

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2025**

TAC MEMBERS PRESENT

Julee Olander	Washoe County Community Services
Scott Carey, Chair	City of Sparks Community Services
Candace Stowell	Reno-Sparks Indian Colony
Chris Tolley	Truckee Meadows Regional Planning Agency
Khalil Wilson	City of Reno Public Works
Angela Fuss	City of Reno Community Development
Lissa Butterfield	Reno Tahoe Airport Authority
Craig Petersen	Northern Nevada Public Health – Air Quality Management Division (NNPH AQMD)
Murph Glover	Nevada Department of Transportation
Kyle Chisholm	Washoe County School District
Miriam Ahmad	Washoe County Community Services
Andrew Jayankura	City of Sparks Community Development
Chris Tolley	Truckee Meadows Regional Planning Agency

RTC STAFF

Marquis Williams	Xuan Wang
Vanessa Lacer	Thomas Tsunemoto
Graham Dollarhide	Dale Keller
Trisha Starkey	Amber Bowsmith

TAC GUEST

ITEM 1. CALL TO ORDER/ROLL CALL

The Technical Advisory Committee meeting was conducted as a Zoom meeting. Chair Scott Carey called the meeting to order at 9:02 a.m.

ITEM 2. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required for participating via Zoom and participating via telephone.

ITEM 4. PUBLIC COMMENT

There were no public comments given.

ITEM 5. APPROVAL OF THE AUGUST 7, 2025, MEETING MINUTES

The TAC August 7, 2025, meeting minutes were approved with corrections.

ITEM 6. RECEIVE A PRESENTATION ON AND DISCUSS THE DRAFT CENTRAL SPARKS NEIGHBORHOOD NETWORK PLAN

Marquis Williams, RTC Senior Transportation Planner, gave a presentation on the Draft Central Sparks Neighborhood Network Plan.

Chair Scott Carey with the City of Sparks expressed a desire for the committee to provide a formal recommendation before the plan goes to the board, similar to the process used for the Central Reno Neighborhood Network Plan. Candace Stowell suggested that comments from TAC members on draft neighborhood plans should be forwarded to the board.

Chris Tolley asked clarifying questions regarding how the funding will be allocated and coordinated within each jurisdiction.

Kyle Chisholm clarified that the North McCarran Boulevard to Lincoln Way section was not included in this plan. Staff confirmed that it was in the Regional Transportation Plan (RTP). Kyle commented that this plan and the prioritization for the RTP was executed well and praised RTC and our consultants.

ITEM 7. RECEIVE A PRESENTATION AND PROVIDE FEEBACK ON THE DRAFT PUBLIC PARTICIPATION PLAN

Vanessa Lacer, RTC Planning Director, gave a presentation on the Draft Public Participation Plan.

Khalil Wilson asked for clarity on the version given to the TAC members via the agenda packet.

Chair Scott Carey raised a question regarding the Public Participation Plan document and suggested that in-person meetings be held for future RTP updates to engage each jurisdiction involved in the plan.

ITEM 8. MEMBER ITEMS – DEVELOPMENT UPDATES AND OTHER UPDATES

Lissa Butterfield announced two parking closures in the Yellow and Blue lots to build the new Central Utility Plant. Part of the Blue lot will be reopened when the Central Utility Plant opens. The Yellow lot will be converted into a new police station and the RTAA headquarters building.

Chair Scott Carey updated the group with the Downtown Sparks Pilot project and the Sparks Boulevard Project. Sparks City Council directed staff to investigate zoning codes for data centers; this will come back to the Planning Commission.

Kyle Chisholm announced the beginning of a public notice process for the potential closure of Kate Smith Elementary, which will be considered by the Board of Trustees on September 23, 2025. This comes in conjunction with the Mathews Elementary modernization and various other school updates. This process is different than the Stead Elementary in the North Valleys relocation. Kate Smith Elementary will be a full closure and consolidation. Public meetings will commence, including Zoning Advisory Committee, and will be brought back to the Board for recommendations.

ITEM 9. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Chair Scott Carey requested that the Sparks Neighborhood Network Plan be on October's agenda for review. Khalil agreed with the clarifications.

Candace Stowell requested the comments submitted be available for review in the TAC meeting prior to them going to the Board in October. In addition, she would like all TAC members' comments submitted to be forwarded to the Board and to be available for other TAC members to review.

Vanessa Lacer provided clarification regarding internal processes. The Board is provided with a summary for lengthy comments; otherwise, all comments are submitted without adjustment. The Board reviews all comments. The RTC process is strategically timed for inclusion in the agenda packets. All citizens can submit public comments. Sharing comments amongst TAC members is allowed and encouraged; however, RTC adheres to our internal process and will not provide additional comment sharing outside the usual process.

Kyle Chisholm asked clarifying questions on the process, speaking to the timing of the comment period, the TAC meeting, and the Board meeting. Vanessa Lacer clarified that RTC will not have a second comment period, reiterating our internal process for timing.

ITEM 10. RTC STAFF ITEMS

There were no staff items given.

ITEM 11. PUBLIC COMMENT

There were no public comments given.

ITEM 12. ADJOURNMENT

The meeting was adjourned at 9:56 a.m.