

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:02 A.M.

September 20, 2019

PRESENT:

**Bob Lucey, Washoe County Commissioner, Chairman
Neoma Jardon, Reno City Council Member, Vice Chair
Oscar Delgado, Reno City Council Member
Ron Smith, Sparks City Council Member**

**Lee G. Gibson, RTC Executive Director
Dale Ferguson, Legal Counsel
Kristina Swallow, Director of NDOT**

NOT PRESENT:

Vaughn Hartung, Washoe County Commissioner

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9th Street, Reno, Nevada, was called to order by Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

Item 1 APPROVAL OF AGENDA

On motion of Mayor Smith, seconded by Vice Chair Jardon, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved.

Item 2.1 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mr. Daniel Griffith, local resident, owns a house on Butler Street and has concerns about the Spaghetti Bowl improvements having a significant impact on his home. He also mentioned that he had not heard anything about it until News 4 came around to talk to the residents. Lastly, Mr. Griffith asked about several other improvements that are supposed to be made near his home. Chairman Lucey told Mr. Griffith that the members are not allowed to engage in conversation during public comment, but that RTC staff would be able to follow up with him.

There being no one else wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Vice Chair Jardon, seconded by Mayor Smith, which motion unanimously carried, Chairman Lucey ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged.

Item 3.1 thru 3.17 CONSENT ITEMS

Vice Chair Jardon requested that Item 3.10 be pulled for discussion.

Minutes

3.1 Approve the minutes of the August 16, 2019, meeting (For Possible Action)

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report (For Possible Action)

Public Transportation/Operations

3.3 Acknowledge receipt of the monthly Public Transportation/Operations Report (For Possible Action)

Planning

3.4 Acknowledge receipt of the monthly Planning Activity Report (For Possible Action)

3.5 Approve the recommended appointment and alternate appointments to the Citizens Multimodal Advisory Committee (CMAC):

- Jillian Keller (Term through June 2022)
- Mike Soszynski (Alternate)
- Mauricio Urias (Alternate)

Administration

3.6 Acknowledge receipt of the monthly Procurement Activity Report (For Possible Action)

3.7 Approve amendments to RTC Management Policy P-13 – Procurement, Contracting and Contract Administration, effective October 1, 2019 (For Possible Action)

Procurement and Contracts

3.8 Approve an amendment to the existing Task Order #1 under the Master Services Agreement with CA Group, Inc. for design services related to the Bus Stop Improvement and Connectivity Program 19-01 Project in the amount of \$76,440 for a new not-to-exceed amount for \$518,145, and an amendment to the Master services Agreement to reflect the increased not-to-exceed amount; authorize the RTC Executive Director to execute the amendments (For Possible Action)

3.9 Approve Task Order #2 under the Master Services Agreement with CA Group, Inc. for design services and optional engineering during construction for the Bus Stop Improvement and Connectivity Program for the 2020 construction season in an amount not-to-exceed \$580,865 and an amendment to the Master Services Agreement to reflect the increased not-to-exceed amount; authorize the RTC Executive Director to execute the task order and amendment (For Possible Action)

- 3.10 Approve a Professional Services Agreement (PSA) with Headway Transportation, LLC, to provide preliminary traffic operations analysis for the Center Street Cycle Track Project in an amount not-to-exceed \$95,950; authorize the RTC Executive Director to execute the agreement (*For Possible Action*) – *Pulled for discussion*
- 3.11 Approve a Professional Services Agreement (PSA) with Jacobs Engineering Group, Inc. (“Jacobs”) as the selected firm to provide Engineering Professional Services for the Lemmon Drive Capacity Project in an amount not to exceed \$2,661,932; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Approve a Professional Services Agreement (PSA) with Nichols Consulting Engineers, CHTD (“NCE”) to provide design services and optional engineering during construction for the Reno Consolidated 20-01 – Mayberry Drive, California Avenue, and First Street Project in an amount not to exceed \$913,830; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Approve a Professional Services Agreement (PSA) with Westwood Professional Services, Inc. (“WPS”) to provide design services and optional engineering during construction for the TE Spot 9 – Package 1 Project in an amount not to exceed \$250,102; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.14 Approve a Professional Services Agreement (PSA) with Kimley-Horn & Associates to provide design services and engineering during construction for the TE Spot 9 – Package 2 Project in an amount not to exceed \$273,718, authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve the award and agreement with Trane US Inc. to provide heating, ventilation, and air conditioning (HVAC) preventive maintenance services, for a term of two years with three, one-year renewal options; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Inter-Agency Agreements

- 3.16 Approve a Cooperative Highway Agreement with the Nevada Department of Transportation (NDOT) for the final plans, specifications and costs estimates for Phase 1 of the Pyramid Highway/US 395 Connector Project (Phase 1) in the amount of \$1,500,000; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Resolutions of Condemnation

- 3.17 Approve a Resolution of Condemnation authorizing RTC’s legal counsel to commence condemnation proceedings to acquire the full fee acquisition of the parcel known as APN 007-183-13 from JRK Investments, LLC, a Nevada limited liability company, necessary to construct the Virginia Street Bus Rapid Transit Extension Project (*For Possible Action*)

On motion of Mayor Smith, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.17 be approved, excluding Item 3.10 which was pulled for discussion.

3.10 Approve a Professional Services Agreement (PSA) with Headway Transportation, LLC, to provide preliminary traffic operations analysis for the Center Street Cycle Track Project in an amount not-to-exceed \$95,950; authorize the RTC Executive Director to execute the agreement (*For Possible Action*) – *Pulled for discussion*

On discussion: Vice Chair Jardon asked if Complete Street improvements on Sierra are also planned.

Mr. Brian Stewart, RTC Director of Engineering, responded that Sierra Street is not part of this agenda but staff is looking at alternatives for that street, including adding a bike lane, without effecting capacity; therefore, the lanes would stay as they are but would be narrower.

Vice Chair Jardon asked if street parking will be removed on Sierra Street when there is already some parking being removed from Center Street for the bicycle track project.

Mr. Stewart said the design is to keep all capacity and parking on Sierra Street as it is currently.

On motion of Vice Chair Jardon, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered that Consent Item 3.10 be approved.

Item 4 PUBLIC HEARINGS

4.1 Public hearing - no earlier than 9:05 a.m. Time Certain:

Discussion and recommendation to approve the resolution adopting the Federal Fiscal Year (FFY) 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process

1. Staff presentation
2. Public input
3. Approve the resolution adopting the Federal Fiscal Year (FFY) 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process (*For Possible Action*)

Ms. Amy Cummings, RTC Deputy Executive Director, addressed the Board to give a presentation on the 5-year document which programs both federal and local funds for major projects. She said there was a 21-day public comment period as is required and only one comment was received.

Ms. Joanna Trieger submitted a letter in support of this item and suggests adding more buffered bike lanes where there currently are none, along with other ideas that were included in her letter and submitted for the record. Staff responded to Ms. Trieger and that response was also provided for the record.

Ms. Cummings continued, saying that, generally speaking, projects from the RTC's previous RTIP are being carried forward with the exception of completed projects which were removed. She then reviewed the additional projects that were included. Some of the projects that had been in design have been advanced for construction over the next five years, including Lemmon Drive, Sun Valley Blvd, Sparks Blvd., and Pyramid Highway. Also included is funding to purchase

specialized maintenance equipment for the multi-use paths because the local jurisdictions do not currently have the required equipment to maintain them. The Sky Vista Pkwy. widening is included as is the NEPA phase of the Keystone Avenue improvements which were in a previous corridor study. Additionally, there are bus stop ADA signage markers, the US 395/Parr/Dandini interchange improvements (requested by NDOT), regional traffic calming improvements, and the BRT station improvements northbound at Parklane Mall and northbound at the Peppermill. Lastly, staff is going to look into moving the transfer station at Meadowood Mall to another location on the Mall property.

Both the Citizens Multimodal Advisory Committee and the Technical Advisory Committee recommended the RTIP for approval.

This item being a public hearing, Chairman Lucey opened the meeting to public input and called on anyone wishing to speak.

Mr. Daniel Inouye, local resident and acting director for the Washoe County Health District, Air Quality Management Division, addressed the Board in support of the RTIP because it includes many transportation plans to reduce vehicle miles traveled and has a direct effect on the federal ozone standard.

Ms. Dora Martinez, local resident, addressed the Board in support of the RTIP. She also requested that the drivers announce what route they are when pulling into 4th STREET STATION as she is visually impaired and it can be difficult to find the bus she needs. Ms. Martinez is also in support of the tactile markers on the signage as it would be very helpful when a route is changed due to construction. Lastly, Ms. Martinez mentioned again that some people are allowing their service dogs to get on the bus with no leash and it can be distracting to the other service animals. She suggests the RTC create a policy stating that dogs must be on a leash to board. She then thanked staff for the automatic bus stop announcements.

There being no one else wishing to speak, public input was closed.

Mayor Smith asked if the City of Sparks was aware of the fact that the RTC was purchasing the specialized equipment asked if it will be turned over to the City to use for their maintenance.

Ms. Cummings said the City staff is aware of the purchase and there will be an agreement for Sparks to use the equipment for the specialized maintenance areas.

On motion of Mayor Smith, seconded by Chairman Lucey, which motion carried unanimously, Chairman Lucey ordered that the resolution adopting the Federal Fiscal Year (FFY) 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process be approved.

Ms. Cummings then recognized Mr. Dan Doenges, RTC Planning Manager, who was the lead in coordinating and developing this plan, working extensively with the staffs of all of the jurisdictions and partner agencies.

(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)

Item 5.1 thru 5.3 DIRECTOR REPORTS

5.1 RTC Executive Director Report

RTC Executive Director (E.D.) Lee Gibson spoke briefly on the following topics, some of which were upcoming at the time of this meeting:

1. On July 1st the UNR and TMCC EDpass program was launched. This enables students, faculty and staff to use their school issued ID as a transit pass. In August, UNR ridership was 5,218 and TMCC ridership was 4,806 (August 2018 ridership was 955).
2. A study conducted by Wallet Hub has ranked Reno's public transit system eighth in the nation for best public transportation network. Reno was also rated number one in the nation for public transit resources.

Reno also ranked number one in the nation for public transit resources, which was determined based on route miles, number of buses operating in the service area, and the average lifetime miles per vehicle.

3. The FTA issued a Notice of Funding Opportunity (NOFO) for Transit Oriented Development Planning Grants, so the RTC will work with the local entities to determine potential interest.
4. RTC's SouthEast Connector (SEC) Project recently received national recognition. The National American Public Works Association awarded the SEC as Project of the Year for transportation projects over \$75 million. The award was then presented by Lonnie Johnson from American Public Works Association, Nevada Chapter.

5.2 RTC Federal Report

A written update is available in the staff report materials for this item and E.D. Gibson mentioned that the Senate Majority Leader, Mitch McConnell, is helping to move an appropriations bill before September 30th.

The budget and debt issue continues, but the president did sign an agreement that prevents cuts in non-defense discretionary spending, which would have cut approximately \$54 billion.

K. Jane Williams has been very complimentary of the RTC and its staff, and is pleased that we've been able to complete two Capital Investment Grant (CIG) projects while staying on schedule and on budget and delivering the projects within the scope limits provided in the agreements executed with them. More often than not, there are schedule delays and cost overruns in these type of projects, so her recognition meant that much more.

Chairman Lucey added that he had also travelled to Washington DC with the team to participate in the meetings with the Department of Transportation and the FTA. He said the one thing that K. Jane Williams seemed to hone in on was Lee Gibson and his efforts to continue to lead a strong team and compile professionals and leaders in the transportation industry to bring these projects to fruition.

K. Jane said they knew all about Washoe RTC and what they have done.

Chairman Lucey expressed what a monumental accolade that is and it makes him very proud to be a member of the commission.

5.3 NDOT Director Report

NDOT Director Kristina Swallow said she had been talking about their safety record across the state at the Transportation Board meetings and would like to do that with the RTCs as well. She then gave a short presentation which showed that in the state as a whole, fatalities on Nevada roadways have decreased from 226 in 2018 to 172, to date. in 2019. Unfortunately, pedestrian fatalities in Washoe County have doubled as compared to 2018.

Director Swallow then discussed revenues and expenses to date for the state. Revenues mostly come in from gas and diesel state and federal taxes. The average percentage of expenditures over the past 10 year period, by county, is Clark County 54%, Washoe County 18%, Other counties 27%.

Next, Dir. Swallow discussed the 2020 Annual Work Program (AWP), which was approved at the August Transportation Board meeting, and related distribution of funds. She then mentioned some of the projects which determined that distribution along with projects included in future work programs for the next three years.

Lastly, she explained how the annual work program actually works and offered to answer any questions.

Mayor Smith asked for an update on a crosswalk at Pyramid and Holden.

Dir. Swallow said she would have to get an update for him and didn't have it at this time.

Chairman Lucey asked how funding distribution for a project is determined and are shovel ready projects a consideration. He would also like to know why proposed projects are included in the calculations.

Dir. Swallow said the planned projects should actually be completed in the year the funding is planned in the AWP and it makes a difference in future budgeting.

Chairman Lucey would like to make sure projects that effect more than one county should be recognized as well.

Dir. Swallow responded that the One Nevada Transportation Plan looks at statewide needs so allocations can be based upon those needs that are higher on the list and have more urgency.

Chairman Lucey also brought up improvements to highway 431 as a reminder of those needs. And on behalf of Commissioner Hartung, who was not in attendance, the Pyramid/Calle de la Plata issues, the lights out there and the speed limits. He asked if a follow-up report could be brought to the next meeting on those projects.

Vice Chair Jardon asked what the Director's vision is for the One Nevada Transportation Plan.

Dir. Swallow said she really doesn't know specifics, but said the starting point will be completely data driven. Once that part is completed, NDOT will work with the counties and their local entities and RTCs to narrow down the priorities for each region.

Chairman Lucey said that the needed improvements to highway 431 don't meet the criteria as he's told by the local entities. However, there have been several deadly accidents on that highway in the recent past and believes that consideration of "reasonable" projects should be at the table and not just data.

(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)

Item 6 PUBLIC TRANSPORTATION AND OPERATIONS

6.1 Acknowledge receipt of the report on RTC RIDE Service Expansion Discussions; direct Staff accordingly *(For Possible Action)*

Mr. Mark Maloney, RTC Director of Public Transportation and Operations, addressed the Board to discuss service expansion and passenger needs as requested by Mayor Smith.

Chairman Lucey interrupted to say that he believes Commissioner Hartung should in attendance for this presentation and suggested that Item 6.1 be held over to the next meeting.

On motion of Vice Chair Jardon, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered Item 6.1 be held over to the October 24, 2019, meeting..

Item 7 ENGINEERING

7.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*

Mr. Jeff Wilbrecht, RTC Project Manager, addressed the Board to provide a presentation update on the Virginia Street Bus Rapid Transit (BRT) project. He said a lot of progress has been made over the past month and reviewed specifics about preparation for paving, median work and said by the end of October or early November, the section between Mt. Rose and Plumb Lane will be significantly complete and open to traffic. They will progress north after that.

Mr. Wilbrecht continued, saying that if you haven't seen some of the side street work, you should go take a look at it because it's a good representation of what Virginia Street will ultimately look like. There is one last side street to be completed in this first phase of the project. He added that the project is on schedule and the federal grant is in the 10-day congressional review period and should be signed very soon. Upon completion of his presentation, he offered to answer any questions.

Commissioner Delgado thanked staff for being so willing to answer anyone's questions and he's hearing nothing but good things from the public in that area.

On motion of Mayor Smith, seconded by Commissioner Delgado, which motion carried unanimously, Chairman Lucey ordered that receipt of the report be acknowledged.

(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)

Item 8 MPO

8.1 Acknowledge receipt of the NDOT Spaghetti Bowl Project monthly progress report and provide input accordingly *(For Possible Action)*

Ms. Jenica Keller, NDOT Project Manager, addressed the Board to provide a presentation update on the Spaghetti Bowl Express projects. She began by saying they had received approval from Union Pacific Railroad for the Design A submittal (30% design) and the next step is the Design B submittal (60% design) to the railroad. It is anticipated to be submitted by spring of 2020.

She added that local approval of the 408 permit for work in and around the Truckee River has been submitted to the US Army Corps of Engineers. Also, staff has been meeting with the various utilities for schedule coordination.

A Relocation Feasibility Study has been initiated for the Reno Housing Authority. The department will study options to provide housing for displaced persons residing at Mineral Manor. This study should be completed by June 2020.

Ms. Keller stressed that the NDOT staff has not stopped the forward progress of the Spaghetti Bowl Express project and it is ongoing. They have received an unsolicited proposal to design and build this project and currently, NDOT has a team of both internal and external technical experts reviewing the proposal. A recommendation is anticipated to be made at the Transportation Board in December and updates will continue for the RTC. She also mentioned the various steps that are required for an unsolicited proposal. Upon conclusion, she offered to answer any questions.

Vice Chair Jardon mentioned the previously proposed temporary, interim safety improvements, such as variable speed indicators based upon the traffic load. She said those temporary improvements had been pulled from the project as the project was progressing quickly. She then asked if those suggestions would be considered again now that the project is on a delay.

Ms. Keller said she was not aware of an discussion about it going on but will look into it and bring that information to the next meeting.

Commissioner Delgado thanked NDOT and their staff for notifying residents who will be directly affected by the project. He appreciates the professionalism and in person contact.

On motion of Vice Chair Jardon, seconded by Mayor Smith, which motion carried unanimously, Chairman Lucey ordered that receipt of the report be acknowledged.

(A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com)

9.1 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

Legal Counsel Dale Ferguson said he had items he wished to communicate with the Board in a non-meeting immediately following the October 24, 2019, meeting.

Item 10 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mr. Carlos Elizondo, local resident, addressed the Board to mention rudeness of RIDE drivers, that people are hanging around the transit center (4SS), and that there are too many buses on Virginia Street, one right behind the other.

There being no one else wishing to speak, the Chair closed public input.

Item 11 MEMBER ITEMS

Commissioner Delgado requested information pertaining to the Desert Skies Middle School and the Family Resource Center which has been moved into that school. There is currently no direct access via transit at this time, so if there is an opportunity for the RTC to work with the school district to get something put together for them, he thinks it would be a good idea.

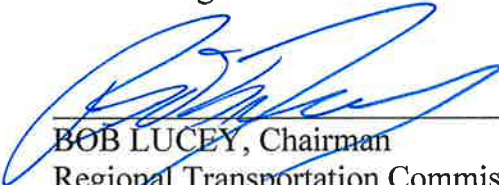
Chairman Lucey mentioned the roundabout at the bottom of Geiger Grade at Veterans Pkwy. to NDOT Director Swallow, and specifically, the multiple family housing that is going in right next to it. There are concerns about the traffic load onto that roundabout and residents would like to know if the needed improvements will be made.

Chairman Lucey also told Dir. Swallow about how the Virginia Street exit on I-580 northbound, just north of the South Meadows interchange, backs up onto the freeway all the way back to the South Meadows on-ramp. He asked if any improvements will be made for that issue because currently, the exit ends at a stop sign which causes the backup, so Chairman Lucey believes a stoplight should be installed to replace the stop sign to keep the flow of traffic moving.

The chairman then requested that an item be brought to a future meeting pertaining to Arrow Creek Pkwy. and the multi-family units being installed. He would like to know the timeline for improvements from South Virginia up to Thomas Creek in conjunction with the signalization of that intersection that the school district has mandated.

Item 12 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:15 a.m.



BOB LUCEY, Chairman
Regional Transportation Commission