

Location:



REGIONAL TRANSPORTATION COMMISSION
1105 Terminal Way, 1st Floor Great Room, Reno, NV
Date/Time: 10:00 AM., Friday, April 19, 2024

REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: bit.ly/RTCWashoeYouTube
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to mkraus@rtcwashoe.com prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at <https://rtcwashoe.com/news/board-meeting-notes/>. In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: mkraus@rtcwashoe.com.

1. Call to Order:

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

2. Public Comment: *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

3. Approval of Agenda (For Possible Action)

4. Consent Items (For Possible Action):

- 4.1. Minutes
 - 4.1.1 Approve the meeting minutes for the 02/16/2024 RTC Board meeting. (For Possible Action)
 - 4.1.2 Approve the meeting minutes for the 03/22/2024 RTC Board Retreat meeting. (For Possible Action)

4.2. Reports

- 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)
- 4.2.2 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.3 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations Report. (For Possible Action)
- 4.2.6 Acknowledge receipt of monthly Community and Media Outreach activities. (For Possible Action)

4.3. Planning Department

- 4.3.1 Approve an Interlocal Cooperative Agreement with the University of Nevada, Reno for the Intersection Safety Priority project, in the amount of \$30,000. (For Possible Action)

4.4. Engineering Department

- 4.4.1 Approve a contract with Kimley-Horn and Associates, Inc., for design services and engineering during construction for the Traffic Signal Fiber 25-01 Project, in an amount not-to-exceed \$496,134. (For Possible Action)

4.5. Public Transportation/Operations Department

- 4.5.1 Acknowledge receipt of this quarterly Construction/Maintenance update on Transit Stops as presented to the Citizens Multimodal Advisory Committee on April 3. (For Possible Action)
- 4.5.2 Approve the RTC Safety Management System Plan (Safety Management Plan) as required by 49 C.F.R. Part 673. (For Possible Action)

4.6. Executive, Administrative and Finance Department

- 4.6.1 Approve a contract with Nichols Consulting Engineers to conduct a study to identify and summarize current roadway maintenance practices and available funding in the Washoe County Metropolitan Planning Organization (MPO) boundary, in an amount not-to-exceed \$163,000. (For Possible Action)
- 4.6.2 Approve Amendment No. 3 to the contract with Loomis Armored US, LLC for Armored Car Services for cash pick-up and delivery, in the amount of \$833,005, for a new total not to-exceed amount of \$2,587,511. (For Possible Action)
- 4.6.3 Approve modifications to RTC Personnel Rule 5.7 regarding employee pay-for-performance, to allow the Board to later consider and approve an employee cost-of-living adjustment and performance-based salary increases for this fiscal year during its final review of the FY 2025 budget. (For Possible Action)
- 4.6.4 Approve revised bylaws for the Regional Transportation Commission of Washoe County. (For Possible Action)
- 4.6.5 Approve RTC Management Policy P-01, Executive Director Position. (For Possible Action)

5. Discussion Items and Presentations:

- 5.1. Presentation from UNR regarding the RTC Regional Signal Timing Program. (Informational Only)
- 5.2. Approve a memorandum of understanding (MOU) between the Regional Transportation Commission of Washoe County (RTC), the City of Reno, the City of Sparks, and Washoe County to collaborate on the deployment recommendations contained within RTC's Intelligent Transportation Systems (ITS) Strategic Master Plan. (For Possible Action)
- 5.3. Review a report from the RTC's Director of Finance regarding the Fiscal Year 2024 increase in the indexed fuel taxes in Washoe County that will become effective on July 1, 2024, as required by NRS 373.067 and WCC § 20.43416. (Informational Only)
- 5.4. Acknowledge receipt of the Fiscal Year 2025 RTC Tentative Budget. (For Possible Action)

6. Reports (Information Only):

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - No action taken.
- 6.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - No action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason or designated NDOT Deputy Director - No action will be taken.

7. Commissioner Announcements and Updates: *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

8. Public Comment: *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

9. Adjournment (For Possible Action)

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