

**Location:**



**REGIONAL TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 8:00 A.M. - Friday, November 15, 2024**

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com) prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at <https://rtcwashoe.com/news/board-meeting-notes/>. In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).

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**1. Call to Order:**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**3. Approval of Agenda (For Possible Action)**

**4. Consent Items (For Possible Action):**

- 4.1. Minutes
  - 4.1.1 Approve the meeting minutes for the 10/18/2024 RTC Board meeting. (For Possible Action)
- 4.2. Reports
  - 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)

- 4.2.2 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.3 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Public Transportation and Operations report for November. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Community Outreach and Media Activity Report. (For Possible Action)
- 4.2.6 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)

4.3. Engineering Department

- 4.3.1 Approve an administrative settlement in the amount of \$389,000 authorizing RTC to acquire a fee simple interest in the entirety of APN: 013-082-19 from Dittler Properties, LLC for the Mill Street Capacity and Safety Project; approve a short-term lease with Alltaken, Inc., to provide more time for tenant relocation efforts. (For Possible Action)
- 4.3.2 Approve an administrative settlement in the amount of \$76,730 authorizing RTC to acquire certain property interests related to APN: 013-081-29 from Golden Valley Holding, LLC, for the Mill Street Capacity and Safety Project. (For Possible Action)
- 4.3.3 Approve an administrative settlement in the amount of \$115,790.25 authorizing RTC to acquire certain property interests related to APN: 012-201-23 from Wilson Bros. Sales, for the Mill Street Capacity and Safety Project. (For Possible Action)
- 4.3.4 Approve an administrative settlement in the amount of \$54,479 authorizing RTC to acquire certain property interests related to APN: 012-220-19 & 012-220-36 from Erik Litak for the Mill Street Capacity and Safety Project. (For Possible Action)
- 4.3.5 Approve a contract with Kimley Horn and Associates, Inc., for design services and engineering during construction services for the Stead Signal Improvements Project, in an amount not-to-exceed \$456,047. (For Possible Action)
- 4.3.6 Approve a contract with HDR, Inc., for design services and engineering during construction services for the La Posada Corrective Project, in an amount not-to-exceed \$395,413. (For Possible Action)
- 4.3.7 Approve Amendment No. 1 to the contract with Jacobs Engineering Group, Inc., for additional services related to coordination and design effort associated with the Construction Manager At Risk (CMAR) project delivery method for the Sierra Street Bridge Replacement Project, in the amount of \$498,490, for a new total not-to-exceed amount of \$4,151,618. (For Possible Action)
- 4.3.8 Approve a contract with Wood Rodgers, Inc., for design and optional engineering during construction services for the Traffic Signal Modifications 26-01 Project, in an amount not-to-exceed \$391,730. (For Possible Action)
- 4.3.9 Approve a contract with HDR Engineering Inc., for design and optional engineering during construction (EDC) for the Traffic Signal Fiber 26-01 Project, in an amount not-to-exceed \$554,491. (For Possible Action)
- 4.3.10 Approve a contract with HDR Engineering, Inc., to conduct a Transportation Systems Management and Operations (TSMO) Capability Maturity Model (CMM) assessment of the RTC, in an amount not-to-exceed \$181,760. (For Possible Action)

4.4. Public Transportation/Operations Department

- 4.4.1 Approve a contract with WSP USA, Inc., to conduct a study to evaluate the feasibility of developing a commuter or employee-access rail system to provide a reliable alternative mode of transportation for daily workforce commuting between the Reno/Sparks area and the Tahoe-Reno Industrial Center located in Storey County, in an amount not-to-exceed \$797,517.81. (For Possible Action)
- 4.4.2 Approve a Contribution Agreement with the Downtown Reno Business Improvement District, a private Nevada nonprofit corporation, in an amount not-to-exceed \$100,000 per year for three years for transit related purposes, including ambassador services, cleaning/maintenance services, augmented police services, and other special services within the Reno Business Improvement District located in the vicinity of downtown Reno. (For Possible Action)
- 4.4.3 Approve Amendment #12 to the contract for operation and maintenance of paratransit and on-demand transit services with MTM Transit, LLC, to increase the Revenue Vehicle Hour Rate for normal service in the second two option years to \$77.27 in FY26 and \$78.42 in FY27, increase the rate for special/extra service in the second two option years to \$45.47 in FY26 and \$46.57 in FY27, and increase the Fixed Monthly Payment in the second two option years to \$86,615 in FY26 and \$89,011 in FY27; authorize the Executive Director to exercise RTC's option for the second two option years. (For Possible Action)
- 4.4.4 Approve a contract with Complete Coach Works for the purchase of electric vehicle bus parts, in an amount not-to-exceed \$150,992.30. (For Possible Action)
- 4.4.5 Acknowledge receipt of this quarterly Construction/Maintenance update on Transit Stops as presented to the Citizens Multimodal Advisory Committee on November 6, 2024. (For Possible Action)

4.5. Executive, Administrative and Finance Department

- 4.5.1 Approve a contract with the Guinn Center to study fuel tax replacement options and policy implications of different solutions, in an amount not-to-exceed \$108,020. (For Possible Action)
- 4.5.2 Acknowledge receipt of a report regarding quarterly progress on the RTC Strategic Roadmap - FY 2025 (Q1). (For Possible Action)

**5. Discussion Items and Presentations:**

- 5.1. Receive a presentation from staff regarding the 2050 Regional Transportation Plan (RTP) Update. (For Acceptance of Report)
- 5.2. Receive a report and presentation from Simmons Group regarding its employee classification and compensation study of the Regional Transportation Commission. (For Acceptance of Report)

**6. Reports (Information Only):**

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action taken.
- 6.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason or designated NDOT Deputy Director - no action will be taken.

7. **Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*
8. **Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*
9. **Adjournment (For Possible Action)**

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