

**REGIONAL TRANSPORTATION COMMISSION (RTC)
REGIONAL ROAD IMPACT FEE (RRIF)
TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING MINUTES
THURSDAY, JANUARY 23, 2025**

MEMBERS PRESENT

Dale Keller, Regional Transportation Commission

Xuan Wang, Regional Transportation Commission

Michon Reede, Washoe County

Mitchell Fink, Washoe County

Rob Pierce, Washoe County

Manny Becerra, City of Reno

Mike Mischel, City of Reno

Karl Nieberlain, City of Sparks

Shelley Read, City of Sparks

Sienna Reid, City of Sparks

John Krmptic, Private Sector

Kraig Knudsen, Private Sector

Randy Walter, Private Sector

MEMBERS ABSENT

Alex Velto, City of Reno Amber Sosa, City of Sparks

Hans Meyer, City of Reno Ted Erkan, Private Sector

RTC STAFF

Alex Wolfson Jeff Wilbrecht Sara Going

Yeni Russo

GUESTS

Angela Fuss, City of Reno Loren Chilson, Private Sector

Item 1: Roll Call/Call to Order

The meeting was conducted as a Zoom meeting and was called to order at 8:32 a.m. Roll call was taken to ensure there was a quorum.

Item 2: Verbal Instructions Required by Assembly Bill 219 (2023)

The verbal instructions were read by the committee Chair, Jeff Wilbrecht.

Item 3: Public Comment

There were no public comments.

Item 4.1: Approval of the November 21, 2024, Meeting Minutes

The November 21, 2024, Meeting Minutes were approved as presented.

Item 5.1: Acknowledge Receipt of a Report on the Year 3 Indexing of the 7th Edition RRIF

GAM and RRIF CIP

Jeff Wilbrecht, RTC Engineering Manager, provided a report on the Year 3 Indexing of the 7th Edition RRIF General Administrative Manual (GAM) and RRIF Capital Improvement Plan (CIP). Jeff informed the committee of the automatic annual impact fee increase of 4.3%, as permitted by NRS 278B.225 and required by ordinances adopted by Washoe County, the City of Reno, and the City of Sparks.

Jeff explained that this inflationary adjustment is based on a rolling five-year average of the percentage increase in the Consumer Price Index (CPI) for West Urban Consumers data from the U.S. Bureau of Labor Statistics. This increase will take effect on January 31, 2025, one year following the previous rate change, which occurred either through indexing or an update to the RRIF GAM and RRIF CIP.

Item 5.2: RTC Staff Presentation on the Update to the 8th Edition RRIF CIP Draft Project

List

Jeff Wilbrecht, RTC Engineering Manager, discussed the update to the 8th Edition RRIF Capital Improvement Plan (CIP) draft Project List. He noted staff have been reviewing comments and

verifying the accuracy of project information. The request presented to the committee for the inclusion of South Virginia Street and South Hill Drive was approved, and these projects have been added to the draft list. Jeff emphasized that the list includes projects from the capacity and intersection spot improvement sections of the Regional Transportation Plan (RTP) that are relevant to the RRIF program, including private projects.

Jeff requested the committee to review the updated draft list and provide comments by February 21, 2025. The goal is to present a finalized list to the committee, along with any updates to the GAM by March 2025. Future steps include developing and refining fee calculations.

Dale Keller, RTC Engineering Director, stressed the importance of committee input on changes to the 8th Edition RRIF GAM and CIP update, particularly regarding land use classifications and the fee table. He encouraged members to bring forward concerns so they can be addressed, and recommendations can be made.

The committee also discussed the land classification of industrial, logistics, and data centers.

Item 6: Member Announcements and Updates

There were no member items.

Item 7: Public Comment

There were no public comments.

Item 8: Adjournment

The meeting was adjourned at 9:00 a.m.