

Location:



REGIONAL TRANSPORTATION COMMISSION
1105 Terminal Way, 1st Floor Great Room, Reno, NV
Date/Time: 10:00 A.M., Friday, August 16, 2024

REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: bit.ly/RTCWashoeYouTube
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to mkraus@rtcwashoe.com prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at <https://rtcwashoe.com/news/board-meeting-notes/>. In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: mkraus@rtcwashoe.com.

1. Call to Order:

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

2. Public Comment: *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

3. Approval of Agenda (For Possible Action)

4. Consent Items (For Possible Action):

- 4.1. Minutes
 - 4.1.1 Approve the meeting minutes for the 07/19/2024 RTC Board meeting. (For Possible Action)

4.2. Reports

- 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)
- 4.2.2 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.3 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations Report for August 2024. (For Possible Action)
- 4.2.6 Acknowledge receipt of monthly Community and Media Outreach Activities Report. (For Possible Action)

4.3. Planning Department

- 4.3.1 Approve the South Virginia Street Transit Oriented Development (TOD) Plan. (For Possible Action)

4.4. Engineering Department

- 4.4.1 Approve a contract with Kimley-Horn and Associates, Inc., to provide engineering services on the ITS Program Support Project through August 31, 2025, in an amount not-to-exceed \$430,000. (For Possible Action)
- 4.4.2 Approve a contract with Lumos and Associates, Inc., for engineering services associated with updating the Standard Specifications for Public Works Construction (SSPWC), also known as the Orange Book, in an amount not-to-exceed \$283,200. (For Possible Action)
- 4.4.3 Approve a contract with Headway Transportation, LLC for design and optional engineering during construction services (EDC) for the Sparks Boulevard / Ion Drive Traffic Signal Project, and to perform various traffic studies, in an amount not-to-exceed \$449,300. (For Possible Action)
- 4.4.4 Approve an administrative settlement of up to \$440,680 authorizing RTC to acquire a fee simple interest in the entirety of APN: 013-082-15 from Robert F. and Evelyn J. Gunn Living Trust for the Mill Street Capacity and Safety Project. (For Possible Action)

4.5. Public transportation/Operations Department

- 4.5.1 Approve a contract with Carahsoft Technology Corporation to provide a subscription to Swiftly's transit data platform to share real-time passenger information, manage day-to-day operations and improve service performance for public transportation utilizing the State of Nevada Cloud Services procurement contract No. 99SWC-NV24-17504, in an amount not-to-exceed \$472,526.60. (For Possible Action)
- 4.5.2 Approve a contract with New Flyer to purchase ten (10) hybrid diesel-electric buses utilizing the State of Washington's Cooperative Purchasing Agreement for Transit Buses Master Contract No. 06719-0110, in an amount not-to-exceed \$10,492,211.40. (For Possible Action)
- 4.5.3 Acknowledge receipt of this quarterly Construction/Maintenance update on Transit Stops as presented to the Citizens Multimodal Advisory Committee on August 7, 2024. (For Possible Action)

- 4.6. Executive, Administrative and Finance Department
 - 4.6.1 Approve a Memorandum of Understanding between the Regional Transportation Commission (RTC) and Washoe County to formalize the terms and conditions upon which RTC will purchase employee health insurance coverage from Washoe County. (For Possible Action)
 - 4.6.2 Acknowledge receipt of the Asset Donation Log for the fourth quarter of calendar year 2023 through the second quarter of calendar year 2024. (For Possible Action)
 - 4.6.3 Acknowledge receipt of a report regarding quarterly progress on the RTC Agency Goals and Strategic Roadmap - FY 2024 (Q4). (For Possible Action)

5. Public Hearing:

- 5.1. Conduct a public hearing and adopt a resolution approving a purchase and sale agreement for the sale of property (APN 004-082-18; APN 004-061-29; APN 004-061-20; APN 004-061-26; APN 004-061-22; and APN 035-033-02) to the City of Reno. (For Possible Action)
 - a. Staff Presentation
 - b. Public Hearing
 - c. Action

6. Discussion Items and Presentations:

- 6.1. Receive a presentation from staff regarding the draft Regional Freight Plan. (For Possible Action)
- 6.2. Receive a presentation from staff regarding the 2050 Regional Transportation Plan (RTP) update. (For Possible Action)
- 6.3. Receive a presentation from staff regarding the draft Active Transportation Plan. (For Possible Action)

7. Reports (Information Only):

- 7.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action will be taken.
- 7.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 7.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason or designated NDOT Deputy Director - no action will be taken.

8. Commissioner Announcements and Updates: *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

9. Public Comment: *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

10. Adjournment (For Possible Action)