

**Location:**



**RENO TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 8:00 A.M., Friday, February 16, 2024**

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com) prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at [rtcwashoe.com/boardmeetings](http://rtcwashoe.com/boardmeetings). In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).

**1. Call to Order:**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**3. Approval of Agenda (For Possible Action)**

**4. Consent Items (For Possible Action):**

- 4.1. Minutes
  - 4.1.1 Approve the meeting minutes for the 01/19/2024 RTC Board meeting. (For Possible Action)

## 4.2. Reports

- 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)
- 4.2.2 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.3 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations Report. (For Possible Action)
- 4.2.6 Acknowledge receipt of the monthly Outreach Activities Report. (For Possible Action)

## 4.3. Engineering Department

- 4.3.1 Approve a contract with Headway Transportation, LLC, for design and optional engineering during construction services for the Traffic Signal Modifications 25-01 Project, in an amount not-to-exceed \$595,650. (For Possible Action)
- 4.3.2 Approve a contract with Wood Rogers, Inc., for design and engineering during construction services related to the McCarran Boulevard Safety and Operational Improvements Project, in an amount not-to-exceed \$2,970,000. (For Possible Action)
- 4.3.3 Approve a contract with Nichols Consulting Engineers, CHTD (NCE) for design services related to the Downtown Reno Micromobility Project, in an amount not-to-exceed \$2,498,920. (For Possible Action)
- 4.3.4 Approve a contract with CA Group, Inc., for design and engineering during construction services related to the Eagle Canyon Safety and Operations Project, in an amount not-to-exceed \$298,199. (For Possible Action)

## 4.4. Public transportation/Operations Department

- 4.4.1 Approve four Senior/Disabled Transportation Program funding agreements totaling \$679,273.20, in amounts not-to-exceed \$360,886.30 for Access to Healthcare Network; \$136,717.40 for Neighbor Network of Northern Nevada; \$118,057 for the University of Nevada Reno, Senior Outreach Services; and \$63,612.50 for Volunteers of America. (For Possible Action)
- 4.4.2 Approve the purchase of six (6) hydrogen fuel cell buses utilizing the State of Washington's Cooperative Purchasing Agreement for Transit Buses Master Contract No. 06719, for an estimated amount not-to-exceed \$8,377,051.08. (For Possible Action)

## 4.5. Executive, Administrative and Finance Department

- 4.5.1 Approve a contract with Anderson Keuscher PLLC, for specialized legal services. (For Possible Action)
- 4.5.2 Approve modification to RTC Personnel Rule 10.16 regarding the employee wellness benefit. (For Possible Action)
- 4.5.3 Approve a contract with Simmons Group to conduct a classification and compensation study for the agency, in an amount not-to-exceed \$182,000. (For Possible Action)
- 4.5.4 Acknowledge receipt of a report regarding quarterly progress on RTC Agency Goals and Strategic Roadmap - FY 2024 (Q2). (For Possible Action)

**5. Public Hearing:**

- 5.1. Adopt a resolution approving an agreement for the exchange of property owned by RTC (a fee simple interest in APN 004-061-28, and a permanent access and utility easement over APN 004-061-20, 004-061-26, 004-061-22, 035-033-02) for property owned by the Truckee Meadows Water Authority (a fee simple interest in APN 140-051-23). (For Possible Action)
  - a. Staff Presentation
  - b. Public Hearing
  - c. Action
  
- 5.2. Conduct a public hearing on proposed service changes as recommended by the Fiscal Year 2025 Transit Optimization Plan Strategies (TOPS) document for RTC RIDE and FlexRIDE beginning on or after May 4, 2024; approve the recommended service changes. (For Possible Action)
  - a. Staff Presentation
  - b. Public Hearing
  - c. Action

**6. Reports (Information Only):**

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action will be taken.
- 6.2. Monthly verbal update/message from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason - no action will be taken.

**7. Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

**8. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**9. Adjournment (For Possible Action)**

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Posting locations: RTC, 1105 Terminal Way, Reno, NV, RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com), State website: <https://notice.nv.gov/>