

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE  
Meeting Minutes  
Thursday, April 7, 2022**

**TAC Members Present**

Dan Inouye	Washoe County Health District-Air Quality Management Division
Lissa Butterfield	Reno–Tahoe Airport Authority
Kyle Chisholm	Washoe County School District
Kelly Mullin	City of Reno Community Development
Amber Sosa, Vice Chair	City of Sparks Engineering Services
Ian Crittenden	City of Sparks Community Services
Chris Tolley	Truckee Meadows Regional Planning Agency
Julee Olander, Chair	Washoe County Community Services
Kurt Dietrich	City of Reno Public Works

**RTC Staff**

Dan Doenges	Stephanie Haddock
Rebecca Kapuler	Mark Maloney
Adam Spear	Angela Reich
Amber Bowsmith	David Carr
Jim Gee	Xuan Wang
Nancy Mues	Lolita Davis

**TAC Guest**

Troy Martin, NDOT	Rachel Angevine
Philip Pumphrey, Keolis	

The Technical Advisory Committee meeting was conducted as a Zoom Webinar.

**ITEM 1. ROLL CALL/CALL TO ORDER**

The meeting was called to order at 9:01 a.m. by the Chair, Julee Olander.

**ITEM 2. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 3. PUBLIC COMMENT**

There were no public comments given.

**ITEM 4. APPROVAL OF THE MARCH 3, 2022 MEETING MINUTES**

The TAC March 3, 2022 meeting minutes were approved as submitted.

**ITEM 5. REPORT FROM RTC STAFF REGARDING THE FISCAL YEAR 2023 INCREASE IN THE INDEXED FUEL TAXES IN WASHOE COUNTY THAT WILL BECOME EFFECTIVE ON JULY 1, 2022**

Adam Spear, RTC General Counsel, stated the Indexed Fuel Tax was voter approved in 2008 and went into effect January 2010. It increases every year for inflation so purchasing power does not decline over the years. RTC nor Washoe County has authority to stop the increase, it's automatically imposed. The formula used to calculate the Indexed Fuel Tax increase will be discussed at the RTC Board meeting in May.

Stephanie Haddock, RTC Finance Director, commented the increase is based on a ten-year rolling average of the Producer Price Index and is specific to non-residential construction which is the Index used for RTC Road Projects. The ten-year rolling average this year is two point four percent which equals a one point eight nine cent increase in RTC Fuel Tax. Currently the RTC Fuel Tax is forty-one cents and will increase to forty-three cents on July 1, 2022.

**ITEM 6. RECOMMEND APPROVAL OF THE PUBLIC PARTICIPATION PLAN UPDATE**

Rebecca Kapuler, RTC Senior Technical Planner, discussed an executive summary was added to the Public Participation Plan which explains what RTC does and how the Engineering, Planning and Public Transit Departments work together. It highlights the four federally required plans, 2050 Regional Transportation Plan, Regional Improvement Program, Unified Planning Work Program, and the Participation Plan Update, for a Metropolitan Planning Organization. It matches the new transportation bill, Infrastructure Investment and Jobs Act (IIJA), and is federally compliant. There is a focus on exploring and expanding the use of virtual engagement to increase the amount and value of public participation. The forty-five-day public comment period is in affect and will run until May 19, 2022. Updates will be made if necessary and the Plan will go before the RTC Board May 20, 2022.

Dan Inouye made a motion to Recommend Approval of the Public Participation Plan Update.

Kelly Mullin seconded.

The motion carried unanimously.

**ITEM 7. DEVELOPMENT UPDATES**

There were no Development Updates.

**ITEM 8. MEMBER ITEMS**

Lissa Butterfield, Reno Tahoe Airport Authority, stated she will update the committee on upcoming major airport projects on a future agenda.

Dan Inouye, AQMD, gave a brief update on the American Lung Association State of the Air Report scheduled for release on April 22, 2022. Washoe county will receive “F” for ozone, “F” for short term fine particulates and “Pass” for long term particulates. This is in large due to wild fire smoke impact and home-grown pollution like ozone precursors. The Environmental Protection Agency is expected to finalize their ozone standard next year and if revised will likely be strengthened.

**ITEM 9. AGENDA ITEMS FOR FUTURE TAC MEETINGS**

Dan Inouye, AQMD, stated the Annual Trends Report is published in June and he can present to the committee during the June 2<sup>nd</sup> meeting.

**ITEM 10. RTC STAFF ITEMS**

Jim Gee, RTC Service Planning and Innovative Manager, announced the TOPS project, the development of a five-year capital and operating plan, results will launch next week with a survey going out to the public and a video on the RTC website. A link will be shared with the committee when available. Also, the service reduction that took effect in January due to driver staffing levels has since increased incrementally every two to three weeks and with the driver assignment that starts on May 7, 2022, full service will return.

**ITEM 11. PUBLIC COMMENT**

There were no public comments given.

**ITEM 12. ADJOURNMENT**

The meeting adjourned at 9:22 a.m.