

**REGIONAL TRANSPORTATION COMMISSION (RTC)
REGIONAL ROAD IMPACT FEE (RRIF)
TECHNICAL ADVISORY COMMITTEE (TAC)**

Meeting Minutes

Wednesday, December 20, 2023

Members Present

Angela Fuss, City of Reno
Dale Keller, Regional Transportation Commission
Jim Rundle, City of Sparks
John Krmpotic, Private Sector
Jon Ericson, City of Sparks
Kraig Knudsen, Private Sector
Mike Mischel, City of Reno
Manny Becerra, City of Reno
Shelley Read, City of Sparks
Xuan Wang, Regional Transportation Commission

Members Absent

Alex Velto, City of Reno
Dwayne Smith, Washoe County
Larry Chesney, Washoe County
Mitchell Fink, Washoe County
Randy Walter, Private Sector
Ted Erkan, Private Sector

RTC Staff

Alex Wolfson	Christian Schonlau
Hannah Yue	Jeff Wilbrecht
Jelena Williams	Josh MacEachern
Yeni Russo	

Item 1: Call to Order

The meeting was conducted via Zoom Webinar and was called to order at 8:31 a.m. Roll call was taken to ensure there was a quorum.

Item 2: Verbal Instructions Required by Assembly Bill 219 (2023)

The verbal instructions were read by the committee Chair, Jeff Wilbrecht.

Item 3: Public Comment

There were no public comments received.

Item 4: Approval of Agenda

The agenda was approved as presented.

Item 5.1: Approval of the October 27, 2022, Meeting Minutes

The October 27, 2022, Meeting Minutes were approved as presented.

Item 6.1: Year 2 Indexing of the 7th Edition RRIF General Administrative Manual (GAM) and the RRIF Capital Improvement Plan (CIP)

Jeff Wilbrecht, with the RTC Engineering Department, presented the staff report and provided brief information on the Year 2 Indexing of the 7th Edition RRIF GAM and CIP. He explained that the inflationary adjustment increase, authorized through NRS 278B.225, will go into effect January 31, 2024.

Item 6.2: Acknowledge receipt of a report on the 2050 Regional Transportation Plan (RTP) Update

Xuan Wang, with the RTC Planning Department, gave a presentation on the 2050 RTP Update (see Item 6.2, Attachment A). The presentation provided a summary of the Plan's Purpose, Process, Basic Requirements, Public and Agency Outreach Approaches, and Schedule. The current RTP was adopted in March 2021. Federal regulations require that the plan is updated every four years. The schedule for the RTP update process allows for federal review and approval of the plan by March 2025.

Jon Ericson, with the City of Sparks, requested the Pyramid Lake Paiute Tribe be included in the RTP's Agency Working Group meetings.

Item 6.3: Discussion regarding the RRIF GAM and RRIF CIP Update following the 2050 RTP Update

Jeff Wilbrecht, with the RTC Engineering Department, opened discussion for this item.

Dale Keller, with the RTC Engineering Department, stated the RTP is an important document to the RRIF TAC as it assists in determining the projects that will be eligible for waivers and projects that can be funded with impact fees.

Staff would like to keep the committee members apprised and receive their input by meeting regularly as the RTP update process progresses to approval. Following adoption in 2025, the RTC anticipates evaluating and recommending projects for consideration in the RRIF CIP.

Item 6.4: Acknowledge receipt of an update on the RRIF TAC Statement of Purpose, Objectives, and Procedures

Jeff Wilbrecht, with the RTC Engineering Department, provided the committee an amended, "Statement of Purpose, Objectives, and Procedures" (see Item 6.4, Attachment A). The committee approved the update to a virtual meeting format.

It was requested a current committee member roster be provided to the members at a future meeting.

Item 7: Member Items

There were no member items.

Item 8: Public Comment

There were no public comments received.

Item 9: Adjournment

The meeting was adjourned at 9:03 a.m.

Respectfully Submitted,

Yeni Russo

Approved