

**Location:**



**REGIONAL TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 9:00 A.M., Friday, October 17, 2025**

**REGIONAL TRANSPORTATION COMMISSION  
OF WASHOE COUNTY  
BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kaus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcbuswashoe.com](http://www.rtcbuswashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to [mkraus@rtcbuswashoe.com](mailto:mkraus@rtcbuswashoe.com) prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: [rtcpubliccomments@rtcbuswashoe.com](mailto:rtcpubliccomments@rtcbuswashoe.com); or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at <https://rtcbuswashoe.com/news/board-meeting-notes/>. In addition, a member of the public may request supporting materials electronically from Michelle Kaus at the following email address: [mkraus@rtcbuswashoe.com](mailto:mkraus@rtcbuswashoe.com).

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**1. Call to Order:**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**3. Approval of Agenda (For Possible Action)**

**4. Consent Items (For Possible Action):**

- 4.1. Minutes
  - 4.1.1 Approve the meeting minutes for the 09/19/2025 RTC Board meeting. (For Possible Action)

4.2. Reports

- 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)
- 4.2.2 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.3 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Public Transportation and Operations report. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Community Outreach and Media Activity Report. (For Possible Action)
- 4.2.6 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)

4.3. Planning Department

- 4.3.1 Approve the RTC staff recommended appointments/reappointments to the Citizens Multimodal Advisory Committee (CMAC) with terms through June 2026. (For Possible Action)
- 4.3.2 Approve an update to the Public Participation Plan. (For Possible Action)
- 4.3.3 Approve the Central Sparks Neighborhood Network Plan. (For Possible Action)

4.4. Engineering Department

- 4.4.1 Approve a Regional Road Impact Fee (RRIF) offset agreement between RTC, Touchstone Living, Inc., and Washoe County for offset-eligible improvements to the intersection of Highland Ranch Parkway and Midnight Drive. (For Possible Action)
- 4.4.2 Approve a contract with Eastern Sierra Engineering, P.C., for design services and optional engineering during construction services for the Corrective Maintenance 2027 Project, in an amount not-to-exceed \$743,150. (For Possible Action)
- 4.4.3 Approve Amendment No. 4 to the contract with CA Group, Inc. for additional engineering during construction services needed for TE Spot 11 - Package 3 - Steamboat Parkway Improvement Project, in the amount of \$97,387.50, for a new total not-to-exceed amount of \$1,479,015.50. (For Possible Action)
- 4.4.4 Approve an Interlocal Cooperative Agreement with the University of Nevada Reno (UNR) Civil Engineering Department to provide funding for UNR's Transportation Engineering Program, in an amount not-to-exceed \$400,000. (For Possible Action)
- 4.4.5 Approve a contract with Wood Rodgers, Inc., for design and optional engineering during construction services for the Sierra Street / 9th Street Intersection Improvement Project, in an amount not-to-exceed \$516,930. (For Possible Action)

4.5. Public Transportation/Operations Department

- 4.5.1 Approve the following Senior/Disabled Transportation Program Funding agreements totaling \$1,211,397.47, in amounts not-to-exceed \$483,269.32 for the University of Nevada Reno, Senior Outreach Services; \$458,056.94 for Access to Healthcare Network; and \$270,071.21 for Neighbor Network of Northern Nevada. (For Possible Action)

- 4.5.2 Approve an agreement with the City of Reno granting RTC a right of first refusal to purchase three parcels of real property located adjacent to RTC's 4th Street Station in Downtown Reno. (For Possible Action)
- 4.5.3 Approve a contract with Pavion for Security Camera Cloud Migration, in an amount not-to-exceed \$118,646.37. (For Possible Action)
- 4.5.4 Approve RTC's purchase of two commercial parcels and a building adjacent to its Sutro Maintenance Facility in Downtown Reno for an amount not-to-exceed \$1,850,000; authorize the Executive Director to finalize and execute a purchase and sale agreement in consultation with legal counsel. (For Possible Action)

4.6. Executive, Administrative and Finance Department

- 4.6.1 Acknowledge receipt of the Asset Donation Log for the second quarter of calendar year 2025 through the third quarter of calendar year 2025. (For Possible Action)
- 4.6.2 Approve the revised job description for the RTC's General Counsel position. (For Possible Action)

**5. Discussion Items and Presentations:**

- 5.1. Receive an update on the RTC pavement management program, pavement condition on regional roads, and tri-annual data collection process. (Informational Only)
- 5.2. Receive an update on the current condition of the RTC Terminal Way Office Building and provide direction to the Executive Director to complete a due diligence process regarding options for RTC's administrative offices and potentially relocating from the RTC Terminal Way Office Building. (Informational Only)

**6. Reports (Information Only):**

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action taken.
- 6.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason or designated NDOT Deputy Director - no action will be taken.

**7. Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

**8. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners.*

**9. Adjournment (For Possible Action)**