

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE  
MEETING MINUTES  
THURSDAY, OCTOBER 2, 2025**

**TAC MEMBERS PRESENT**

Julee Olander	Washoe County Community Services
Scott Carey, Chair	City of Sparks Community Services
Candace Stowell	Reno-Sparks Indian Colony
Chris Tolley	Truckee Meadows Regional Planning Agency
Khalil Wilson	City of Reno Public Works
Angela Fuss	City of Reno Community Development
Lissa Butterfield	Reno Tahoe Airport Authority
Craig Petersen	Northern Nevada Public Health – Air Quality Management Division (NNPH AQMD)
Murph Glover	Nevada Department of Transportation
Kyle Chisholm	Washoe County School District
Andrew Jayankura	City of Sparks Community Development

**RTC STAFF**

Marquis Williams	Xuan Wang
Vanessa Lacer	Alex Cruz
Graham Dollarhide	
Trisha Starkey	

**TAC GUEST**

Gary Hewitt	Transportation Management & Design Inc.
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**ITEM 1. CALL TO ORDER/ROLL CALL**

The Technical Advisory Committee meeting was conducted as a Zoom meeting. Chair Scott Carey called the meeting to order at 9:02 a.m.

**ITEM 2. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)**

RTC staff read the instructions required for participating via Zoom and participating via telephone.

**ITEM 4. PUBLIC COMMENT**

There were no public comments given.

**ITEM 5. APPROVAL OF THE SEPTEMBER 4, 2025, MEETING MINUTES**

The TAC September 4, 2025, meeting minutes were approved as submitted.

**ITEM 6. RECEIVE A PRESENTATION REGARDING THE FY 2026-2030 MOVE MORE WITH RTC PLAN (FORMERLY THE TRANSIT OPTIMIZATION PLAN STRATEGIES (TOPS) SHORT-RANGE TRANSIT PLAN)**

Alex Cruz, RTC Senior Transit Planner, introduced Gary Hewitt who presented the FY 2026-2030 Move More with RTC Plan.

Gary Hewitt with the Transportation Management and Design Inc. presented an analysis of trip activity in Washoe County. He highlighted positive transit demographics in the Northern Sparks area near Baring Boulevard and Reed High School, which previously had fixed-route service but now relies on FlexRide. Gary also discussed RTC's performance compared to peers. RTC will conduct a community survey to gather public input on desired transit services. Chris Tolley inquired about the Move More with RTC Plan drafts and asked if they are coordinated with jurisdictions before recommendation. Gary confirmed that the drafts are available at the same time to receive feedback which then is used for the final recommendations. Kyle Chisholm suggested data and statistics be used in The Move More with RTC Plan reflecting the student bus ridership considering the recent free student transit partnerships. Chair Scott Carey expressed support for restoring fixed-route service in Sparks due to the increasing school presence, city growth and special events.

**ITEM 7. DISCUSS AND RECOMMEND APPROVAL OF THE DRAFT CENTRAL SPARKS NEIGHBORHOOD NETWORK PLAN**

Marquis Williams, RTC Senior Transportation Planner, requested approval of the Draft Central Sparks Neighborhood Network Plan.

The committee reviewed the Central Sparks Neighborhood Network Plan and the comment matrix provided by Marquis focusing on the approval of the plan. Chair Scott Carey expressed support for the ideas while raising concerns about maintenance responsibilities due to fiscal constraints. Andrew Jayankura expressed concern about public maintenance perceptions due to limited fiscal and staff constraints. Kyle Chisholm reinforced the clarity of the plan needed for public expectations.

The Central Sparks Neighborhood Network Plan's language has been updated to address these concerns, and RTC agreed to manage public expectations regarding implementation.

Chair Scott Carey made a motion to approve the Central Sparks Neighborhood Network Plan with proposed language and comments shared.

Andrew Jayankura seconded.

The motion carried unanimously.

**ITEM 8. MEMBER ITEMS – DEVELOPMENT UPDATES AND OTHER UPDATES**

Lissa Butterfield provided an update on the Reno-Tahoe Airport Authority, noting that while the airport remains operational, federal partners are working without pay due to the shutdown, potentially impacting services.

Chair Scott Carey, City of Sparks reported a development agreement for affordable housing property purchased one year ago and will be selecting a developer for additional affordable housing in downtown off C Street and 10<sup>th</sup> Street.

Craig Petersen, Air Quality Management Division reported two items. 1) The District Board of Health approved a Supplemental Environmental Project Program and 2) applied for a building permit and hired a contractor in Verdi to build a new Ambient Air Monitoring Station.

Chris Tolley, Truckee Meadows Regional Planning reported that the Regional Planning Governing Board will hear an appeal regarding the Stonegate case and are updating the Truckee Meadows Annual Report to align with the new fiscal year timeline.

Kyle Chisholm, Washoe County School District gave an update on the approval of Kate Smith Elementary's closure and upcoming rezoning recommendation.

Candace Stowell, Reno Sparks Indian Colony reported on completed preventative maintenance and an upcoming abandonment of Giroux Street.

**ITEM 9. AGENDA ITEMS FOR FUTURE TAC MEETINGS**

Craig Petersen requested a Northern Nevada Public Health Air Quality Management Division Supplemental Environmental Project Program presentation.

Chair Scott Carey requested sharing the transit survey with TAC members.

**ITEM 10. RTC STAFF ITEMS**

There were no staff items given.

**ITEM 11. PUBLIC COMMENT**

There were no public comments given.

**ITEM 12. ADJOURNMENT**

The meeting was adjourned at 10:02 a.m.