



## REGIONAL TRANSPORTATION COMMISSION CITIZENS MULTIMODAL ADVISORY COMMITTEE

### **MEETING AGENDA**

**Wednesday, March 6, 2024, at 5:30 p.m.**

***MEETING TO BE HELD VIA ZOOM ONLY***

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- I. This meeting will be held via Zoom in accordance with Assembly Bill 253 (2021). There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).
  - II. The committee may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
  - III. Members of the public may attend the meeting via Zoom by registering at [https://us02web.zoom.us/webinar/register/WN\\_j4WjFbq1SZmZj9oGzXFxvA](https://us02web.zoom.us/webinar/register/WN_j4WjFbq1SZmZj9oGzXFxvA). Registered persons will receive an email from Zoom with a link to the meeting and instructions on how to join the meeting. Registered persons should follow the instructions from Zoom to join the meeting. Registered persons can participate by telephone or video via Zoom. To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak. If you cannot register via Zoom but want to attend the meeting via telephone, please call 1-253-215-8782 or 1-346-248-7799 (WEBINAR id: 899 9163 9295; webinar passcode: 807108) on the day of the meeting. If you wish to provide public comment during the meeting, please contact Agency Services at (775) 348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.
  - IV. Public comment is limited to three minutes per person.
  - V. Members of the public may also provide public comment in advance of the meeting by one of the following methods: (1) submitting comments via online Public Comment Form ([www.rtcwashoe.com/about/contact/contact-form/](http://www.rtcwashoe.com/about/contact/contact-form/)); or (2) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com). Comments received prior to 4:00 p.m. on the day before the meeting will be forwarded to members of the committee and included in the minutes of the meeting.
  - VI. The supporting materials for the meeting can be found at [www.rtcwashoe.com](http://www.rtcwashoe.com). If you need to request a copy of the supporting materials, please contact Agency Services by phone at (775) 348-0171 or by email at [agencyservices@rtcwashoe.com](mailto:agencyservices@rtcwashoe.com).
  - VII. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please call Agency Services at (775) 348-0171 in advance so that arrangements can be made.
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**ITEM 1** Roll Call/Call to Order

**ITEM 2** Approval of Agenda (*For Possible Action*)

**ITEM 3** Verbal Instructions required by Assembly Bill 219 (2023) – *RTC staff will read the following before Item 4 – Public Comment:*

*If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.*

*If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak.*

**ITEM 4** Public Comment - *please read paragraph III near the top of this page*

**ITEM 5** Approval of the February 7, 2024, Meeting Minutes (*For Possible Action*)

- ITEM 6** Receive a Presentation on the Regional Freight Plan (*For Possible Action*)
- ITEM 7** Discuss the Purpose of the CMAC and Solicit Information and Advice from Members on Ways to Improve the Functioning of the CMAC (Informational Only)
- ITEM 8** Member Announcements/Agenda Items for Future CMAC Meetings (*For Possible Action*)
- ITEM 9** RTC/RIDE/ACCESS Staff Items (*Informational Only*)
- ITEM 10** Public Comment - *please read paragraphs III near the top of this page*
- ITEM 11** Adjournment (*For Possible Action*)

The Committee may take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION  
CITIZENS MULTIMODAL ADVISORY COMMITTEE  
MEETING MINUTES  
WEDNESDAY FEBRUARY 7, 2024**

**MEMBERS PRESENT**

|                          |                           |
|--------------------------|---------------------------|
| Ann Silver               | Damien Cole               |
| Greg Newman (Vice Chair) | David Giacomini           |
| Juan Martinez            | Kelly Orr                 |
| Lindsey Costello (Chair) | Michael Gawthrop-Hutchins |
| Michael Lansborough      | Panah Stauffer            |
| Sue-Ting Chene           |                           |

**CMAC MEMBERS ABSENT**

|                |               |
|----------------|---------------|
| Ryan Bernadett | Paul Hewen    |
| Earl Brynelsen | Eric Ammerman |
| Judy Stanfield | Michael May   |

**RTC STAFF**

|             |                   |
|-------------|-------------------|
| Xuan Wang   | Graham Dollarhide |
| Jim Gee     | Lolita Davis      |
| Paul Nelson | Sai Sun           |
| Adam Spear  | Alex Cruz         |
| Laura Freed |                   |

**CMAC GUEST**

Petra Fava, MTM

**ITEM 1. ROLL CALL/CALL TO ORDER**

The Citizens Multimodal Advisory Committee (CMAC) meeting was conducted as a Zoom Webinar. The meeting was called to order at 5:30 p.m. by Xuan Wang.

**ITEM 2. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)**

RTC staff read the instructions required of participating via Zoom and participating via telephone.

**ITEM 4. PUBLIC COMMENT**

There were no public comments.

**ITEM 5. APPROVAL OF THE January 3, 2024, MEETING MINUTES**

The CMAC January 3, 2024, meeting minutes were approved as submitted.

**ITEM 6. PROVIDE FEEDBACK AND ACKNOWLEDGE RECEIPT OF A REPORT ON FISCAL YEAR 2025 TRANSIT PLANS STRATEGIES (TOPS) RECOMMENDED SERVICE CHANGES**

Alex Cruz, RTC Sr. Transit Planner, gave a presentation on a report on Fiscal Year 2025 Transit Plans Strategies (TOPS) recommended service changes. A copy of the presentation is on file at the RTC Metropolitan Planning Department.

Ann Silver asked for clarification on the ability to add or change a stop during a passenger's ride. Alex Cruz, RTC Sr. Transit Planner, explained if there is demand for a point of interest to be added/changed to a zone, it's possible depending on requests received from the RTC website and/or MTM.

Michael Gawthrop-Hutchins asked if consideration was given to schedule reliability and safety on route 13 with the left hand turn at Grove Street and Kietzke Lane. Alex Cruz responded based on the recommendations from Keolis and the safety team, there are no safety or schedule adherence concerns but this will be monitored. Damien Cole asked if it is less safe at that location due to the lack of a stop light. Jim Gee, Director of Public Transportation, stated breaks in traffic created by lights both north and south of that location is being utilized and monitored.

There was a discussion regarding route coverages, cost of service and emissions with expanded service on fixed and flex routes.

Juan Martinez joined at 5:52 p.m. Kelly Orr joined at 5:54 p.m.

Sue-Ting Chene made a motion to acknowledge receipt of a report on Fiscal Year 2025 Transit Plans Strategies (TOPS) recommended service changes.

Ann Silver seconded.

The motion carried unanimously.

**ITEM 7. RECEIVE A PRESENTATION ON THE 2050 REGIONAL TRANSPORTATION PLAN (RTP) UPDATE**

Xuan Wang, RTC Planning Manager, gave a presentation on the 2050 Regional Transportation Plan (RTP) update. A copy of the presentation is on file at the RTC Metropolitan Planning Department.

Ann Silver asked why sustainability and climate action is not further up on the list. Xuan Wang, RTC Planning Manager, stated the items are not in ranking order but used for goals and guiding principles.

Damien Cole asked if the full RTP is available and currently how close are RTP goals to being met. Xuan Wang responded the RTP is available on the RTC website for download. <https://rtcwashoe.com/planning/regional-planning/rtp/> and the full plan states which projects & goals have been completed.

Juan Martinez requested all communities, including those with disabilities, receive advertisements regarding a better system. Xuan Wang explained that all groups will be included for public outreach and workshops. Ann Silver stated that RTC can send information to Reno/Sparks Chamber of Commerce for another great way to get the word out to different groups.

Ann Silver made a motion to receive a presentation on the 2050 Regional Transportation Plan, update.

Panah Stauffer seconded.

The motion carried unanimously.

#### **ITEM 8. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS**

There were no member announcements/agenda items.

#### **ITEM 9. RTC/RIDE/ACCESS STAFF ITEMS**

Xuan Wang stated FAQs (frequently asked questions) information was sent to the committee to assist with CMAC meetings running more smoothly. A discussion was held regarding the FAQ's and suggestions for future meetings.

#### **ITEM 10. PUBLIC COMMENT**

Michael Gawthrop-Hutchins asked if RTC staff would look into a fare-free system and if bike racks inside the bus could be considered. Jim Gee, Director of Public Transportation, stated the current buses are 40 feet compared to 60 feet that were used with inside bike racks. It would be difficult to accommodate both current ridership and bikes on the inside of the bus. Regarding free fare, it has been considered but RTC has decided not to cut service in order to make up the loss revenue of four to five million dollars that a no fare service would cause. A discussion was held regarding additional service requests, low-cost and a no fare system.

Dora Martinez asked if benches could be added to bus stops in front of Kohls. She stated people sit in the dirt and obscure the sidewalks and sometimes the audible announcements are incorrect or do not work. She also requested CMAC meeting recordings be added to the website and possibility of working with legislation to lower bus fares.

**ITEM 11. ADJOURNMENT**

The meeting adjourned at 6:57 p.m.

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**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

**MEETING DATE:** March 6, 2024

**AGENDA ITEM 6**

To: Citizens Multimodal Advisory Committee

From: Marquis Williams  
Senior Technical Planner

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**RECOMMENDED ACTION**

Receive a presentation on the Regional Freight Plan.

**BACKGROUND AND DISCUSSION**

The purpose of the Regional Freight Plan is to provide a detailed understanding of the freight network and goods movement patterns in the Reno-Sparks area and to develop a corresponding needs assessment and prioritization process. The Plan will build upon the Nevada Statewide Freight Plan completed by the Nevada Department of Transportation (NDOT) in 2022.

The Plan will include an existing condition analysis that will identify key elements of Northern Nevada's freight transportation system and how they relate to one another and to the economy. The existing conditions data, coupled with stakeholder input, will provide the foundation for development of policy and improvement recommendations through a strengths, weaknesses, opportunities, and threats (SWOT) analysis. The result will be a prioritization of freight corridors and investments that will build upon the critical urban freight corridors identified in the Nevada State Freight Plan to validate and expand corridors of significance. The Plan's final recommendations will involve strategies for implementing these projects, which ultimately move towards meeting the goals of the Plan.