

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:00 A.M.

May 20, 2019

PRESENT:

**Bob Lucey, Washoe County Commissioner, Chairman
Neoma Jardon, Reno City Council Member, Vice Chair
Vaughn Hartung, Washoe County Commissioner
Oscar Delgado, Reno City Council Member
Ron Smith, Mayor of Sparks**

**Lee G. Gibson, RTC Executive Director
Dale Ferguson, Legal Counsel
Kristina Swallow, Director of NDOT**

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9th Street, Reno, Nevada, was called to order by Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

SPECIAL PRESENTATIONS, RECOGNITIONS, OTHER

**RECOGNITION OF THE RTC BY WASHOE COUNTY, RENO AND SPARKS
GOVERNMENTS FOR SUPPORT, PARTICIPATION AND SPONSORSHIP OF THE
TRANSFORMING LOCAL GOVERNMENT CONFERENCE**

Ms. Kate Thomas, Assistant County Manager for Washoe County, addressed the Board and spoke in recognition of the RTC for its involvement in the Transforming Local Government Conference. The conference was a huge success with approximately 600 people attending. Ms. Thomas also thanked Commissioner Hartung and Chairman Lucey for their assistance in recruiting sponsors for the conference, and Michael Moreno, RTC Public Relations Manager, for his ability to pinpoint exactly what needed to occur to make it such a successful conference.

Item 1 APPROVAL OF AGENDA

RTC Executive Director Lee Gibson said that staff would like action to be taken on Items 6.1 and 6.2 together.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved including the aforementioned request.

Item 2.1 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Ms. Laurie Rodriguez, local resident, addressed the Board to read a portion of the proposal she had presented to the NDOT Board May 13th. Her proposal is to install a monorail out to the Tahoe Reno Industrial Center (TRIC) in phases.

There being no one else wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion unanimously carried, Chairman Lucey ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged..

Item 3.1 thru 3.17 CONSENT ITEMS

Minutes

3.1 Approve the minutes of the April 19, 2019, meeting (For Possible Action)

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report (For Possible Action)

3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (For Possible Action)

Public Transportation/Operations

3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report (For Possible Action)

Planning

3.5 Acknowledge receipt of the monthly Planning Activity Report (For Possible Action)

3.6 Approve the FY 2020-2021 Unified Planning Work Program (UPWP) (For Possible Action)

Finance & Administration

3.7 Acknowledge receipt of the monthly Procurement Activity Report (For Possible Action)

3.8 Approve the RTC Safety Management System Plan (Safety Management Plan) as required by 49 C.F.R. Part 673 (For Possible Action)

Procurement and Contracts

3.9 Approve a 12-month service agreement, with RFI Communications & Security Systems for maintenance and repair of RTC security systems, not to exceed \$109,270; authorize the RTC Executive Director to execute the agreement (For Possible Action)

- 3.10 Approve an amendment with Loomis Armored US, LLC to extend the term to June 30, 2024, in an amount not to exceed \$754,586 for the provision of Armored Car Services; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)
- 3.11 Approve Amendment No. 3 to the RTC Vanpool Agreement with Enterprise for their final one-year option; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Authorize the procurement of Engineering Professional Services for the Design of the Lemmon Drive Project (*For Possible Action*)

Requests for Proposals

- 3.13 Approve the draft Request for Proposal (RFP) for the provision of HVAC maintenance and repair services for RTC facilities (*For Possible Action*)

Inter-Agency Agreements

- 3.14 Approve the Interlocal Cooperative Agreement (ICA) with the City of Reno for construction of improvements to be included in various road rehabilitation projects scheduled for construction in 2019; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve the Interlocal Cooperative Agreements with the City of Sparks and the Truckee Meadows Water Authority for work that has been incorporated into the plans and specifications for the Sparks Consolidated 19-01 – 15th Street, Franklin Way, Hulda Court and El Rancho Drive Project; authorize the RTC Executive Director to execute the agreements (*For Possible Action*)
- 3.16 Approve an amendment to the Interlocal Cooperative Agreement (ICA) for the Signal Timing 5 Project (Year 3) with the City of Reno increasing the RTC's reimbursement to the City to \$93,500, an increase of \$43,500; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.17 Approve Cooperative Agreement No. PR195-19-804 for Fiscal Year 2020 between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) for federal planning (PL) funds; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Prior to a vote on the motion, Commissioner Hartung thanked staff for moving so quickly on Item 3.12.

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.17 be approved.

Item 4 PUBLIC HEARING

4.1 Public hearing - no earlier than 9:05 a.m. Time Certain:

Discussion and recommendation to approve the RTC FY 2020 Final Budget.

- 1. Staff presentation
- 2. Public input
- 3. Approve RTC FY 2020 Final Budget (*For Possible Action*)

Ms. Stephanie Haddock, RTC Finance Director/CFO, addressed the Board to go over the RTC Final Budget for FY 2020. The agency has a balanced budget and good financial condition for FY 2020 with very stable economic conditions, 8 years of sales tax growth and 11 years of fuel tax growth.

Ms. Haddock gave an overview of the numbers for each of the RTC program's revenues and expenses, ending fund balances, spending restrictions, reserves, projections, etc., and then offered to answer any questions. Upon conclusion of the presentation, Ms. Haddock recognized her staff and then offered to answer any questions. *(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)*

Commissioner Hartung asked if the Public Transportation budget includes projects such as the Virginia Street BRT Extension.

Ms. Haddock confirmed that it does.

Vice Chair Jardon asked what amount the 6% increase in fuel tax equated to.

Ms. Haddock responded that it equated to \$92 million.

Vice Chair Jardon then asked what time of year the budget process begins and Ms. Haddock said it begins in the February/March timeframe.

The Vice Chair said she would like to discuss the fuel tax in the next budget cycle as it relates to local roads and the allocations.

Commissioner Hartung would like to sit down with staff to figure out how ridership can be increased.

E.D. Gibson mentioned that once the new RIDE contractor comes aboard (Keolis), the RTC will be holding a transit workshop to address Commissioner Hartung's questions as well as many other matters. The workshop is anticipated to be held in late July or in August.

Commissioner Delgado asked what the overall fund balance is for the organization.

Ms. Haddock said the overall fund balance is \$141 million.

Chairman Lucey thanked Ms. Haddock for all of the work put into creating the annual budget and ongoing maintenance of the budget throughout the year.

This item being a public hearing, Chair Lucey opened the meeting to public input and called on anyone wishing to speak.

There being no one wishing to speak, public input was closed.

On motion of Mayor Smith, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that the RTC FY 2020 Final Budget be approved.

Item 5.1 thru 5.3 DIRECTOR REPORTS

Item 5.1 RTC Executive Director Report

Executive Director (E.D.) Lee Gibson spoke briefly on the following topics, some of which were upcoming at the time of this meeting:

1. Status of Assembly Bill 270- Authorizes a regional transportation commission to dispose of certain property: The bill was in the Senate and is expected to be voted on the week of the meeting and then goes to the Governor for signing. The bill also includes microtransit and Assemblywoman Sarah Peters is the sponsor.
2. The prior Tuesday, the RTC received FTA approval for the Letter of No Prejudice, (LONP), for the Virginia Street Project. This is yet another milestone on the path to receive a Capital Investment Grant agreement, anticipated in late July.

Construction is scheduled to begin June 17th in the Midtown portion of the project.

The project team canvassed Midtown businesses and residences within the first segment area of construction to share information about the start of construction, how to get information about the project and how to contact the project team.

3. The Vision Zero Truckee Meadows website is now live. The website features the data that has been collected to date, pedestrian and motorist safety tips and other useful information and resources. The website address is: <http://visionzerotruckeemeadows.com>.
4. Officer MJ Cloud with Washoe County School District and the Safe Routes to School Coordinator held a Tour de Safety event the previous Wednesday in celebration of Bike to School Week during Bike Month.

The event partnered students, parents and staff from Cold Springs Middle School. Following a safety assembly where Officer Cloud discussed bicycle safety and rules of the road, everyone gathered to ride on local neighborhood streets and used bike lanes to ride to 7-11 where students all enjoyed a celebratory Slurpee.

The Washoe County School Police and Washoe County Sheriff participated with a motorcade, closing intersections and riding alongside the students.

5. The June Board Meeting will be held on Thursday, June 20th at 1pm at the County Commission Chambers.

Chairman Lucey then invited Officer MJ Cloud to speak on this item as requested in her public comment submission.

Officer Cloud addressed the Board to express her thanks for all of the regional support for bike week and bike month. She then mentioned a contest held and two events held for this bicycle project which included grade schools, a prize of a bicycle, and the Tour de Safety where school officers and city officers closed off the intersections so bicyclists would be safe during their ride.

Both Chairman Lucey and Commissioner Hartung commended Officer Cloud for her important work and participation on this project.

Chairman Lucey pointed out how important it was to receive a grant amount of \$47.5 million and a Letter of No Prejudice then thanked the FTA for their continued confidence in the RTC.

Item 5.2 RTC Federal Report

A written update is available in the staff report materials for this item, but E.D. Gibson also highlighted that the RTC's policy priorities have been communicated to the delegation in DC.

He then mentioned that one of the challenges with the FTA was the minimal resources available for the grantees and looks forward to that agency being fully staffed again.

E.D. Gibson also mentioned that a new BUILD grant (formerly TIGER) is available and a notice of funding opportunity was sent out, so the RTC is considering submitting a grant request for the Pyramid Highway widening project.

Chairman Lucey added that public/private partnerships are also still qualified to submit for federal grant funding.

Item 5.3 NDOT Director Report

Director Kristina Swallow gave a presentation with updates on the North McCarran Transportation Study, which has had a significant amount of accidents occurring, the US 395 North Valleys Project, the Spaghetti Bowl Resurfacing, updates from the legislature, and she also mentioned that the freeway exit numbers would be changing on a portion of I-580.

Lastly, the Director mentioned that Thor Dyson was retiring after 29 years and that Cole Mortensen had been promoted to Deputy Director, effective July 8. She then offered to answer any questions. *(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)*

Vice Chair Jardon requested to go back to Item 5.2 momentarily to give a "shout out" to Senators Masto and Rosen, along with Congressman Amodei, for their assistance in obtaining the Virginia Street BRT Extension project grant.

She then asked Director Swallow what the next steps are pertaining to the North McCarran Transportation Study.

Dir. Swallow said they first need to finish the study to get a better idea of what projects may be recommended and how those projects will be prioritized. The study should be completed this summer and depending on the projects selected, funding levels required and associated priorities, a timeline will be provided to the Board toward the end of summer.

Commissioner Hartung mentioned a flashing notification light on Pyramid Highway near the intersection of Calle de la Plata, and asked why it constantly flashes. He added that at other intersections on Pyramid, the warning lights only flash when the upcoming traffic light is red and due to the confusion, there have been more accidents at that intersection than before the traffic light was installed. He then asked if the warning light could be changed to match the others, or the others can match this one to alleviate drivers' confusion.

The commissioner then suggested to E.D. Gibson that the interchange at Pyramid and Sparks Blvd. be completed prior to the widening of Pyramid Hwy.

Dir. Swallow responded that when something is done that is not consistent with the rest of the corridor, there is generally a reason behind it. Therefore, she would like to find out what that reason is and get back to Commissioner Hartung about his concern.

Chairman Lucey then asked if the "move over" bill that Dir. Swallow is helping with includes snowplows.

The director clarified that the bill is specifically designed to protect the people when they are outside of their vehicles, such as law enforcement, tow-truck drivers, freeway assistance, etc.

Chairman Lucey asked if there has been any follow-up discussion pertaining to the safety study recently completed on Mt. Rose Hwy. between Joy Lake Rd. and S. Virginia.

Dir. Swallow said she did not currently have any information but would look into it for him.

Item 6.1 thru 6.5 ENGINEERING

6.1 Approve an Agreement for Construction Work between the RTC and Sierra Nevada Construction, Inc. (SNC) for Phase 2 of the Virginia Street Bus RAPID Transit Extension Project for a Guaranteed Maximum Price of \$47,693,185; authorize the RTC Executive Director to execute the agreement contingent upon RTC's receipt of a Letter of No Prejudice from the Federal Transit Administration (FTA) and the ability to issue Notice to Proceed #1 by May 31, 2019 (*For Possible Action*)

6.2 Approve a Professional Services Agreement (PSA) with Atkins North America, Inc. to provide resident engineer and construction support services for the Virginia Street Bus RAPID Transit Extension Project in an amount not-to-exceed \$5,358,471; authorize the RTC Executive Director to execute the agreement contingent upon receipt of a Letter of No Prejudice (LONP) from the Federal Transit Administration (FTA) (*For Possible Action*)

As requested in the approval of the agenda, Items 6.1 and 6.2 were opened and acted on together.

E.D. Gibson again stated that the LONP had been received. He then recognized Mr. Dan LeBlanc from Sierra Nevada Construction (SNC), Mr. Brian Stewart, RTC Director of Engineering, and Mr. Adam Spear, RTC Director of Legal Services, for their diligence in getting the agreement finalized and reducing the cost. He then noted that the price had changed from what was included on the agenda; it was reduced by \$500,000. Additionally, minor edits were still needed on the

final contract and to the schedule. Lastly, the items on the Risk Register will include retired items and the contract will no longer include the Conduct of Construction Plan as an exhibit.

Mr. Adam Spear then addressed the Board to say that the guaranteed maximum price had actually changed again to be \$47,222,952, as reflected in the materials provided at the dais.

Mr. Brian Stewart then thanked Doug Maloy, Jeff Wilbrecht and Adam Spear for their work on getting the agreement completed.

Next, Mr. Dan LeBlanc thanked the Commissioners and the RTC staff for all of their help. He said that on June 17th, 70 local residents will be put to work because of this project and added that SNC is committed to making the construction as painless as possible for the businesses, business owners and patrons.

Vice Chair Jardon said that during the time between the pre-construction being completed and the upcoming construction, portions of the roadway have become extremely rough and someone actually broke the axle on their vehicle because of it. She asked if something else like that comes up, should she forward it to Mr. LeBlanc.

Mr. LeBlanc confirmed and said that he was aware of the incident and there are two parts to every story, advising that vehicle condition should be considered in this specific situation as well.

Chairman Lucey then thanked the SNC and RTC staffs for their continued communication and outreach efforts.

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that Engineering Items 6.1 and 6.2 both be approved.

6.3 Acknowledge receipt of a presentation on the Regional Road Impact Fee Program and authorize staff to present the 6th Edition of the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and Capital Improvements Plan (CIP) to the Planning Commission and Elected Board of each participating local government for adoption (*For Possible Action*)

Ms. Julie Masterpool, RTC Engineering Manager, addressed the Board to provide a detailed presentation on the RRIF 6th Edition updates to the General Administrative Manual and Capital Improvements Plan. She first explained that these particular fees were developed as a funding tool to collect the cost of building additional capacity needed because of new development. This program focuses on the regional road network only.

As is required, there are defined service areas which show a reasonable connection between the need for the improvements and that the fee payer will benefit from the fee. Additionally, a Capital Improvement Plan of no more than 10-years is required and fees are based on the cost of facilities necessary to meet the growing population. The calculation of fees is based on a proportionate fair share formula.

Ms. Masterpool continued with her presentation, showing components of the program, the two designated service areas in our region and the manner in which the impact to a new development is assessed, which is measured by Vehicle Miles Traveled. Additionally, Ms. Masterpool explained the tools and reports utilized to predict growth in the region, comparisons between the 5th and 6th Editions of the RRIF CIP and next steps for adoption by September or October 2019. Upon conclusion, she offered to answer any questions. (*A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com*)

Commissioner Hartung asked why the average weekday vehicle trips per dwelling of a single unit is shown as 8.5 weekday trips when the national model shows 10 weekday trips.

Ms. Masterpool responded that when local data is available, it is preferred for use and if the national model of 10 trips were to be used it would increase the fees. She reminded the commissioner that these fees are also based solely on regional road trips.

Mayor Smith asked if the new fees will be applied to existing projects or for new, upcoming projects.

Ms. Masterpool replied that the fees are paid at either the issuance of the building permit or the certificate of occupancy.

Chairman Lucey asked if the upcoming census data will impact the calculations for the fees.

Ms. Masterpool said that yes, it will be reflected in the next update edition of the manual as the most recent data available is always used.

On motion of Mayor Smith, seconded by Commissioner Delgado, which motion carried unanimously, Chairman Lucey ordered that the presentation be acknowledged and staff is authorized to present the 6th Edition of the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and Capital Improvements Plan (CIP) to the Planning Commission and Elected Board of each participating local government for adoption.

6.4 Receive a report on a proposed automated pavement data collection pilot project - *No Action Required*

Mr. Scott Gibson, RTC Project Manager, addressed the Board to give a presentation on the a potential pilot project for automated pavement data collection. He first explained how pavement deteriorates and the treatments used for preventative maintenance to extend the life of the pavement. At this time, approximately 90% of our roadways are in good condition, so we are currently in preventative maintenance mode.

UNR, through the Governor's Office of Economic Development, approached the RTC to look at a company who does automated pavement management systems. At this time, the data is collected by people standing at the side of the road making calculations and recording the data. The company being looked at is called Manum. They have vehicles using cameras that are tied into GIS which survey and measure specifics about the roadway. The cameras also look at the sides of the road for assets such as bus stations or signs, with a great amount of detail. Once this robust

information is entered into their software system, information about the roadway conditions can be assessed and evaluated and potentially budgeted for. This tool also helps with the budgeting process and expected costs.

The next steps would be to complete the pilot project and after evaluating the information received, seeing what kind of interest the local agencies might have and if it is applicable to the RTC. If there is interest, an RFP would then be developed. Upon conclusion, Mr. Gibson offered to answer any questions. *(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)*

Vice Chair Jardon asked if the pilot will include local and regional roads.

Mr. Gibson said that approximately 70 miles of roadways would be looked at, including local roads. He added that he is currently working in conjunction with Reno, Sparks and Washoe County.

Commissioner Hartung asked if partner agencies worked together with the RTC to collect data prior to this pilot project.

Mr. Gibson responded that the local entities all use consultants with the exception of Reno who may use in-house staff.

Commissioner Hartung then asked if GPS is used in this system to determine the specific location of a flaw such as a pothole, or does that information still need to be manually calculated.

Mr. Gibson said that once the video is obtained, there are technicians who review the video and determine distress locations based on that video. There are other systems out there that use laser, which is much more detailed should anyone want to go that route in the future.

Chairman Lucey asked when the pilot project would start and how long will the study take.

Mr. Gibson said it will hopefully begin in fall and results might be obtained by winter.

There was no action taken on this item.

6.5 Receive a report on the Arlington Avenue Bridges Project- *No Action Required*

Mr. Brian Stewart, RTC Director of Engineering, addressed the Board to give a presentation on the feasibility study for the Arlington Avenue Bridges Project. He started by noting that this is the first step to gather information for moving this project forward.

There are two bridges included in the project and there is a purpose and need for these bridges due to structural deficiencies. The new bridges will ensure that the bike and pedestrian-ways will be improved and ADA compliant. The new bridges will also be able to handle the Truckee River and related scour and flood conditions.

Mr. Stewart continued, saying that once the study is completed, the scope of the project will be defined and future phases would include NEPA, design and; ultimately, construction would begin in approximately 2026.

The plan is to model this project after the Virginia Street Bridge process and to establish the regional stakeholders along with a Stakeholder Working Group. For outreach, the plan is to hold a kick-off meeting, at least three stakeholder Working Group meetings, a Technical Advisory Committee meeting, and a public meeting(s). Going through this process will help reduce the number of bridge types and esthetic themes that may be considered for this small corridor section of Arlington Ave. and presented to the Reno City Council. Upon conclusion, Mr. Stewart offered to answer any questions. *(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)*

Mayor Smith asked if there are any bus restrictions on these bridges at this time.

Mr. Stewart said there are none at this time.

Commissioner Hartung asked if these bridges provide a hydrological impediment on the river like the Virginia St. Bridge did and will this bridge be elevated.

Mr. Stewart responded, saying that the Arlington St. Bridges are not causing an issue and are currently used by the City of Reno as an opportunity to pick debris from the river to avoid build up downriver where bridges do have a hydrologic issue. As far as elevating the bridge, part of the feasibility study is to look at whether it will be needed or not.

Commissioner Hartung asked if the RTC is planning to ask the Truckee River Flood Management Authority for participation in the funding.

Mr. Stewart said yes. At this time, RTC fuel tax is supporting the feasibility study and part of the study is to figure out the funding of the project.

There was no action taken on this item.

Item 7.1 thru 7.3 GENERAL ADMINISTRATION

7.1 Acknowledge receipt of the RTC 2018 Annual Report (For Possible Action)

Mr. Michael Moreno, RTC Public Affairs Manager, addressed the Board to go over the successes of the agency in calendar year 2018. Two highlights were the grand opening celebrations of both the SouthEast Connector and 4th Street/Prater Way BRT projects.

In calendar year 2018, there were 194 public meetings, presentations and other events, which is a 9% increase over 2017. September was the busiest month with 31 events. Social media engagement reached over 679,000 impressions on Facebook and more than 377,000 impressions on Twitter.

Next, Mr. Moreno reviewed the planning studies completed and initiated. New charging infrastructure which was obtained for the public transportation program along with the delivery of 17 new electric buses. There was also an addition of 23 new vanpools which removes hundreds of cars from our roadways. It is also the fastest growing segment in the public transportation program. Additionally, 460 new commuters were signed up for the rideshare program.

He continued, noting the completion of numerous construction, ADA and safety improvements.

The RTC, through these highlights and our work program, demonstrates its commitment and advancement of our culture of safety. He then mentioned the RTC's numerous partnerships throughout the community which aid in all of these accomplishments.

Lastly, Mr. Moreno said the RTC 2018 Annual Report will be printed in hard copy and available online, but this year a video was also created. The video was then shown at the meeting and he thanked the Commissioners for their help throughout the year along with his staff.

Vice Chair Jardon commented that she didn't see the number of pedestrian flashers that were installed and Mr. Moreno said he would try to have it added prior to publication.

The video will also be available to all the local entities for viewing on their public systems.

On motion of Mayor Smith, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that receipt of the RTC 2018 Annual Report be acknowledged.

7.2 Rate the Regional Transportation Commission (RTC/agency) performance for Fiscal Year (FY) 2019 (July 1, 2018 to June 30, 2019) *(For Possible Action)*

Ms. Angela Reich, RTC Administrative Services Director, addressed the Board and explained the RTC's employee evaluation process, which includes the Commissioner's rating of the agency today, and then she provided background on the pay-for-performance program used in the agency. She added that the RTC does not have a Cost of Living Adjustment (COLA).

She then asked E.D. Gibson to highlight some of the agency's goal accomplishments listed in her presentation along with the current status of goals that are underway or have been initiated. Upon conclusion, Ms. Reich also offered to answer any questions. *(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)*

Chairman Lucey spoke about some of the accomplishments that have occurred behind the scenes in Finance, Planning, Fixed Route Transportation and Facilities, plans and campaigns highlighting public transit, and government conferences as well. He looks forward to seeing what will be done in the Fiscal 2019 year. He then asked E.D. Gibson to explain the scoring system.

E.D. Gibson said he wished to first make the following financial comments:

Year to date, FY 2019 wages and benefits are down approx. 9% over the previous year due to some vacant positions and retirements. He added that staff works efficiently and works hard and is mindful of how we spend public dollars. The less dollars we spend in overhead means the more dollars that can be put toward projects.

Then he said the lowest score that the agency can be rated at is .6 which represents a pool of 3.9% and a score of 1.5 represents a pool of 5.2%. He reiterated that the RTC does not receive COLA adjustments and any increases are strictly related to the Board rating.

On motion of Mayor Smith, seconded by Chairman Lucey, which motion carried unanimously, Chairman Lucey ordered that the agency performance rating for Fiscal Year (FY) 2019 (July 1, 2018 to June 30, 2019) be given at 1.5%.

7.3 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

Legal Counsel Dale Ferguson said he had items he wished to communicate with the Board in a non-meeting prior to either the June or July meeting.

Item 10 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mr. Ryan McKinney, local resident, addressed the Board to suggest a signal be installed at Pyramid and Tyler near the Scolari's because it is a busy road and there are a lot of pedestrians crossing there. He added comment about a bus stop that is gravel and believes it is an ADA violation.

There being no one else wishing to speak, the Chair closed public input.

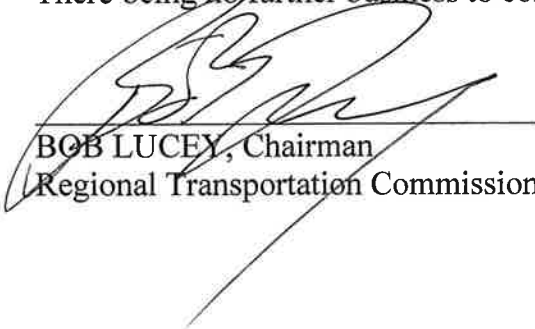
Item 11 MEMBER ITEMS

Commissioner Humke would like to keep the widening of Eagle Canyon through West Calle de la Plata on the forefront and hopes studies are planned. He would also like the widening of Pyramid Hwy. from Egyptian to the end of Spanish Springs Valley to be studied.

Chairman Lucey acknowledged Ms. Emma Crossman from Sierra Nevada Construction for her advocacy of the Virginia Street Project and the time and effort she has spent.

Item 12 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:12 a.m.



BOB LUCEY, Chairman
Regional Transportation Commission