

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, July 10, 2019

Attendees

Daniel Inouye	Washoe County Health District-Air Quality Management Division
Mitchell Fink	Washoe County Community Services
Chair, Kelly Mullin	Washoe County Community Services
Kurt Dietrich	City of Reno, Public Works
Arlo Stockham	City of Reno Community Development
Chris Tolley	Truckee Meadows Regional Planning Agency
Scott Carey	Reno-Sparks Indian Colony
Vice-Chair, Amber Sosa	City of Sparks, Engineering Services
Armando Ornelas	City of Sparks, Community Development
Graham Dollarhide,	Nevada Department of Transportation
Mike Boster	Washoe County School District
Tara Smaltz	Nevada Department of Transportation
Gary Probert	Reno-Tahoe Airport Authority

RTC Staff

Amy Cummings	Dan Doenges
Mark Maloney	Michael Dulude
Rebecca Kapuler	Scott Miklos
Ed Park	Stephanie Haddock
Deborah Hollis	Gina Hammond

Guests

Julee Olander, WC

The Committee met in the First Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 9:00 a.m. by the Chair, Kelly Mullin.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. PUBLIC COMMENT

There were no public comments.

ITEM 3. APPROVAL OF THE JUNE 5, 2019 MEETING MINUTES

The minutes of the TAC meeting June 5, 2019, meeting minutes were approved as corrected.

ITEM 4. ELECTION OF OFFICERS FOR FISCAL YEAR 2020

The Policies Governing the Technical Advisory Committee (TAC) state that the Chair shall be elected from the three local governments on a rotating basis. The term of office for Chair and Vice Chair shall be one year, effective after elections occur. The Vice Chair Amber Sosa, City of Sparks shall become the Chair and the representative from the City of Reno Arlo Stockham, as the Vice Chair.

Armando Ornelas made a motion to elect the Chair and Vice Chair for fiscal year 2020.

Scott Carey seconded.

The motion carried unanimously.

ITEM 5. RECOMMEND PRIORITIZATION AND APPROVAL OF THE FFY 2019 TA SET-ASIDE PROGRAM PROJECTS

Rebecca Kapuler, RTC Planner briefed the committee on the RTC Federal Fiscal Year (FFY) 2019 Transportation Alternatives (TA) Set-Aside Program Projects. The TAC representatives from the City of Reno, City of Sparks and Washoe County gave a description of the TA Set-Aside Program Projects. Ed Park briefed the committee on a proposed program to have plaquards placed at every bus stop to help identify them for those whom are vision impaired. A discussion followed.

Vice Chair, Arlo Stockham made a motion to recommend, FFY 2019 TA Set-Aside Program that available funds be split four ways, at \$34,000 each, amongst each of the project applicants.

Kelly Mullin seconded.

The motion carried unanimously.

ITEM 6. ACKNOWLEDGE RECEIPT OF REPORT ON THE RTC AFFORDABLE HOUSING STUDY

Amy Cummings, RTC Deputy Executive Director/Planning Director briefed the committee on the RTC Affordable Housing Study. A copy of the PowerPoint presentation is on file at the RTC

Metropolitan Planning Department. A discussion continued on the development sites which, will be presented to the RTC Board at their July meeting.

Daniel Inouye made a motion to acknowledge receipt of report on the RTC Affordable Housing Study.

Chris Tolley seconded.

The motion carried unanimously.

ITEM 7. ACKNOWLEDGE RECEIPT OF REPORT AND PROVIDE A RECOMMENDATION FOR FALL 2019 RTC RIDE SERVICE ADJUSTMENT REPORT, SCHEDULED FOR NOVEMBER 2, 2019, INCLUDING CHANGES TO ROUTE 9, THE SIERRA SPIRIT/CREATION OF ROUTE 999, AND IMPLEMENTATION OF THE RTC FLEXRIDE MICROTRANSIT SIX MONTH DEMONSTRATION PROJECT

Michael Dulude, RTC Transit Planner/Scheduler gave a presentation on the reports and service adjustments report, including changes to route 9, the Sierra Spirit/Creation of Route 999, and implementation of the RTC Flexride Microtransit six month demonstration project. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. A discussion continued on the service changes and adjustments.

Armando Ornelas stated that City of Sparks has implemented certain zoning requirements along fixed transit routes and that the proposed microtransit would be non-conforming.

Mark Maloney, RTC Director of Public Transportation and Operations stated that the proposed microtransit service is a 6-month demonstration project and that this type of service was not considered during the development of the City's land use plan. The proposed service would meet demand from a larger area than the current fixed route covers.

Amy Cummings, RTC Deputy Executive Director/Director of Planning stated that higher densities and mixed-use development have significant benefits for the community and that the current Regional Plan update is focusing more on livability and moving away from the TOD corridor concept.

Kelly Mullin asked if the RTC would follow up with the City of Sparks to provide updates on the microtransit pilot once service is underway and Mark Maloney, RTC Director of Public Transportation and Operations responded that they would.

Vice Chair, Arlo Stockham asked if RTC staff has met with City of Reno staff to discuss the proposed service changes. He requested that the RTC increase communication with City staff.

Chris Tolley asked how the microtransit catchment area was determined, and if the outcome of the service would be brought back to the TAC.

Michael Dulude, RTC Transit Planner/Scheduler said that RTC would bring back findings of the service and also stated that they looked at current fixed routes that were not performing well and modeled three different areas with the assistance of a vendor called TransLoc. Based on the model results, the proposed service area in Sparks was the most viable for a successful pilot.

Graham Dollarhide asked how the proposed service would impact paratransit and Mark Maloney, RTC Director of Public Transportation and Operations responded that it actually expands the existing paratransit service area and offers a much shorter scheduling period. He stated that the microtransit vehicles will be the same as the existing paratransit vehicles and that the drivers are the same as those that currently operate paratransit service.

In response to a statement regarding outreach, Mark Maloney, RTC Director of Public Transportation and Operations indicated that the upcoming July RTC Board meeting would be the third time this item will be before the Board. He stated that there were multiple public meetings and surveys administered and that this item was also before the RTC advisory committees in March.

A total of three separate motions were made for this agenda item. The first motion was made by Vice Chair, Arlo Stockham to acknowledge receipt of the report with a request that there would be advanced coordination with local governing agencies to provide final input on similar proposed RTC transit service changes in the future. The motion was seconded by Kelly Mullin. The motion passed unanimously.

The second motion was also made by Vice Chair, Arlo Stockham to recommend the proposed service changes to RTC Route 9 and the Sierra Spirit/creation of Route 999 with a request that RTC staff would meet with City of Reno staff prior to presenting this item to the RTC Board at their July meeting. The motion was seconded by Armando Ornelas and passed unanimously.

Chair, Amber Sosa made the final motion that there would not be a recommendation on the proposed changes to RTC RIDE Routes 25 and 26 and the RTC FLEXRIDE microtransit service. She followed up her motion stating that she had a concern that once a route is taken away that it would never be reestablished. Kelly Mullin made a suggestion to amend the motion to state that the TAC comments be provided to the Board when the minutes are finalized. Armando Ornelas made the amended motion and Vice Chair, Arlo Stockham seconded the motion. The motion passed unanimously.

ITEM 8. RECOMMEND APPROVAL OF THE VISION ZERO TRUCKEE MEADOWS ACTION PLAN AND SUBMISSION OF AN APPLICATION TO BECOME A NATIONALLY RECOGNIZED VISION ZERO COMMUNITY

Rebecca Kapuler, RTC Planner gave a presentation on the Vision Zero Truckee Meadows Action Plan and submission of an application to become a nationally recognized Vision Zero Community. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. There was no discussion.

Vice Chair Arlo Stockham made a motion to recommend approval of the Vision Zero Truckee Meadows Action Plan and submission of an application to become a nationally recognized Vision Zero Community.

Armando Ornelas seconded.

The motion carried unanimously.

ITEM 9. DEVELOPMENT UPDATES

Armando Ornelas, Vice Chair, Arlo Stockham and Kelly Mullin gave updates for the City of Sparks, City of Reno and Washoe County developments that are underway.

ITEM 10. MEMBER ITEMS

Kurt Dietrich and Arlo Stockham gave an update for the City of Reno construction projects.

Gary Probert, RTAA gave an update for the RTAA runway project which is underway.

Chair, Amber Sosa, City of Sparks gave an update for the City of Sparks construction projects.

Mitchell Fink, WC gave an update for Washoe County construction projects underway.

Daniel Inouye, WCHD-AQ commented on the displaced UNR students needing transportation as a result of the UNR dorm explosion.

Chris Tolley, TMRPA gave an update on the continued TMRPA plan updates.

Mike Boster, WCSD gave an update for WCSD's new elementary schools currently under construction.

Scott Carey, RSIC introduced an intern for RSIC and gave an update on a letter of support for the BUILD grant.

ITEM 11. AGENDA ITEMS FOR FUTURE TAC MEETINGS

There were no items given.

ITEM 12. RTC STAFF ITEMS

Scott Miklos, RTC Trip Reduction Specialist gave an update on Smart Trips App.

ITEM 13. PUBLIC COMMENT

There were no comments given.

ITEM 14. ADJOURNMENT

The meeting adjourned at 11:03 a.m.