



**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

MEETING AGENDA

**Thursday, February 1, 2024, 9:00 a.m.
MEETING TO BE HELD VIA ZOOM ONLY**

I. This meeting will be held via Zoom in accordance with Assembly Bill 253 (2021). There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).

II. The committee may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Members of the public may attend the meeting via Zoom by registering at https://us02web.zoom.us/webinar/register/WN_NXTh2OU5SIWZg0abfK-W-g. Registered persons will receive an email from Zoom with a link to the meeting and instructions on how to join the meeting. Registered persons should follow the instructions from Zoom to join the meeting. Registered persons can participate by telephone or video via Zoom. To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

III. If you cannot register via Zoom but want to attend the meeting via telephone, please call 1-669-444-9171 or 1-669-900-6833 (WEBINAR id 876 2283 9163; webinar passcode 133018) on the day of the meeting. If you wish to provide public comment during the meeting, please contact Agency Services at (775) 348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.

IV. Public comment is limited to three minutes per person.

V. Members of the public may also provide public comment in advance of the meeting by one of the following methods: (1) submitting comments via online Public Comment Form (www.rtcwashoe.com/about/contact/contact-form/); or (2) emailing comments to: rtcpubliccomments@rtcwashoe.com. Comments received prior to 4:00 p.m. on the day before the meeting will be forwarded to members of the committee and included in the minutes of the meeting.

VI. The supporting materials for the meeting can be found at www.rtcwashoe.com. If you need to request a copy of the supporting materials, please contact Agency Services by phone at (775) 348-0171 or by email at agencyservices@rtcwashoe.com.

VII. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please contact Agency Services at (775) 348-0171 in advance so that arrangements can be made.

ITEM 1 Roll Call/Call to Order

ITEM 2 Approval of Agenda (*For Possible Action*)

ITEM 3 Verbal Instructions required by Assembly Bill 219 (2023) – *RTC staff will read the following before Item 4 – Public Comment:*

If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak.

- ITEM 4** Public Comment - *please read paragraph III. near the top of this page*
- ITEM 5** Approval of the January 4, 2024, Meeting Minutes (*For Possible Action*)
- ITEM 6** Provide Feedback and Acknowledge Receipt of a Report on Fiscal Year 2025 Transit Optimization Plans Strategies (TOPS) Recommended Service Changes (*For Possible Action*)
- ITEM 7** Development Updates (*Informational Only*)
- ITEM 8** Member Items
- a) City of Reno
 - b) Reno-Tahoe Airport Authority
 - c) City of Sparks
 - d) FHWA
 - e) Washoe County
 - f) Air Quality Management Div. (AQMD)
 - g) NDOT
 - h) TMRPA
 - i) WCSD
 - j) Reno-Sparks Indian Colony (RSIC)
- ITEM 9** Agenda Items for Future TAC Meetings (*For Possible Action*)
- ITEM 10** RTC Staff Items (*Informational Only*)
- ITEM 11** Public Comment - *please read paragraph III. near the top of this page*
- ITEM 12** Adjournment (*For Possible Action*)

The Committee may take action on any item noted for possible action

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY, JANUARY 4, 2024**

TAC MEMBERS PRESENT

Craig Petersen	Northern Nevada Public Health Air-Quality Management Division
Mariam Ahmad	Washoe County Community Services
Kurt Dietrich, Chair	City of Reno Public Works
Damien Kerwin	Truckee Meadows Regional Planning Agency
Candace Stowell	Reno-Sparks Indian Colony
Lissa Butterfield	Reno-Tahoe Airport Authority
Amber Sosa	City of Sparks Community Services
Scott Carey	City of Sparks Community Services
Kevin Verre	Nevada Department of Transportation
Kyle Chisholm	Washoe County School District

RTC STAFF

Graham Dollarhide	Xuan Wang
Dale Keller	Paul Nelson
Bill Thomas	Josh MacEachern
Amber Bowsmith	Jacqueline Maldonado

TAC GUEST

ITEM 1. CALL TO ORDER/ROLL CALL

The Technical Advisory Committee meeting was conducted as a Zoom Webinar. The meeting was called to order at 9:03 a.m. by the Chair, Kurt Dietrich.

ITEM 2. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required of participating via Zoom and participating via telephone.

ITEM 4. PUBLIC COMMENT

There were no public comments given.

ITEM 5. APPROVAL OF THE OCTOBER 5, 2023 AND NOVEMBER 2, 2023, MEETING MINUTES

The TAC October 5, 2023 and November 2, 2023 meeting minutes were approved as submitted.

ITEM 6. RECOMMEND APPROVAL OF THE PROPOSED AMENDMENT NO. 2 TO THE REGIONAL TRANSPORTATION PLAN (RTP) AND AMENDMENT NO. 2 TO THE FFY 2023-2027 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)

Graham Dollarhide, RTC Senior Technical Planner gave a presentation on the proposed Amendment No.2 to the RTP and Amendment No. 2 to the RTIP. A copy of the Power presentation is on file at the RTC Metropolitan Planning Department.

Scott Carey asked of the Pyramid and Highland Ranch, Pyramid HWY project timeline. Graham Dollarhide, RTC Senior Technical Planner and Dale Keller, RTC Director of Engineering stated the LPA agreement with NDOT of committed funds were updated from FY23 to FY24. RTC has Parametrix as the consultant for the next phase on the project. Scott Carey asked about the 6th Street mobility project increase in funding. Graham Dollarhide, RTC Senior Technical Planner stated the budget has changed in terms of design and element impacts and SS4A award funds. Scott Carey asked about Geiger Grade/Toll Road project time line. Graham Dollarhide, RTC Senior Technical Planner stated the timeline for that project is 2026 to 2027 and Dale Keller, RTC Director of Engineering stated due to the natural resources for the environmental process the projects timeline is FFY 2027.

Amber Sosa made a motion to recommend approval of the proposed Amendment No. 2 to the Regional Transportation Plan (RTP) and Amendment No. 2 to the FFY 2023-2027 Regional Transportation Improvement Program (RTIP).

Craig Petersen seconded.

The motion carried unanimously.

ITEM 7. DEVELOPMENT UPDATES

Scott Carey, City of Sparks gave updates on a new development at Stonebrook in Spanish Springs and announced the City of Sparks council meeting is on Monday, January 8, 2024, and will be looking at a final map for Village 11 in the Pioneer Meadows development. He stated that he attended the VRU assessment workshop.

ITEM 8. MEMBER ITEMS

Amber Sosa gave updates for the new projects that are upcoming and the new fire station will be opening in a few days.

Craig Petersen, Northern Nevada Public Health Air-Quality Management Division announced a second draft of the second 10 year PM₁₀ Maintenance Plan which, was sent to EPA on December 28, 2023 will be reviewed for received comments at the end of January. The draft will then reopen for a 30-day public comment period with the board adoption at the end of March 2024, which will set the motor vehicle emissions budget.

Damien Kerwin, TMRPA announced a Public Infrastructure Plan community conversation that TMRPA is hosting on January 17, 2024, at 6:00 p.m. at the Discovery Museum. TMRPA is reviewing the Washoe County Master Plan for a conformance to the Regional Plan and a public meeting will be held for the Planning Commission on January 25, 2024.

Kyle Chisholm, WCSD announced the Washoe County School Board approved their Facilities Modernization Plan for all the schools in Washoe County on December 12, 2024, The Facilities Modernization Plan or the board meeting is available on their website for review of the documents.

Candace Stowell, RSIC announced the Transportation Safety Plan is underway. The RSIC Senior Planner, Brian Newman is coordinating with RTC, stakeholders and NDOT. In January, there will be new updates on the Truckee Meadows Public Lands Management Act.

ITEM 9. AGENDA ITEMS FOR FUTURE TAC MEETINGS

- Active Transportation Plan

ITEM 10. RTC STAFF ITEMS

Dale Keller, RTC Director of Engineering announced the bidding season for 2024 process is underway with eight public meetings being held on various stages of projects within the next four to six months. The January RTC Board meeting RTC will be presenting the FY25 Street and Highways Project Interlocal Cooperative Agreement.

ITEM 11. PUBLIC COMMENT

There were no public comments given.

ITEM 12. ADJOURNMENT

The meeting adjourned at 9:32 a.m.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: February 1, 2024

AGENDA ITEM 6

To: Technical Advisory Committee

From: Alex Cruz
Senior Transit Planner

RECOMMENDED ACTION

Provide feedback and acknowledge receipt of a report on Fiscal Year 2025 Transit Optimization Plans Strategies (TOPS) recommended service changes.

BACKGROUND AND DISCUSSION

In July 2022, the RTC Board approved and adopted the TOPS plan and the recommended service changes. RTC will be implement the next set of recommended service changes as indicated for the 2024 – 2025 time-period. The recommended service changes are:

- Line-of Route Change for Route 13
- Extend 10-minute headways on Virginia line to 10pm on Weekdays
- Increase Sunday mid-day service to 30-minute headways on Route 21
- Updated Levels of Service for 2024/2025 holidays
- Create Damonte/South RenoFlexRIDE zone

The following outlines the specifics of the above noted changes:

May 4, 2024 Service Change – Adjustments to Routes 13, 21, Virginia Line, & FlexRIDE

RTC is receiving public comments on the following recommended service changes:

Route modifications:

Route 13:

- Adjusts the outbound Line-of-Route by taking a right hand turn from Grove Street onto Kietzke Lane then taking a left turn on Linden Street and another left turn onto Harvard Way.
 - Increases safety for drivers and riders by utilizing roads better able to accommodate bus-turning visibility.

Route 21:

- Increase the Sunday service level to 30-minute headways from the current 60-minute headways during the mid-day hours.

- Improves frequency to the shopping, employment, and medical centers along the route according to ridership demands.
- This will change the schedule times for this route.

Virginia Line:

- Extend the service level to 10-minute headways from 7pm to 10 pm.
 - Improves frequency to meet ridership demands
 - This will change the schedule times for this route.

FlexRIDE Adjustments

In an effort to continue improving public transit service to the southwest portion of the City of Reno, RTC will be expanding the FlexRIDE service by creating a new zone to include the South Meadows area. This zone will provide transit service east of the current Route 56 and will include points of interest such as the South Valleys Regional Sports Complex, UNR Redfield Campus, Damonte Ranch Town Center, Northern Nevada Medical Center and Walmart South Meadows. Furthermore, Meadowood Mall will be a connection point between the Damonte/South Reno FlexRIDE zone and the RTC Ride service.

Adjustments to Holiday Levels of Service

Staff has reviewed ridership during previous holidays and made adjustments to the levels of service to better reflect ridership on those days.

Figure 1: Level of Service Table

Holiday	Current Level of Service	New Level of Service
Indigenous People’s Day	Saturday	Normal Weekday Service
Nevada Day	Saturday	Normal Weekday Service
Veteran’s Day	Saturday	Normal Weekday Service
MLK Jr. Day	Sunday	Saturday-CY2025
Labor Day	Sunday	Saturday
Family Day	Sunday	Normal Weekday Service

Meadowood Mall Bus Bay Assignment

As part of RTC's on-going effort to provide an easy to navigate service, staff will be creating dedicated bus bays for all routes utilizing the station. Signage to assist passengers at the Meadowood Mall transfer station will be created so that riders are better able to navigate to their bus accurately.