



REGIONAL TRANSPORTATION COMMISSION CITIZENS MULTIMODAL ADVISORY COMMITTEE

MEETING AGENDA

Wednesday, April 3, 2024, at 5:30 p.m.
MEETING TO BE HELD VIA ZOOM ONLY

- I. This meeting will be held via Zoom. There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).
 - II. Members of the public may attend the meeting via Zoom by registering at: https://us02web.zoom.us/webinar/register/WN_y3oNIW42S1aBjRKfJJuLiW. Registered persons will receive an email from Zoom with a link to the meeting and instructions on how to join the meeting. Registered persons should follow the instructions from Zoom to join the meeting. Registered persons can participate by telephone or video via Zoom. To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak. If you cannot register via Zoom but want to attend the meeting via telephone, please call 1-253-215-8782 or 1-346-248-7799 (WEBINAR id: 831 4116 9323; webinar passcode: **146844**) on the day of the meeting. If you wish to provide public comment during the meeting, please contact RTC Agency Services at (775) 348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.
 - III. Members of the public may provide public comment in advance of the meeting by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at (775) 348-0171. Comments received prior to 4:00 p.m. on the day before the meeting will be entered into the record.
 - IV. The supporting materials for the meeting can be found at <https://rtcwashoe.com>. If you need to request a copy of the supporting materials, please contact RTC Agency Services by phone at (775) 348-0171 or by email at agencysservices@rtcwashoe.com
 - V. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please call RTC Agency Services at (775) 348-0171 in advance so that arrangements can be made.
 - VI. RTC staff will make an audio and video recording of the meeting. The recording will be a public record. Committee members and members of the public who do not wish to be shown on the video should turn their cameras off during the meeting.
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1. Roll Call/Call to Order

- 2. Verbal Instructions required by Assembly Bill 219 (2023):** RTC staff will read the following before the first public comment period:

"If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak."

3. **Public Comment:** Public comment may pertain to matters both on and off the agenda. Comments are to be made to the Committee as a whole and not to individual Committee members or staff. Committee members may provide public comment. Public comment is limited to three (3) minutes.
4. **Approve the March 6, 2024 Committee Meeting Minutes** (*For Possible Action*)
5. **Information and Discussion Items** (*No Action*): The purpose of the Committee is to provide (1) information, advice and recommendations regarding certain regional planning documents, proposed major transit service changes, and proposed transit fare policy changes as part of RTC's Public Participation Plan, and (2) information and advice on benches, shelters and transit stops in accordance with Assembly Bill 214 (2023). RTC staff selects and presents items that are intended to further that purpose. Following a presentation by RTC staff, Committee members will have the opportunity to ask questions, discuss and provide feedback pertaining to the item.
 - ITEM 1** Provide information and advice regarding the construction, installation and maintenance of benches, shelters and transit stops for RTC passengers.
 - ITEM 2** Provide information, advice and recommendations regarding the Active Transportation Plan update.
6. **Approve the election of members to fill the vacancies in the Chair and Vice-Chair positions and serve out the remainder of the current terms of the positions until June 30, 2024** (*For Possible Action*)
7. **RTC Staff Announcements**
8. **Public Comment:** Public comment may pertain to matters both on and off the agenda. Comments are to be made to the Committee as a whole and not to individual Committee members or staff. Committee members may provide public comment. Public comment is limited to three (3) minutes.
9. **Adjournment**

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY MARCH 6, 2024**

MEMBERS PRESENT

Damien Cole	David Giacomini
Earl Brynelsen	Eric Ammerman
Juan Martinez	Judy Kathleen Stanfield
Kelly Orr	Michael Gawthrop-Hutchins
Michael Lansborough	Panah Stauffer
Ryan Bernadett	Sue-Ting Chene

CMAC MEMBERS ABSENT

Ann Silver	Paul Hewen
Michael May	

RTC STAFF

Bill Thomas	Xuan Wang
Jim Gee	Graham Dollarhide
Marquis Williams	Adam Spear
Josh MacEachern	Laura Freed
Lolita Davis	Sai Sun

CMAC GUEST

Ky Plaskon, Nevada Bicycle Coalition

ITEM 1. ROLLCALL/CALL TO ORDER

The Citizens Multimodal Advisory Committee (CMAC) meeting was conducted as a Zoom Webinar. The meeting was called to order at 5:30 p.m. by Xuan Wang.

ITEM 2. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required of participating via Zoom and participating via telephone.

ITEM 4. PUBLIC COMMENT

Ky Plaskon, Nevada Bicycle Coalition, suggested Sue-Ting Chene as chair for the CMAC committee. He stated she is highly respected among the Truckee Meadows Bicycle Alliance and Nevada Bicycle Coalition as someone who can work with many different opinions, works well with people, highly organized and someone who can lead to help strengthen the committee.

ITEM 5. APPROVAL OF THE FEBRUARY 7, 2024, MEETING MINUTES

The CMAC February 7, 2024, meeting minutes were approved with requested corrections to reflect the comments made by Panah Stauffer expressing support for FlexRide and increased transit in the South Reno area.

ITEM 6. RECEIVE A PRESENTATION ON THE REGIONAL FREIGHT PLAN

Marquis Williams, RTC Sr. Technical Planner, gave a presentation on the Regional Freight Plan. A copy of the presentation is on file at the RTC Metropolitan Planning Department.

Michael Gawthrop-Hutchins asked would it be feasible for the 40% of trucks that pass through our area transfer to rail to reduce truck traffic and address safety concerns. Marquis Williams responded this is something that is being discussed with the City of Sparks and will be incorporated in the plan. Michael asked if there is a way that the rail option can be incentivized. Bill Thomas, Executive Director, responded we do not control the railroad or private truck industry but having the Regional Freight Plan adopted to include what the community is looking for will add value when there is an opportunity to be involved in their decision making.

Panah Stauffer asked if there is any focus on environmental justice and climate change incorporated in the plan. Marquis responded reduced impact on disadvantaged communities, signal optimization which will reduce traffic idling, and the conclusion section will look at environmental sustainability options.

Damien Cole asked for clarification on how much traffic on I-80 east/west corridor is through traffic and how much is destined for Reno/Sparks. Marquis responded 40% of truck traffic on I-80 is traffic passing through and 60% is stopping in our area. There was a discussion regarding expanding different areas and creating/changing bike lanes for bicycle safety. Marquis stated the Active Transportation Plan will be presented to the group and comments are welcomed to be added at that time.

Michael Gawthrop-Hutchins stated the warning signs that indicate the pass is closed during the winter, do not indicate information about where you can park to wait for the re-open. Marquis responded RTC is working with NDOT (Nevada Department of Transportation) and their early statewide notification effort.

Panah Stauffer stated she would like to see explicit focus on historic information on harm caused by freeways especially on disadvantaged communities that experienced environmental injustice issues

and look ahead to reducing single passenger vehicle transit on the highways. Marquis added the comments are welcomed and can be considered for the Plan.

Damien Cole asked if any thought was given to creating a bypass for I-80 heading to and from the TRI Center area. Xuan Wang, Planning Manager, responded NDOT is currently doing a study to track South Meadows connections.

ITEM 7. DISCUSS THE PURPOSE OF THE CMAC AND SOLICIT INFORMATION AND ADVICE FROM MEMBERS ON WAYS TO IMPROVE THE FUNCTIONING OF THE CMAC

Bill Thomas, Executive Director, acknowledged concerns regarding the CMAC committee and invited anyone on the committee to call and share what is or isn't working as far as individual experience. He recognized the members are volunteers and RTC appreciates the time given and would like the meetings to be as productive as possible. He stated there will be an orientation for members when they join to understand the purpose, how it works, and how time and effort will contribute to the community as far as transportation.

Adam Spear, RTC General Counsel, discussed the purpose of the committee and action items. The purpose of the committee is to provide information, advice, and recommendation on certain planning documents identified in RTC's public participation plan and provide information and advice on RTC's transit, benches, shelters and bus stops. Discussion items should be structured specifically to these items. In terms of action items, the committee is not legally required to take action and that practice appears to be creating unnecessary confusion. He shared that he is recommending to staff that staff stop placing unnecessary action items on the agenda. The only action items required are the approval of meeting minutes and elections to fill vacancies for the chair and vice chair positions.

Sue-Ting Chene asked instead of making motions and voting on presentations, will it be automatically assumed that they are received. Adam responded yes; items would be presented as discussion items. Sue-Ting requested that the option remain open for members to add items to the agenda. Adam stated the option is always there to suggest items. The time and the purpose of the CMAC regarding the item is taken into consideration. Bill Thomas stated the purpose of the CMAC is to get feedback on items taken to the RTC Board and get different perspectives. There was a discussion held regarding the process for information given to the RTC Board, information posted on the website and the value of the committee.

ITEM 8. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS

Sue-Ting asked for clarification on the election process. Bill Thomas responded that the information will be emailed to the committee.

Earl Brynelsen asked if the agenda is already set, how are service changes/stops, etc. added before going into effect. James Gee, Public Transportation Director, responded that discussion can be held during April's meeting when there will be an agenda item specifically for that.

ITEM 9. RTC/RIDE/ACCESS STAFF ITEMS

There were no staff items.

ITEM 10. PUBLIC COMMENT

Kelly Orr asked if accessibility to bicycle lanes and bus stops can be placed closer to the new apartment complex on Silver Lake and Red Rock. Jim Gee stated that we have FlexRide in the area and RTC is happy to educate the community on the service.

Damien Cole asked if a FlexRIDE trip is cancelled, is it true that RTC will pay for an Uber. Jim Gee responded that typically FlexRIDE is not pre-scheduled, but RTC has a relationship with Lyft and Uber and will give the customer this option if there is a prolonged wait time due to FlexRIDE being busy.

Dora Martinez stated there are various types of wheelchairs and certain ACCESS vehicles are unable to pick them up. She asked that this be taken into consideration.

ITEM 11. ADJOURNMENT

The meeting adjourned at 7:16 p.m.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: April 3, 2024

To: Citizens Multimodal Advisory Committee

From: Sai Sun, Transit Planner

INFORMATION AND DISCUSSION ITEM 1

Provide information and advice regarding the construction, installation and maintenance of benches, shelters and transit stops for RTC passengers.

BACKGROUND AND DISCUSSION

The committee provides information and advice regarding the construction, installation and maintenance of benches, shelters and transit stops for passengers of the RTC transit system as required by Nevada Assembly Bill 214 (2023). The committee will have this topic as a discussion item at least four times a year.

At the meeting, RTC staff will give a presentation to the committee regarding the following:

Improvements Between January and March 2024

- Two bus stops were installed on Route 7 (on Sky Vista Parkway northbound and southbound) due to new development nearby.
- Bus stop on Sharlands Avenue across Sharlands Terrace Apartments was removed due to safety concerns. FlexRIDE is available in this area.
- Schedules were updated for the January Service Change
- The bus stop at Silver Lake and Sky Vista Parkway was relocated 60 feet to the west, further away from the roundabout, allowing more room for vehicles to maneuver around buses.
- A bench was replaced at Kietzke Lane & Linden Street on Route 9
- Schedule holder fixed at Lakeside Drive & Moana Lane
- A shelter was installed at Glendale Avenue before S Rock Boulevard (Baldini's) on Route 18

Future Improvements

- 20 shelters will be installed based on ridership and the availability of space.
- Bus stops on Selmi Drive will be improved as part of Selmi Drive Rehabilitation Project. Construction is expected to start in Spring 2024.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: April 3, 2024

To: Citizens Multimodal Advisory Committee

From: Marquis Williams, Senior Technical Planner

INFORMATION AND DISCUSSION ITEM 2

Provide information, advice and recommendations regarding the Active Transportation Plan update.

BACKGROUND AND DISCUSSION

The Active Transportation Plan (ATP) will identify policies, programs and infrastructure options to support active modes as a viable transportation choice, especially for shorter trips. The plan was envisioned to serve as a resource for the region to incorporate bicycle and pedestrian elements into the roadway network; and provide an overview of best practices, recommended policies, key partnerships, and outreach and educational activities to promote walking, rolling, and biking in the region. The plan will inform the Regional Transportation Plan and leverage future funding opportunities.

Through development of the Active Transportation Plan, there has been a shift in the approach of the plan, with the intent now to set the stage for future neighborhood plans that will apply the regional vision, goals, performance metrics, and other elements at a neighborhood scale. This will allow for a clearer process, more opportunities for stakeholder and public input, and establishment of thorough prioritization of projects that will ultimately be easier to implement. In short, the plan will provide the framework for the neighborhood plans, and all will support the Regional Transportation Plan. Ultimately, the RTC will be looking to establish a formal active transportation program that will function much in the same way as some other RTC programs like the Pavement Preservation Program or ITS Program, which each have a dedicated staff member tasked with implementing that program and the associated projects. The provision of dedicated funding would allow for more consistent implementation of capital projects.

RTC staff will give a presentation to the committee at the meeting.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: April 3, 2024

To: Citizens Multimodal Advisory Committee

From: Marquis Williams, Senior Technical Planner

RECOMMENDED ACTION

Approve the election of members to fill the vacancies in the Chair and Vice-Chair positions and serve out the remainder of the current terms of the positions until June 30, 2024.

BACKGROUND AND DISCUSSION

The committee will hold an election to fill the vacancies for the unexpired term of the Chair and Vice Chair positions until June 30, 2024, consistent with Section 9(c) of the committee’s “Statement of Purpose and Procedures.”

Position Descriptions:

Chair: The role of the Chair is to lead committee meetings and facilitate discussions in cooperation with RTC staff. In addition to this, they may be asked to assist in coordinating meeting details as needed. The primary responsibility of the Chair is to effectively lead meetings that are time efficient, effective in achieving outcomes, and orderly. They must also be willing to manage the conversations of presenters, committee members, and the public in a courteous, respectful, consistent, and disciplined manner. RTC staff will provide assistance in managing the meetings.

Vice Chair: The Vice-Chair will support the Chair’s efforts, and lead meetings and facilitate discussions in the Chair’s absence.

Members were asked on March 15, 2024 to express interest by email no later than 5:00pm on March 22, 2024. One member expressed interest in either position. Additionally, members will have the opportunity to be added to or removed from the candidate list during the meeting.

Process:

The committee, verbally via roll call, will vote to elect a Chair, and then vote to elect a Vice-Chair. Before the voting, members interested in serving in the positions will have an opportunity to give a brief statement about their qualifications and reasons for seeking the position.