportation Commission
1st Floor Conference Room
1105 Terminal Way, Reno NV 89502**

Meeting via teleconference only pursuant to NRS 241.023 and Emergency Directive 006

PUBLIC NOTICE

I. Pursuant to Section 1 of Governor Steve Sisolak's Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. The meeting will be streamed live via the RTC YouTube channel and can be watched by following this link: bit.ly/RTCWashoeYouTube

II. The Citizens Multimodal Advisory Committee (CMAC) has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the CMAC, public input on all items will be received under Item 2. Individuals providing public input will be limited to three minutes. Members of the public may provide public comment and also comment on Agenda Items without being physically present at the meeting by submitting their comments via online Public Comment Form (<https://www.rtcwashoe.com/about/contact/contact-form/>), or by emailing their comments to: rtcpubliccomments@rtcwashoe.com. Public commenters may also leave a voicemail at (775) 335-0018. Comments received prior to 4:00 p.m. on May 5, 2020, will be entered into the record.

III. The CMAC may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

IV. Requests for supporting documents and all other requests should be directed to RTC Metropolitan Planning at 775-348-0480. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

V. The RTC appreciates the public's patience and understanding during these difficult and challenging circumstances.

ITEM 1 Approval of Agenda (*For Possible Action*)

ITEM 2 Public Comment - *pursuant to paragraph II under Public Notice near the top of this page*

ITEM 3 Approval of the February 5, 2020 and March 4, 2020 Meeting Minutes (*For Possible Action*)

ITEM 4 Recommend Approval of the Proposed Amendment No. 2 to the FFY 2020-2024 Regional Transportation Improvement Plan (RTIP) (*For Possible Action*)

ITEM 5 Recommend Approval of the Draft FY 2021 RTC Tentative Budget (*For Possible Action*)

ITEM 6 Receive a Report on the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study (*For Possible Action*)

ITEM 7 Reports (*Written reports only unless Committee wishes discussion*)

- a. RTC Board Minutes
- b. Engineering Department Monthly Report
- c. Public Transportation and Operations Department Monthly Report
- d. Planning Department Report
- e. Procurement Report
- f. Administrative Services Activity Report

ITEM 8 Member Announcements/Agenda Items for Future CMAC Meetings (*For Possible Action*)

ITEM 9 RTC/RIDE/ACCESS Staff Items (*Informational Only*)

ITEM 10 Public Comment - *pursuant to paragraph II under Public Notice near the top of this page*

ITEM 11 Adjournment (*For Possible Action*)

The Committee may take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
Meeting Minutes**

Wednesday, February 5, 2020

CMAC Members Present

Scot A. Munns
Vince Harris
Paul Malikowski
Vice-Chair, Jeff Bonano
Sigurd Jaunarajs
Rudy Leon

Laura Azzam
Mark Tadder
Harvey Katz
Dora Uchel
Jillian Keller
Suraj Verma

CMAC Members Absent

Chair, Molly O'Brien
Majima Mayuko

Chun Chao (Alan)

RTC Staff

Dan Doenges
Michael Dulude
Andrew Yarankura

Jim Gee

CMAC Guest

Lorraine Cobb, public CMAC guest

Esmeralda Chavez, public CMAC guest

The Citizens Multimodal Advisory Committee (CMAC) met in the RTC 1st Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 5:30 p.m. by the Vice-Chair, Jeff Bonano.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. PUBLIC COMMENT

Laura Azzam gave comments on painting the Amtrak Rail Station and she mentioned the lights are broken and crooked. Jillian Keller had questions on the South-East Connector (SEC) speed limit changes and crash data which, Dan Doenges, RTC Planning Manager/Interim Director of Planning stated he will contact the appropriate staff for information requests or she can contact the City of Reno to determine when this item will be addressed at Reno City Council.

ITEM 3. APPROVAL OF THE NOVEMBER 6, 2019 MEETING MINUTES

The minutes of the CMAC meeting November 6, 2019 were approved as submitted.

ITEM 4. ACKNOWLEDGE RECEIPT OF A REPORT ON THE PROPOSED RTC RIDE SERVICE CHANGE AND PROVIDE FEEDBACK

Jim Gee, RTC Service Planning and Innovation Manager, briefed the committee on the proposed RTC RIDE service changes. He discussed the Sparks FlexRIDE service and the second FlexRIDE pilot project in the North Valleys service area which, will include these major areas: Lemmon Drive from Buck to Deodar, Military Road, the Raleigh Heights area and the community just north of Parr Boulevard. He stated the riders will use the FlexRIDE service by calling or using an app service.

Harvey Katz asked if there is a limit to the trip length in those three areas and he asked about the trip sharing system. Jim Gee, stated the FlexRIDE is a ridesharing public system and ride matching software. Jim Gee stated that there will be a connection to the RIDE fixed route system at the Bonanza Casino bus stop for the North Valleys service area.

Rudy Leon asked how the service areas are chosen for the FlexRIDE services. Jim Gee, stated through the geography major areas for the pilot program which, RTC's flexibility is to expand with the service ridership. Michael Dulude, RTC Transit Planner / Scheduler, also stated the current selection process included reviewing inefficient RIDE services to replace with FlexRIDE service, he stated RTC RIDE Route 17 fell into this category.

Lorraine Cobb, RTC CMAC guest, asked about where the hub for the FlexRIDE service is. Jim Gee, stated it is located at the RTC ACCESS garage. Michael Dulude, stated it is also an Americans with Disabilities Act (ADA) service.

Mark Tadder asked about the drop-off spot at the Bonanza Casino with it being a smoking area and if there is a shelter, he asked about the transit services at the Bonanza area. Michael Dulude, stated the bus stop is currently at the Bonanza Casino and there is a shelter at the bus stop for the riders, he explained, the riders are responsible for entering the Casino. He also stated the service changes are at the Bonanza Casino transfer point where individuals would have to wait for the transfer from

FlexRIDE to RIDE. Jim Gee, stated it's a swap out—financially and in covering the service it is adding to the area. Jim Gee, continued to brief the committee on RTC RIDE Route 25L from Prater to Howard, Lincoln and McCarran and the change on Route 9 to run in a clockwise direction to more safely serve Reed High School. He also discussed the proposed changes to RTC RIDE Route 9, November 2, 2019, service changes of 2nd and Mill Street, Renown Hospital area and the Virginia Line RAPID with restoration of the every 10-minutes.

Rudy Leon asked about the Midtown service. Jim Gee, stated the UNR Midtown service is temporarily while the Virginia Line RAPID is currently under construction. A discussion continued with staff and the committee about the UNR campus transit service continuation and increasing the ridership there. Mark Tadder gave a comment on the Virginia Line RAPID for the UNR students, as a fantastic service.

Jim Gee, continued to brief the committee on his presentation on the service changes to RTC RIDE Route 13 at Harvard Way which, is similar to RTC RIDE Route 25. He stated with the students jaywalking to the Wooster High School, a walking audit was done and as a result the bus will now drop-off at the same side as the Wooster High School. He continued to give his presentation on the service changes.

Harvey Katz asked about the ridership and costs comparisons for the transit service and the FlexRide program rides. Jim Gee, explained the ridership/costs is being monitored on a daily basis and the FlexRIDE service item was next on the agenda.

Paul Malikowski asked about the new FlexRIDE service and the southwest quadrant in the McCarran loop area which, is not being served. Jim Gee, stated the FlexRIDE service could include the southwest area and Summit Mall area, and other low density areas for a future transit service area in the communities if funding were to become available. Michael Dulude, stated he attended the RTC Board transit workshop and a discussion occurred regarding funding for the proposed fixed route service changes and new FlexRIDE services .

Rudy Leon asked about public schools and RTC's planning relationship with parents and the transit system. Michael Dulude, stated very few students use the public transit services and transit is not typically a part of the discussion between developers and the public schools.

Harvey Katz asked about the transit service at the College Redfield Campus at Wedge and Mount Rose Highway. Michael Dulude, stated RTC is aware of the need in these areas and there is no additional funding currently.

Dora Uchel asked about the CENTENNIAL PLAZA and the ADA compliance bus stop signs as well as route bus poles and being available in braille. She stated the FlexRIDE app is not ADA Accessible. Dan Doenges, stated grant funding has been awarded for identification on the bus stop poles. Dora Uchel also stated the Bonanza inbound RTC RIDE Route7 has no shelter. Lorraine

Cobb, public CMAC guest, also agreed there is a need for a shelter and lights at the Bonanza location.

Rudy Leon made a motion to acknowledge receipt of a report on the proposed RTC RIDE service change and the provided feedback.

Dora Uchel seconded.

The motion carried unanimously.

ITEM 5. ACKNOWLEDGE RECEIPT OF A REPORT ON AN UPDATE OF THE SPARKS FLEXRIDE SERVICE

Jim Gee, briefed the committee on the Sparks FlexRIDE service updates which, RTC implemented on November 2, 2019, during the RTC RIDE service changes. He stated since the service has started additions/connections have been added at the Sparks Senior Center and at senior apartments in that area. He mentioned the top destinations are at the connections at CP, Iron Horse Shopping Center, and at new surface areas and housing developments. A discussion continued on the microtransit service and the fare costs to use and costs to operate the service.

Jeff Bonano, Vice Chair, asked about Uber and Lyft driver impacts. Jim Gee, stated there is transportation demand for all providers. Michael Dulude, stated Uber and Lyft also have many different types of clientele.

Dora Uchel asked about the service assistance for getting on and off of the FlexRIDE bus. Jim Gee, stated there will be no assistance with groceries only curb to curb drop-off for the FlexRIDE service. He stated the FlexRIDE service will have a call center and an app for the riders to use. A discussion continued on the ADA Accessible apps.

Lorraine Cobbs, public CMAC guest, gave a public comment on whether there will be a West 4th Street extension to the FlexRIDE service. Jim Gee, stated it is on the list for the programs.

Jillian Keller made a motion to acknowledge receipt of a report on an update of the Sparks FlexRIDE service.

Dora Uchel seconded.

The motion carried unanimously.

ITEM 6. ACKNOWLEDGE RECEIPT OF A REPORT ON PEDESTRIAN SAFETY ZONES AND SIGNALIZED PEDESTRIAN CROSSINGS

Dan Doenges, and Andrew Jayankura, RTC Engineer II, briefed the committee on the Pedestrian Safety Zones and signalized pedestrian crossings and roadway intersections, including how pedestrian crossing signals are phased with vehicle signals. Andrew Jayankura, discussed that the signal timing standards are based on the “Manual on Uniform Traffic Control Devices for Streets and Highways” (MUTCD) and the Cities of Reno and Sparks and Washoe County follow these standards. They also briefed the committee on the Pedestrian Safety Zones with the Senate Bill 144 which, authorized certain governing bodies and the NDOT to designate Pedestrian Safety Zones. A discussion continued:

Rudy Leon asked about traffic lights and no flashing signals at pedestrian crossings. A discussion continued on pedestrians and traffic interactions at crosswalks.

Jillian Keller asked about employing the pedestrian strategies for the pedestrian crossings. Andrew Jayankura explained the two strategies, the safety of pedestrian crossings at signalized intersections. Strategies include leading the pedestrian crossing in advance of the vehicle green, and disabling the flashing yellow arrow to vehicles when a pedestrian button is pressed (Sparks only). Dan Doenges, continued to brief the committee on the Pedestrian Safety Zones and Senate Bill 144 and the policy currently under review by NDOT for implementing zones in Northern Nevada.

Mark Tadder mentioned the schools and parents at the drop-off zones are difficult. Dan Doenges, stated the Safe Routes to School (SRTS) programs are in place to help improve those situations and to address the different schools. Rudy Leon stated that she didn't think schools had funding to hire crossing guards. Dan Doenges, stated that the crossing guard availability varied by school. A discussion continued on the volunteers and legislation for the schools crosswalk zones. He also stated the school district facilities and staff is needed for walk zones and volunteers which, would be great. A discussion continued on the school walk zones and volunteers.

Jillian Keller asked about the governing bodies in the areas for pedestrian issues. Dan Doenges stated the local governments are working with NDOT to address pedestrian safety.

Jillian Keller made a motion to acknowledge receipt of a report on Pedestrian Safety Zones and signalized pedestrian crossings.

Dora Uchel seconded.

The motion carried unanimously.

ITEM 7. ACKNOWLEDGE RECEIPT OF A REPORT ON AN UPDATE OF THE 2050 REGIONAL TRANSPORTATION PLAN (RTP) DEVELOPMENT

Dan Doenges, briefed the committee on the 2050 RTP development on existing conditions, outreach schedule and visioning feedback. He stated that the RTC is meeting with the local jurisdictions on a regular basis, and that the RTC would be presenting to the Washoe County Commission and the Sparks City Council. He stated there will be continuing input from the TAC and CMAC, as well as input from an Inter-County Working Group consisting of Carson City, City of Fernley, Storey County and others. There will also be meetings with businesses in the Sparks Industrial Area for additional ideas on visioning.

Dora Uchel stated she was leaving the meeting early and left at 6:50pm.

Rudy Leon had a question on who can attend the 2050 RTP meetings. Dan, stated yes the public meetings are all on news and social media outlets.

Dan Doenges, continued to brief the committee on what will be discussed at the RTP public meetings. The first 2050 RTP public meeting is at the Discovery Museum on Thursday, February 27, 2020, from 5:00 p.m. to 7:00 p.m. and other 2050 RTP meetings will be forthcoming. In addition, additional workshops will focus on safety, transit, and economic development as well as workshops for downtown Reno and the North Valleys areas. Travel demand for traffic volumes will also be a topic along with performance management metrics. He discussed the travel time data on the National Highway System (NHS). A brief discussion continued on the maps of the pavement condition of the regional roads. He briefed the committee on data collected for the level of service (LOS) and Annual Average Daily Traffic (AADT) for Regional Roads and identified some specific areas experiencing traffic congestion. He gave overall summary of what will be provided at these public meetings. He stated 2050 RTP updates will continue to be provided to the CMAC.

Rudy Leon mentioned she gathered info on RTP comments which, she will send them to Dan.

Rudy Leon made a motion to acknowledge receipt of a report on an update of the 2050 Regional Transportation Plan (RTP) Development.

Suraj Verma seconded.

The motion carried unanimously.

ITEM 8. REPORTS

There was no discussion on the reports.

ITEM 9. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS

Rudy Leon announced a meeting of the Minds Summit and topics about roads and transportation and a book of “Strong Towns” for Smart Growth organizations.

Vince Harris requested an agenda item of transit on-time performance and how it is calculated.

ITEM 10. RTC/RIDE/ACCESS STAFF ITEMS

There were no staff items given.

ITEM 11. PUBLIC COMMENT

There were no public comments given.

ITEM 12. ADJOURNMENT

The meeting adjourned at 7:11 p.m.

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, March 4, 2020

CMAC Members Present

Vince Harris
Harvey Katz
Majima Mayuko
Scot A. Munns
Mark Tadder

Jeff Bonano, Vice Chair
Paul Maliowski
Rudy Leon
Chun Chao (Alan)
Suraj Verma

CMAC Members Absent

Sigurd Jaunarajs
Molly O'Brien, Chair
Jillian Keller

Laura Azzam
Dora Uchel

RTC Staff

Rebecca Kapuler
David Carr
Jacqueline Maldonado

Maria Paz-Fernandez
Jim Gee

Guests

Michael Moreno, Chair of the Washoe County Community Complete 2020 Census

The Committee met in the First Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 5:30 p.m. by the Vice Chair, Jeff Bonano.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted with agenda Item 3. removed from the agenda.

ITEM 2. PUBLIC COMMENT

Michael Moreno, Chair of the Washoe County community complete 2020 Census gave comments and information on the Census Bureau for 2020. He announced the census is being conducted on March 12th through April 30th. He informed there are three ways to complete the census by mail, phone and online. He gave the 2020 Census contact information line 1-844-330-2020/Spanish

information line 1-844-468-2020 and the websites: www.2020census.gov and www.census.nv.gov for more information on the census.

Agenda Item 3. on the agenda was removed from the agenda.

ITEM 3. APPROVAL OF THE FEBRUARY 5, 2020 MEETING MINUTES (Agenda Item 3. was removed from the agenda).

The minutes of the CMAC meeting February 5, 2020 meeting minutes were removed from the agenda.

ITEM 4. ACKNOWLEDGE RECEIPT OF A REPORT ON THE ODDIE BOULEVARD/WELLS AVENUE MULTI-MODAL IMPROVEMENTS PROJECT (60% DESIGN SUBMISSION)

Maria Paz Fernandez, RTC Engineering, Project Manager gave a PowerPoint presentation for the Oddie Boulevard/Wells Avenue Multi-Modal Improvements Project (60% Design Submission). A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. She briefed the committee on the design process and the plans for lighting, landscaping, aesthetic features and Americans with Disabilities Act (ADA) improvements. She discussed the Multi-use path at I-80 and 9th and the bicycle facilities with the raised medium cycle track at Sutro to Sparks. She stated the project started in 2013 and the final design is next year and construction will start in 2021. Maria Paz Fernandez, announced to visit the project website at: www.OddieWellsProject.com and to contact her with questions on the project.

Harvey Katz had questions on the tree landscaping improvements method for not destroying the paths and the sidewalks. Maria Paz Fernandez, indicated the paths were researched with the Urban Forestry here in Reno and there is enough space in the design width which, is ten feet wide.

Rudy Leon had bicyclist and pedestrian safety concerns on the two mixed-use path alternatives .

Maria Paz Fernandez indicated the alternatives of the cycle track and sidewalks are adhering to FHWA guidelines for safety. David Carr and Maria Paz Fernandez, detailed that they are similar to the UNR mixed use path for pedestrians and bicyclists and **they will have a raised center median on the road.** The multi-use **path will be similar to the existing one on Evans Ave.**

Mark Tadder asked about which side of the road the multi-use path would be located as part of the project improvements and how it will accommodate the transit routes and the ADA compliance in that area.

Maria Paz Fernandez detailed at the west side of the road from Wells at I-80 to Sutro. She informed that bus stops are not included in the project because route changes have not been decided yet and there is currently no existing route. She also informed that the RTC bus stops would be ADA compliant if there are transit changes to that corridor.

Scott Munns asked about the I-80 to 6th Street inclusions in the project. Maria Paz Fernandez, stated that area is being discussed with development of the 2050 RTP.

Vince Harris asked who the consultant is for the project and if RTC administers their own construction contracts. Maria Paz Fernandez stated Stantec is the consultant for the Oddie Blvd/Wells Avenue Multi-modal improvements project and different consultants are anticipated to bid for the construction contracts.

Mark Tadder asked about mid block pedestrian crosswalks for this project and if the signals will be audible. Maria Paz Fernandez, informed the crosswalks will be at the intersections and the signals will be audible for this project.

David Carr, RTC Fleet and Operations Manager asked about bus stop space availability along with landscaping. Maria Paz Fernandez, stated there are enough spaces for areas with no trees or smaller trees separated far enough apart for bus stop opportunities.

Jim Gee, RTC Service Planning and Innovation Manager, confirmed the transit bus service on Oddie Boulevard is being considered and transit service is being discussed during the construction phases.

Mark Tadder made a motion to acknowledge receipt of a report on the Oddie Boulevard/Wells Avenue Multi-Modal Improvements Project (60% Design Submission).

Scot Munns seconded.

The motion carried unanimously.

ITEM 5. ACKNOWLEDGE RECEIPT OF A REPORT ON AN UPDATE OF THE 2050 REGIONAL TRANSPORTATION PLAN (RTP)

Rebecca Kapuler, RTC Senior Technical Planner gave updates to the committee on the 2050 RTP. She informed that the 2050 RTP survey is open through April 30th for additional input to identify goals and guiding principles for the 2050 RTP. She briefed the committee on the recent public meetings for the 2050 RTP and that a discussion on safety and bicycle connectivity at I-80 and the Truckee River area came out of the meeting held for the Sparks Industrial Area. The public meeting at the Discovery Museum received comments from the bicycle community regarding safety. She encouraged the committee to take the 2050 RTP survey and share the survey with others. She informed of an upcoming youth 2050 RTP meeting with the Washoe County School District Leadership Council. Rebecca Kapuler let the CMAC know RTC will continue to update the committee on upcoming meetings for the 2050 RTP.

Rudy Leon asked where the survey is located. Rebecca Kapuler gave information on the survey and the locations at www.rtp2050metroquest.com, the Hot Topics page on the RTC website: www.rtcwashoe.com, RTC Washoe social media sites and also the 2050 RTP cards with the QR

code to link into the survey. She informed the survey results will be provided to the committee and she shared that 59 comments were given at the February 2050 RTP public meeting.

Rudy Leon, made a motion to acknowledge receipt of a report on an update of the 2050 Regional Transportation Plan (RTP).

Vince Harris, seconded.

The motion carried unanimously.

ITEM 6. REPORTS

There was no discussion on the reports.

ITEM 7. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS

Mark Tadder requested information on bus stop poles project completion. Rebecca referred him to Tina Wu, RTC Senior Transit Planner or an agenda item could be added to the next CMAC meeting. A discussion continued on the NDOT contract and the process of the funding for the bus stops project which, was approved in July 2019.

Rudy Leon gave information on the Meeting of the Minds Smart Group conference and shared that she learned that the city here and county are ahead on the Microtransit demand bus system in comparison to other areas of the country. Jim Gee also stated RTC is ahead of communities our size due to our BRT routes and their frequent service. She also requested an agenda item on new stops and accessibility being built into the process. David Carr briefed the committee on refurbishing existing bus stops and making them ADA compliant.

Scot Munns asked about a checklist on ADA compliant and bike routes reports to review on the website. Rebecca Kapuler stated the ADA Transition Plan is on the RTC website and the Plan identifies building assets and transit stops that are ADA non-compliant. RTC staff meets regularly for continued updates to the Plan.

Rudy Leon requested an update for the RTC budget. Rebecca Kapuler informed the RTC budget item is in May.

Vince Harris commended RTC staff for clarification on the calculation of the on time performance on the transit item given last month.

ITEM 8. RTC/RIDE/ACCESS STAFF ITEMS

Jim Gee gave an update to the transit service route changes effective on May 2nd.

Rebecca Kapuler gave updates to the committee on a Virginia Street Project event on Friday, March 6, 2020, updates on the project will be given to the community and construction members, she mentioned to go to the Hot Topics page on the (www.rtcwashoe.com) webpage for more information on the project. She gave information on the two Eagle Canyon Study public meetings, one on Tuesday, March 10, 2020, from 5:00 p.m. to 7:00 p.m. with a presentation at 5:30 p.m. at Lemmon Valley Elementary School and on Thursday, March 12, 2020, also from 5:00 p.m. to 7:00 p.m. with a presentation at 5:30 p.m. at Spanish Springs High School. She announced the St. Patrick's Day, RTC FREE RIDE transit service from 4:00 p.m. to 2:00 a.m.

Rebecca Kapuler gave updates on RTC minimizing the spread on the Coronavirus and stated RTC is working closely with the Washoe County Health Department and the transit contractors Keolis and Ride Right. RTC is reviewing the health and safety protocols and the transit buses are being sanitized daily for precautions. Bus drivers and passengers are urged to stay home if feeling sick. Information Fliers and hand sanitizer stations are being installed at all transit stations for precautions and for more information go to the CDC website: www.cdc.gov for updates to the Coronavirus.

ITEM 9. PUBLIC COMMENT

There were no comments given.

ITEM 10. ADJOURNMENT

The meeting adjourned at 6:18 p.m.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

May 6, 2020

AGENDA ITEM 4

TO: Citizens Multimodal Advisory Committee

FROM: Daniel Doenges, PTP, RSP
Planning Manager

**SUBJECT: FFY 2020-2024 Regional Transportation Improvement Plan (RTIP)
Amendment No. 2**

RECOMMENDATION

Recommend approval of the proposed Amendment No. 2 to the FFY 2020-2024 Regional Transportation Improvement Plan (RTIP).

SUMMARY

RTC staff is proposing Amendment No. 2 to the RTIP due to the inclusion of several new projects and the programming of federal funds on an existing project. New projects include the programming of Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for operating expenditures for new FlexRIDE transit services in the Spanish Springs and Verdi/Somerset areas, as well as, CMAQ funding for operating expenditures on the expanded Virginia Line Bus RAPID Transit (BRT) service to the University of Nevada. The RTC is also adding a project for various intersection and traffic signal improvements (TE Spot Improvement 10). The existing Arlington Avenue Bridge Replacement project will be programmed with federal Surface Transportation Block Grant (STBG) funding in addition to the local funding that has already been obligated toward the project. In addition, there are a few projects that are being updated with minor changes that would normally be accomplished with an administrative modification to the RTIP, however, they are being included in this action for the purpose of efficiency.

An air quality analysis for the proposed amendment was not required as the proposed new projects are not capacity-related and are exempt from an analysis.

The public comment period for the amendment begins on May 1, and will close on May 21. A public hearing will be held at the RTC Board meeting on May 22.

Attachment

Amendment 20-09 RTC Washoe
Proposed FFY 2020-2024 Regional Transportation Improvement Program Amendment

4 Projects Listed

WA20170122 (Ver 4) 20-09 **FEDERAL**

Title: Arlington Avenue Bridge Replacement - Package 1 (NEPA)
Description: Replace the Arlington Avenue Bridges at the Truckee River - NEPA

Project Type: Bridge - New/replace **AQ:** Exempt, Safety - Non capacity widening or bridge reconstruction. **TCM:** No **NDOT:** District 2

County: Washoe **Limits:** Bridge #: B1531, B1532

FED FY	Revenue Source	PE	ROW	CON	OTHER	TOTAL
2021	Local Fuel Tax - RTCWA	\$1,000,000	\$0	\$0	\$0	\$1,000,000
2021	STBG WA	\$2,500,000	\$0	\$0	\$0	\$2,500,000
2020-2024 TOTAL		\$3,500,000	\$0	\$0	\$0	\$3,500,000
ALL YEARS TOTAL		\$3,500,000	\$0	\$0	\$0	\$3,500,000

MPO **RTC Washoe**

Lead Agency **RTC Washoe**

WA20200026 (Ver 1) 20-09 **LOCAL**

Title: TE Spot Improvement 10
Description: Intersection and traffic signal improvements at various intersections.

Project Type: Rd Interchange/ Intersec **AQ:** Exempt, All Projects - Intersection signalization projects at individual intersections. **TCM:** No **NDOT:** District 2

County: Washoe **Limits:** Various Locations

FED FY	Revenue Source	PE	ROW	CON	OTHER	TOTAL
2021	Local Fuel Tax - RTCWA	\$190,000	\$0	\$0	\$0	\$190,000
2021	RRIF (Regional Road Impact Fees) - RTCWA	\$360,000	\$0	\$0	\$0	\$360,000
2022	Local Fuel Tax - RTCWA	\$0	\$0	\$1,710,000	\$0	\$1,710,000
2022	RRIF (Regional Road Impact Fees) - RTCWA	\$0	\$0	\$3,240,000	\$0	\$3,240,000
2020-2024 TOTAL		\$550,000	\$0	\$4,950,000	\$0	\$5,500,000
ALL YEARS TOTAL		\$550,000	\$0	\$4,950,000	\$0	\$5,500,000

MPO **RTC Washoe**

Lead Agency **RTC Washoe**

Amendment 20-09 RTC Washoe
Proposed FFY 2020-2024 Regional Transportation Improvement Program Amendment

4 Projects Listed

WA20200023 (Ver 1) 20-09							FEDERAL
Title: FlexRIDE Service							
Description: New FlexRIDE (microtransit) service in the Spanish Springs and the Verdi/Somerset areas.							
Project Type: Transit -Operating			AQ: Exempt, Mass Transit - Transit operating assistance.			TCM: No NDOT: District 2	
County: Washoe		Limits: Various Locations					
FED FY	Revenue Source	PE	ROW	CON	OTHER	TOTAL	
2021	CMAQ Transfer to FTA	\$0	\$0	\$0	\$1,000,000	\$1,000,000	
2021	Local Sales Tax - RTCWA	\$0	\$0	\$0	\$52,632	\$52,632	
2020-2024 TOTAL		\$0	\$0	\$0	\$1,052,632	\$1,052,632	
ALL YEARS TOTAL		\$0	\$0	\$0	\$1,052,632	\$1,052,632	
MPO RTC Washoe				Lead Agency RTC Washoe			

WA20200025 (Ver 1) 20-09							FEDERAL
Title: Virginia Street Bus RAPID Transit Extension Operation							
Description: Bus RAPID transit extension from the RTC 4th STREET STATION in downtown Reno to the University of Nevada, Reno; improves safety, traffic/bus operations, constructs 3 RAPID stations, adds bus only lane segment.							
Project Type: Transit -Operating			AQ: Exempt, Mass Transit - Transit operating assistance.			TCM: No NDOT: District 2	
County: Washoe		Limits: From Plumb Lane to 15th Street of Distance (mile) 2.9					
FED FY	Revenue Source	PE	ROW	CON	OTHER	TOTAL	
2021	CMAQ - Washoe County	\$0	\$0	\$0	\$350,000	\$350,000	
2021	Local Sales Tax - RTCWA	\$0	\$0	\$0	\$18,421	\$18,421	
2022	CMAQ - Washoe County	\$0	\$0	\$0	\$700,000	\$700,000	
2022	Local Sales Tax - RTCWA	\$0	\$0	\$0	\$36,842	\$36,842	
2020-2024 TOTAL		\$0	\$0	\$0	\$1,105,263	\$1,105,263	
ALL YEARS TOTAL		\$0	\$0	\$0	\$1,105,263	\$1,105,263	
MPO RTC Washoe				Lead Agency RTC Washoe			



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

May 6, 2020

AGENDA ITEM 5

TO: Citizens Multimodal Advisory Committee

FROM: Jelena Williams, CPA
Financial Manager

SUBJECT: Draft FY 2021 Regional Transportation Commission (RTC) Budget

RECOMMENDATION

Recommend approval of the draft FY 2021 RTC Tentative budget.

SUMMARY

The final FY 2021 budget is scheduled for public hearing and presentation to the RTC Board for adoption on May 22, 2020. Any recommendations developed from the RTC TAC and CMAC will be reported to the RTC Board at the May meeting.

The FY 2021 Tentative Budget will continue RTC's multi-year road program and transportation services in the community.

The FY 2021 Tentative Budget consists of three major programs: the Street and Highway Program, the Public Transportation Program, and the Metropolitan Planning Organization (MPO)/Transportation Planning Program. The Street and Highway Program consists of pavement preservation and mobility projects, capacity improvement projects and RRIF cash and offset agreement projects. The Public Transportation Program consists of RTC RIDE, RTC ACCESS, RTC REGIONAL CONNECTOR, RTC FlexRIDE, TART, and Vanpools. The MPO/Transportation Planning Program consists of federally mandated planning activities and other essential planning activities required to guide and support the Public Transportation program and Street and Highway Programs.

Street and Highway Program:

As of January 2020, fuel tax revenue increased 4.1% or \$2.1 million based on indexed fuel tax and a 1.6% increase in gallons sold over the prior year. FY 2020 estimated fuel tax revenue has been reduced by 1.9% or \$1.8 million based on a projected 30% reduction gallons sold for March through May 2020 due to increased COVID-19 telecommuting.

FY 2020 total fuel tax revenue increase is estimated at 4% or \$3.4 million. FY 2021 budgeted fuel tax revenues are a 6% increase or \$5.5 million over FY 2020 estimate due to the continued implementation of indexing. FY 2021 PPI index 2.1% adjustment results in a 1.85 cent increase Washoe County fuel tax rates. FY 2021 gallons sold are projected to increase 1.3% over FY 2020. FY 2021 RRIF cash revenues are budgeted at \$5 million as new development construction continues through COVID-19. However, RRIF cash revenues remain lower than historical levels due to the current availability impact fee waivers.

Road construction projects are a substantial component of the RTC budget. Pavement preservation, mobility, and capacity projects are budgeted at \$112 million for FY 2021. In FY 2020, RTC completed a current refunding of its Series 2010B and 2010C fuel tax bonds resulting in \$1.9 million in annual debt service savings for FY 2021. The total Street and Highway Program expenditures for FY 2021 including debt service are \$150 million.

Public Transportation Program:

As of January 2020, sales tax revenue increased 9.2% or \$1.7 million over prior year. Due to COVID-19, FY 2020 estimated sales tax revenue has been reduced 3.5% or \$1 million. FY 2020 total sales tax revenue is estimated at 2% or \$700,000. FY 2021 budgeted sales tax revenue has been lowered from a 4% increase to a 3% increase in anticipation of a minor recession as the local economy rebounds from COVID-19. FY 2020 ridership for RTC RIDE and RTC ACCESS have decreased approximately 50% and 65% respectively resulting in significant reductions in passenger fare revenues. FY 2020 RTC RIDE fare revenues have been reduced 32% or \$1.6 million and RTC ACCESS fare revenues have been reduced 18% or \$78,000. FY 2021 RTC RIDE and RTC ACCESS fare revenues are budgeted to increase 21% or 810,000 over FY 2020 due to the implementation of Virginia Street to UNR extension Bus RAPID Transit (BRT) service, May 2020 service changes, and additional microtransit demonstration services. FY 2020 estimates and FY 2021 budget include allocated portions of the total \$20 million RTC will receive from the Coronavirus Aid, Relief, and Economic Security (CARES) Act federal stimulus package. This stimulus funding will supplement RTC's lost Sales tax and passenger fare revenues, as well as, fund additional expenditures related to COVID-19.

FY 2021 RTC RIDE operating costs at \$37 million are increasing 1.9% over FY 2020 due to increased contractor costs. RTC ACCESS operating costs at \$12.5 million are increasing 5% over FY 2020 primarily due FlexRIDE (microtransit) services, which are also operated by the RTC ACCESS turnkey contractor. FY 2020 estimates and FY 2021 budget include anticipated increases in operating costs due to COVID-19.

Transit capital projects are critical to the success of the Public Transportation Program, but have a financial impact on local funds required to match the federal funding. Capital projects funded by federal grants include: 29 replacement RIDE buses, 2 Virginia Street BRT electric buses, charging stations, BRT stations, bus shelters and pad improvements, support vehicles,

computer hardware and software, and facilities upgrades. The total public transportation capital expenditures for the FY 2021 are \$33 million.

Total program expenses for the Public Transportation Program are \$83 million for FY 2021.

Metropolitan Planning Organization (MPO) Program:

Total program expenses for the MPO Program are \$3.9 million for FY 2021. The program includes the following studies: development of the 2050 Regional Transportation Plan (RTP), Advanced Mobility Study, and completion of the University Area Transportation Study and Eagle Canyon Extension Study.

Attachments

Agenda Item 5 ATTACHMENTS

**REGIONAL TRANSPORTATION COMMISSION
ALL FUNDS
THREE YEAR COMPARISON OF REVENUES BY SOURCE
TENTATIVE BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2021**

	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 BUDGET	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET
<u>REVENUES & SOURCES:</u>				
Motor Vehicle Fuel Tax	\$ 86,738,311	\$ 91,878,987	\$ 90,118,691	\$ 95,637,296
Public Transportation Sales Tax	31,924,717	33,620,896	32,563,211	33,540,108
Regional Road Impact Fee (RRIF)	4,830,616	5,000,000	6,000,000	5,000,000
RRIF Offset Agreements	-	11,000,000	100,000	15,600,120
Passenger Fares	5,483,761	5,875,855	3,795,486	4,605,135
Advertising	261,659	250,000	200,000	250,000
Lease Income	356,704	399,972	400,035	400,793
Investment Income	3,811,223	1,838,000	1,809,000	1,850,000
Federal Reimbursements	24,074,796	65,081,207	48,884,345	56,018,697
N.D.O.T.	3,162,964	2,516,237	2,178,500	2,625,000
Asset Proceeds	37,600	25,000	5,000	25,000
Misc Reimb/Operating Assist.	8,813,881	4,104,200	1,902,289	1,824,300
TOTAL REVENUES	169,496,232	221,590,354	187,956,557	217,376,449
Beginning Cash & Fund Balance	116,909,734	141,779,866	141,529,336	119,223,597
TOTAL SOURCES AVAILABLE	\$ 286,405,966	\$ 363,370,221	\$ 329,485,893	\$ 336,600,046

Agenda Item 5 ATTACHMENTS

**REGIONAL TRANSPORTATION COMMISSION
ALL FUNDS
THREE YEAR COMPARISON OF EXPENDITURES BY FUNCTION
TENTATIVE BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2021**

	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 BUDGET	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET
<u>EXPENDITURES & USES:</u>				
Preservation & Mobility Projects	\$ 45,957,456	\$ 75,944,383	\$ 85,730,718	\$ 76,065,704
Capacity Improvements Projects	7,211,175	25,466,049	21,442,894	35,689,986
RRIF Offset Agreements	-	11,000,000	100,000	15,600,120
Other Finan. Uses - Debt Service	21,792,625	24,608,602	24,913,830	23,007,727
RTC RIDE - Operating	32,037,960	36,808,670	36,782,983	37,441,196
RTC RIDE - Capital	15,002,237	30,718,839	23,118,401	32,377,023
Paratransit - Operating	8,659,317	10,546,193	11,910,955	12,497,476
Paratransit - Capital	281,179	2,880,000	2,945,494	689,000
MPO - Operating	2,653,323	4,683,913	3,060,436	3,864,676
MPO - Capital	32,875	-	-	-
TOTAL EXPENDITURES	133,628,147	222,656,649	210,005,711	237,232,908
<u>ENDING CASH BALANCE:</u>				
Restricted/Committed/Assigned	152,777,819	140,713,572	119,480,182	99,367,138
TOTAL ENDING CASH/FUND BALANCE	152,777,819	140,713,572	119,480,182	99,367,138
TOTAL USES	\$ 286,405,966	\$ 363,370,221	\$ 329,485,893	\$ 336,600,046

Note: Depreciation is not included in the total expenditure column.
Total expenditures including depreciation of \$9,000,000
are: \$246,232,908

Agenda Item 5 ATTACHMENTS

**REGIONAL TRANSPORTATION COMMISSION
FY 2021 CAPITAL & GRANT BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2021**

PROJECT DESCRIPTION	FEDERAL AMOUNT	LOCAL MATCH	TOTAL BUDGET AMOUNT
RTC RIDE - REPLACEMENT BUSES (29)	\$ 22,990,000	\$ 1,210,000	\$ 24,200,000
RTC RIDE - VIRGINIA STREET BUSES (2)	\$ 1,145,500	\$ 928,601	\$ 2,074,101
ELECTRIC BUS CHARGERS AND INSTALLATION	\$ 175,000	\$ 175,000	\$ 350,000
TERMINAL WAY IMPROVEMENTS	\$ 2,580,000	\$ 645,000	\$ 3,225,000
VILLANOVA UPGRADES (REPLACEMENTS)	\$ 460,000	\$ 115,000	\$ 575,000
SUTRO GENERATOR & FACILITIES UPGRADE	\$ 344,000	\$ 86,000	\$ 430,000
TRANSIT CENTER IMPROVEMENTS	\$ 40,000	\$ 10,000	\$ 50,000
PARKLANE TRANSIT STATION	\$ 440,000	\$ 110,000	\$ 550,000
PEPPERMILL TRANSIT STATION	\$ 160,000	\$ 40,000	\$ 200,000
BUS SHELTERS, ADA IMPROVEMENTS, STOP AMENITIES	\$ 348,186	\$ 87,046	\$ 435,232
COMPUTER HARDWARE & SOFTWARE	\$ 161,352	\$ 40,338	\$ 201,690
CNG COMPRESSOR	\$ 152,000	\$ 38,000	\$ 190,000
SHOP EQUIPMENT	\$ 56,000	\$ 14,000	\$ 70,000
SUSTAINABILITY PROJECTS	\$ 120,000	\$ 30,000	\$ 150,000
NON-REVENUE SUPPORT VEHICLES (2)	\$ 184,000	\$ 46,000	\$ 230,000
RTC RIDE INFOTRANSIT & SECURITY MONITORING EQUIPMENT	\$ 108,000	\$ 27,000	\$ 135,000
TOTAL	\$ 29,464,038	\$ 3,601,985	\$ 33,066,023

Agenda Item 5 ATTACHMENTS

REGIONAL TRANSPORTATION COMMISSION				
STREET AND HIGHWAY PROGRAM				
TENTATIVE BUDGET				
FOR FISCAL YEAR ENDING JUNE 30, 2021				
	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 BUDGET	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET
REVENUES & SOURCES:				
Motor Vehicle Fuel Tax	\$ 86,738,311	\$ 91,878,987	\$ 90,118,691	\$ 95,637,296
Sales Tax	5,225,266	2,801,741	2,713,601	2,795,009
Regional Impact Fee - Cash	4,830,616	5,000,000	6,000,000	5,000,000
Regional Impact Fee - CCFEA	-	11,000,000	100,000	15,600,120
Federal Funding	5,338,867	18,726,905	16,103,128	10,913,079
Project Reimbursements	7,627,507	4,005,000	1,500,000	1,725,100
Investment Income	3,200,940	1,610,000	1,550,000	1,510,000
Miscellaneous Reimbursements	987,698	51,000	51,000	51,000
Other Financing Sources - Bond Proceeds	-	-	269,589	-
TOTAL REVENUES	113,949,205	135,073,633	118,406,009	133,231,604
Operating Transfers In	27,586,598	25,108,552	25,108,602	23,507,727
Payment to refunded bond escrow agent	(19,632,000)	-	(11,219,329)	-
TOTAL OPERATING TRANSFERS	121,903,803	160,182,185	132,295,282	156,739,331
Beginning Cash/Fund Balance	114,777,825	120,595,190	132,914,620	106,467,273
TOTAL SOURCES	\$ 236,681,628	\$ 280,777,375	\$ 265,209,902	\$ 263,206,604
EXPENDITURES & USES:				
Preservation & Mobility Projects/Other	\$ 44,415,307	\$ 75,944,383	\$ 85,730,718	\$ 76,065,704
Capacity Projects/Other	7,211,175	25,466,049	21,442,894	35,689,986
RRIF Offset Agreements	-	11,000,000	100,000	15,600,120
Debt Service	21,792,625	24,608,602	24,913,830	23,007,727
Capital expenses	1,542,149	-	-	-
TOTAL EXPENDITURES	74,961,256	137,019,034	132,187,442	150,363,536
Operating Transfers Out	28,776,598	26,298,552	26,298,602	25,632,727
TOTAL EXPENDITURES AND OPER. TRANSFERS OUT	103,737,854	163,317,586	158,486,044	175,996,263
ENDING CASH/FUND BALANCE:				
Restricted for Capacity Projects	76,027,685	26,867,264	17,770,790	15,929,036
Restricted for Preservation & Mobility Projects	25,097,746	58,137,255	68,309,281	50,337,519
Restricted for Debt Service	31,818,343	32,455,270	20,643,786	20,943,786
TOTAL ENDING CASH/FUND BALANCE	132,943,774	117,459,789	106,723,858	87,210,340
TOTAL USES	\$ 236,681,628	\$ 280,777,375	\$ 265,209,902	\$ 263,206,604
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Agenda Item 5 ATTACHMENTS

REGIONAL TRANSPORTATION COMMISSION				
PUBLIC TRANSIT & PARATRANSIT				
TENTATIVE BUDGET				
FOR FISCAL YEAR ENDING JUNE 30, 2021				
	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 BUDGET	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET
REVENUES & SOURCES:				
Public Transportation Sales Tax	\$ 26,699,451	\$ 30,819,155	\$ 29,849,610	\$ 30,745,099
Passenger Revenues	5,483,761	5,875,855	3,795,486	4,605,135
Investment Income	594,805	220,000	254,000	330,000
Advertising	261,659	250,000	200,000	250,000
FTA - 5339 (Discretionary)	1,160,429	1,583,850	100,000	2,400,000
FTA - 5307 & CMAQ	8,898,255	25,305,940	15,758,468	34,882,978
FTA - 5309 (Discretionary)	-	10,520,500	10,679,944	1,320,500
FTA - 5310	302,191	515,776	382,221	369,817
FTA - Preventive Maint/ADA Paratransit Svc	7,399,298	5,200,000	4,826,700	4,897,323
NDOT - ETR/TA Grants/Medicaid	3,162,964	2,516,237	2,178,500	2,625,000
INTERCITY (CAMPO)	47,713	42,000	60,000	42,000
Miscellaneous Reimbursements	150,963	5,200	21,200	5,200
Asset Proceeds	37,600	25,000	5,000	25,000
Lease Income	356,704	399,972	400,035	400,793
TOTAL REVENUES	54,555,793	83,279,486	68,511,164	82,898,845
Beginning Cash/Fund Balance	20,586,557	20,986,391	18,951,657	12,494,989
TOTAL SOURCES	\$ 75,142,350	\$ 104,265,877	\$ 87,462,821	\$ 95,393,833
EXPENDITURES & USES:				
OPERATING EXPENDITURES				
Public Transit - RTC RIDE	\$ 32,037,960	\$ 36,808,670	\$ 36,782,983	\$ 37,441,196
Paratransit - RTC ACCESS	8,659,317	10,546,193	11,910,955	12,497,476
TOTAL OPERATING EXPENDITURES	40,697,277	47,354,863	48,693,938	49,938,673
NON-OPERATING EXPENDITURES				
Capital Outlay - Public Transit - RTC RIDE	15,002,237	30,718,839	23,118,401	32,377,023
Capital Outlay - Paratransit - RTC ACCESS	281,179	2,880,000	2,945,494	689,000
TOTAL NON-OPER. EXPENDITURES	15,283,416	33,598,839	26,063,895	33,066,023
TOTAL EXPENDITURES	55,980,693	80,953,702	74,757,832	83,004,696
Operating Transfers Out	210,000	210,000	210,000	375,000
TOTAL EXPENDITURES AND OPER. TRANSFERS OUT	56,190,693	81,163,702	74,967,832	83,379,696
ENDING CASH/FUND BALANCE:				
Restricted for Federal Grant Match	2,500,000	3,500,000	3,500,000	4,000,000
Restricted for Self Insurance	250,000	250,000	250,000	250,000
Restricted for Transit Operations	16,201,657	19,352,175	8,744,989	7,764,137
TOTAL ENDING CASH/FUND BALANCE	18,951,657	23,102,175	12,494,989	12,014,137
TOTAL USES	\$ 75,142,350	\$ 104,265,877	\$ 87,462,821	\$ 95,393,833

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Agenda Item 5 ATTACHMENTS

REGIONAL TRANSPORTATION COMMISSION				
MPO				
TENTATIVE BUDGET				
FOR FISCAL YEAR ENDING JUNE 30, 2021				
	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 BUDGET	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET
REVENUES & SOURCES:				
Investment Income	\$ 15,478	\$ 8,000	\$ 5,000	\$ 10,000
FHWA - Planning	975,756	3,228,236	1,033,884	1,235,000
Miscellaneous	-	1,000	500	1,000
Asset Proceeds	-	-	-	-
TOTAL REVENUES	991,234	3,237,236	1,039,384	1,246,000
Operating Transfers In - Sales Tax	210,000	210,000	210,000	375,000
Operating Transfers In - Fuel Tax	1,190,000	1,190,000	1,190,000	2,125,000
TOTAL REVENUES & OPERATING TRANSFERS	2,391,234	4,637,236	2,439,384	3,746,000
Beginning Cash/Fund Balance	1,177,352	198,285	882,388	261,336
TOTAL SOURCES	\$ 3,568,586	\$ 4,835,521	\$ 3,321,772	\$ 4,007,336
EXPENDITURES & USES:				
OPERATING EXPENDITURES				
Transportation Services - MPO	\$ 2,653,323	\$ 4,683,913	\$ 3,060,436	\$ 3,864,676
TOTAL OPERATING EXPENDITURES	2,653,323	4,683,913	3,060,436	3,864,676
NON-OPERATING EXPENDITURES				
Capital Outlay - MPO	32,875	-	-	-
TOTAL NON-OPER. EXPENDITURES	32,875	-	-	-
TOTAL EXPENDITURES	2,686,198	4,683,913	3,060,436	3,864,676
ENDING CASH/FUND BALANCE:				
Restricted for Federal Grant Match	882,388	151,608.25	261,336	142,660
TOTAL ENDING CASH/FUND BALANCE	882,388	151,608	261,336	142,660
TOTAL USES	\$ 3,568,586	\$ 4,835,521	\$ 3,321,772	\$ 4,007,336
4/8/20 10:44 AM				

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY FUND TOTALS BY LINE ITEMS

*Items Include Agency Wide Funds

ACCT. #	DESCRIPTION	*R.R.I.F. PROGRAM	BOND RESERVE	*FUEL TAX PROGRAM	*PUBLIC TRANSIT	*PARA TRANSIT	* MPO	*TOTAL
LABOR								
501-0-01	LABOR	\$183,081	\$0	\$3,505,224	\$1,341,511	\$362,899	\$664,325	\$6,057,040
501-0-03	OVERTIME	0	0	5,197	17,523	3,850	0	26,571
502-0-02	BONUSES/TOP OF SCALE DIFFERENTIAL	0	0	240,309	0	0	0	240,309
502-0-09	SICK LEAVE	0	0	400,223	2,539	0	0	402,762
502-0-10	HOLIDAY	0	0	292,601	3,580	0	0	296,181
502-0-11	VACATION	0	0	647,164	5,533	0	0	652,697
502-0-12	OTHER PAID ABSENCES	0	0	35,331	325	0	0	35,656
502-0-25	CAR ALLOWANCE	0	0	78,000	0	0	0	78,000
502-0-26	CELL PHONE ALLOWANCE	0	0	36,480	0	0	0	36,480
	LABOR ALLOCATIONS IN/(OUT)	185,673	0	(2,491,277)	1,436,404	290,834	578,368	0
	TOTAL LABOR	368,754	0	2,749,252	2,807,415	657,583	1,242,693	7,825,697
FRINGE								
502-0-04	FICA/MEDICARE	0	0	112,700	1,239	0	0	113,939
502-0-05	PENSION	0	0	2,028,484	124,753	0	0	2,153,237
502-0-01	OPEB CONTRIBUTIONS - HEALTHCARE	0	0	449,000	280,000	0	0	729,000
502-0-17	HEALTH & VISION INSURANCE	0	0	986,987	15,515	0	0	1,002,502
502-0-18	DENTAL INSURANCE	0	0	57,503	737	0	0	58,240
502-0-19	LIFE INSURANCE	0	0	16,423	103	0	0	16,526
502-0-16	DISABILITY INSURANCE	0	0	70,090	856	0	0	70,946
502-0-06	UNEMPLOYMENT INSURANCE	0	0	20,780	250	0	0	21,030
502-0-08	WORKERS COMPENSATION	0	0	49,696	619	0	0	50,315
502-0-14	OTHER FRINGE BENEFITS	0	0	35,750	3,800	5,250	5,250	50,050
	FRINGE ALLOCATION IN/(OUT)	183,992	0	(2,468,730)	1,423,404	288,202	573,133	0
	TOTAL FRINGE	183,992	0	1,358,683	1,851,276	293,452	578,383	4,265,786
SERVICES								
503-0-02	ADV DEVL/PRODUCTION	0	0	0	88,220	0	375,000	463,220
503-0-03	PROFESSIONAL & TECHNICAL	125,000	50	4,789,000	347,500	96,000	14,050	5,371,600
503-0-04	TEMPORARY HELP	0	0	29,000	8,000	0	0	37,000
503-0-05	CONTRACT MAINT/REPAIRS	1,295	0	582,726	1,268,502	116,728	45,860	2,015,111
503-0-06	CUSTODIAL	0	0	0	473,600	11,200	0	484,800
503-0-07	SECURITY	0	0	0	828,260	3,500	0	831,760
503-0-08	PRINTING	0	0	6,825	100,349	9,500	26,400	143,074
503-0-09	CONSULTING SERVICES	0	0	413,000	20,000	0	670,000	1,103,000
503-0-10	PROPERTY EXPENSE	0	0	510,000	0	0	0	510,000
503-0-99	OTHER SERVICES	0	0	124,350	493,200	47,000	27,500	692,050
	SERVICES ALLOCATION IN/(OUT)	81,279	0	(1,090,562)	628,789	127,313	253,182	0
	TOTAL SERVICES	207,574	50	5,364,339	4,256,419	411,241	1,411,992	11,651,615

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ◆ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ◆ REPORTED BY FUND TOTALS BY LINE ITEMS

*Items Include Agency Wide Funds

ACCT. #	DESCRIPTION	*R.R.I.F. PROGRAM	BOND RESERVE	*FUEL TAX PROGRAM	*PUBLIC TRANSIT	*PARA TRANSIT	* MPO	*TOTAL
MATERIALS & SUPPLIES								
504-0-01	FUEL & LUBE	0	0	4,000	1,548,527	356,563	0	1,909,090
504-0-04	REVENUE VEHICLE PARTS	0	0	0	10,000	0	0	10,000
504-0-06	SUPPORT VEHICLE PARTS	0	0	5,000	0	0	0	5,000
504-0-07	BENCH SHELTER/SIGN SUPPLY	0	0	0	150,000	0	0	150,000
504-0-08	CNG PARTS & SUPPLIES	0	0	0	0	50,000	0	50,000
504-0-10	OFFICE SUPPLIES	0	0	16,000	12,000	0	7,000	35,000
504-0-99	OTHER MATERIALS & SUPPLIES	0	0	206,050	182,000	65,100	59,460	512,610
	OTHER M & S ALLOC IN/(OUT)	9,990	0	(134,048)	77,288	15,649	31,120	0
	TOTAL MATERIALS & SUPPLIES	9,990	0	97,002	1,979,816	487,311	97,580	2,671,700
UTILITIES								
505-0-02	ELECTRICITY & NATURAL GAS	0	0	5,000	360,715	22,000	0	387,715
505-0-04	WATER & SEWER	0	0	0	45,500	7,500	0	53,000
505-0-05	GARBAGE COLLECTION	0	0	0	65,000	1,200	0	66,200
505-0-10	TELEPHONE	0	0	62,396	0	1,000	0	63,396
	UTILITIES ALLOCATIONS IN/(OUT)	3,244	0	(43,528)	25,097	5,082	10,105	0
	TOTAL UTILITIES	3,244	0	23,868	496,312	36,782	10,105	570,311
INSURANCE COSTS								
506-0-01	PHYSICAL DAMAGE	0	0	1,752	13,883	3,492	873	20,000
506-0-03	PUBLIC LIAB/PROPERTY DAMAGE	0	0	25,403	201,297	50,640	12,660	290,000
506-0-06	PL & PD SETTLEMENTS	0	0	6,570	52,060	13,097	3,274	75,000
506-0-08	OTHER INSURANCE COSTS	0	0	4,599	36,442	9,168	2,292	52,500
	TOTAL INSURANCE	0	0	38,323	303,681	76,397	19,099	437,500
MISCELLANEOUS EXPENSES								
507-0-04	TAXES & LICENSES	0	0	0	25,350	0	0	25,350
509-0-01	DUES & SUBSCRIPTIONS	0	0	109,919	8,435	185	13,443	131,982
509-0-08	MISCELLANEOUS ADVERTISING	0	0	26,050	49,200	1,500	252,500	329,250
509-0-09	INTERNAL MARKETING	0	0	3,000	0	0	0	3,000
509-0-20	TRAINING & MEETINGS	0	0	209,550	95,400	24,500	68,500	397,950
509-0-25	POSTAGE & EXPRESS MAIL	0	0	14,342	4,500	2,000	5,000	25,842
509-0-99	OTHER MISC EXPENSES	100	0	170,375	108,910	1,900	30,000	311,285
512-0-06	LEASES & RENTALS	0	0	330,346	26,700	0	49,828	406,874
	MISC EXP ALLOCATIONS IN/(OUT)	27,465	0	(368,509)	212,472	43,020	85,552	0
	TOTAL MISCELLANEOUS EXPENSES	27,565	0	495,073	530,967	73,105	504,823	1,631,533

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY FUND TOTALS BY LINE ITEMS

*Items Include Agency Wide Funds

ACCT. #	DESCRIPTION	*R.R.I.F. PROGRAM	BOND RESERVE	*FUEL TAX PROGRAM	*PUBLIC TRANSIT	*PARA TRANSIT	* MPO	*TOTAL
PURCHASED TRANSP'N SERVICES								
520-0-00	RIDE	0	0	0	23,868,311	0	0	23,868,311
520-0-01	ACCESS	0	0	0	0	7,426,103	0	7,426,103
520-0-15	MICRO TRANSIT FLEX SERVICE	0	0	0	0	2,229,886	0	2,229,886
520-0-03	GERLACH	0	0	0	0	12,000	0	12,000
520-0-04	PYRAMID	0	0	0	0	20,000	0	20,000
520-0-05	INCLINE	0	0	0	0	17,000	0	17,000
520-0-08	WASHOE SR RIDE PURCH TRANS SVC	0	0	0	0	385,000	0	385,000
520-0-10	TART	0	0	0	300,000	1,000	0	301,000
520-0-14	VANPOOL SERVICES	0	0	0	1,047,000	0	0	1,047,000
	TOTAL PURCHASED TRANSPORTATION	0	0	0	25,215,311	10,090,989	0	35,306,300
510-0-XX	TOTAL PASS THRU GRANT	0	0	0	0	370,617	0	370,617
	OPERATING BUDGET BEFORE DEPRECIATION:	801,119	50	10,126,541	37,441,196	12,497,476	3,864,676	64,731,058
530-0-XX	PRINCIPAL & INTEREST	0	22,952,726	0	0	0	0	22,952,726
540-0-XX	FISCAL AGENT CHARGES	0	55,000	0	0	0	0	55,000
	TOTAL DEBT SERVICES	0	23,007,726	0	0	0	0	23,007,726
513-0-02	DEPRECIATION	0	0	0	9,000,000	0	0	9,000,000
513-0-01	AMORTIZATION	0	0	0	0	0	0	0
	TOTAL OPERATING BUDGET	801,119	23,007,776	10,126,541	46,441,196	12,497,476	3,864,676	96,738,784
CAPITAL PROJECTS								
GOVERNMENT FUND CAPITAL								
600-0-31	COMPUTER HARDWARE	0	0	0	0	0	0	0
600-0-32	COMPUTER SOFTWARE	0	0	0	0	48,000	0	48,000
600-0-35	OFFICE FURNITURE & EQUIP.	0	0	0	0	0	0	0
600-0-36	OTHER FIXTURES & EQUIP.	0	0	0	0	490,000	0	490,000
600-0-38	SHOP EQUIPMENT	0	0	0	0	21,000	0	21,000
600-0-91	LEASEHOLD IMPROVEMENTS	0	0	0	0	130,000	0	130,000
	TOTAL GOVMT. FUND CAPITAL	0	0	0	0	689,000	0	689,000
STREET & HIGHWAY PROJECTS								
	PRESERVATION & MOBILITY PROJECTS	0	0	65,939,163	0	0	0	65,939,163
	CAPACITY IMPROVEMENT PROJECTS	6,490,051	0	28,398,816	0	0	0	34,888,867
	CAPITAL CONTRIBUTION PROJECTS	15,600,120	0	0	0	0	0	15,600,120
	TOTAL STREET & HIGHWAY	22,090,171	0	94,337,979	0	0	0	116,428,150
CAPTIAL BUDGET BEFORE								

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REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY FUND TOTALS BY LINE ITEMS

*Items Include Agency Wide Funds

ACCT. #	DESCRIPTION	*R.R.I.F. PROGRAM	BOND RESERVE	*FUEL TAX PROGRAM	*PUBLIC TRANSIT	*PARA TRANSIT	* MPO	*TOTAL
	ENTERPRISE FUND CAPITAL	22,090,171	0	94,337,979	0	689,000	0	117,117,150
	ENTERPRISE FUND CAPITAL							
111-1-10	Coaches	0	0	0	26,274,101	0	0	26,274,101
111-1-12	Support Vehicles	0	0	0	230,000	0	0	230,000
111-1-16	Communications Equipment	0	0	0	124,690	0	0	124,690
111-1-18	Surveillance/Security Equipment	0	0	0	125,000	0	0	125,000
111-1-21	Passenger Shelters & Bus Stop Improvements	0	0	0	1,135,232	0	0	1,135,232
111-1-31	Computer Hardware	0	0	0	58,000	0	0	58,000
111-1-32	Computer Software	0	0	0	31,000	0	0	31,000
111-1-36	Other Fixtures & Equipment	0	0	0	590,000	0	0	590,000
111-1-38	Shop Equipment	0	0	0	384,000	0	0	384,000
111-1-81	Building Improvements - Villanova	0	0	0	225,000	0	0	225,000
111-1-82	Building Improvements - Terminal	0	0	0	3,200,000	0	0	3,200,000
	TOTAL ENTERPRISE FUND CAPITAL	0	0	0	32,377,023	0	0	32,377,023
	TOTAL CAPITAL BUDGET	22,090,171	0	94,337,979	32,377,023	689,000	0	149,494,173
	TOTAL FY 2020 BUDGET	\$22,891,290	\$23,007,776	\$104,464,520	\$78,818,219	\$13,186,476	\$3,864,676	\$246,232,957

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY DEPARTMENT TOTALS BY LINE ITEMS

ACCT. #	DESCRIPTION	EXECUTIVE	ADMIN. SERVICES	FINANCE	ENGINEERING	PUBLIC TRANSPTN	TRANSPTN PLANNING	TOTAL
LABOR								
501-0-01	Labor	\$493,763	\$599,242	\$1,005,320	\$1,442,412	\$1,578,756	\$937,547	\$6,057,041
501-0-03	Overtime	0	3,701	1,200	174	21,496	0	26,571
502-0-02	Bonuses	12,600	17,062	33,697	42,486	56,608	77,856	240,309
502-0-09	Sick Leave	12,367	31,793	67,550	172,613	93,645	24,794	402,762
502-0-10	Holiday	23,960	27,775	49,022	70,994	79,295	45,135	296,181
502-0-11	Vacation	46,026	66,572	108,490	187,494	163,629	80,486	652,697
502-0-12	Personal Leave	10,433	2,380	4,457	6,454	7,829	4,103	35,656
502-0-25	Car Allowance	10,800	9,600	14,400	14,400	14,400	14,400	78,000
502-0-26	Cell Phone Allowance	2,940	6,600	3,000	9,300	10,740	3,900	36,480
	TOTAL LABOR	612,889	764,725	1,287,136	1,946,327	2,026,398	1,188,221	7,825,697
FRINGE								
502-0-04	FICA/Medicare	9,410	11,542	18,841	26,696	29,166	18,284	113,939
502-0-05	Retirement Plan	165,650	197,567	438,917	490,828	548,225	312,050	2,153,237
502-0-01	OPEB contribution - Healthcare	0	0	729,000	0	0	0	729,000
502-0-17	Health & Vision Insurance	54,688	85,711	146,413	205,549	359,133	151,008	1,002,502
502-0-18	Dental Insurance	2,948	5,160	9,584	12,533	19,168	8,847	58,240
502-0-19	Life Insurance	412	1,920	1,937	2,348	8,075	1,834	16,526
502-0-16	Disability Insurance	5,725	6,578	11,726	16,967	19,164	10,786	70,946
502-0-07	Unemployment Insurance	1,089	1,839	4,141	4,345	6,526	3,090	21,030
502-0-08	Workers Compensation	2,727	4,585	8,300	10,787	16,235	7,681	50,315
502-0-14	Other Fringe Benefits	1,200	2,400	7,200	10,100	20,300	8,850	50,051
	TOTAL FRINGE	243,849	317,302	1,376,059	780,153	1,025,992	522,430	4,265,786
SERVICES								
503-0-02	Adv Devlp/Production	0	0	0	0	88,220	375,000	463,220
503-0-03	Professional & Technical	3,183,500	101,500	293,550	1,720,000	72,500	550	5,371,600
503-0-04	Temporary Help	0	5,000	20,000	0	12,000	0	37,000
503-0-05	Contract Maint/Repairs	0	900,031	46,500	15,000	1,048,580	5,000	2,015,111
503-0-06	Custodial	0	0	0	0	484,800	0	484,800
503-0-07	Security	0	813,260	0	0	18,500	0	831,760
503-0-08	Printing	75	0	51,250	5,500	59,849	26,400	143,074
503-0-09	Consulting Services	30,000	108,000	0	275,000	20,000	670,000	1,103,000
503-0-10	ROW Property Maintenance Costs	0	0	0	10,000	0	0	10,000
503-0-99	Other Services	30,900	40,300	33,250	528,000	532,100	27,500	1,192,050
	TOTAL SERVICES	3,244,475	1,968,091	444,550	2,553,500	2,336,549	1,104,450	11,651,615

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY DEPARTMENT TOTALS BY LINE ITEMS

ACCT. #	DESCRIPTION	EXECUTIVE	ADMIN. SERVICES	FINANCE	ENGINEERING	PUBLIC TRANSPTN	TRANSPTN PLANNING	TOTAL
MATERIALS & SUPPLIES								
504-0-01	Fuel & Lube	0	0	0	0	1,909,090	0	1,909,090
504-0-06	Support Vehicle Parts	0	0	0	0	5,000	0	5,000
504-0-07	Bench, Shelters & Signs	0	0	0	0	150,000	0	150,000
504-0-10	Office Supplies	1,000	0	6,500	8,500	12,000	7,000	35,000
504-0-99	Other Materials & Supplies	3,100	169,200	5,750	15,000	260,100	59,460	512,610
	TOTAL MATERIALS & SUPPLIES	4,100	169,200	12,250	23,500	2,396,190	66,460	2,671,700
UTILITIES								
505-0-02	Electricity/Natural Gas	0	0	0	0	387,715	0	387,715
505-0-04	Water & Sewer	0	0	0	0	53,000	0	53,000
505-0-05	Garbage Collection	0	0	0	0	66,200	0	66,200
505-0-10	Telephone	0	53,396	10,000	0	0	0	63,396
	TOTAL UTILITIES	0	53,396	10,000	0	506,915	0	570,311
INSURANCE								
506-0-01	Physical Damage	0	0	20,000	0	0	0	20,000
506-0-03	Public Liab/Property Damage	0	0	290,000	0	0	0	290,000
506-0-06	PL & PD Settlements	0	0	75,000	0	0	0	75,000
506-0-08	Other Insurance Costs	0	0	52,500	0	0	0	52,500
	TOTAL INSURANCE	0	0	437,500	0	0	0	437,500
MISCELLANEOUS EXPENSE								
507-0-04	Taxes & Licenses	0	0	22,500	0	2,850	0	25,350
509-0-01	Dues & Subscriptions	84,391	4,678	4,850	16,000	8,620	13,443	131,982
509-0-08	Misc. Advertising	50	4,000	2,000	20,000	50,700	252,500	329,250
509-0-09	Internal marketing	0	3,000	0	0	0	0	3,000
509-0-20	Training & Meetings	64,550	45,000	25,000	80,000	117,900	65,500	397,950
509-0-25	Postage & Express Mail	8,092	0	250	6,000	6,500	5,000	25,842
509-0-99	Other Misc. Expense	101,400	6,500	46,975	60,600	65,810	30,000	311,285
512-1-06	Leases & Rentals	3,120	78,740	6,250	7,440	307,324	4,000	406,874
510-0-XX	Pass-Thru Grant Expense	0	0	0	0	370,617	0	370,617
	Misc. Expense Alloc IN (OUT)	0	0	0	0	0	0	0
	TOTAL MISCELLANEOUS EXPENSES	261,603	141,918	107,825	190,040	930,321	370,443	2,002,150

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY DEPARTMENT TOTALS BY LINE ITEMS

ACCT. #	DESCRIPTION	EXECUTIVE	ADMIN. SERVICES	FINANCE	ENGINEERING	PUBLIC TRANSPTN	TRANSPTN PLANNING	TOTAL
PURCHASED TRANSP'N SERVICE								
520-0-00	RIDE	0	0	0	0	23,868,311	0	23,868,311
520-0-01	ACCESS	0	0	0	0	7,426,103	0	7,426,103
520-0-03	Gerlach	0	0	0	0	12,000	0	12,000
520-0-04	Pyramid	0	0	0	0	20,000	0	20,000
520-0-05	Incline	0	0	0	0	17,000	0	17,000
520-0-09	TART - ADA	0	0	0	0	1,000	0	1,000
520-0-08	Washoe Senior Ride	0	0	0	0	385,000	0	385,000
520-0-10	TART	0	0	0	0	300,000	0	300,000
520-0-14	Vanpool Service	0	0	0	0	1,047,000	0	1,047,000
520-0-15	Micro-transit	0	0	0	0	2,229,886	0	2,229,886
	PURCHASED TRANSPORTATION SVC	0	0	0	0	35,306,300	0	35,306,300
	OPERATING BUDGET BEFORE DEPRECIATION:	4,366,916	3,414,632	3,675,320	5,493,520	44,528,665	3,252,004	64,731,058
530-0-XX	Principal & Interest	0	0	22,952,726	0	0	0	22,952,726
540-0-XX	Fiscal Agent Charges	0	0	55,000	0	0	0	55,000
	TOTAL DEBT SERVICE	0	0	23,007,726	0	0	0	23,007,726
	DEPRECIATION & AMORTIZATION	0	0	0	0	9,000,000	0	9,000,000
	TOTAL OPERATING BUDGET	4,366,916	3,414,632	26,683,047	5,493,520	53,528,665	3,252,004	96,738,784
600-0-80	Facility	0	0	0	0	130,000	0	130,000
600-0-32	Computer Software	0	48,000	0	0	0	0	48,000
600-0-36	Other Fixtures & Equip.	0	0	0	0	490,000	0	490,000
600-0-38	Shop Equipment	0	0	0	0	21,000	0	21,000
	TOTAL NON-TRANSIT FIXED ASSETS	0	48,000	0	0	641,000	0	689,000
	STREET & HIGHWAY PROJECTS							
	Preservation & Mobility Projects	0	0	0	65,939,163	0	0	65,939,163
	Capacity Improvement Projects	0	0	0	34,888,867	0	0	34,888,867
	Capital Contribution Projects	0	0	0	15,600,120	0	0	15,600,120
	TOTAL STREET & HIGHWAY	0	0	0	116,428,150	0	0	116,428,150
	CAPITAL BUDGET BEFORE ENTERPRISE FUND CAPITAL	0	48,000	0	116,428,150	641,000	0	117,117,150

Agenda Item 5 ATTACHMENTS



REGIONAL TRANSPORTATION COMMISSION

- ♦ TENTATIVE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021
- ♦ REPORTED BY DEPARTMENT TOTALS BY LINE ITEMS

ACCT. #	DESCRIPTION	EXECUTIVE	ADMIN. SERVICES	FINANCE	ENGINEERING	PUBLIC TRANSPTN	TRANSPTN PLANNING	TOTAL
ENTERPRISE FUND CAPITAL								
111-1-10	Coaches	0	0	0	0	26,274,101	0	26,274,101
111-1-12	Support Vehicles	0	0	0	0	230,000	0	230,000
111-1-16	Communications Equipment	0	0	0	0	124,690	0	124,690
111-1-18	Surveillance/Security Equipment	0	50,000	0	0	75,000	0	125,000
111-1-21	Passenger Shelters & Bus Stop Improvements	0	0	0	0	1,135,232	0	1,135,232
111-1-31	Computer Hardware	0	58,000	0	0	0	0	58,000
111-1-32	Computer Software	0	31,000	0	0	0	0	31,000
111-1-36	Other Fixtures & Equipment	0	0	0	0	590,000	0	590,000
111-1-81	Building Improvements - Villanova	0	0	0	0	225,000	0	225,000
111-1-82	Building Improvements - Terminal	0	0	0	0	3,200,000	0	3,200,000
	TOTAL ENT. FUND CAPITAL	0	139,000	0	0	32,238,023	0	32,377,023
	TOTAL CAPITAL BUDGET	0	187,000	0	116,428,150	32,879,023	0	149,494,173
	TOTAL FY 2020 BUDGET	\$4,366,916	\$3,601,632	\$26,683,047	\$121,921,670	\$86,407,688	\$3,252,004	\$246,232,957

REGIONAL TRANSPORTATION COMMISSION							
TENTATIVE BUDGET							
FOR FISCAL YEAR ENDING JUNE 30, 2021							
	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET	Variance FY2019A to FY2020E	FY19 to FY20 %Chg	Variance FY2020E to FY2021B	FY19 to FY20 %Chg
Motor Vehicle Fuel Tax	\$ 86,738,311	\$ 90,118,691	\$ 95,637,296	\$ 3,380,380	3.9%	\$ 5,518,605	6.1%
Gallon Projections	183,462,858	185,821,539	188,214,124	2,358,681	1.29%	2,392,585	1.29%
Public Transportation Sales Tax	\$ 31,924,717	\$ 32,563,211	\$ 33,540,108	\$ 638,494	2.0%	\$ 976,897	3.0%
Passenger Fares	\$ 5,483,761	\$ 3,795,486	\$ 4,605,135	\$ (1,688,275)	-30.8%	\$ 809,649	21.3%
Ridership - RIDE & ACCESS	7,424,299	6,695,888	7,104,191	(728,411)	-9.81%	408,303	6.10%

REGIONAL TRANSPORTATION COMMISSION							
PROPOSED CHANGES FOR FINAL BUDGET							
FOR FISCAL YEAR ENDING JUNE 30, 2021							
	FISCAL YEAR 2019 ACTUAL	FISCAL YEAR 2020 ESTIMATED	FISCAL YEAR 2021 BUDGET	Variance FY2019A to FY2020E	FY19 to FY20 %Chg	Variance FY2020E to FY2021B	FY20 to FY21 %Chg
Motor Vehicle Fuel Tax	\$ 86,738,311	\$ 88,344,435	\$ 93,560,506	\$ 1,606,124	1.9%	\$ 5,216,071	5.9%
Gallon Projections	183,462,858	181,163,810	182,975,449	(2,299,048)	-1.25%	1,811,638	1.00%
Public Transportation Sales Tax	\$ 31,924,717	\$ 31,924,717	\$ 30,328,481	\$ -	0.0%	\$ (1,596,236)	-5.0%
Passenger Fares	\$ 5,483,761	\$ 3,067,432	\$ 4,293,707	\$ (2,416,329)	-44.1%	\$ 1,226,275	40.0%
Ridership - RIDE & ACCESS	7,424,299	4,801,854	6,562,248	(2,622,445)	-35.32%	1,760,394	36.66%

Januray YTD 2020 Stats

Sales Tax 9.2% increase or \$1.7M over FY 2019
 Taxable Sales up 6.6%
 Fuel Tax 4.1% increase or \$2.1M over FY 2019
 Gas Gallons Sold up 1.64% over FY 2019

February YTD 2020 Stats

RIDE Ridership up 13%
 ACCESS Ridership down 1.2%



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

May 6, 2020

AGENDA ITEM 6

TO: Citizens Multimodal Advisory Committee

FROM: Daniel Doenges, PTP, RSP
Planning Manager

SUBJECT: Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study

RECOMMENDATION

Receive a report on the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study.

SUMMARY

Staff will provide an update on the Eagle Canyon Extension Alignment Alternatives and PEL Study. The purpose of the study is to enhance mobility and connectivity between the growing communities Spanish Springs and Lemmon Valley and to facilitate safe and equitable access to economic and recreational opportunities while preserving the character and heritage of the area. Goals of the study include evaluation of traffic operations and safety on the existing Eagle Canyon Drive, development of a PEL checklist to assist with the environmental process during future project development, and to identify a preferred alignment for the proposed new roadway. Traffic counts were conducted on Eagle Canyon Drive. In addition, drone footage was taken of traffic patterns during peak school hours in the vicinity of Spanish Springs High School and Shaw Middle School. Preliminary model runs were also developed for new roadway alignment alternatives for the Eagle Canyon Extension. Two public meetings were held March 10 and 12 at Lemmon Valley Elementary School and Spanish Springs High School, respectively. In addition, an online survey seeking public input on the study was conducted and close to 600 responses were received. Staff is currently working with the consultant team to refine the corridor analysis and compile public comments.



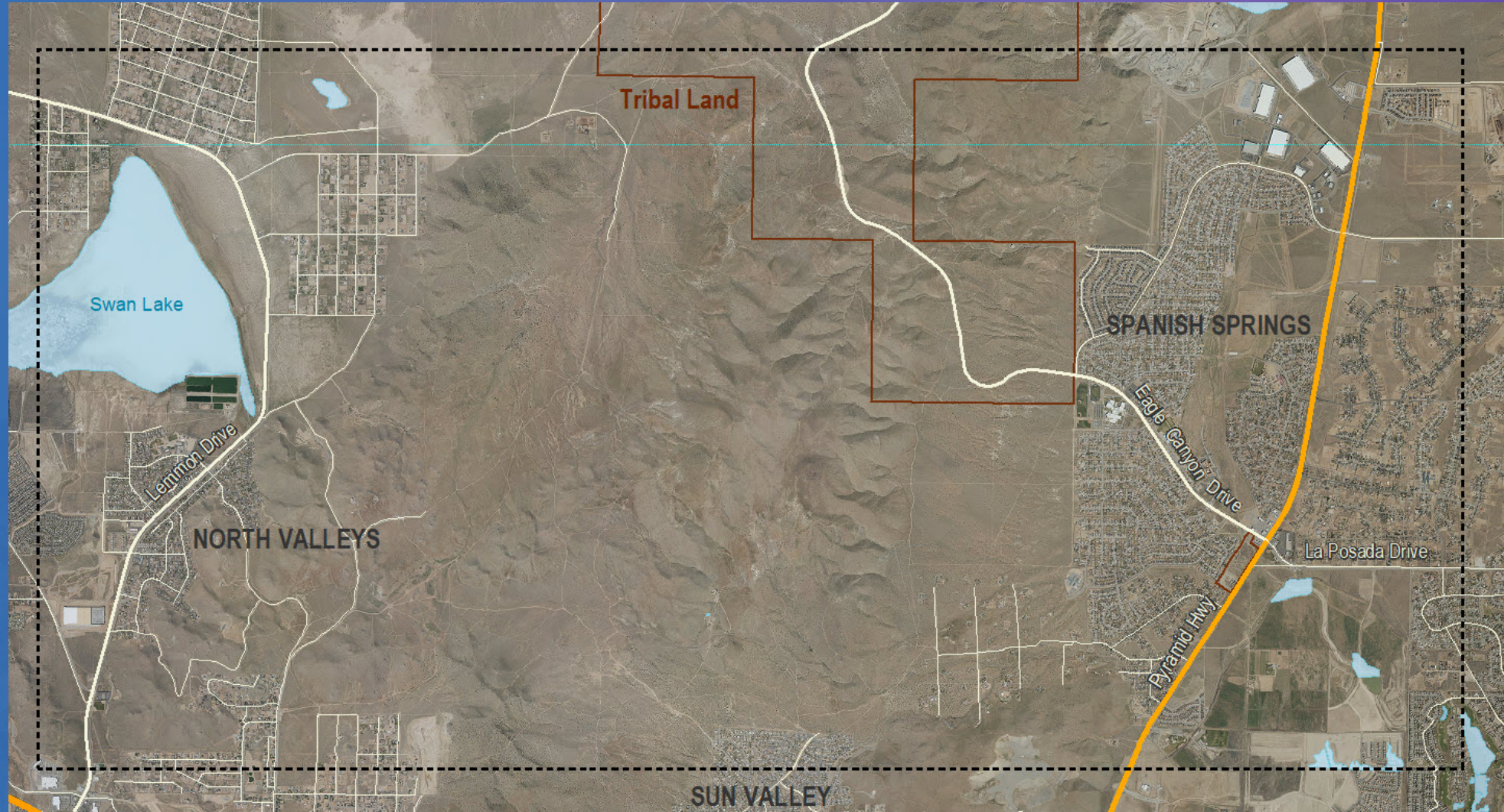
**Alignment Alternatives and
Planning and Environmental Linkages (PEL) Study**

Vision Statement



Enhance mobility and connectivity between growing communities and facilitate safe and equitable access to economic and recreational opportunities while preserving the character and heritage of the area.

Project Study Area



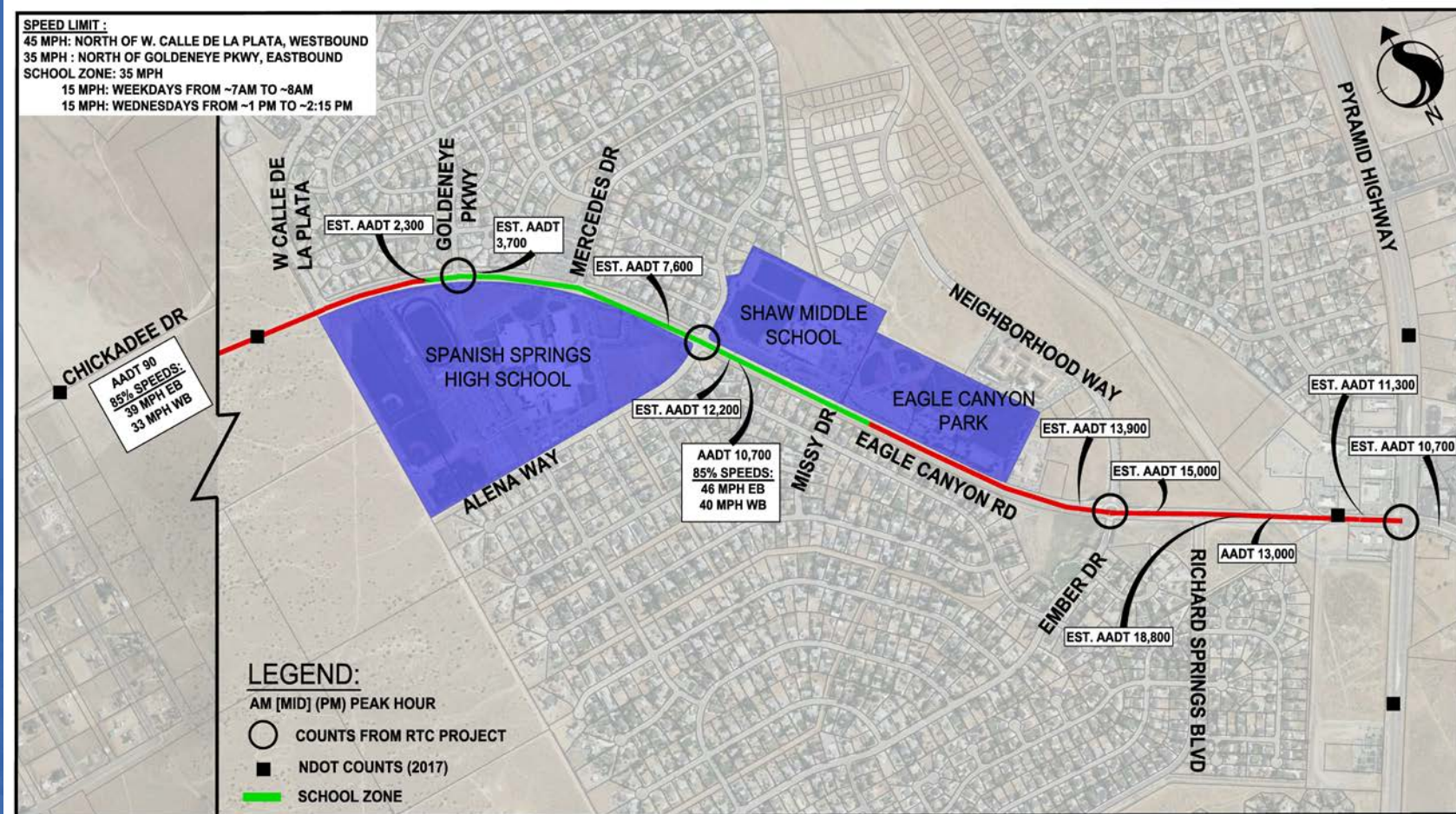
Project Overview



Goals/Objectives

- Recommendations for Operational/Safety Improvements on Existing Eagle Canyon Drive
- Planning and Environmental Linkages (PEL) Checklist
- Preferred Corridor Alignment
- Enhanced Connectivity/Emergency Access
- Infrastructure/Economic Development Opportunities

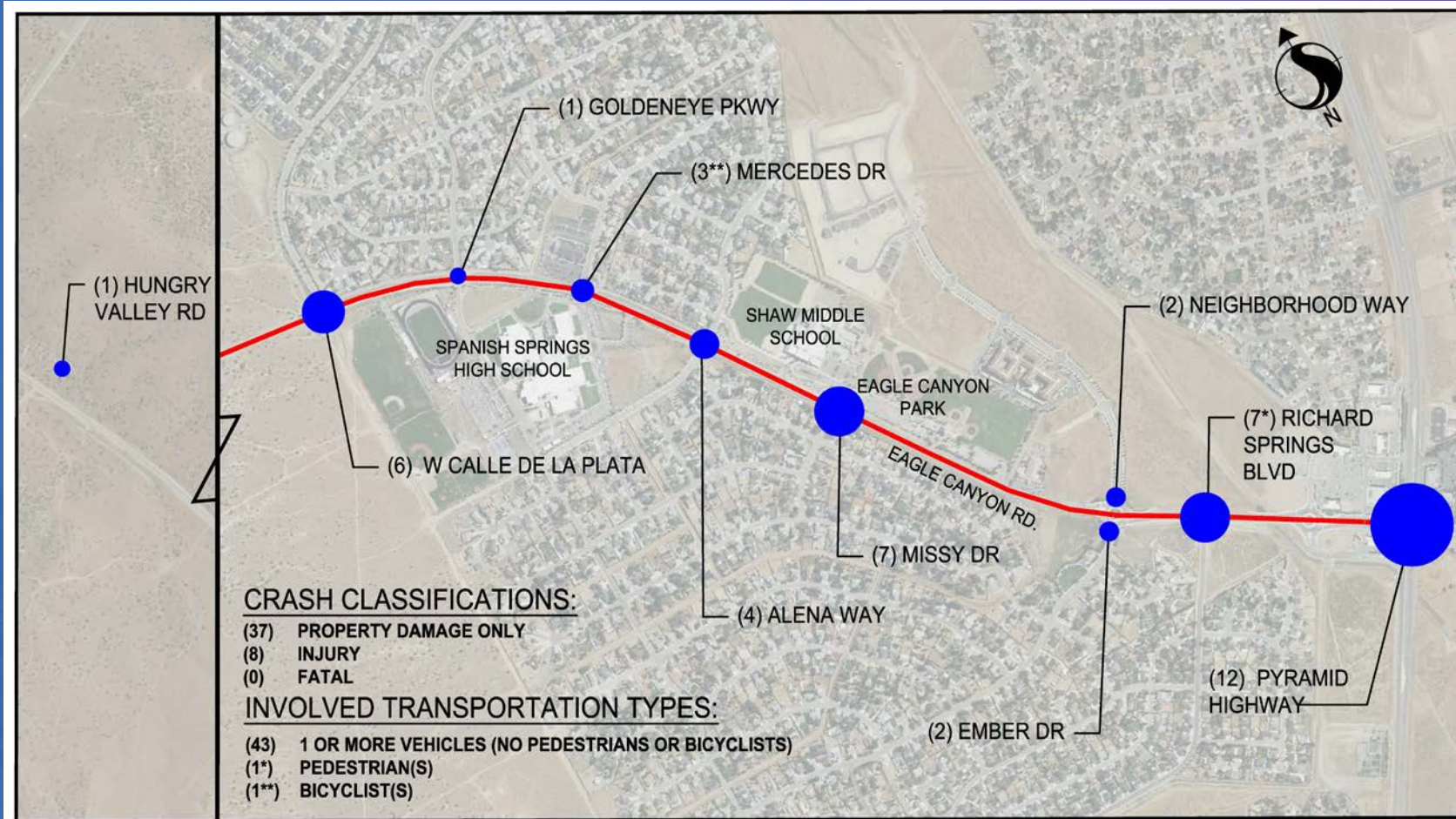
Traffic Counts



EAGLE CANYON EXTENSION PROJECT
 EXISTING TRAFFIC COUNTS



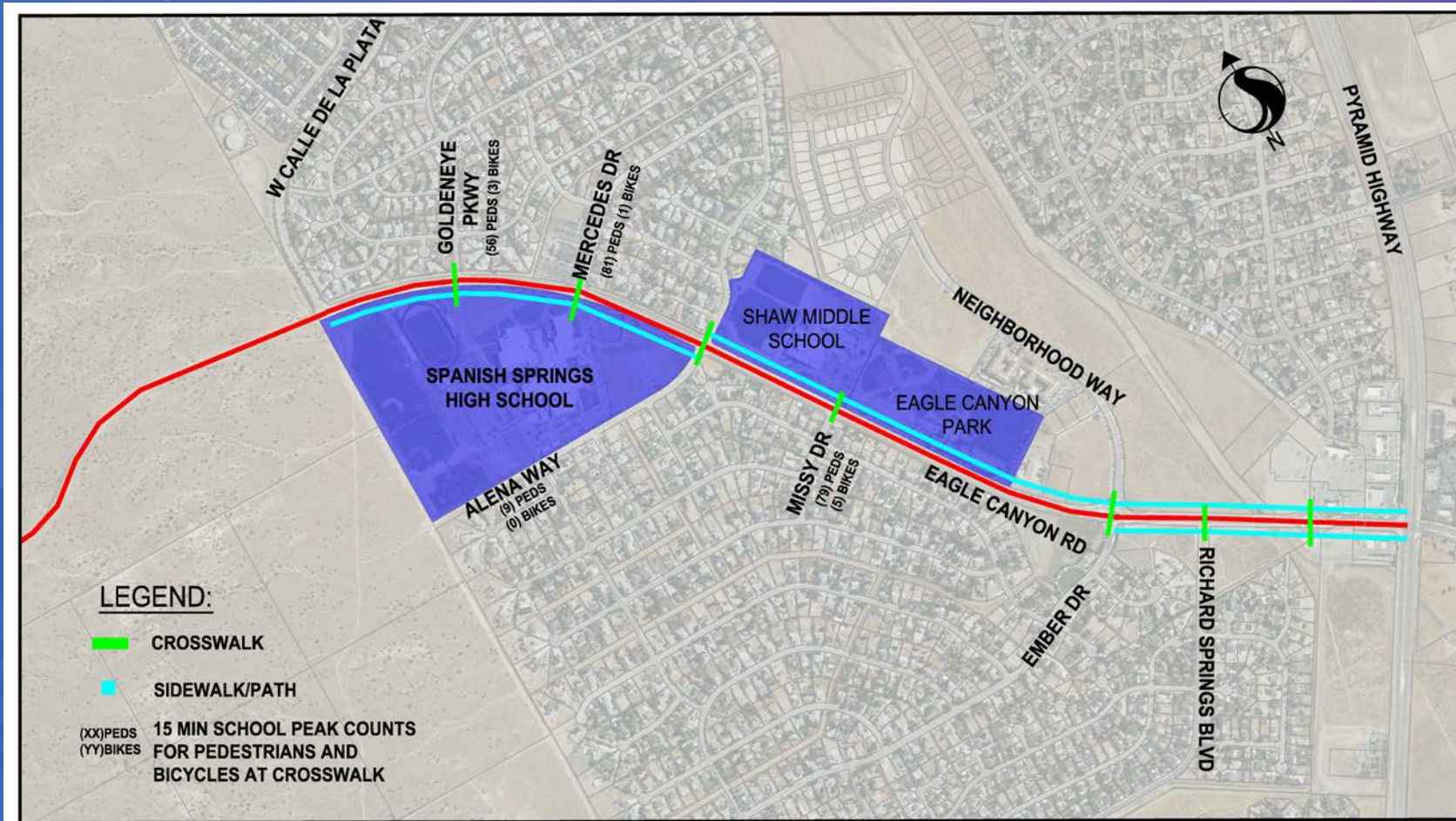
Preliminary Crash Data



EAGLE CANYON EXTENSION PROJECT
 CRASH DATA (JULY 1, 2013 - JULY 1, 2018)



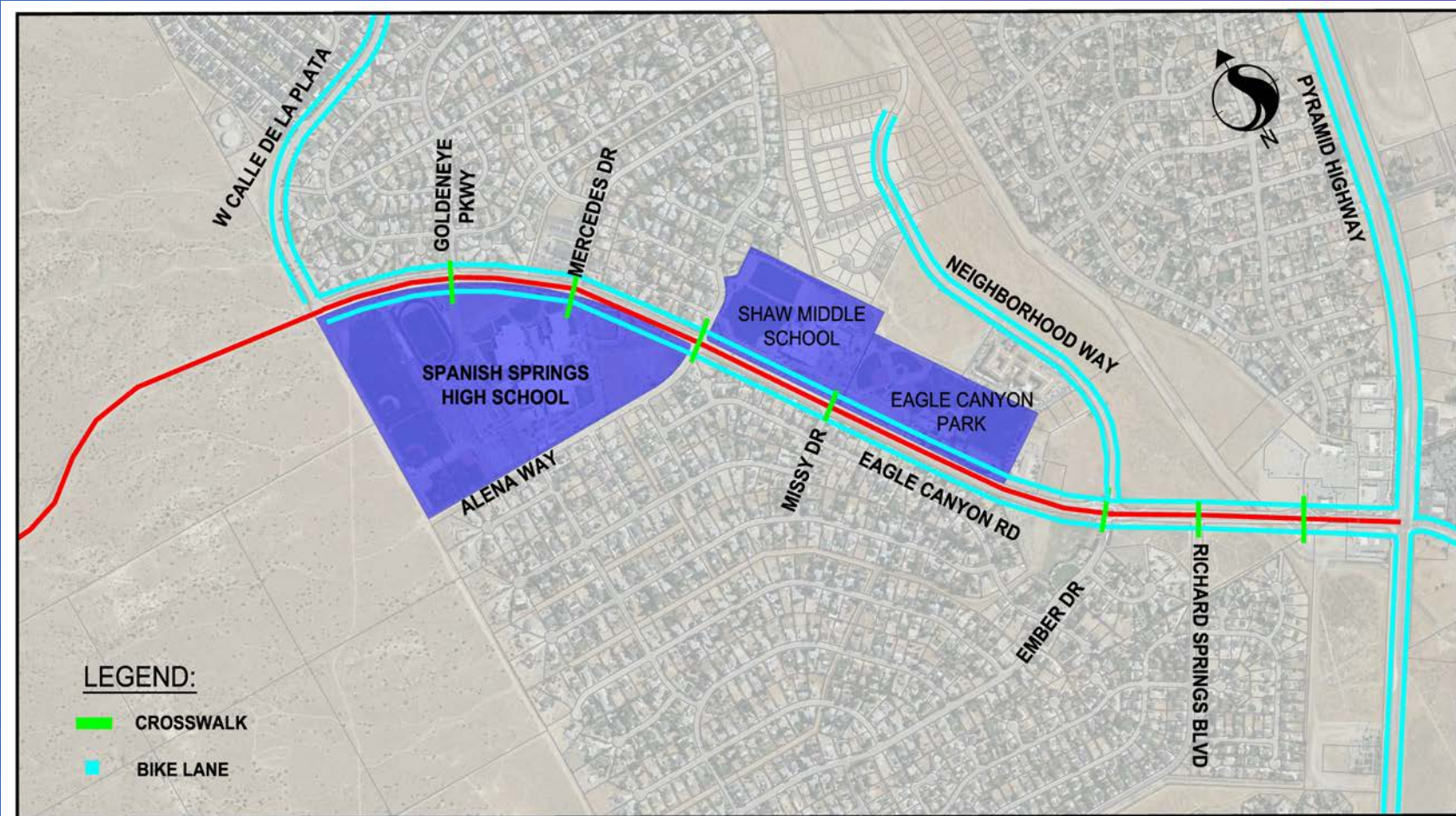
Existing Pedestrian Facilities



EAGLE CANYON EXTENSION PROJECT
PEDESTRIAN FACILITIES



Existing Bicycle Facilities



EAGLE CANYON EXTENSION PROJECT
BICYCLE FACILITIES

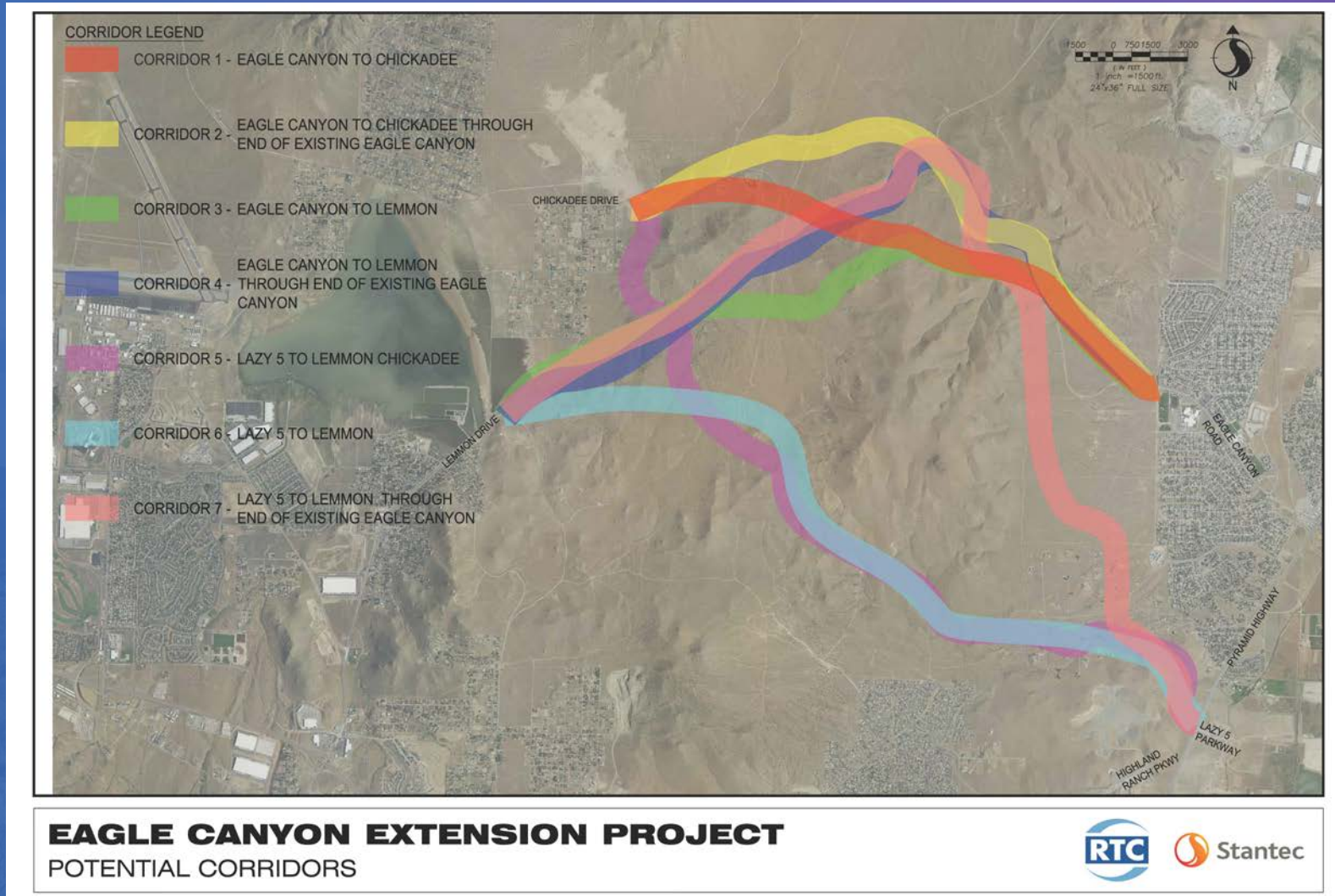




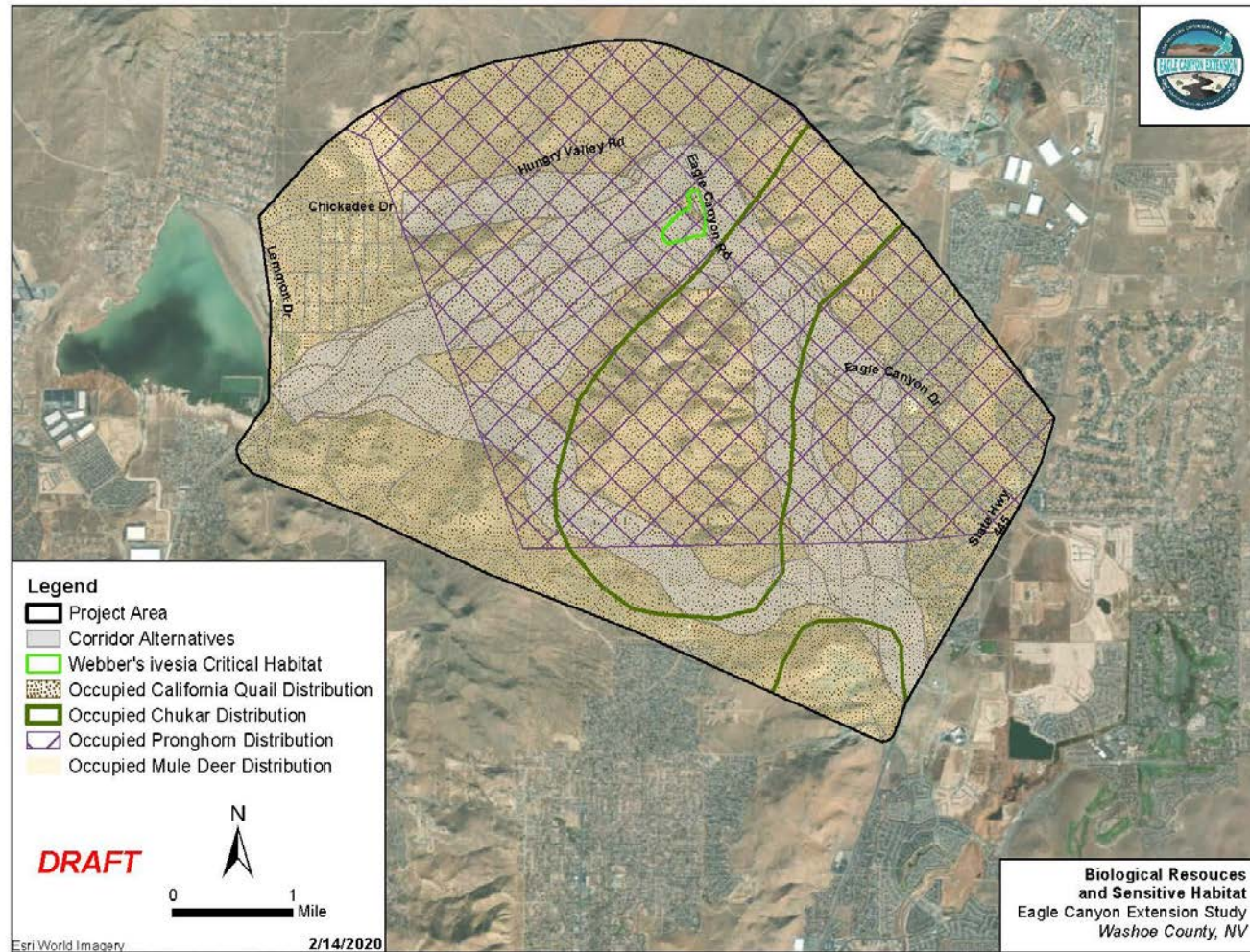
Observations on Eagle Canyon

- Traffic congestion in the AM period at the following intersections:
 - Eagle Canyon/Goldeneye
 - Eagle Canyon/Alena
 - Eagle Canyon/Pyramid Hwy
- Intersection of Eagle Canyon and Pyramid Hwy breaks down under 2040 traffic forecast conditions
- Westbound Eagle Canyon approach encourages high speed entry into roundabout
- All school-related traffic clears within 7-10 minutes
- Spanish Springs HS Issues: parents parking in bike lane, students jaywalk to cars

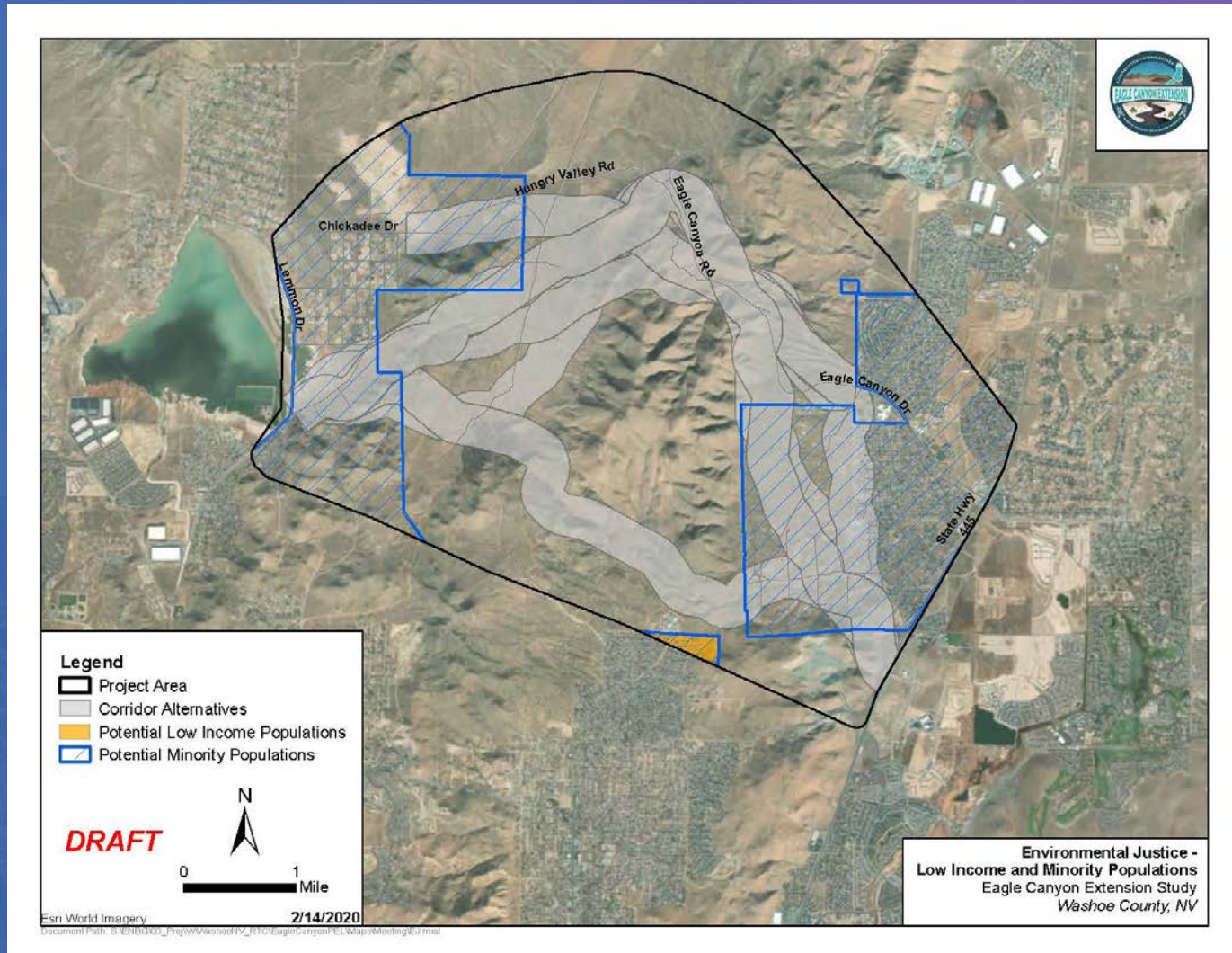
Potential Corridors



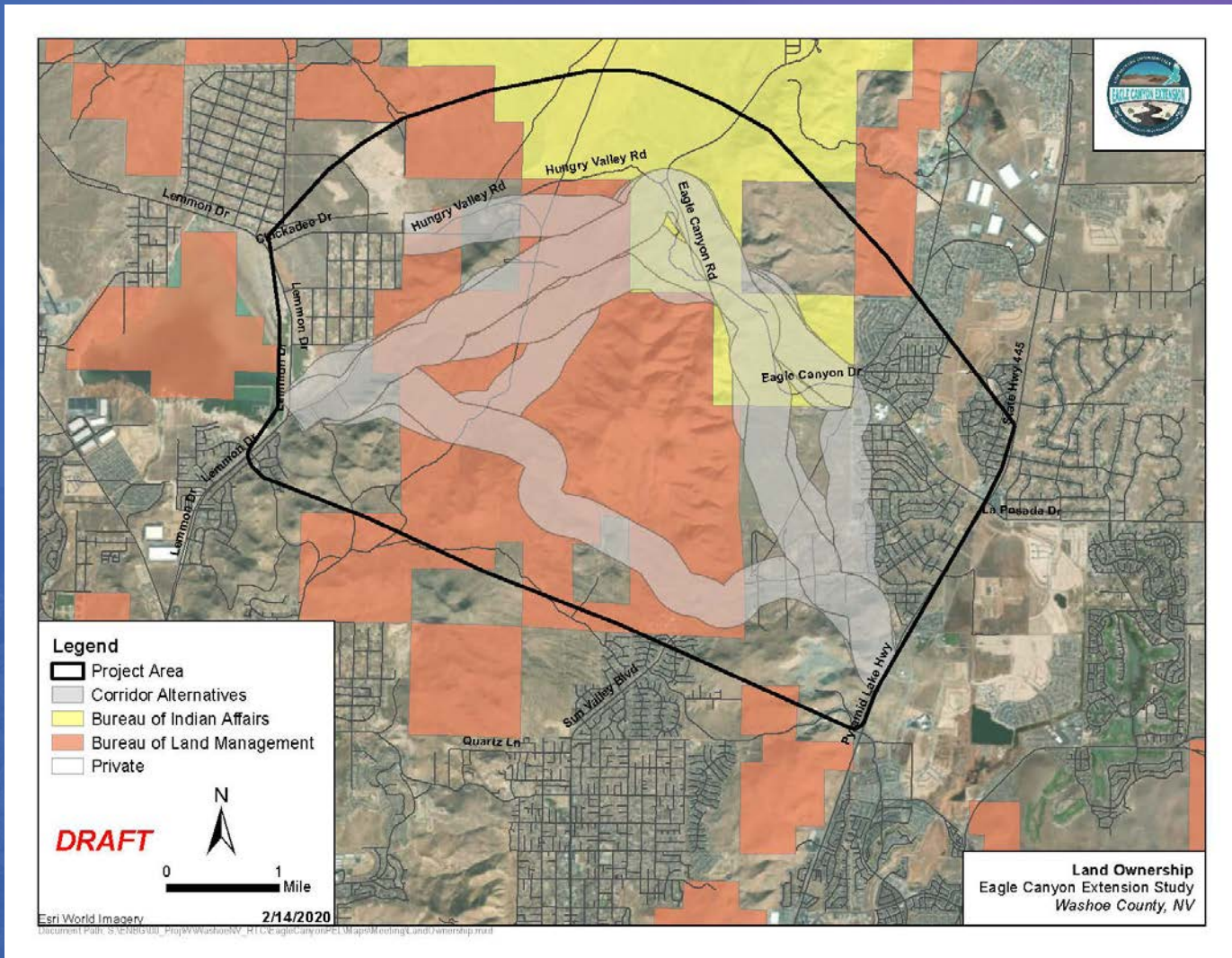
Wildlife Habitat



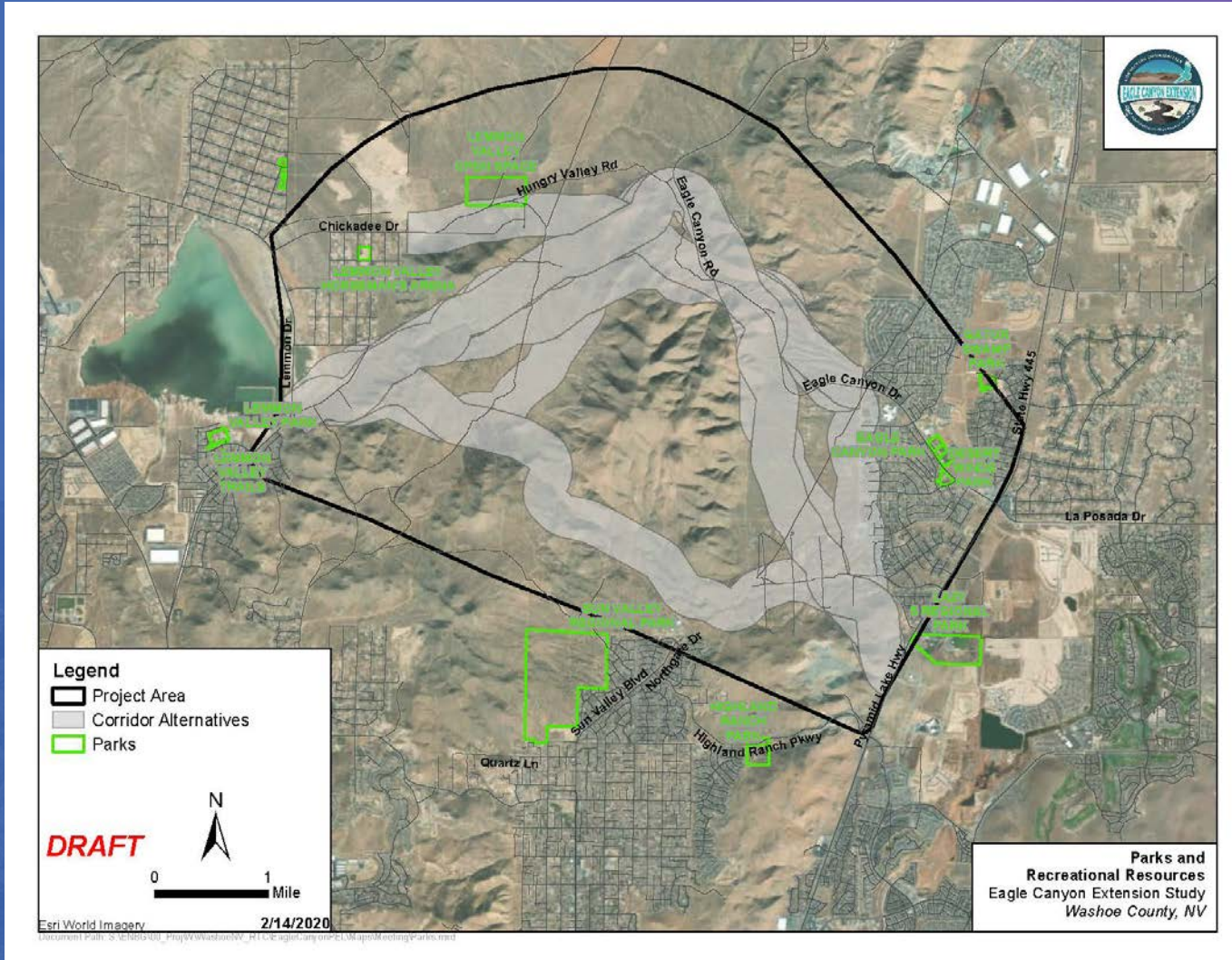
Environmental Justice Populations



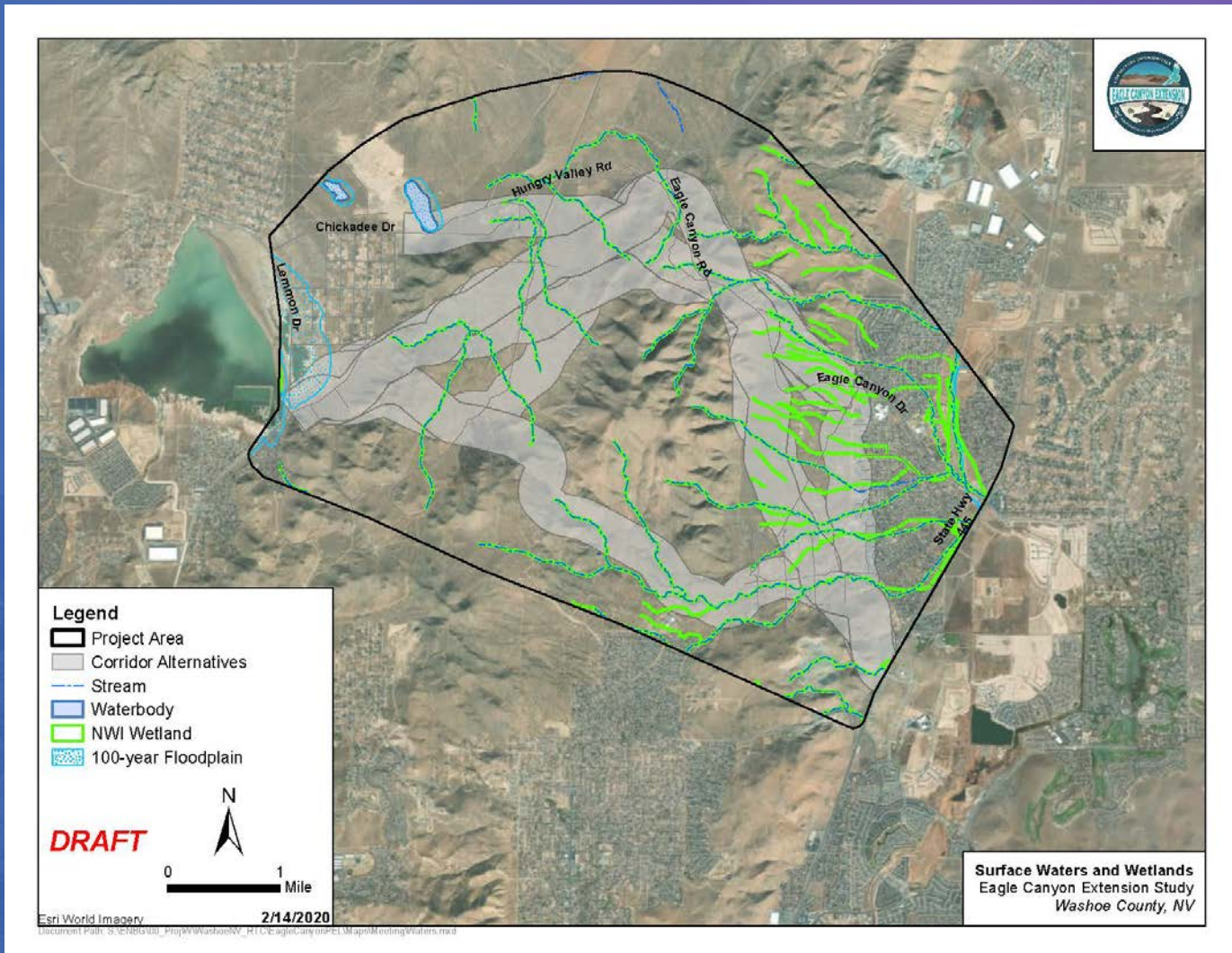
Land Ownership



Parks and Recreation



Wetlands/Hydrology





Comments/Survey Results

- Approx. 570 responses (253 North Valleys, 213 Spanish Springs, remaining other locations)
- Nearly half work in Reno outside of North Valleys
- Over 95% of respondents' primary mode of travel is driving alone in a personal vehicle



Comments/Survey Results

- Highest ranked alignment from Eagle Canyon Drive to Lemmon Drive (via Deodar Way)
- Other potential connections/alignments:
 - North of Calle de la Plata to US 395
 - Lazy 5 Pkwy to Sun Valley
 - Lazy 5 Pkwy to Military/Lemmon intersection
 - Improve Highland Ranch to Golden Valley
 - Disc Drive to US 395 (Pyramid Hwy – US 395 Connector)
 - Eagle Canyon to Sun Valley (West Sun Valley Arterial)

How often would you use the new road?	
Never	22.8%
Once a month	19.8%
Once a week	19.8%
Daily	16.5%
Weekends only	13.8%
Weekdays only	7.3%



Next Steps

- Refine Analysis
- Project TAC Meeting #3 - May
- Draft Report – June
- Public Meetings – late July/early August
- Final Report – September

Additional Info

North Valleys Improvement Projects website
<http://northvalleysimprovements.com>



**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:03 A.M.

March 20, 2020

PRESENT:

**Bob Lucey, Washoe County Commissioner, Chairman
Amy Cummings, RTC Interim Executive Director
Dale Ferguson, Legal Counsel**

VIA TELEPHONE:

**Neoma Jardon, Reno City Council Member, Vice Chair
Vaughn Hartung, Washoe County Commissioner
Oscar Delgado, Reno City Council Member
Kristopher Dahir, Sparks City Council Member (alternate)
Zev Kaplan, Special Counsel**

NOT PRESENT:

**Ron Smith, Mayor of Sparks
Kristina Swallow, Director of NDOT**

The regular monthly meeting, held in the first floor conference room of the RTC Administrative Building, 1105 Terminal Way, Reno, Nevada, was called to order by Chairman Lucey.

Chairman Lucey first explained that four commissioners were attending via telephone and per Governor Sisolak's directive, those of us who were physically in the meeting room were practicing the recommended social distancing. The meeting was also being live-streamed via RTC's Facebook page.

Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

Item 1 APPROVAL OF AGENDA

On motion of Commissioner Hartung, seconded by Commissioner Dahir, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved.

Item 2.1 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 3.1 thru 3.11 CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the February 13, 2020, special meeting (*For Possible Action*)**

Procurement and Contracts

- 3.2 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)**
- 3.3 Approve a Professional Services Agreement (PSA) with Nichols Consulting Engineers (NCE) to provide construction management for the Sun Valley Boulevard Corridor Project in an amount not to exceed \$598,113, authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**
- 3.4 Approve a Professional Services Agreement (PSA) with Eastern Sierra Engineering, P.C. (“ESE”) to provide design services and optional engineering during construction for the Reno Consolidated 21-01 Project in an amount not to exceed \$487,080, authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**
- 3.5 Approve a Professional Services Agreement (PSA) with Stantec Consulting Services, Inc. to provide final design, bidding services and design support during construction for the Oddie/Wells Multi-modal Improvements Project in an amount not to exceed \$1,272,305; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**
- 3.6 Approve a resolution regarding potential sale of five remnant parcels to the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno after completion of the Virginia Street Bus RAPID Transit Extension Project and contingent on approval from the Federal Transit Administration (FTA) and compliance with all applicable state and federal laws and regulations (*For Possible Action*)**
- 3.7 Approve a Professional Services Agreement (PSA) with CA Group to provide design and optional engineering during construction services for the Newport Lane Rehabilitation Project in an amount not to exceed \$354,823; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**
- 3.8 Approve a Professional Services Agreement (PSA) with Lumos and Associates, Inc. to provide design and optional engineering during construction services for the Kings Row Rehabilitation Project in an amount not to exceed \$692,030; authorize the Interim Executive Director to execute the agreement (*For Possible Action*)**
- 3.9 Approve a transfer of right of way from the Regional Transportation Commission (RTC) to the Nevada Department of Transportation (NDOT) that was previously relinquished to RTC for a portion of Double R Boulevard (*For Possible Action*)**
- 3.10 Approve Change Order No. 11 (CO 11) increasing the total contract amount of the agreement with Granite Construction, Inc. (Granite) for Construction Work Phase 2 Southeast Connector, between Clean Water Way and South Meadows Parkway, by \$327,736 for a new total contract amount of \$158,588,256; authorize the RTC Interim Executive Director to execute CO 11 (*For Possible Action*)**

3.11 Approve the purchase of one 2019 Ford Transit vehicle utilizing the State of Nevada Fleet Vehicles procurement contract in the amount of \$69,531 for Neighbor Network of Northern Nevada (N4) (For Possible Action)

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.11 be approved.

Item 4.1 ENGINEERING

4.1 Approve the proposed FY 2021 Program of Projects (POP) (For Possible Action)

Mr. Brian Stewart, RTC Director of Engineering, addressed the room to provide a brief presentation on the proposed FY 2021 Program of Projects. He began, explaining that the RTC evaluates and approves fuel tax funded projects in terms of the criteria in NRS 373.140(2) as follow:

- The priorities established by the Regional Transportation Plan
- The relation of the proposed work to other projects already constructed or authorized
- The relative need for the project in comparison to others proposed
- The money available

He further explained that following approval by the RTC Board of Commissioners, the POP is presented to the Washoe County Commission for authorization to use fuel tax for those projects.

Only two new projects were added to the list this year, Sky Vista Capacity Improvements (Lemmon Drive to Silver Lake) and Mill Street Capacity Improvements (Lake to Terminal). The pavement Preservation and Reconstruction Program is included every year and includes an \$18 million budget for FY 2021. Transportation spot improvements come in at \$4.5 Million and Traffic Management & Intelligent Transportation systems projects are at \$1.75 million. Lastly, the ADA Pedestrian Connectivity at Transit Stops projects are included at \$2 million per year for three years.

Commissioner Hartung asked if the Sparks Boulevard widening planned for 2024 includes an interchange at Veterans Memorial Parkway and Greg Street.

Mr. Stewart said staff has been working with NDOT to put an interchange in at Sparks Boulevard and Interstate 80 which will most likely increase the schedule and the budget.

Commissioner Hartung clarified that he is referring to the intersection at Greg Street because there are huge traffic jams at that intersection during peak traffic times.

Mr. Stewart apologized for his misunderstanding and said that staff will be looking at that immediately and also during the active phase of the project that includes that intersection.

On motion of Hartung, seconded by Commissioner Dahir, which motion carried unanimously, Chairman Lucey ordered that the proposed FY 2021 Program of Projects (POP) be approved. (Presentations are available by contacting Denise Thompson at dthompson@rtcwashoe.com.)

Item 5.1 thru 5.2 GENERAL ADMINISTRATION

5.1 Discussion and possible action to approve, reject or modify the Executive Director Employment Agreement for William Thomas (*For Possible Action*)

Chairman Lucey explained that all the commissioners have a copy of the agreement with Mr. Thomas and that it is included in the agenda packet for this meeting. He added that special counsel Zev Kaplan was on the phone and asked if he had anything to add.

Mr. Kaplan then highlighted the main differences between retired executive director Lee Gibson's agreement and this one as follow:

- The duties and scope remain the same
- The salary is lower than Mr. Gibson's salary was at his retirement. Mr. Gibson was paid \$238,000 plus benefits and Mr. Thomas will be paid \$220,000 and benefits.
- The RTC will provide a cell phone to Mr. Thomas for work purposes which will aid in compliance with public records laws when needed.
- The termination and severance pay section was taken from the Reno/Sparks Convention and Visitor's Authority director's contract and adds a bit of flexibility of the terms at the Board's discretion, but will not exceed six months' severance pay.
- Mr. Thomas will not receive an additional two weeks of personal leave as Mr. Gibson had.

Chairman Lucey then asked the commissioners if they had any questions or concerns pertaining to these changes. There were none.

On motion of Hartung, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that the Executive Director Employment Agreement for William Thomas be approved and Chairman Lucey is authorized to execute the agreement on behalf of the Board.

5.2 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened. (*For Possible Action*)

Legal Counsel Dale Ferguson said that both the federal and state courts have significantly modified their operations at this time, so he has modified the schedules for any current RTC litigation under way. If anything urgent arises, it can be handled telephonically if needed.

Item 6 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 7 DIRECTOR ITEMS

Interim Executive Director Cummings briefed the Board on the RTC's emergency response to the emergency declaration with regard to COVID-19. Public transportation and construction are essential services and the RTC is committed to continuing to provide those services to the public while taking measures to protect the health and safety of staff. She then thanked the RTC contractors for continuing to provide the essential mobility to the members of our community. Other adjustments include closing the RTC administrative offices to the public, beginning at noon March 20, 2020. Limited staff will remain on site to provide the necessary tasks required to maintain operations but the majority of staff is working from home.

The Virginia Street project construction will be accelerated to take advantage of the shelter in place directive, closed businesses and reduced traffic volumes. The section of the project between Mary and Center Streets down to Mt. Rose Street will close to traffic in both directions. The hope is that when businesses are able to open again, that portion of the project will be almost completely finished. The RTC received strong support from the businesses. This change will go into effect March 21, 2020, transit will be rerouted around the project and a press release will go out to notify the public.

Commissioner Dahir asked if any publications are being put out by the RTC to notify the public about continued transit operations and if so, is it something the local entities can also use.

Ms. Cummings responded that the RTC does have a press release and she will ensure that everyone gets a copy who wants one.

Chairman Lucey added that all of the RTC information will also be disseminated from the Joint information Center.

Vice Chair Jardon asked if a press release will be going out on the accelerated construction on Virginia Street.

Ms. Cummings confirmed.

Item 8 MEMBER ITEMS

Commissioner Hartung congratulated Mr. Thomas and looks forward to a good year once things are back to normal. He added that at that time, he would like to discuss the provision of bus passes on an ongoing basis for programs such as Crossroads, 24/7, Step Two, etc. They have an urgent need and are essential to getting people back to working in the system.

Commissioner Dahir also welcomed Mr. Thomas and thanked Ms. Cummings for stepping in for and everything she did to keep the agency running without missing a beat.

Chairman Lucey thanked Ms. Cummings for everything she has done and said she will continue working for the RTC in her prior capacity once Mr. Thomas comes on board.

He also thanked the general public who may be watching or listening for their patience during this difficult time and thanked all of the RTC transit operators for their continued support during this challenging time.

Commissioner Hartung thanked Ms. Cummings for her exemplary job of taking care of the RTC and keeping communications going with the commissioners.

Item 9 *ADJOURNMENT*

There being no further business to come before the Board, the meeting adjourned at 9:30 a.m.

BOB LUCEY, Chairman
Regional Transportation Commission



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

April 17, 2020

AGENDA ITEM 3.3

TO: Regional Transportation Commission

FROM: Brian Stewart, P.E.
Engineering Director

Amy Cummings, AICP, LEED AP
Interim Executive Director

SUBJECT: RTC Engineering Activity Report

RECOMMENDATION

Acknowledge receipt of the monthly Engineering Activity Report.

BICYCLE AND PEDESTRIAN IMPROVEMENTS

Bus Stop Improvement and Connectivity Program

The program is a multi-year effort to upgrade existing bus stops to comply with state and federal requirements, including the Americans with Disabilities Act (ADA). The first phase of bus stop improvements located within public Right-of-Way (13 bus stops) advertised in February. Spanish Springs Construction was awarded the contract and construction is complete. The process of obtaining necessary easements for other locations is ongoing. Once easements are acquired, additional construction packages will be advertised. CA Group continues to work on design for other stops. A 100% Review Package for Phase 2 stops and a 60% Review Package for Phase 3 stops was submitted in February. Another 60% Review Package for Phase 4 stops will be submitted in April.

Center Street Cycle Track Project

The PSA with Headway Transportation was approved at the September 2019 Board Meeting. The scope of services for additional Traffic Analysis of the proposed alternative, which includes a two-way cycle track along Center Street from Cheney to 9th Street, is underway. A draft report with the results has been shared with stakeholders from City of Reno.

Mill Street (Terminal Way to McCarran Boulevard)

The scope of this project is to design and construct various complete street improvements along Mill Street from Terminal Way to McCarran Boulevard, as identified in the RTC Complete Streets Masterplan completed in July 2016, and the Mill/Terminal corridor study completed in March 2013. The emphasis of this project is to assess and identify improvements for pedestrians, bicyclists, and transit riders as well as motorists. Deficiencies in pedestrian access related to Charter Schools and AACT High School in the area as well as a number of ADA deficient bus stops have been addressed.

Preliminary design is complete and 90% plan comments have been received from the agencies. An Amendment to the design contract has been approved that will split the project into two phases and provide for construction management services. Phase 1 will be from Rock Boulevard to McCarran Boulevard and Phase 2 will be on Mill Street from Terminal Way to Rock Boulevard. Right-of-way impacts have been identified and the right-of-way process for Phase 1 is beginning. It is anticipated the two phases will be constructed consecutively over a 5-year timeframe.

CAPACITY/CONGESTION RELIEF PROJECTS

ITS Pilot Project, Design of Phase 2 ITS Connectivity

This pilot project will connect traffic signal systems of the City of Reno, the City of Sparks, Washoe County, and NDOT through fiber optic communication lines. This project also includes design of Phase 2A and 2B, which will expand communication to outlying signal systems and install ITS devices to monitor and remotely adjust traffic signals to respond to special events, changing traffic conditions, provide information to drivers and traffic incidents. Construction of the Pilot Project is complete. The ITS Phase 2A Project is complete. Phase 2B is currently under construction with a tentative completion in spring 2020.

Lemmon Drive Project

The project includes widening Lemmon Drive from US 395 to Military Road from four lanes to six lanes and widening Lemmon Drive from Fleetwood Drive to Chickadee Drive from two lanes to four lanes. Professional engineering services are underway with Jacobs Engineering Group, Inc. Preliminary design is ongoing for Segment 1 (US 395 to Military Rd). For Segment 2 (Fleetwood Drive to Chickadee Drive), the Technical Advisory Committee (TAC) met in March and developed a range of possible roadway alternatives to be evaluated. The RTC is working closely with Washoe County and the City of Reno to coordinate nearby regional improvements. A separate more detailed written report is provided this month also.

North Valleys Improvements

Package 3 constructed a new traffic signal at the Lemmon Drive/North Virginia Street intersection and it is substantially complete.

Package 3B is currently at 100% design. Package 3B includes adding capacity to the right turn lane at North Virginia Street/Business 395. This project also includes improvements to two bus stop pads located within the project area, and associated access and drainage improvements. Construction of this package is tentatively scheduled for spring of 2020, pending NDOT reviews.

Sparks Boulevard Project

The project seeks to increase safety, maintain roadway capacity, and improve bicycle and pedestrian facilities by widening Sparks Boulevard to six (6) lanes between Greg Street and Baring Boulevard. In October 2019, the RTC Board authorized the procurement for the selection of engineering design services. An anticipated Professional Services Agreement with the top-ranked firm will be presented to the RTC Board for possible action in April 2020.

Traffic Signal Timing 6 Project

Following a three year cycle schedule, the project includes review and timing optimization of approximately one-third (1/3) of the signals in the region per year. For 2020, this begins a new cycle where signals that were re-timed back in 2016, will be re-evaluated and re-timed to address the changes to traffic demand. For 2020, roughly 95 intersections will have revised timing implemented. Timing plans are developed in coordination with RTC/UNR. In the process, re-evaluation of the other settings such as vehicle passage times are calculated at each intersection to make sure it is up to current standards.

Progress as of April 2020

- Oddie Blvd (12 Signals) – Sutro Street to E 12th Street – Completed
- Updating Vehicle and Pedestrian Intervals at various intersections (approximately 120 signals) – In progress
- N. McCarran Blvd & Clear Acre (10 Signals) – Sutro Street to Sullivan Lane – New timing plans completed and ready to implement.

Due to the reduction of traffic in the region due to COVID-19, implementation of new signal timing is on hold until normal traffic pattern returns.

Traffic Engineering (TE) Spot 8 – Package 1 Project

The project was awarded to Titan Electrical Contracting. Underground work complete. Construction currently on hold pending arrival of traffic signal poles.

The scope of this project includes:

Flashing Yellow Arrow – East/West

Keystone Avenue at 7th Street
East Lincoln Way at Marina Gateway Drive
Mill Street at Kirman Avenue

Flashing Yellow Arrow – North/South

McCarran Boulevard at Neil Road

Battery Back-Up Systems

Mae Anne Avenue at Coit Plaza
Oddie Boulevard at I-80 Ramps (both sides)
Wells Avenue at I-80 Ramps (both sides)
Wells Avenue at 6th Street

Traffic Signal

Evans Avenue at Enterprise Road

Traffic Engineering (TE) Spot 8 – Package 2 Project

The project includes a new traffic signal and slurry seal at the intersection of Red Rock Road and Silver Lake Road, and capacity improvements at the North McCarran Boulevard and U.S. 395 Interchange.

Construction of the traffic signal at Red Rock/Silver Lake intersection is complete and as of March 30, 2020, the signal has been operating. Remaining work includes slurry seal. Dependent on weather, it is scheduled to be complete in late April/early May 2020.

Work on the McCarran portion of the project is slated to start at the same time as when the slurry seal is done at the intersection of Red Rock/Silver Lake. An additional westbound through lane and signal modifications are part of this improvement.

Traffic Engineering (TE) Spot 9 – Package 1 Project

The project includes:

- Traffic signal at the intersection of Sharlands Avenue and Mae Anne Avenue;
- Battery backup systems for signalized intersections on Sun Valley Drive from Scottsdale Road to 7th Street;
- Minor striping improvements to improve traffic flow at Pyramid Way at York Way; and
- Traffic study with potential improvement to southbound right turn lane at the intersection of Vista Boulevard and Baring Boulevard.

Design is underway with Westwood Professional Services as the design consultant. Project advertisement is scheduled for May 2020 with construction in spring/summer 2020.

Traffic Engineering (TE) Spot 9 – Package 2 Project

The project includes various traffic updates throughout the Reno/Incline area:

- Traffic signal cabinet and camera upgrades at various intersections in the Reno area;
- New traffic signal at the intersection of Rock Boulevard/Edison Way; and a
- 4th Street/Mesa/Woodland intersection study for future improvements.

Project is moving forward towards 100% design completion in mid-April. Advertisement for bidding will be begin in May.

CORRIDOR IMPROVEMENT PROJECTS

Arlington Avenue Bridges

The Arlington Avenue Bridges Project is a feasibility study to analyze possible replacement bridge types and aesthetic themes, document design and environmental criteria, improve safety and multi-modal access in the Wingfield Park area, and review flood-capacity requirements. The crossing of the Truckee River at Arlington Avenue has served the community of Reno and provided access to Wingfield Park for nearly a century. The bridges were built in the 1930s and while structurally safe to drive over they are showing signs of wear resulting from the variety of modifications over the years, their age, and the repeated exposure to flood events.

The team is working towards defining the lead agency from a funding perspective and preparing materials for upcoming TAC meetings. Preparation for the second Stakeholder Working Group meeting is ongoing. Stakeholder Working Group meeting 2 is anticipated to be held in May.

Kuenzli St. Conversion Project

This project includes the conversion of Kuenzli Street from its current one-way configuration to a two-way street from Giroux Street to Kirman Avenue. The main portion of the project is summarized below:

1. Kuenzli Street from Kirman Avenue to Giroux Street
 - a. Surface treatment for preventative maintenance and striping revisions
 - b. Conversion of one-way to two-way
 - c. Signal modification associated with conversion
 - d. Potential for addition of up to four transit stop pads
 - e. Potential incorporation of conduit for City of Reno fiber optic installation. City of Reno to provide number and size of conduit desired (included as an optional task)
2. Kirman Avenue from the south end of the bridge over the Truckee River to East 2nd Street
 - a. Surface treatment for preventative maintenance and striping revisions
 - b. Striping and signal modifications to allow two-way movements on Kuenzli Street
 - c. Pedestrian ramp replacement at Kirman Avenue and Kuenzli Street intersection
 - d. Potential incorporation of conduit for City of Reno fiber optic installation. City of Reno to provide number and size of conduit desired (included as an optional task)
3. Giroux Street from Kuenzli Street to East 2nd Street
 - a. Surface treatment for preventative maintenance and striping revisions
 - b. Conversion of one-way to two-way
 - c. Striping modifications to allow two-way movements
 - d. May need modifications at roundabout.

Based on the traffic study, the project is moving forward with design with the above mention summary. The traffic signal at Kuenzli and Locust will be removed. The project is currently moving towards 90% design.

Oddie Boulevard/Wells Avenue Improvement Project

Sixty percent (60%) design plan submission to the cities of Reno and Sparks was provided in the middle of November 2019. A public meeting was held on Thursday, January 23, 2020, at the Washoe County Senior Center in Reno.

The agreement to move forward with Final Design services with Stantec Consulting Services, Inc. was approved. Final design is scheduled for the end of October 2020.

Pyramid Highway and US 395 Connection

The estimated cost of the overall project is \$800 million and will relieve congestion on the Pyramid Highway, McCarran Boulevard and other regional roads and provide connectivity between the North Valleys, Sun Valley and Spanish Springs. The project is planned to occur in

multiple phases over approximately a 15 to 20 year period and is included in the RTP. NDOT has completed 30% design of Phase 1 of the project that consists of capacity and multimodal improvements on Pyramid from Queen Way to Golden View Drive. Design is anticipated to be complete in 2022. Pending funding, construction of Phase 1 could begin in 2023. The estimated cost of Phase 1 is approximately \$56 million. The RTC with support from NDOT and others will be applying a second time for a BUILD grant from the Federal Highway Administration to help fund Phase 1.

Sun Valley Boulevard Corridor Improvement Project

Final Design for the Washoe County section between 7th Avenue and Highland Ranch Parkway is moving forward. The 100% Plans were submitted on March 18, 2020, to Washoe County and NDOT for their final comments/review. The goal is to start construction by June 2020 and be complete before school starts in August 2020. In lieu of a public meeting, a video of the project presentation and information is available at the project website: <http://SunValleyBlvd.org>. Public comments may be submitted directly through the website or via phone, email or letter to the project manager.

Inadequate drainage systems to handle existing storm water flow is presenting project challenges along the NDOT portion of this project between El Rancho and 7th Avenue. Discussion for a possible partnership with NDOT and Washoe County is occurring in order to address existing the drainage issues and the project design. Maintenance of the proposed new facilities may also present challenges to Washoe County, NDOT, and Sun Valley General Improvement District (GID).

Truckee River Shared Use Path Project

The proposed pathway will start at John Champion Memorial Park and continue along the south side of the Truckee River. The existing pathway in this segment of the river currently crosses to the north side of the river at the park as it continues eastward. The proposed pathway will be about 2,400 feet in length, continuing below Interstate 580 (I-580) to meet up with the existing pathway located near the Walmart east of I-580. This project was included in the fiscal year (FY) 2017 Program of Projects. The design portion of this project is funded through federal funds and includes oversight by NDOT through a Local Public Agency (LPA) agreement.

Thirty percent (30%) design plans are complete. Project documents have been submitted to NDOT for environmental documentation (NEPA Process) that is required for the project. Once NEPA is complete, RTC will begin the ROW acquisition of properties adjacent to the pathway. In addition, RTC has submitted the application for a 408 permit to Carson Truckee Water Conservancy District and United States Army Corp of Engineers.

Virginia Street RAPID Extension

A detailed monthly progress report will be given on this project during the board meeting. Additional information can be viewed at: <http://virginiastreetproject.com/>

PAVEMENT PRESERVATION PROJECTS

2020 Preventive Maintenance (Various Locations)

The 2020 Preventive Maintenance program is underway. This will provide patching, crack sealing, and slurry seal activities on approximately 200 lane miles of roadway. The project advertised on March 30, 2020 with a bid opening scheduled for April 20, 2020. Construction will start in spring 2020.

Golden Valley Road Rehab Project

The project includes rehabilitation/reconstruction of Golden Valley Road from Yorkshire Drive to North Virginia Street. Lumos & Associates, Inc. is the consultant for Design and Engineering During Construction services. Final design is under agency review. The scheduled construction start date is June 2020 with a scheduled completion in mid-August 2020.

Greg Street Rehab Project

The project includes corrective maintenance of Greg Street from McCarran Boulevard to the Union Pacific Railroad Tracks. Wood Rodgers, Inc. is the consultant for Design and Engineering During Construction. Final design is under agency review. The scheduled construction start date is June 2020 with a scheduled completion in mid-August 2020.

Lakeside Drive Rehab Project

The project includes rehabilitation/reconstruction of Lakeside Drive from Evans Creek Drive to McCarran Boulevard. Eastern Sierra Engineering is the consultant for Design and Engineering During Construction Services. An internal Kick-Off Meeting occurred on July 25, 2019 and a public Open House occurred at the Bartley Ranch School House on January 14, 2020. Construction is scheduled for early June 2020 with a scheduled completion in mid-August 2020. One hundred (100%) Design is under review with an advertise date of April 8, 2020 and bid opening scheduled for May 6, 2020.

Prater Way Rehab Project

The project includes rehabilitation/reconstruction of Prater Way from Howard Drive to Sparks Boulevard. Stantec Consulting Services, Inc. is the consultant for design and engineering during construction. The project advertised in February and the Construction contract has been awarded to Spanish Springs Construction, Inc. Construction is scheduled to start in April 2020 with a scheduled completion of October 2020.

Reno Consolidated 19-01- Sutro Street, 1st Street, Lake Street, and State Street Project

The project includes rehabilitation/reconstruction of the following street segments: Sutro Street from Commercial Row to 4th Street and from McCarran Boulevard to 1,400' north, 1st Street from Center to Lake, Lake Street Truckee River Bridge, and State Street from Virginia to Sinclair Street. Construction is complete with the exception of the section on Sutro from McCarran to Selmi Drive. Construction of this segment is currently underway and anticipated to be complete by the end of April 2020.

Reno Consolidated 20-01 – Mayberry Drive, California Avenue, and First Street

The project includes rehabilitation/reconstruction of the following street segments: Mayberry Drive from Memory Lane to California Avenue, California Avenue from Hunter Lake Drive to Booth Street, and First Street from Sierra Center to Virginia Street. Nichols Consulting Engineers (NCE) is working on preliminary design and a 30% design was submitted in March 2020. A design kick-off meeting was held in April 2020 that included multiple agency departments and utility companies. Great feedback was received and a 50% Review Package will be submitted in June 2020. Construction is anticipated to occur in 2021. The project team is preparing for the first Public Information Meeting, now anticipated to be held in May 2020.

Sparks Consolidated 19-01 – 15th Street, Franklin Way, Hulda Court, and El Rancho Sidewalk Project

The project includes rehabilitation/reconstruction of the following street segments: 15th Street from C Street to Prater Way, Franklin Way from the Rail Road crossing to East Greg Street, Hulda Court, and sidewalk improvements on El Rancho Drive from G Street to Oddie Boulevard. Construction on all streets listed above is substantially complete and the streets are open to traffic. Construction of the Rectangular Rapid Flashing Beacons (RRFB) at the Elementary Drive/El Rancho Drive intersection have been delayed due to easement acquisitions. The upgrades to the existing RRFBs between Elementary Drive and Oddie Boulevard are complete.

REPORT ON NEGOTIATED SETTLEMENT AGREEMENTS FOR THE ACQUISITION OF PROPERTY

Project	Property Owner	Purchase Amount	Amount Over Appraisal
TE Spot 8 Project – Package 1	Macy’s West Stores, Inc.	\$725.00	\$0

CONTRACTS UP TO \$50,000

Wood Rodgers in the amount of \$50,000 for cost estimate preparation for 2050 Regional Transportation Plan update.

Nichols Consulting Engineers in the amount of \$49,800 for technical writing and Standard Specifications for Public Works Construction “Orange Book” update.

ENGINEERING ON-CALL WORK ASSIGNMENTS

Attachment A summarizes the work assignments on the engineering pre-qualified on-call lists. Engineering Department consultant assignments are reported after Board approval of the professional services agreement with each firm.

ADVISORY COMMITTEE(S) RECOMMENDATION

There are no advisory committee recommendations pertaining to this agenda item.

Attachment



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

April 17, 2020

AGENDA ITEM 3.4

TO: Regional Transportation Commission

FROM: Mark Maloney
Director of Public Transportation
and Operations

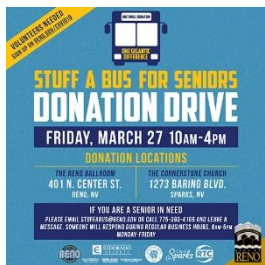
Amy Cummings, AICP, LEED AP
Interim Executive Director

SUBJECT: RTC Public Transportation and Operations Report

RECOMMENDATION

Acknowledge receipt of the monthly Public Transportation and Operations Report.

HIGHLIGHTS



Community helps Stuff A Bus for Seniors - The RTC and our regional partners, including Washoe County, the City of Reno, the City of Sparks, the Downtown Reno Partnership, and The Row organized a Stuff A Bus for Seniors event on Friday, March 27, in Reno and Sparks.

During these uncertain times, seniors in our community are afraid to leave their homes to get desperately needed supplies. Seniors are being urged to stay home and many are on a fixed income, unable to afford basic necessities, especially in the wake of the COVID-19 pandemic. Because of the community's generous donations, many seniors in the region will be able to get the essential items they need.



On Monday, March 30, RTC ACCESS/MTM drivers delivered 31 packages. RTC and our regional partners are grateful for the donations received and the outpouring of support from our entire community during this event.



together we can solve hunger.™



RTC collaborates with Northern Nevada Food Bank – RTC and the Northern Nevada Food Bank join together to ensure vital home delivery of food boxes during these challenging times. As RTC ACCESS clients are identified, emergency food boxes will be delivered weekly by MTM drivers.

The RTC is also assisting Washoe County Human Services Agency – Senior Division (WCSS) to help deliver medications, groceries and other essential items to their RTC ACCESS eligible clients.



RTC Implements COVID-19 Precautionary Measures – The RTC has taken appropriate measures to inform the public of COVID-19 precautions by placing communications in each of the ACCESS vans, FlexRIDE vehicles, and RIDE buses. In the RIDE buses, these posters are displayed behind the coach operators, and are also being displayed on the monitors at Fourth Street Station, and on social media.

Additional measures include:

- Increased frequency of our [sanitization and disinfection practices](#) using a strong disinfectant approved for use against COVID-19 (novel coronavirus) on our transit vehicles and at RTC transit centers available for transit passenger use.
- RTC’s transit operator, Keolis, has created stations where transit operators can pick up daily items such as gloves and sanitizing wipes. Keolis is also providing transit operators with information about how to stay safe.
- On RTC RIDE buses, the ADA section near the front of the bus is closed to passengers, with the exception of passengers in wheelchairs.
- RTC is recommending touchless methods to purchase transit passes. The best way to buy tickets is by using the Token Transit app on a smartphone or mobile device, or going online to <https://www.rtcwashoe.com/public-transportation/buy-passes/>. Ticket Vending Machines are also located outside at 4th Street Station and Centennial Plaza.
- RTC reminds transit passengers to practice social distancing by sitting or standing at least six feet away from each other when riding the bus or waiting to board.
- Transit passengers are also asked to remain behind the yellow or white line on the bus to keep six feet away from transit operators.
- RTC ACCESS paratransit service, operated by MTM, is only transporting one passenger at a time.

RTC RIDE

Keolis’ Employee Appreciation breakfast event in honor of National Transit Operators’ Day on Wednesday, March 18, was postponed due to Covid-19 precautions. This event will be rescheduled when appropriate.

Keolis Cares – On February 24, Keolis’ management team put together 50 sock/hygiene kits that they donated to The Children’s Cabinet. These kits will be given to at-risk youth in the Reno/Sparks area. Kits included new socks, shampoo/body wash, soap, deodorant, toothbrush/paste, razor and comb.



RTC ACCESS



MTM, Inc. was able to conduct its Employee Appreciation Luncheon in honor of National Transit Operators' Day on Wednesday, March 18. Operators and employees received bagged lunches in honor of their hard work and dedication.



In response to the COVID-19 pandemic, MTM Transit Reno has implemented several changes over the past several weeks. They have added five new electronic sanitizer dispensers in their building which is being refilled weekly by their vendor CINTAS. They have placed two in the drivers' room, one near their office hallway, one at the entrance of the conference room, and one in the maintenance shop. Management has been providing regular communications to its employees regarding COVID-19. Important literature about the virus including how to protect oneself are displayed throughout the facility, in restrooms and on the operators' information board and their safety board.

TRANSIT DEMAND MANAGEMENT (TDM) UPDATE -

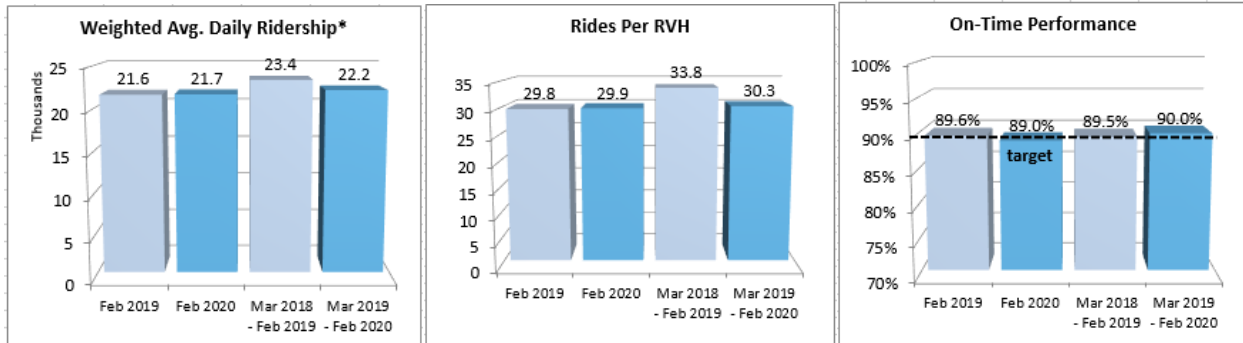
- Vanpools increased to 209 with over 120 of those serving the Tahoe Reno Industrial Center (TRIC).
- The City of Reno planning department has a draft update of its zoning code out for public comment. This draft (18.04.606(e)) contains a requirement for all employers with 50 or more employees to have a trip reduction program. RTC staff is working with Washoe County and Reno Planners to implement this program.
- RTC staff is working with a developer to have access to subsidized bus passes through Token Transit on the developer's web site.
- RTC staff is moving ahead with the Transportation Management Association (TMA) with a third pre-workshop meeting held last month and plans to hold a workshop in May with the TRIC employers. Staff will email out a flyer for the event with a doodle link for employers to pick between several dates.
- Staff tabled an event at the Chamber of Commerce Alliance on February 12.
- Staff presented at the Truckee North Tahoe TMA meeting on February 6.
- RTC staff returned to both UNR and TMCC in February to hand out brochures to students, faculty and staff. RTC staff will continue this outreach effort throughout the spring semester.
- RTC staff also met with the Graduate Student council to update them on the ridership success of the program March 3. Staff had planned to present to the ASUN council in March. Likely this will not occur until next fall.



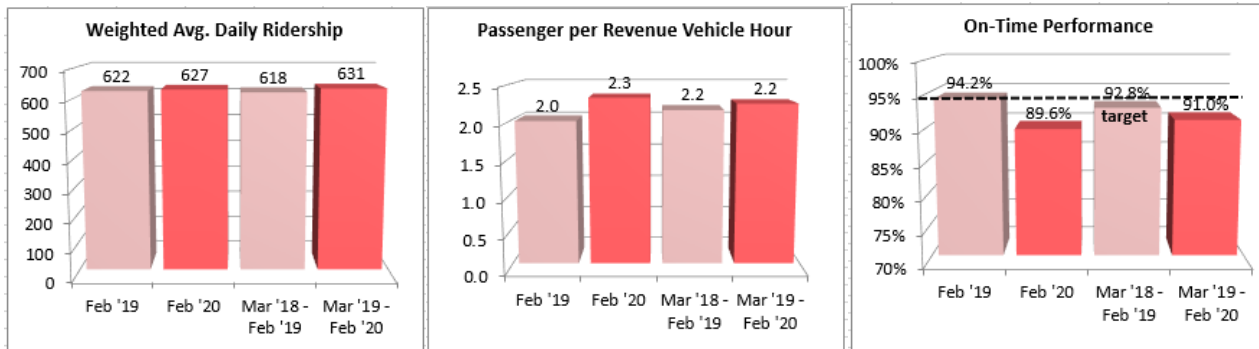
Reno Earth Day - Plans were underway to participate in Reno Earth Day Events on Sunday, April 19. Due to the COVID-19 pandemic, those events have been canceled.

FEBRUARY 2020 TRANSIT PERFORMANCE

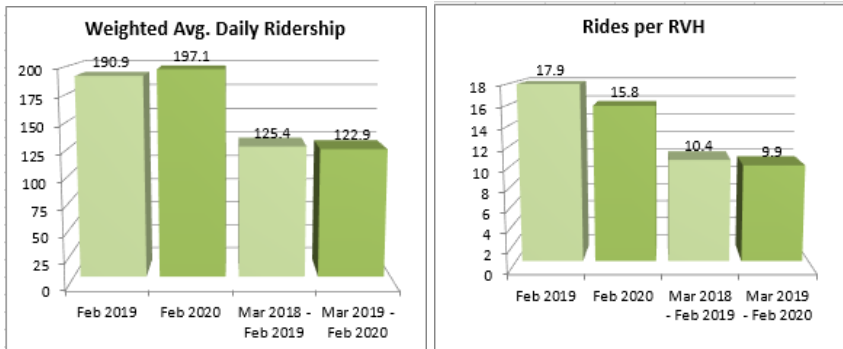
RTC RIDE



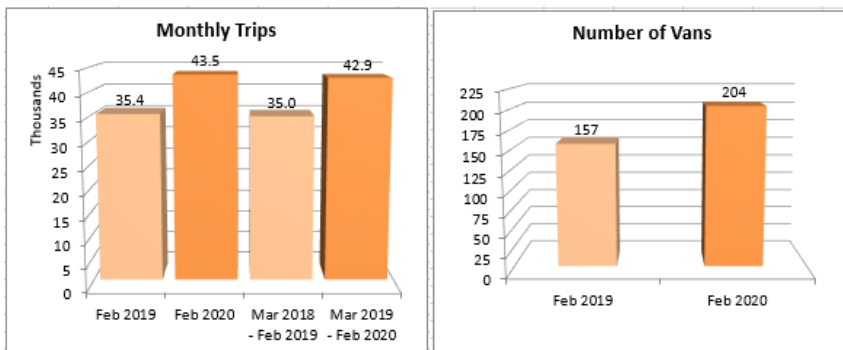
RTC ACCESS



TART



RTC VANPOOL





REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

April 17, 2020

AGENDA ITEM 3.5

TO: Regional Transportation Commission

FROM: Dan Doenges, PTP, RSP
Planning Manager/Interim Director of Planning

Amy Cummings, AICP, LEED AP
Interim Executive Director

SUBJECT: RTC Planning Department Report

RECOMMENDATION

Acknowledge receipt of the monthly Planning Activity Report.

PLANNING STUDIES

Virginia Street Bus RAPID Transit Extension Project

Staff continue to support community outreach efforts and provide technical support for the Small Starts process for this project. The Virginia Street project team continues extensive outreach activities with Midtown businesses and other stakeholders, identified under community outreach activities.

South Meadows Multimodal Transportation Study

The South Meadows Multimodal Transportation Study identifies needs and transportation improvements for regional roads in the study area. The study focuses on traffic operations, safety, pedestrian and bicycle connectivity, and transit service needs. The first public meeting for the project was held on March 26, 2019, at Damonte Ranch High School. The second public meeting was held on Tuesday, November 5, 2019, at Zeppelin restaurant, located at 1445 South Meadows Parkway in Reno. RTC presented transportation improvement alternatives that addressed safety, traffic operations, and community concerns identified in the study area. RTC staff met with residents of the Curti Ranch neighborhood on December 5, 2019 to discuss their transportation concerns. The project team developed a draft study report. Project documents including the draft report are available on the RTC website under Metropolitan Planning, Corridor Studies. The final report will be presented to the RTC Board at their April meeting for approval.

University Area Multimodal Transportation Study

The University Area Multimodal Transportation Study will take into account the current and future development plans slated to occur on or near the university campus in the coming years and will identify needed connectivity, safety, and access improvements for vehicle and alternative transportation modes on regional roads. In addition, it will include an in-depth analysis of land use

and roadway network scenarios in the UNR Gateway District. The project team has had ongoing meetings with staff from the University of Nevada, Reno and the City of Reno to discuss project details. Following data collection efforts and extensive public outreach, a project Technical Advisory Committee (TAC) workshop was held on September 9, 2019, to discuss future roadway network alternatives. Scenarios were reviewed on December 27, 2019, at a subsequent TAC meeting. The project team analyzed model run results and conducting analysis on future conditions. These analysis results from various network scenarios were reviewed at the most recent project TAC meeting on March 31st to receive feedback and comments.

ADA Transition Plan Update

February 21, 2020, the ADA Transition Plan was adopted by the RTC Board. The completed document is available on the RTC website (www.rtcwashoe.com).

Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study

The purpose of the study is to enhance mobility and connectivity between the growing communities Spanish Springs and Lemmon Valley and to facilitate safe and equitable access to economic and recreational opportunities while preserving the character and heritage of the area. Goals of the study include evaluation of traffic operations and safety on the existing Eagle Canyon Drive, development of a Planning and Environmental Linkages (PEL) checklist to assist with the environmental process during future project development, and to identify a preferred alignment for the proposed new roadway. Traffic counts were conducted on Eagle Canyon Drive. In addition, drone footage was taken of traffic patterns during peak school hours in the vicinity of Spanish Springs High School and Shaw Middle School. Preliminary model runs were also developed for new roadway alignment alternatives for the Eagle Canyon Extension. Two public meetings were held March 10 and 12 at Lemmon Valley Elementary School and Spanish Springs High School, respectively. In addition, a survey seeking public input on the study was launched on March 10 and will remain open until April 30. There have been 563 responses to date. Staff is working with the consultant team to refine the corridor analysis and compile public comments.

2050 Regional Transportation Plan (RTP)

A schedule and outreach plan has been developed for the 2050 RTP. Staff is currently analyzing existing conditions, evaluating financial assumptions, and developing the vision and goals for the plan. RTC staff has been meeting with staff of the local jurisdictions to discuss project needs and priorities. Staff has also compiled responses from the RTC Technical and Citizens Multimodal Advisory Committees, as well as RTC staff, as to the vision of the regional transportation system in 2050. This information will be used to guide future public outreach.

To date, there have been several outreach events to gather input on the vision for the 2050 RTP. Staff presented to the Washoe County Commission on February 11, Reno City Council on February 12, and Sparks City Council on March 9. In addition, a workshop with businesses in the Sparks industrial area was held on February 26 at Baldini's, and the first public meeting for the RTP was held the following day at the Discovery Museum. The second agency working group meeting was held via conference call on March 19. In addition to the public meetings, a visioning survey was launched on February 25 and will remain open until May 1. As of this staff report, there have been approximately 300 responses.

Bicycle and Pedestrian Planning

RTC is collaborating with other partner agencies on several initiatives to improve bicycle and pedestrian safety & facilities:

- Bicycle and Pedestrian Count Program – The 2019 Annual Bicycle, Pedestrian, and Wheelchair Annual Report will be on the April 17, 2020, Board agenda for adoption.
- The RTC continues to partner with the Truckee Meadows Bicycle Alliance (TMBA). This week TMBA announced that Bike Month normally celebrated in May nationally and locally, has been postponed until September 2020. Details will be shared as they are available.

Vision Zero Truckee Meadows

- Vision Zero had a task force meeting on February 13, 2020.
- The draft walking audit report for Wooster High School has been completed. Due to the current health pandemic, March's meeting was cancelled and is planned to be rescheduled. This effort is headed by NDOT but includes many agency stakeholders.
- A subcommittee is working to determine if pedestrian mandated court classes are a viable option for our region.
- The next meeting is scheduled for April 9th.

MPO Certification Review

Staff completed the Metropolitan Planning Organization (MPO) Certification Review with the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) on September 25th. No corrective actions were received.

Sustainability Planning

The RTC continues to advance initiatives outlined in the RTC Sustainability Plan through the Green Team comprised of agency staff, such as the Sustainable Purchasing Policy and the tracking of paper usage in an effort to achieve a ten percent reduction. RTC also participates in the City of Reno Sustainability & Climate Advisory Committee and continues to be an active member in the regional SPINN Committee. Staff is finalizing the RTC Annual Report for the American Public Transportation Association (APTA) Sustainability Program, of which RTC has been recognized at a Silver-level designation.

RTC Affordable Housing Study

The project team has developed an inventory of potential candidate sites for affordable housing near transit routes, and a draft report was presented to the project Technical Advisory Committee for review and comment at their last meeting on January 15. It is anticipated that the final report will be presented to the Board at their April 17, 2020, meeting for approval.

Development Review

RTC staff routinely review development proposals from the local jurisdictions of Washoe County and the Cities of Reno and Sparks. Staff from Planning, Engineering and Public Transportation have reviewed and commented on the following number of development proposals from each of the jurisdictions since the last Board meeting:

- Washoe County – 4
- City of Reno – 9
- City of Sparks – 2

This does not include proposals that were reviewed on which staff did not have any comments.

COMMUNITY AND MEDIA OUTREACH ACTIVITIES

RTC staff conducted the following outreach activities from March 17 – April 17:

- | | |
|----------|---|
| March 17 | RTC St. Patrick's Day FREE Safe RIDE Free Transit Event |
| March 18 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 19 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 20 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 20 | RTC Board Meeting |
| March 21 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 22 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 23 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 23 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 24 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 24 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 25 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 25 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 26 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 26 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 27 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 27 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| March 28 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 29 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 30 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 30 | NV Health Response Statewide Coordination Meeting - COVID-19 |
| March 31 | Regional Information Center Daily Meeting - COVID-19 Response |
| March 31 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| April 1 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| April 1 | Regional Information Center Daily Meeting - COVID-19 Response |
| April 2 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| April 2 | Regional Information Center Daily Meeting - COVID-19 Response |
| April 3 | NV Health Response Statewide Coordination Meeting - COVID-19 Response |
| April 3 | Regional Information Center Daily Meeting - COVID-19 Response |
| April 4 | Regional Information Center Daily Meeting - COVID-19 Response |

- April 5 Regional Information Center Daily Meeting - COVID-19 Response
- April 6 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 6 Regional Information Center Daily Meeting - COVID-19 Response
- April 7 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 7 Regional Information Center Daily Meeting - COVID-19 Response
- April 8 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 8 Regional Information Center Daily Meeting - COVID-19 Response
- April 8 Sun Valley Blvd. Project Virtual Community Meeting-Sun Valley Blvd. Project
- April 9 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 9 Regional Information Center Daily Meeting - COVID-19 Response
- April 10 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 10 Regional Information Center Daily Meeting - COVID-19 Response
- April 11 Regional Information Center Daily Meeting - COVID-19 Response
- April 12 Regional Information Center Daily Meeting - COVID-19 Response
- April 13 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 13 Regional Information Center Daily Meeting - COVID-19 Response
- April 14 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 14 Regional Information Center Daily Meeting - COVID-19 Response
- April 15 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 15 Regional Information Center Daily Meeting - COVID-19 Response
- April 16 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 16 Regional Information Center Daily Meeting - COVID-19 Response
- April 17 NV Health Response Statewide Coordination Meeting - COVID-19 Response
- April 17 Regional Information Center Daily Meeting - COVID-19 Response

Media Relations & Social Media

The RTC issued five news releases and participated in 29 media interviews on various topics, including the Virginia Street Project construction acceleration and COVID-19 precautions for construction workers, the selection of Bill Thomas as the Executive Director, Stuff A Bus for Seniors, traffic improvements at Red Rock Road/Silver Lake Road intersection, transit-safety precautions during COVID-19, the St. Patrick’s Day free ride. and more.

Social media was used to promote RTC’s Road Ahead segments, the 2020 Census, Stuff A Bus for Seniors, Regional COVID-19 briefings, the 2050 Regional Transportation Plan, transit-safety precautions during COVID-19, the South Meadows Multimodal Transportation Study draft report, bus cleaning procedures during COVID-19, ways to support Midtown businesses, the Eagle Canyon Extension Study, the new traffic signal at Red Rock Road/Silver Lake Road, Token Transit mobile passes, RTC’s approval of Bill Thomas’ contract, the acceleration of Virginia Street Project construction, RTC offices closed to the public and information about how to contact staff during business hours, St. Patrick’s Day free transit, and the RTC Board meeting.

Social media metrics for the month of March: 79,435 impressions on Facebook, Twitter, YouTube and Instagram.

Informational Materials and Video Production

Four topics were broadcast on KOLO-TV for The Road Ahead with RTC. Segments included a Virginia Street Project update, the 2050 Regional Transportation Plan and survey, NDOT Exit Numbers changing, and the Sun Valley Blvd. Project meeting.

COORDINATION WITH PARTNER AGENCIES

Truckee Meadows Regional Planning Agency (TMRPA)

The RTC continues to have coordination meetings with staff from the TMRPA as the agencies progress with the Shared Work Program. Areas for collaboration include population and employment forecasts, the Regional Plan update, affordable housing studies, and analysis of demographic and socioeconomic issues.

Nevada Department of Transportation (NDOT)

The RTC continues to have coordination meetings with staff from NDOT. Areas for collaboration include development of local public agency agreements between NDOT and RTC, maintenance of the regional travel demand model, bicycle and pedestrian improvements, transportation alternatives projects, coordination regarding funding and the State Transportation Improvement Program, One Nevada statewide plan, the I-80 and US 395 widening and improvements to the Spaghetti Bowl, and other ongoing transportation studies.

Statewide Transportation Planning

RTC meets monthly with staff from NDOT, the Federal Highway Administration (FHWA), RTC of Southern Nevada, Tahoe Regional Planning Agency, Tahoe Transportation District and the Carson Area Metropolitan Planning Organization to discuss statewide transportation planning issues. Other topics addressed include statewide data for performance measures analysis, comments on proposed rulemaking, and reauthorization of federal transportation legislation.



REGIONAL TRANSPORTATION COMMISSION

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Metropolitan Planning Organization of Washoe County, Nevada

April 17, 2020

AGENDA ITEM 3.7

TO: Regional Transportation Commission

FROM: Stephanie Haddock, CGFM
Director of Finance/CFO

Amy Cummings, AICP, LEED AP
Interim Executive Director

SUBJECT: RTC Procurement Activity Report

RECOMMENDATION

Acknowledge receipt of the monthly Procurement Activity Report.

PROJECTS CURRENTLY ADVERTISED

<u>Invitations for Bids (IFB)</u>	
Project	Due Date
PWP-WA-2020-253 2020 Preventive Maintenance	April 20, 2020
PWP-WA-2020-113 Lakeside Drive Rehabilitation	May 6, 2020
PWP-WA-2020-012 Park Lane RAPID Stations	May 8, 2020

Request for Proposals (RFP)

There were no RFPs.

REPORT ON BID AWARDS

Per NRS 332, NRS 338 and RTC's Management Policy P-13 "Purchasing," the Executive Director has authority to negotiate and execute a contract with the lowest responsive and responsible bidder on an Invitation for Bid (IFB) without Commission approval.

Project	Contractor	Award Date	Contract Amount
PWP-WA-2020-186 – East Prater Way Rehab Project	Spanish Springs Construction, Inc.	March 26, 2020	\$4,835,444

CHANGE ORDERS AND AMENDMENTS WITHIN EXECUTIVE DIRECTOR'S AUTHORITY

Project	Contractor	Approval Date	Change Order Number	Change Order Amount	Revised Total Contract Amount
Reno Consolidated 19-01 Project	CA Group	April 10, 2020	2	\$44,512	\$562,875