

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:00 A.M.

December 20, 2019

PRESENT:

**Bob Lucey, Washoe County Commissioner, Chairman
Neoma Jardon, Reno City Council Member, Vice Chair
Vaughn Hartung, Washoe County Commissioner
Oscar Delgado, Reno City Council Member
Ron Smith, Sparks City Council Member**

**Amy Cummings, RTC Interim Executive Director
Dale Ferguson, Legal Counsel
Cole Mortensen, Deputy Director of NDOT**

NOT PRESENT:

Kristina Swallow, Director of NDOT

The regular monthly meeting, held in the Chambers of the Washoe County Commission, 1001 E. 9th Street, Reno, Nevada, was called to order by Chairman Lucey. Following the roll call and the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

RECOGNITION OF THE RTC BY THE FOOD BANK OF NORTHERN NEVADA FOR THE STUFF-A-BUS HOLIDAY FOOD DRIVE

Ms. Nicole Lamboley, President and CEO of the Food Bank of Northern Nevada, thanked the RTC for being a great partner with them for a number of years. This year, the food drive-by drop off included filling an RTC bus with food for those in need in our community.

RECOGNITION OF THE RTC BY WASHOE COUNTY SOCIAL SERVICES DEPARTMENT FOR THE STUFF A BUS DRIVE-BY DONATION DRIVE FOR FOSTER & ADOPTIVE CHILDREN

Ms. Amber Howell, Director of Washoe County Human Services Agency, said this was their first year of doing a stuff a bus donation drive for children in foster care. Previously, they had partnered with the RTC for a stuff a bus donation drive for seniors. Clothing donated will be used throughout the year for children at their Family Engagement Center. Over \$8,500 was also raised during this event. She then thanked the RTC and Sam's Club for their partnership in this event and hope to continue doing it annually.

Item 1 APPROVAL OF AGENDA

RTC Interim Executive Director Amy Cummings requested that Item 3.20 be pulled from the agenda.

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion unanimously carried, Chairman Lucey ordered that the agenda for this meeting be approved with the aforementioned request.

Item 2.1 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Ms. Donna Clontz, representing multiple Senior Advocacy Committees, addressed the Board and thanked the RTC for the stuff a bus events and everyone involved in getting the word out for these drives.

She then said she had tried out the new FlexRIDE program and had a great experience. The only issue was learning how to use the app for the program, so they found a number to call and commented about how helpful they were; however, none of RTC's flyers include a phone number on them, so she recommended a number be added. She is also hoping to see FlexRIDE expanded to the outlying areas.

Next, Ms. Clontz mentioned the double-decker bus and would like to see it possibly be used as a hop-on-hop off bus similar to how they are used in Europe.

Mr. John Locke, local resident, addressed the Board to complain about the GM for Keolis, saying he had been the director of public transportation in Alaska and was terminated. He did not know why he was terminated. Mr. Locke accused the GM of lying, dishonoring and disrespecting the drivers of the fixed route system. He is also opposed to the double-decker bus and sees a lot of things going wrong with a bus like that. He added that tourism has dropped, so no double-decker is needed.

Ms. Sandi Hill, Vice President at Keolis, addressed the Board to say that the GM that was hired is highly qualified for the job and the termination in Alaska came as the result of a new mayor coming in and hiring his own appointees. She added that Keolis appreciates this partnership with the RTC and will do everything within their power to support the GM here in Reno and to provide excellent service to the community.

There being no one else wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion unanimously carried, Chairman Lucey ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged.

Item 3.1 thru 3.20 CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the October 24, 2019, meeting (For Possible Action)**
- 3.2 Approve the minutes of the November 15, 2019, meeting (For Possible Action)**

Engineering

- 3.3 Acknowledge receipt of the monthly Engineering Activity Report (For Possible Action)**
- 3.4 Acknowledge receipt of the Lemmon Drive monthly progress report (For Possible Action)**

Public Transportation/Operations

- 3.5 Acknowledge receipt of the monthly Public Transportation/Operations Report (For Possible Action)**

Planning

- 3.6 Acknowledge receipt of the monthly Planning Activity Report (For Possible Action)**
- 3.7 Acknowledge receipt of report on the 2050 RTP visioning exercise (For Possible Action)**

Administration

- 3.8 Acknowledge receipt of the monthly Procurement Activity Report (For Possible Action)**

Procurement and Contracts

- 3.9 Approve the contract for the purchase of twenty-three (23) Genfare Fast Fare fareboxes for use on RTC RIDE coaches in an amount not to exceed \$381,668; authorize the RTC Interim Director to execute the agreement (For Possible Action)**
- 3.10 Approve the purchase of seventeen (17) electric hybrid fixed-route buses utilizing the Common Wealth of Virginia Fleet Vehicles procurement contract number E194-75548 for an estimated amount not to exceed \$13,855,000; authorize the RTC Interim Director to execute the agreement (For Possible Action)**
- 3.11 Approve the Request for Proposal (RFP) for the provision of RTC VANPOOL service (For Possible Action)**
- 3.12 Approve Change Order (CO) No. 05 for additional work items that provide better tie-in of the project to side streets directly adjacent to the project. This includes removal and replacement of associated improvements as listed:**

Additional sidewalk on Walts Lane

Additional sidewalk, curb, and gutter on Arroyo Street

Additional curb and gutter at Mt. Rose Street

Additional pavement on Caliente Street

This change increases total contract amount of the agreement with Sierra Nevada Construction for construction of the Virginia Street Bus RAPID Transit (BRT) Extension Project, between Plumb to Liberty & Maple to 15th Street, by \$129,634, for a new total contract amount of \$48,005,353; authorize the RTC Interim Executive Director to execute CO No. 05 (For Possible Action)

- 3.13 Approve Change Order (CO) No. 06, for revisions to the project design after execution of guaranteed maximum price (GMP) construction manager at risk (CMAR) contract.**

This change increases total contract amount of the agreement with Sierra Nevada Construction for construction of the Virginia Street Bus RAPID Transit (BRT) Extension Project, between Plumb to Liberty & Maple to 15th, by \$ \$117,596, for a new total contract amount of \$48,122,950; authorize the RTC Interim Executive Director to execute CO No. 05 (*For Possible Action*)

- 3.14 Approve a Professional Services Agreement (PSA) with Atkins Engineering, SNA-Lavalin to provide design services and optional engineering during construction for the Sky Vista Parkway Widening and Rehabilitation project in an amount not to exceed \$1,709,038; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**

- 3.15 Approve Amendment No. 2 to the existing Professional Services Agreement (PSA) between the RTC and CFA, Inc. for additional construction services related to extending the construction contract duration for the Sparks Consolidated 19-01 Project in the amount of \$44,000, for a new not to exceed amount of \$464,943; authorize the RTC Interim Executive Director to execute the amendment (*For Possible Action*)**

- 3.16 Approve an amendment to the existing agreement with Universal Protection Service, Inc. in an amount not-to-exceed \$129,170, to provide security services for five parcels RTC rents or owns as part of the Virginia Street Bus RAPID Transit Extension Project; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**

Inter-Agency Agreements

- 3.17 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the University of Nevada, Reno (UNR) for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$375,000; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**

- 3.18 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Reno for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$75,000; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**

- 3.19 Approve an Interlocal Cooperative Agreement (ICA) between the RTC and the City of Sparks for the Signal Timing 6 – Phase 1 project in an amount of reimbursement not to exceed \$100,000; authorize the RTC Interim Executive Director to execute the agreement (*For Possible Action*)**

Right-of-Way Documents

- 3.20 Approve a transfer of right of way from the Regional Transportation Commission (RTC) to the Nevada Department of Transportation (NDOT) previously relinquished to RTC for a portion of Double R Boulevard (*For Possible Action*) *This item was pulled from the agenda under Item 1.***

On motion of Vice Chair Jardon, seconded by Commissioner Hartung, which motion carried unanimously, Chairman Lucey ordered that Consent Items 3.1 through 3.19 be approved.

Item 4.1 thru 4.2 METROPOLITAN PLANNING AGENCY (MPO)

4.1 Receive a report on the NDOT Spaghetti Bowl Project and provide input accordingly (For Possible Action)

Mr. Nick Johnson, NDOT Project Manager, said the State Transportation Board awarded the unsolicited design/build contract to the Ames/Q&D team, so the project is moving forward.

The contract value is approx. \$181 million and will kick-off in January 2020 with a substantial completion date of 2022.

Vice Chair Jardon thanked everyone who has been involved in the State Transportation Board meetings and is very proud of the governor and the board for selecting the option that will move the project forward in the fastest, most efficient manner. She wished to clarify for the record that there was an article that gave the impression of a loss of federal funding which wasn't clear, so asked Mr. Johnson to explain what happens with those federal funds.

Mr. Johnson responded that federal funding has not been lost, the funds were shifted but not lost and did not cost the Washoe County taxpayers any additional money.

Vice Chair Jardon then asked what will happen with the Governor's Bowl and more specifically, a parcel that could be used for the city's potential use of it for future homeless services. This was mentioned for the record and no reply was required.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that receipt of the report be acknowledged.

(Presentation is available by contacting dthompson@rtcwashoe.com)

4.2 Approve Amendment No. 1 to Cooperative Agreement Number R170-19-015 with NDOT for installing Phase 1 of the Spaghetti Bowl Project otherwise known as the Spaghetti Bowl Xpress (SBX) in the total amount of \$30,000,000 spread over four fiscal years; authorize the RTC Chairman to execute the amendment (For Possible Action)

RTC Chief Legal Counsel Dale Ferguson first corrected an oversight made in the signature block of this agreement. It will be the RTC Interim Executive Director who signs the agreement instead of the RTC Chairman. This keeps the records congruent with the RTC internal policies.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion carried unanimously, Chairman Lucey ordered that Amendment No. 1 be approved with the correction made by legal counsel.

Item 5.1 PUBLIC HEARING

5.1 Public hearing - no earlier than 9:05 a.m. Time Certain:

Discussion and recommendation to approve the resolution adopting Amendment No. 1 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process.

1. Staff presentation

2. Public input

3. Recommendation to approve the resolution adopting Amendment No. 1 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process (*For Possible Action*)

Interim E.D. Cummings explained that this item will make the RTIP match the agreement that was just amended for the Spaghetti Bowl Express project.

Mr. Michael Moreno, RTC Public Affairs Manager on behalf of Interim Planning Director Dan Doenges, said this change outlines what was done in relation to the TIP. He added that the public comment period began November 27th and concluded December 19th. It was advertised through media outlets, including RTC social media channels, and was presented to the RTC Technical Advisory Committee. No comments were received from the public.

This item being a public hearing, Chairman Lucey opened the meeting to public input and called on anyone wishing to speak.

There being no one wishing to speak, public input was closed.

On motion of Commissioner Hartung, seconded by Mayor Smith, which motion unanimously carried, Chairman Lucey ordered that the resolution adopting Amendment No. 1 to the FFY 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process be adopted.

Item 6.1 thru 6.3 DIRECTOR REPORTS

Item 6.1 RTC Executive Director Report

Interim E.D. Cummings spoke briefly on the following topics, some of which were upcoming at the time of this meeting:

1. Upcoming project community meetings:

- On Thursday, January 9th, the RTC will host a community open house at Dilworth Middle School from 5 to 7 pm. We are replacing deteriorated roadway and will add bike lanes, improve center medians and storm drainage, and make sidewalks, curb ramps, road crossings and pedestrian signals accessible. We are working with the City of Sparks to replace aging sewer infrastructure beneath Prater Way between McCarran and Greenbrae Drive. This work is anticipated to begin in April 2020.

- On Tuesday, January 14th, a community open house for the Lakeside Drive Roadway Rehabilitation Project will be held at Bartley Ranch from 5 to 7 pm. This work entails reconstruction of Lakeside Drive between McCarran Blvd. and Evans Creek Drive, as well as some sidewalks and curbs will be replaced. Bike lanes will also be added on both sides. This work is anticipated to begin in June 2020.
 - Our last community meeting in January will be for the Oddie Wells Project on January 23rd at the Washoe County Senior Center at the county complex from 5:30 to 7 pm. Sixty percent design plans will be discussed and a brief presentation at 6 pm will be given and livestreamed on Facebook.
2. The Vision Zero Truckee Meadows initiative is gaining traction. Staff attended Councilman Delgado's pedestrian safety community meeting at Traner Middle School on December 10th and shared information about Vision Zero with the community supporting the councilman's efforts to improve pedestrian safety in the neighborhood.

On the previous Monday, Interim E.D. Cummings had the opportunity to participate in the ribbon cutting of a new pedestrian flasher at Kirman and Aitken, near Renown, with Councilman Delgado and Reno Vice-Mayor Reese. This event highlighted the partnership between local government and Renown to address a busy pedestrian intersection and improve safety for everyone.

She then thanked Councilman Delgado for the opportunities to raise community awareness about pedestrian safety in our community.

3. On Friday, November 22nd, the RTC hosted Governor Sisolak at RTC 4TH STREET STATION for the signing of his executive order to address climate change in the state of Nevada. The Governor wanted to highlight our electric bus program as a backdrop for the media event. Commissioners Delgado and Hartung represented the board at the event.
4. The RTC New Year's Eve FREE Safe RIDE will mark its 35th year to bring a safe transportation option to the community. RTC transit services will be free on New Year's Eve from 6 pm to 2 am. This service is made possible with the support of community partners which we will extend our appreciation to at next regular RTC board meeting.

A Public Service Announcement was then shown which would begin airing on KOLO TV prior to the holiday.

Thanks was given to Dr. Kris Deeter from Renown (featured in the PSA) who stepped up to advocate for pedestrian safety. Renown was also thanked as the signature sponsor for the New Year's Eve FREE Safe RIDE.

5. RTC administrative offices and transit customer service will be closed on December 25th, Christmas Day and January 1st, New Year's Day in observance of the holidays.
- RTC fixed-route transit services will be on a Sunday-level schedule on both days; the Regional Connector will not operate on these days.

6. The January RTC Board meeting will consist of a board meeting and transit workshop on January 17th. The meeting will be held at the SureStay Best Western Hotel across from the airport at 1981 Terminal Way in the 2nd floor conference meeting area. The board meeting will begin at 9 am and will be followed by the Transit Workshop.

Commissioner Hartung asked if any damage was done to the Villanova facility from the chemical spill on I-580.

Interim E.D. Cummings said there was no damage and operations resumed within about an hour. She thanked Rob Reeder, Mark Maloney, the Keolis team, and many others on the RTC staff for making sure that transition happened efficiently and effectively.

Commissioner Hartung thanked her for the updates she provided.

Commissioner Delgado thanked RTC staff for always being so open to meet with the communities.

Item 6.2 RTC Federal Report

A written update is available in the staff report materials for this item and Interim E.D. Cummings highlighted that Congress had passed a continuing resolution which removed the rescission discussed at RTC's previous board meeting that would have had an adverse effect on state funding for Nevada. Additionally, the RTC is applying for a Mobility for All grant. This will provide funding to streamline ACCESS customers who use Medicaid transportation.

Item 6.3 NDOT Director Report

NDOT Deputy Director Cole Mortensen provided a report on safety throughout the state. At this time, there have been 243 fatalities this year which is down from 2018. Pedestrian fatalities are down 17% and unrestrained occupant fatalities are down 44%.

He then provided follow-up information pertaining to requests from prior meetings as follows:

Advanced signal warning systems – NDOT would like to come back with an actual agenda item and presentation of the study.

The “Do Not Block Intersection” sign at Emerson has been installed and striping will be done soon, weather pending.

Speed studies on Pyramid Way – NDOT has done four speed studies, the first in May 2016, Nov. 2016, Sept. 2017, and August 2018.

Concerns about overnight closures of US 395 while the Parr/Dandini Bridge is being replaced – Generally, closures are done in off-peak hours during a lesser commute. It should not be a very big impact.

Flooding at Eagle Canyon Drive – there is drainage coming down from further south of Eagle Canyon and when it gets to the culvert, it is over capacity and floods. NDOT is working with the City of Sparks to install a drainage crossing further to the south which should help.

Two school zone areas are being researched for safety – A meeting was held the prior Monday on possible safety improvements around Wooster H.S. and they are also looking into improvements at Hug H.S.

Commissioner Hartung thanked him for answering all the questions he had.

Vice Chair Jardon thanked NDOT for attending the meeting the prior Monday and said many great ideas and suggestions were put out there. One such idea is to determine a specific distance around any school to place flashers.

Chairman Lucey asked how active NDOT will be in the federal ROUTES initiative (Rural Opportunities to Use Transportation for Economic Success).

Deputy Director Mortensen said that he is not sure to what extent they have been involved but there is more emphasis on providing assistance to the rural communities for their infrastructure.

Chairman Lucey said he is specifically referencing 267 out of Gerlach which is highly impacted due to major event traffic. The urban areas benefit from those events but the rural areas do not.

Chairman Lucey then asked how everything is working with this year's snow on the roads.

Deputy Director Mortensen responded that there have been no issues to speak of.

Item 7.1 FINANCE

7.1 Receive a report on the FY 2019 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) and authorize staff to submit the document to the Nevada Department of Taxation (*For Possible Action*)

Ms. Stephanie Haddock, RTC Director of Finance and CFO, addressed the Board to give her presentation report on the FY 2019 Comprehensive Annual Financial Report (CAFR), reviewing revenues, expenditures, debt service, carryovers, and net position. She added that the RTC again received an Unmodified Opinion, which is the highest possible rating that may be received. There were no findings or management comments on the financial audit or the A-133 Single Audit (*review of federal grants*).

Ms. Haddock then thanked RTC staff and gave special recognition to RTC Financial Manager Jelena Williams, who manages the team who puts the CAFR together. The team consists of Linda Merlin, Hannah Yue and Nelia Belin. (Presentation is available by contacting dthompson@rtcwashoe.com)

Vice Chair Jardon asked what caused the drop in RIDE and ACCESS revenues.

Ms. Haddock responded that it was actually ACCESS, and they had a drop of 10%. She believes it is a sign of the economy and people using vehicles or getting other types of rides. Many of them are now using fixed route transit or trying FlexRIDE.

Mr. Mark Maloney, Director of Public Transportation and Operations, addressed the Board to explain that there are approximately 10 former ACCESS riders who are now using FlexRIDE, but because of the changes to available use of ACCESS, the Washoe Sr. Ride program is providing three times the amount of service they were before.

Vice Chair Jardon would like staff to continue tracking the ACCESS riders using the FlexRIDE pilot program. She also asked why fares are down on the fixed route program.

Ms. Haddock said that it is a combination of a decrease in ridership, the University students are now riding for free and there were more free ride days than before.

Vice Chair Jardon said there is a continuous request for service expansion so it concerns her to see a reduction in ridership. She believes it is important to track trends and focus future advertising campaigns to address those trends.

Commissioner Hartung would like to see more of a micro-examination of which routes perform well, which routes are losing money and why, and to look at the system as a whole for performance.

On motion of Commissioner Hartung, seconded by Vice Chair Jardon, which motion unanimously carried, Chairman Lucey ordered that the receipt of the report on the FY 2019 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) be acknowledged and staff is authorized to submit the document to the Nevada Department of Taxation.

Item 8.1 ENGINEERING

8.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report (*For Possible Action*)

Mr. Jeff Wilbrecht, RTC Project Manager, addressed the Board to provide a presentation update on the project. Work has begun on the east side of Virginia Street between Holcomb Ave. and Center St., sidewalks are in place up through Arroyo and almost to Vassar. The sidewalks will be complete, except lighting, by early to mid-January. At that time, work will begin on the round-about and construction work will continue north.

He added that work is going to start at North Virginia, near the UNR portion of the project in late winter or early spring. He then discussed continuing outreach and offered to answer questions. (Presentation is available by contacting dthompson@rtcwashoe.com)

Vice Chair Jardon emphasized that businesses continue to run during construction and encouraged the public to finish up any holiday shopping in Midtown.

Chairman Lucey commended everyone involved in the project for the great job they are doing.

On motion of Vice Chair Jardon, seconded by Commissioner Delgado, which motion unanimously carried, Chairman Lucey ordered that the receipt of the report be acknowledged.

Item 9.1 thru 9.2 GENERAL ADMINISTRATION

9.1 Discussion and possible action pertaining to the recruitment process to fill the position of RTC Executive Director (*For Possible Action*)

Before this item began, Vice Chair Jardon wished to make a clarification on a previous motion for the record. She stated that in November she had made a motion that the Chair was to work with Ms. Reich to advertise for the executive director position. Her intent was not to create a subcommittee or working group at that time; the intent was to direct staff to consult with or brief the Chairman to expedite getting the process started. This Board will determine process and procedures.

Chair Lucey then introduced Ms. Angela Reich, RTC Director of Administrative Services, and Mr. Zev Kaplan, RTC's outside counsel hired to work with Ms. Reich on this process. This allows for transparency as well as confidentiality and privacy of those applying for the position, and keeps the Board out of those discussions. He added that he's had conversations with Amy Cummings prior to and following Lee Gibson's departure, and Ms. Cummings has maintained a firewall between herself and the process and she is not informed of the inner workings of the process. She has willingly accepted this while she continues in her duties as the Interim Executive Director of the RTC.

Ms. Reich then addressed the Board to provide the process options as understood by RTC Human Resources as follows:

- HR will work independently from any RTC director staff and in conjunction with outside legal counsel and confidential support staff throughout all steps of the recruitment process.
- HR will screen application materials and determine if applicants meet the minimum qualifications as outlined in the executive director job description. HR will be responsible for all communication to the candidates throughout the recruitment process.
- HR will report the total number of qualified applicants at the January 17, 2020, Board meeting.
- The following is recommended based on the number of qualified applicants:
- If there are five (5) or fewer qualified applicants, *or a different number as directed*, the Board may interview and select a finalist at the February 2020 or other Board meeting as directed.

- If there are six (6) or more qualified applicants, *or other number as directed*, HR will assemble an interview panel consisting of subject matter experts to conduct interviews and will recommend three (3) candidates to interview with the Board. The interview panel will not include any RTC staff.
- HR will update the Board throughout the process.
- The Board will interview Executive Director candidates by the identified process or other as directed and if an Executive Director is selected, the Board will provide direction on the negotiation of an employment agreement

Vice Chair Jardon asked for a recap on where the job is being posted.

Ms. Reich said it's been posted on Monster.com, Military.com and diversity job boards, as well as the RTC website (approximately 1,400 subscribers) and RTC social media. To date, on our website alone, there have been 156 people who have opened the advertisement.

Vice Chair Jardon said that the Board should interview all qualified applicants as long as it is not an enormous amount.

Chairman Lucey then provided more background about the discussions resulting in the following options provided:

- If there are five (5) or fewer qualified applicants, *or a different number as directed*, the Board may interview and select a finalist at the February 2020 or other Board meeting as directed.
- If there are six (6) or more qualified applicants, *or other number as directed*, HR will assemble an interview panel consisting of subject matter experts to conduct interviews and will recommend three (3) candidates to interview with the Board.

Commissioner Hartung agrees that all qualified applicants should be interviewed. If there is a large field of applicants, there could be an initial review with a closed ballot to narrow it down. He then asked if the job was posted on the state website.

Ms. Reich said she wasn't positive but would double check.

Mr. Kaplan then reminded the Board that whatever their decision is, the result is going to be a public meeting to consider the applicants, so at the time of agenda posting, their names and background will be public information. The potential applicants should also be made aware of that.

Chair Lucey said that is one of his concerns about the Board interviewing a large pool of applicants and they must be sensitive to all applicants' privacy as much as is possible. He then asked if it would be possible for each commissioner to meet with Ms. Reich and Mr. Kaplan individually to review the qualified applications prior to the posting of names. This would be attorney/client privileged information, no action would be taken at these briefings and no information would be given to any commissioner to take with them (as clarified by Commissioner Hartung).

Chairman Lucey then asked if it is the Board's pleasure to postpone this item to the January 17, 2020, meeting once everyone has a better understanding of the applicant pool.

Vice Chair Jardon said in order to expedite the process, staff could develop scenario type questions in advance of the next meeting.

Commissioner Hartung said that during the recent interview process held by the County, commissioners were informed that they could not force sequestration and it has to be voluntary. He added that staff provided some questions and commissioners had the ability to come up with their own questions or come up with questions during the interviews.

Mr. Kaplan suggested that he and Ms. Reich could help individual commissioners with any interview questions they are considering during the individual review of applicants.

A motion was made by Vice Chair Jardon that the discussions today be taken into consideration. The motion was seconded by Commissioner Hartung with the addendum to bring the requested information back to the next meeting. The motion carried unanimously.

9.2 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

Legal Counsel Dale Ferguson said he had items he wished to communicate with the Board in a non-meeting before or after the February Board meeting.

Item 10 PUBLIC INPUT

Chairman Lucey opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Ms. Sandra Poune, local resident, is opposed to the FlexRIDE program and believes the fixed route program, specifically route 26, works just fine. She mentioned the difficulty and inconvenience of using FlexRIDE. **RTC staff met with Ms. Poune after the meeting to make sure she understands how the system is supposed to work.

Ms. Jerrie Waymire, local resident, agreed with Ms. Poune's comments, adding that many people depend on route 26 to take them up to the hospital. She also personally drives friends out to Spanish Springs because there is no service at all out there. **RTC staff also met with Ms. Waymire after the meeting to make sure she understands how the system is supposed to work.

There being no one else wishing to speak, the Chair closed public input.

Item 11 MEMBER ITEMS

Vice Chair Jardon suggested that the phone number be added to the flyers for FlexRIDE.

Commissioner Hartung requested an agenda item on FlexRIDE timing and what riders can expect.

Commissioner Hartung would like to have a conversation about the potential widening of Vista Blvd as it is a huge issue with his constituents.

Commissioner Hartung said O'Brien pass is dangerous but is being used by many residents to avoid freeway traffic, so would like to discuss potential options for safety improvements.

Commissioner Hartung would like to get feedback on Lemmon Valley Dr. and to keep it at the forefront.

Chairman Lucey would like a discussion on street lighting and signalization in South Reno. Specifically, Veterans Parkway near Rio Wrangler and Steamboat Parkway. There have recently been multiple accidents in those areas.

Chairman Lucey would like a topic at the transit workshop in January on legacy school zones and the safety concerns surrounding them, no matter the jurisdiction, along with pedestrian traffic safety.

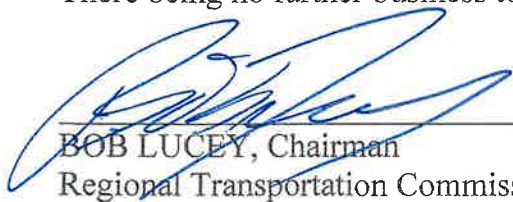
Lastly, Chairman Lucey said that you can now go on the Washoe County website to find out exactly where your snowplow is. At this time it is only for Incline Village and Crystal Bay, but will be available to all higher elevations as soon as the locaters can be installed on every plow.

Vice Chair Jardon would also like an update on the widening of Evans Drive.

Mayor Smith asked if the City of Reno is any closer to changing the speed limit on Veterans Parkway (SouthEast Connector). An item will be brought back on that.

Item 12 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:15 a.m.



BOB LUCEY, Chairman
Regional Transportation Commission