

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY AUGUST 6, 2025**

CMAC MEMBERS PRESENT

Sue-Ting Chene, Chair
Michael Gawthrop-Hutchins

Amanda Nelson

CMAC MEMBERS ABSENT

David Giacomini
Richard Landon
Panah Stauffer
Kathie Stanfield
Ryan Bernadette, Vice Chair

Paul Hewen
Damien Cole
Kelly Orr
Juan Martinez

RTC STAFF

Marquis Williams
Sai Sun

James Gee
Lolita Davis

1. ROLL CALL/CALL TO ORDER

The Citizens Multimodal Advisory Committee (CMAC) meeting was conducted as a Zoom Meeting. The meeting was called to order at 5:35 p.m. by Marquis Williams.

2. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required for participating via Zoom and participating via telephone.

3. PUBLIC COMMENT

There were no public comments.

4. APPROVE THE JUNE 4, AND JULY 9, 2025, MEETING MINUTES

The CMAC June 4, and July 9, 2025, meeting minutes were not approved due to not having a quorum.

5. INFORMATION AND DISCUSSION ITEMS.

ITEM 5.1: PROVIDE INFORMATION, AND ADVICE REGARDING THE CONSTRUCTION, INSTALLATION AND MAINTENANCE OF BENCHES, SHELTERS AND TRANSIT STOPS FOR RTC PASSENGERS.

Sai Sun, RTC Transit Planner, gave a presentation on the construction, installation and maintenance of benches, shelters and transit stops for RTC passengers.

Amanda commented on the bus stop at Walmart, stating it is a significant danger for passengers and drivers due to its poor layout. She expressed concern that the wall at the stop obstructs visibility and makes it hard for buses to pull close to the curb, which can lead to dangerous situations where buses protrude into traffic. She suggested possibly moving the stop about a hundred feet back, where visibility is better and may prevent accidents.

Amanda also mentioned scheduling issues, noting that buses 12, and 18 often arrive at the same time, leading to confusion for passengers because they follow the same route. She suggested making the routes 15 minutes apart to space-out arrivals and improve the service. She commented on the condition of the bus stop on Sun Valley Boulevard. She mentioned the potholes have been there for years and many bus drivers avoid pulling into the stop due to the state of it.

Michael Gawthrop-Hutchins suggested adding a bus stop directly in front of Hug High School for student convenience. He suggested considering a route that turns off Sullivan and goes through the school parking lot for drop-offs and pick-ups before and after school. He said that the current bus stop is a significant distance from the school, and a closer stop would likely encourage more students to use the bus service. Sai responded that there are ideas to deviate the times and route at Hug High School so kids can easily access the bus.

Sue-Ting asked about plans for students from non-Washoe County School Districts to ride the bus for free. Jim Gee, Director of Transportation, explained that focus is on Washoe County Schools first because they are the biggest, then include Washoe County supported Charter Schools and later add non-Washoe County Charter Schools. RTC cannot add non-Washoe County Schools by the start of the school year due to necessary database changes and security concerns about student privacy.

Sue-Ting compared the current program with a summer program where students could ride for free without an ID. Jim responded that requiring a pass during the school year allows them to gather data to measure the program's effectiveness. The data will help understand student bus usage and its impact on absenteeism. Sue-Ting suggested prioritizing students at risk of chronic absenteeism in schools to receive bus passes earlier, rather than waiting for the full program rollout. Jim acknowledged the challenge but indicated that RTC is already working with schools to target students who need support, including collaborating with community resource centers.

ITEM 5.2: APPROVE THE ELECTION OF A CHAIR AND VICE-CHAIR TO SERVE FROM AUGUST 6, 2025, UNTIL JUNE 30, 2026.

Two members expressed their interest in continuing their roles in the committee: Ryan was nominated for chair, and Sue-Ting nominated herself for vice chair. There was no vote due to a lack of quorum. Members interested in these positions should email their interest or plan to announce at the next meeting.

6. RTC STAFF ANNOUNCEMENTS

Marquis Williams, RTC Senior Technical Planner, announced plans for the committee's membership this year, similar to last year's process. An email will be sent to all members asking if they wish to continue participating. A lack of response will be taken as a no. There will also be a call for new members to bring fresh perspectives. Members are encouraged to share the email with anyone who might be interested. Marquis aims to make the committee more engaging and rewarding. Updates on improving committee visibility will be shared in the coming months.

7. PUBLIC COMMENT

There were no public comments.

8. ADJOURNMENT

The meeting adjourned at 6:01 p.m.