



**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MEETING AGENDA
Thursday, March 5, 2026, 9:00 a.m.
MEETING TO BE HELD VIA ZOOM ONLY**

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- I. This meeting will be held via Zoom. There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).
Members of the public may attend the meeting via Zoom at:
<https://us02web.zoom.us/j/87499861087?pwd=CcaLIVgj5ll5amb8LDRTjaDmJ2vhAa.1>
- You may also participate by telephone at 1-719-359-4580 (Meeting ID: 874 9986 1087, Meeting passcode: 842567). To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak. If you wish to provide public comment before the meeting, please contact RTC Agency Services at 1-775-348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.
- II. Members of the public not attending the meeting but would like to provide public comment in advance can do so by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at 1-775-348-0171. Comments received prior to 4:00 p.m. on the day before the meeting will be entered into the record.
- III. The supporting materials for the meeting can be found at <https://rtcwashoe.com>. If you need to request a copy of the supporting materials, please contact RTC Agency Services by phone at 1-775-348-0171 or by email at agencyervices@rtcwashoe.com.
- IV. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please call RTC Agency Services at 1-775-348-0171 in advance so that arrangements can be made.
- V. RTC staff will make an audio and video recording of the meeting. The recording will be a public record. Committee members and members of the public who do not wish to be shown on the video should turn their cameras off during the meeting.
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ITEM 1 Roll Call/Call to Order

ITEM 2 Action Item: Approval of Agenda (*For Possible Action*)

ITEM 3 Verbal Instructions required by Assembly Bill 219 (2023) – *RTC staff will read the following before Item 4 – Public Comment:*

If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak.

ITEM 4 Public Comment - *please read paragraph III. near the top of the agenda page*

ITEM 5 Action Item: Approval of December 4, 2025, Meeting Minutes and February 5, 2025, Meeting Minutes (*For Possible Action*)

- ITEM 6** Receive a Presentation on the Status and Draft Recommendations of the Move More with RTC Transit Plan (*Information and Discussion Only*)
- ITEM 7** Receive a Presentation and Provide Feedback on the Draft TAC Policies and Procedures (*Informational and Discussion Only*)
- ITEM 8** Member Items – *development updates and other updates*
- a) City of Reno
 - b) Reno Tahoe Airport Authority (RTAA)
 - c) City of Sparks
 - d) Federal Highway Administration (FHWA)
 - e) Washoe County Community Services (WCCS)
 - f) Air Quality Management Division (AQMD)
 - g) Nevada Department of Transportation (NDOT)
 - h) Truckee Meadows Regional Planning Agency (TMRPA)
 - i) Washoe County School District (WCSD)
 - j) Reno Sparks Indian Colony (RSIC)
- ITEM 9** Agenda Items for Future TAC Meetings
- ITEM 10** RTC Staff Items
- ITEM 11** Public Comment - *please read paragraph III. near the top of the agenda page*
- ITEM 12** Adjournment

**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING MINUTES
THURSDAY, DECEMBER 4, 2025**

TAC MEMBERS PRESENT

Khalil Wilson	City of Reno
Scott Carey	City of Sparks
Andrew Jayankura	City of Sparks
Murph Glover	Nevada Department of Transportation
Craig Petersen	Northern Nevada Public Health – Air Quality Management Division
Candace Stowell	Reno-Sparks Indian Colony
Lissa Butterfield	Reno Tahoe Airport Authority
Chris Tolley	Truckee Meadows Regional Planning Agency
Mariam Ahmad	Washoe County Community Services
Julee Olander	Washoe County Community Services

RTC STAFF

Amber Bowsmith	Paul Nelson
Bryan Byrne	Michele Payne
Amanda Callegari	Trisha Starkey
Graham Dollarhide	Bill Thomas
Ashlie Encinas	Thomas Tsunemoto
Dale Keller	Xuan Wang
Vanessa Lacer	Marquis Williams

TAC GUESTS

Brendan Schniedar	Northern Nevada Public Health – Air Quality Management Division (NNPH-AQMD)
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ITEM 1. CALL TO ORDER/ROLL CALL

The TAC meeting was conducted as a Zoom meeting. Chair Scott Carey called the meeting to order at 9:01 a.m.

ITEM 2. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required for participating via Zoom and participating via telephone.

ITEM 4. PUBLIC COMMENT

There were no public comments given.

ITEM 5. APPROVAL OF THE NOVEMBER 6, 2025, MEETING MINUTES

The TAC November 6, 2025, meeting minutes were approved as submitted.

ITEM 6. RECEIVE A PRESENTATION FROM BRYAN BYRNE, RTC PROJECT MANAGER, P.E. FOR THE NORTHEAST CONNECTOR FEASIBILITY STUDY

Bryan Byrne, RTC Project Manager, P.E., gave a PowerPoint presentation on the Northeast Connector Feasibility Study. The study evaluated two potential corridors, La Posada Drive and Vista Boulevard, for connecting to the Tri-Center region. After analyzing factors such as traffic volume, environmental impact, and cost, the Vista Boulevard alignment was recommended for further evaluation.

Khalil Wilson requested clarification, on whether projects in the 2050 Regional Transportation Plan (RTP), such as the connection in North Valley's/Spanish Springs area extending from Lemmon Drive to La Posada Drive, are included in the study. Bryan Byrne and Dale Keller, RTC Deputy Executive Director and Engineering Director, confirmed that RTP projects for the 2050-time frame were included in the analysis.

Craig Peterson expressed concern that corridors like this can encourage development and increase vehicle miles traveled (VMT), which in turn contributes to higher levels of air pollution. He noted that the location of the connector's starting point affects the residential area. He further emphasized that emissions from heavy-duty vehicles using the corridor could negatively impact local air quality and pose potential health risks to the surrounding community. Amanda Callegari, RTC Engineering Manager, requested clarification regarding the northern limit relative to HA87. Brendan Schnieder provided technical clarification regarding applicable air quality conformity zones, noting that the Vista Boulevard alignment would primarily be located within HA85 and 83, avoiding HA87. Byrne and Dale Keller confirmed that air quality impacts would be formally evaluated through the National Environmental Policy Act (NEPA) process, contingent upon RTC Board approval to initiate NEPA.

Candace Stowell commented that the existing Area of Critical Environmental Concern (ACEC) designation reflects the Pah Rah and the area's significant cultural resources. She also noted that the Bureau of Land Management (BLM) has proposed an ACEC expansion as part of the 2012 Regional Management Plan (RMP) update. RSIC raised two key concerns: (1) cultural resource information outside the current ACEC boundary has not been adequately considered, and (2) RSIC has an agreement with the City of Sparks allowing a corridor through the southern half of the proposed National Conservation Area for the Pah Rah through the Truckee Meadows Public Lands Management Act. She indicated that RSIC only learned about the study and process a few weeks ago and feel it is very late in the process. Candace Stowell emphasized the importance of enhanced communication and analysis, noting that the consulting firm Wood Rogers was unaware of certain cultural resources considerations. She stated that the Vista Boulevard corridor was extremely

sensitive and would have impact on cultural resources. She also noted, based on the presentation, that the TAC had not been informed about the project previously and sought clarification. Dale Keller clarified that this was the first TAC meeting in which the Northeast Connector Feasibility Study had been introduced and that the presentation was intended to the project-specific TAC.

Chair Scott Carey asked about outreach to other agencies and tribes, including the Pyramid Lake Paiute Tribe and Washoe Tribe of Nevada, California. Chair Scott Carey stated that it was concerning to the City of Sparks that these Tribes had not been consulted with or had an opportunity to review this study before it was released. Dale Keller responded, confirming that those tribes had been contacted and believed meetings had been scheduled with those tribes. Dale Keller also noted that through the NEPA process more cultural resources could be identified and would impact any future decisions.

Khalil Wilson received confirmation that the conceptual roadway design would consist of a two-lane state highway road with a posted speed limit of 45 miles per hour.

Chris Tolley inquired about next steps following completion of the feasibility study, and how it would be incorporated into the next (RTP). Bryan Byrne and Dale Keller explained that the study would be presented to the RTC Board for approval; if approved, it would proceed to the NEPA process and be prioritized in the RTP.

Chair Scott Carey stated that the City of Sparks has concerns with the Vista Boulevard alternative proposed in the corridor study. From the perspective of the city's Comprehensive Plan, this proposed route going through the middle of Golden Eagle Regional Park and diverting traffic onto Vista Boulevard is not consistent with the goals and policies or the land use element of the plan. Chair Scott Carey stated that the City of Sparks entered a Memorandum of Understanding (MOU) with the RSIC that supports enhanced protections of the existing ACEC and pursuing a right of way for a new road east of this area. He stated that the proposed Vista Boulevard alternative in the corridor study runs counter to the MOU and would negatively impact cultural resources that are also important to the City of Sparks. Chair Scott Carey stated his preference for the La Posada Drive Corridor alternative due to its better land-use compatibility and reduced impacts on cultural resources.

Chris Tolley requested clarification regarding anticipated utility infrastructures associated with the project. Bryan Byrne stated that those issues have not been investigated yet, but it will be if the project moves forward in the process. Chris Tolley followed up by asking whether this project is finalized or still an idea that's becoming more defined, Dale Keller responded that this project is one of many solutions that the RTC board is considering.

Chair Scott Carey followed up with a question regarding future TAC involvement in the project. Dale Keller responded by listing all the stakeholders involved in the process to date. He recommended reaching out to the tribal partners, including the Summit Lake Paiute Tribe, to determine whether they had an interest in providing feedback. He also requested greater TAC engagement going forward.

ITEM 7. MEMBER ITEMS – DEVELOPMENT UPDATES AND OTHER UPDATES

Candace Stowell reported on RSIC's upcoming Justice Center project and the Giroux Street abandonment recording.

Chris Tolley provided an update on the Stonegate Project, which was declared of regional significance following the approval of the City of Reno Master Plan Amendment.

Craig Petersen mentioned the construction of a new air monitoring station at Verdi Elementary School, which is expected to be operational by early 2026.

Lissa Butterfield announced Reno Tahoe Airport Authority was conducting a master plan study with a milestone in March 2026 and analyzing additional parking needs.

Chair Scott Carey reported on the Andelin Ranch Plan Development approval and a grant application for expanding their tree planting program.

Khalil Wilson expressed gratitude for recent RTC projects, including the Veterans Roundabout Modifications, Arrowcreek/Wedge Rehabilitation, and Arlington Avenue Bridge, and highlighted the upcoming Truckee Meadows Safety Action Plan

ITEM 8. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Khalil Wilson requested a presentation on the Truckee Meadow Safety Action Plan.

ITEM 9. RTC STAFF ITEMS

Marquis Williams, RTC Senior Transportation Planner, provided an update on the Neighborhood Network Plans, with Plans 1 and 2 completed and Plans 3 and 4, covering Sun Valley and Panther Valley, and Meadowood, and Hidden Valley, currently in the public outreach process.

ITEM 10. PUBLIC COMMENT

There were no public comments given.

ITEM 11. ADJOURNMENT

The meeting was adjourned at 9:58 a.m.

**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING MINUTES
THURSDAY, FEBRUARY 5, 2026**

TAC MEMBERS PRESENT

Angela Fuss	City of Reno
Khalil Wilson	City of Reno
Scott Carey	City of Sparks
Andrew Jayankura	City of Sparks
Murph Glover	Nevada Department of Transportation
Craig Petersen	Northern Nevada Public Health – Air Quality Management Division
Candace Stowell	Reno-Sparks Indian Colony
Lissa Butterfield	Reno Tahoe Airport Authority
Chris Tolley	Truckee Meadows Regional Planning Agency
Mariam Ahmad	Washoe County Community Services
Kyle Chisholm	Washoe County School District

RTC STAFF

Bryan Byrne	Paul Nelson
Amanda Callegari	Trisha Starkey
Graham Dollarhide	Thomas Tsunemoto
Jim Gee	Xuan Wang
Dale Keller	Jeff Wilbrecht
Vanessa Lacer	Marquis Williams
Josh MacEachern	

ITEM 1. CALL TO ORDER/ROLL CALL

The TAC meeting was conducted as a Zoom meeting. Chair Scott Carey called the meeting to order at 9:03 a.m.

ITEM 2. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 3. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required for participating via Zoom and participating via telephone.

ITEM 4. PUBLIC COMMENT

There were no public comments given.

ITEM 5. APPROVAL OF THE DECEMBER 4, 2025, MEETING MINUTES

The TAC December 5, 2025, meeting minutes were not approved. Chair Scott Carey noted that the comments provided by the City of Sparks regarding the Northeast Connector were not fully captured in the December minutes and recommended revision. Chris Tolley asked Chair Scott Carey what procedure should be followed to correct the meeting minutes. Craig Petersen agreed that the meeting minutes were brief and stated that it would be beneficial to include more detail. Chris Tolley also agreed that additional detail would be beneficial and referenced past TAC experience with correcting meeting minutes. Xuan Wang confirmed that the RTC would capture meeting minutes in greater detail moving forward.

Chair Scott Carey made a motion to continue the December meeting minutes to the March meeting minutes. Chris Trolley seconded.

The motion carried unanimously.

ITEM 6. RECOMMEND APPROVAL OF THE PROPOSED AMENDMENT NO. 2 TO THE FFY 2025-2029 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)

Graham Dollarhide, RTC Planning Manager, presented the proposed amendment No. 2 to the Federal Fiscal Year 2025-2029 Regional Transportation Improvement Program (RTIP). Amendment No. 2 is required to add and update projects in the RTIP. Projects included in the amendment are led by either RTC or the Nevada Department of Transportation (NDOT).

Candace Stowell sought clarity on why repairs to the 2nd Street Bridge were included in the RTIP, given prior correspondence from Nevada Department of Transportation (NDOT) supporting the removal of the bridge and its replacement with a pedestrian crosswalk. Murph Glover responded that NDOT is seeking clarification from the Federal Highway Administration (FHWA) if the bridge formula funding can be utilized to remove a pedestrian bridge, and NDOT design staff raised questions about at-grade crossing treatment. He assured Candace Stowell that NDOT is working to secure funding and the actual treatment and offered to connect Candace Stowell with the design team to answer any questions.

Paul Nelson, RTC Government Affairs Officer, entered the meeting at 9:13 a.m.

Kyle Chisholm made a motion to approve proposed amendment No. 2 for the Federal Fiscal Year 2025-2029 Regional Transportation Improvement Program (RTIP). Craig Petersen seconded.

The motion carried unanimously.

ITEM 7. RECEIVE A PRESENTATION ON THE STATUS OF THE MEADOWOOD/HIDDEN VALLEY & SUN VALLEY/PANTHER VALLEY NEIGHBORHOOD NETWORK PLANS

Marquis Williams, RTC Transportation Planner, presented updates on the neighborhood network planning (NNP) for Sun Valley/Panther Valley and Meadowood/Hidden Valley. The two NNP projects are in the final steps of the existing conditions phase and entering the alternative development phase.

Chair Scott Carey asked where the local curb extension example was located. Marquis Williams responded that the curb extension is located at Roberts and Yori with Khalil Wilson from the City of Reno confirmed the location as well.

Khalil Wilson inquired about incorporating NNP improvements into the Sun Valley Boulevard Reconstruction Project; Marquis Williams responded that their focus on the Sun Valley/Panther Valley NNP would not be on Sun Valley Boulevard itself, but rather on connections to that corridor and throughout the neighborhoods. Marquis Williams also noted that when the final recommendations were developed, they would coordinate with the Sun Valley Boulevard team to identify where efforts could be combined. Amanda Callegari clarified that the RTC engineering team is aligning improvements with the Active Transportation Plan and safety considerations.

Craig Petersen asked about the timeline for the next NNP. Marquis Williams stated that RTC planned to begin scoping for NNP 5 and 6 in April, with outreach planned for September.

Kyle Chisholm raised concerns about the closure of Smithridge Elementary and Dodson Elementary Schools in Hidden Valley and asked if there were any discussions about those closures. Marquis Williams confirmed that RTC was aware of those closures and that improvements were still under consideration in the affected neighborhoods. Kyle Chisholm noted that walk zones should be identified and could help with treatment selection.

Khalil Wilson asked whether agencies would receive recommendations in the March timeframe, whether both NNPs will move forward at the same time, and, for implementation, whether funding is an issue that would push a project out further in time. Marquis Williams responded that the NNP projects were a different process, described as iterative, and that implementation funding was not an issue, but rather timing, which could be affected by design, bidding, or weather.

ITEM 8. RECEIVE A PRESENTATION SUMMARIZING PUBLIC COMMENTS RECEIVED TO DATE ON THE NORTHEAST CONNECTOR FEASIBILITY STUDY

Bryan Byrne, RTC Project Manager, presented an update on the Northeast Connector project, highlighting the public meeting in December and the extended public comment period through March.

Candace Stowell noted on the record that the Reno Sparks Indian Colony is strongly opposed to the Vista Boulevard corridor and asked whether the same information would be presented at the upcoming public meeting or whether prior comments would be considered. Bryan Byrne stated that the only new information would be the updated frequently asked questions (FAQ) sheet and provided another opportunity for public comment and questions. Another outreach effort Brian Byrne noted is a survey to get a more detailed look at the public's concerns.

Andrew Jayankura asked whether a location had been selected for the next public meeting. Bryan Byrne noted that RTC is seeking a location and would promote the public meeting once it has been scheduled.

Chair Scott Carey stated that there was significant public interest in the Northeast Connector project, specifically the recently presented Feasibility Study, at the January City of Sparks Council meeting.

ITEM 9. MEMBER ITEMS – DEVELOPMENT UPDATES AND OTHER UPDATES

Khalil Willson announced updates to City of Reno’s Public Works Standard Details and the adoption of the Public Works Design Manual.

Lissa Butterfield reported that the Reno-Tahoe Airport Authority construction for the new concourses will begin soon. This should not affect passengers until construction on the walkout bridges begins.

Chair Scott Carey shared updates on the Prater Way Road Diet Project and upcoming Planning Commission meetings to present a handbook amendment for the Kiley Ranch North Phase 3 Handbook for accommodation to Kiley Ranch Marketplace Shopping Center. In addition, the amendment to Foothills at Wingfield Springs for changes to the Land Use to include additional housing.

Jeff Wilbrecht, RTC Engineering Manager, entered the meeting at 10:02 a.m.

Chris Tolley highlighted changes to the annual Truckee Meadows Regional Annual Plan reporting timeline which was adjusted to fiscal year cycle replacing the current calendar year cycle, and ongoing energy policy reviews.

Kyle Chisholm stated that Washoe County School District has launched a Facilities Modernization Plan Repurposing website which is a landing spot for information to the public regarding school repurposes.

Craig Petersen announced construction has begun at the Verdi Elementary School for a new air monitoring system. Energy should be installed by the end of February, and monitoring and collection data should begin in March.

ITEM 10. AGENDA ITEMS FOR FUTURE TAC MEETINGS

There were no future agenda items requested.

ITEM 11. RTC STAFF ITEMS

There were no RTC staff items.

ITEM 12. PUBLIC COMMENT

There were no public comments given.

ITEM 13. ADJOURNMENT

The meeting was adjourned at 10:09 a.m.

DRAFT



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: March 5, 2026

AGENDA ITEM 6

To: Technical Advisory Committee

From: Alex Cruz, Senior Transit Planner

FOR INFORMATION AND DISCUSSION

Receive a presentation on the status and draft recommendations of the Move More with RTC transit plan

BACKGROUND AND DISCUSSION

The FY 2026-2030 Move More with RTC plan is the new update of RTC's short-range transit plan. This document is the operating and capital business plan to guide transit service delivery over the next five years.

The consultant for the project, TMD, will present a project overview including planning activities to date and draft recommendations for services including RTC RIDE, FlexRIDE, ACCESS, and RTC Mobility Services. Highlights of the draft recommendations include:

- Later and more frequent early evening service
- Later and more frequent weekend service
- Changes to route alignments to improve ridership
- Expanded senior mobility services
- ACCESS and FlexRIDE service policy recommendations
- Fare system recommendations

Feedback from this meeting will be used to refine the recommendations for final adoption by the RTC board later this Spring.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: March 5, 2026

AGENDA ITEM 7

To: Technical Advisory Committee

From: Vanessa Lacer, Planning Director

FOR INFORMATION AND DISCUSSION

Receive a presentation and provide feedback on the draft TAC Policies and Procedures

BACKGROUND AND DISCUSSION

As the Metropolitan Planning Organization (MPO) for the region, the Regional Transportation Commission of Washoe County (RTC) is required to develop and adopt a Public Participation Plan (PPP), in accordance with Federal Statute 23 CFR 450.316. The current PPP was reviewed by the TAC and approved by the RTC Board in October 2025. 23 CFR 450.316 (1) (x) requires, “Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.” Review of the TAC Policies and Procedures is a next step following approval of the 2025 PPP. This Policies and Procedures revision represents a review by RTC staff, with changes and additions found to be needed. A summary of the revisions is as follows:

- Reorganization of content and minor text edits for better clarity and flow
- Additional explanation of the Chair and Vice Chair duties
- Change of Chair and Vice Chair rotation to occur in June instead of in July
- Additional explanation of RTC staff responsibilities
- Addition of the following sections:
 - Quorum
 - Action Items
 - Voting
 - Public Participation
 - Amendments
 - Exceptions

TAC member comments can be provided to Vanessa Lacer, RTC Director of Planning, via email or phone until March 20, 2026. At the April TAC meeting, RTC staff will review all comments received with the TAC, present a final draft and request a recommendation of approval. The final TAC Policies and Procedures are scheduled for consideration of approval at the May RTC Board meeting.

Attachments:

1. TAC Draft Policies and Procedures- Clean Copy
2. TAC Draft Policies and Procedures -Redline
3. TAC Current Policies

**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)**

POLICIES AND PROCEDURES

Effective May 2026

ARTICLE I. PURPOSE

The purpose of the Regional Transportation Commission (RTC) Technical Advisory Committee (TAC) is to provide information and advice to RTC staff on policies, issues, and projects related to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. TAC also advises on transportation issues that arise during the planning, evaluation, and implementation of regional transportation improvements and serves as a forum for continuing, cooperative, and comprehensive multimodal transportation planning.

ARTICLE II. RESPONSIBILITIES

TAC will review plans and studies as required or as determined necessary and appropriate by RTC staff and will provide information and advice to RTC staff. This input will be considered for incorporation into staff recommendations to the RTC Board of Commissioners regarding the development of transportation planning documents, as well as related planning and implementation efforts, including but not limited to:

1. Regional Transportation Plan (RTP)
2. Regional Transportation Improvement Program (RTIP)
3. Unified Planning Work Program (UPWP)
4. Public Participation Plan (PPP)
5. Transit plans and studies
6. Area and corridor studies

ARTICLE III. MEMBERSHIP AND GOVERNANCE STRUCTURE

A. Members

TAC membership shall consist of 14 members, 13 voting members, and 1 non-voting member. TAC membership comprises the following individuals or their designated representatives:

1. Engineering and Capital Projects Division Director, Washoe County Community Services Department
2. Planning and Development Division Director, Washoe County Community Services Department
3. Director, City of Reno Public Works
4. Director, City of Reno Development Services

5. City Engineer, City of Sparks
6. City Planner, City of Sparks
7. Assistant Director, Nevada Department of Transportation
8. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
9. Director, Reno-Tahoe Airport Authority
10. District II Engineer, Nevada Department of Transportation
11. Director, Washoe County Health District – Air Quality Management Division
12. Director, Truckee Meadows Regional Planning Agency
13. Chief Facilities Management Officer, Washoe County School District
14. Director, Reno-Sparks Indian Colony Planning Department

B. Chair and Vice Chair

The Chair shall rotate among the City of Reno, City of Sparks, and Washoe County on an annual basis. The Vice Chair shall become the next Chair unless otherwise directed by TAC. Leadership rotation shall be determined and communicated in June of each year and shall take effect starting with the July meeting. The term of office for Chair and Vice Chair shall be from the date of rotation assignment until June 30 of the following year.

The Chair shall preside over meetings, follow the agenda, and facilitate orderly discussion. The Chair shall restate motions, call for votes, and announce the results. In the absence of the Chair, the Vice Chair shall preside over the meeting. In the absence of both the Chair and Vice Chair, a TAC member may volunteer to preside over the meeting.

C. RTC Staff Responsibilities

The RTC Director of Planning and/or their designee shall attend all TAC meetings. The RTC Director Team shall be provided with all TAC meeting agendas and shall attend meetings as necessary. RTC shall provide administrative and staff support for TAC. RTC staff shall prepare the agenda and meeting minutes to be included in the agenda packet for the next meeting. RTC staff shall also prepare a meeting summary for inclusion in the Advisory Committee Report submitted to the RTC Board of Commissioners through the monthly Board meeting packet. TAC meeting agendas and minutes are posted on the RTC website.

ARTICLE IV. MEETINGS

A. Schedule

TAC meetings shall be held monthly on the first Thursday of each month at 9:00 a.m., unless otherwise canceled or rescheduled. Special meetings may be called by RTC staff as needed to address time-sensitive issues. The meetings will be held by use of a remote technology

system with no physical location. Agendas and supporting materials are generally distributed by the Friday prior to each meeting.

B. Quorum

A “quorum” means a majority (at least 51%) of the membership of TAC. If a vacancy occurs on TAC, the necessary quorum is reduced as though the membership does not include the vacancy. A quorum must be present for TAC to decide on any action items. If a quorum is not present, informational items will still be presented by staff. Any action items will be tabled until the next meeting at which a quorum is present.

C. Action Items

When a proposed plan, study, amendment, or other project deliverable is agendized as an action item for recommendation of approval, the draft materials shall be distributed to TAC members as part of the agenda packet. Member comments and feedback shall be taken into consideration in the preparation of the final draft. Following the discussion, TAC shall take formal action to recommend approval or denial.

D. Voting

For action items, each voting member shall have one vote. Motions shall be passed by a majority vote. In the event of a tie vote, the motion shall fail. The Chair shall facilitate orderly discussion and ensure that all actions comply with Robert’s Rules of Order.

E. Public Participation

Members of the public may provide comments in accordance with the instructions on the meeting agenda. Public comment is limited to three minutes per speaker unless otherwise adjusted by the Chair. TAC members shall not engage in dialogue with speakers, but the Chair or an RTC staff member may indicate that RTC staff will follow up as needed.

ARTICLE V. AMENDMENTS

Amendments to the bylaws may be proposed by RTC staff or requested by TAC members. Proposed amendments shall be placed on the meeting agenda as an action item. Amendments recommended for approval by TAC shall go before the RTC Board of Commissioners for final approval and shall take effect upon Board adoption.

ARTICLE VI. EXCEPTIONS

Exceptions to these policies and procedures may be made by the RTC Executive Director or their designee, when deemed necessary and appropriate.

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

POLICIES AND PROCEDURES

Effective May 2026

**Regional Transportation Commission TECHNICAL
ADVISORY COMMITTEE**

**STATEMENT OF PURPOSE, OBJECTIVES, AND PROCEDURES
(Effective August 2020)**

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ARTICLE I. PURPOSE

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I. STATEMENT OF PURPOSE

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~~The purpose of the Regional Transportation Commission (RTC) Technical Advisory Committee (TAC) is to provide information and advice to RTC staff on policies, issues, and projects related to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. TAC also advises on transportation issues that arise during the planning, evaluation, and implementation of regional transportation improvements and serves as a forum for continuing, cooperative, and comprehensive multimodal transportation planning.~~

~~The purpose of the Regional Transportation Commission Technical Advisory Committee (TAC) is to provide recommendations to the Regional Transportation Commission on policy and issues and projects relative to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. The TAC provides a forum for integrated regional transportation planning. The Technical Advisory Committee will address transportation issues and questions developed in the process of planning, evaluating, and implementing regional transportation improvements.~~

ARTICLE II. RESPONSIBILITIES

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II. OBJECTIVES

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- ~~1. Provide review and comment on the development of a comprehensive, coordinated, and continuing planning process for the transportation system within Washoe County including, but not limited to, the Unified Planning Work Program (UPWP).~~
- ~~2. Provide review and comment on regional transportation planning documents including, but not limited to, the Regional Transportation Plan, Regional Transportation Improvement Program (RTIP), the Short Range Transit Plan (SRTP), and transportation area and corridor studies.~~
- ~~3. Provide review and comment on regional transportation planning and development issues raised by the Regional Transportation Commission and/or local governments within Washoe County.~~

~~4. Provide review and comment on the prioritization and proposed expenditure of funds for regional transportation projects including gas tax and Federal Aid funded projects. Prioritization will be based upon a number of criteria including evaluation of air quality impacts.~~

~~TAC will review plans and studies as required or as determined necessary and appropriate by RTC staff and will provide information and advice to RTC staff. This input will be considered for incorporation into staff recommendations to the RTC Board of Commissioners regarding the development of transportation planning documents, as well as related planning and implementation efforts, including but not limited to:~~

- ~~1. Regional Transportation Plan (RTP)~~
- ~~2. Regional Transportation Improvement Program (RTIP)~~
- ~~3. Unified Planning Work Program (UPWP)~~
- ~~4. Public Participation Plan (PPP)~~
- ~~5. Transit plans and studies~~
- ~~6. Area and corridor studies~~

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~~III. ARTICLE III. MEMBERSHIP AND GOVERNANCE STRUCTURE PROCEDURES~~

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~~4. Technical Advisory Committee meetings will be scheduled monthly, although they will be held on an as needed basis. A special TAC meeting may be called at other times to address important or time sensitive issues. The regular meetings shall be held at 9:00 a.m. on the first Thursday of each month.~~

A. Members

~~2.~~ Committee membership shall consist of 14 members, 13 voting members and 1 non-voting member, ~~with 7 members constituting a quorum.~~ ~~TAC Technical Advisory Committee~~ membership ~~comprises is comprised of~~ the following individuals or their designated representatives:

- ~~A-1.~~ Engineering and Capital Projects Division Director, Washoe County Community Services Department
- ~~B-2.~~ Planning and Development Division Director, Washoe County Community Services Department
- ~~C-3.~~ Director, City of Reno Public Works
- ~~D-4.~~ Director, City of Reno ~~Community Development~~Development Services
- ~~E-5.~~ City Engineer, City of Sparks
- ~~F-6.~~ City Planner, City of Sparks
- ~~G-7.~~ Assistant Director, Nevada Department of Transportation
- ~~H-8.~~ Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
- ~~I-9.~~ Director, Reno-Tahoe Airport Authority
- ~~J-10.~~ District II Engineer, Nevada Department of Transportation
- ~~K-11.~~ Director, Washoe County Health District – Air Quality Management Division
- ~~L-12.~~ Director, Truckee Meadows Regional Planning Agency
- ~~M-13.~~ Chief Facilities Management Officer, Washoe County School District
- ~~N-14.~~ Director, Reno-Sparks Indian Colony Planning Department

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B. Chair and Vice Chair

~~The Chair shall rotate among the City of Reno, City of Sparks, and Washoe County on an annual basis. The Vice Chair shall become the next Chair unless otherwise directed by TAC. Leadership rotation shall be determined and communicated in June of each year and shall take effect starting with the July meeting. The term of office for Chair and Vice Chair shall be from the date of rotation assignment until June 30 of the following year.~~

~~The Chair shall preside over meetings, follow the agenda, and facilitate orderly discussion. The Chair shall restate motions, call for votes, and announce the results. In the absence of the Chair, the Vice Chair shall preside over the meeting. In the absence of both the Chair and Vice Chair, a TAC member may volunteer to preside over the meeting.~~

~~3.~~ The Chair of the Technical Advisory Committee shall be elected from the three local governments on a rotating basis. The Vice Chair shall become the next Chair. Elections shall occur in July of each year.

~~The term of office for Chair and Vice Chair shall be one year, effective after elections occur.~~

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C. RTC Staff Responsibilities

~~4.1.~~ The RTC Director of Planning and/or ~~his or her~~their designee shall attend all ~~Technical Advisory Committee~~TAC meetings. The RTC Director Team shall ~~be provided review~~ all ~~Technical Advisory Committee~~TAC meeting agendas and shall attend meetings as necessary. ~~RTC shall provide administrative and staff support for TAC. RTC staff shall prepare an agenda and meeting minutes to be included in the agenda packet for the next meeting. RTC staff shall also prepare a meeting summary for inclusion in the Advisory Committee Report submitted to the RTC Board of Commissioners through the monthly Board meeting packet. TAC meeting agendas and minutes are posted on the RTC website. RTC shall provide secretarial and staff support to the Committee.~~

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~~5.~~ Agendas and supporting materials will be mailed or delivered monthly to Committee members no

~~later than the Friday before each meeting.~~

~~6. The TAC may periodically send representatives to the Commission and other advisory committees.~~

~~Effective August 2020~~

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ARTICLE IV. MEETINGS

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A. Schedule

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~~TAC meetings shall be held monthly on the first Thursday of each month at 9:00 a.m., unless otherwise canceled or rescheduled. Special meetings may be called by RTC staff as needed to address time-sensitive issues. The meetings will be held by use of a remote technology system with no physical location.~~

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~~Agendas and supporting materials are generally distributed by the Friday prior to each meeting.~~

B. Quorum

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~~A "quorum" means a majority (at least 51%) of the membership of TAC. If a vacancy occurs on TAC, the necessary quorum is reduced as though the membership does not include the vacancy. A quorum must be present for TAC to make a decision decide on any action items. In the event that if a quorum is not present, informational items will still be presented by staff. Any action items will be tabled until the next meeting ~~that~~ which a quorum is present.~~

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B. Action Items

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~~When a proposed plan, study, amendment, or other project deliverable is agendized as an action item for recommendation of approval, the draft materials shall be distributed to TAC members as part of the agenda packet. Member comments and feedback shall be taken into consideration in the preparation of the final draft. Following the discussion, TAC shall take formal action to recommend approval or denial.~~

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C. Voting

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~~For action items, each voting member shall have one vote. Motions shall be passed by a majority vote. In the event of a tie vote, the motion shall fail. The Chair shall facilitate orderly discussion and ensure that all actions comply with Robert's Rules of Order.~~

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D. Public Participation

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~~Members of the public may provide comments in accordance with the instructions on the meeting agenda. Public comment is limited to three minutes per speaker unless otherwise adjusted by the Chair. TAC members shall not engage in dialogue with speakers, but the Chair or an RTC staff member may indicate that RTC staff will follow up as needed.~~

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ARTICLE V. AMENDMENTS

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~~Amendments to the bylaws may be proposed by RTC staff or requested by TAC members. Proposed amendments shall be placed on the meeting agenda as an action item. Amendments recommended for approval by TAC shall go before the RTC Board of Commissioners for final approval and shall take effect upon Board~~

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adoption.

ARTICLE VI. EXCEPTIONS

Exceptions to these policies and procedures may be made by the RTC Executive Director or their designee, when deemed necessary and appropriate.

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**Regional Transportation Commission
TECHNICAL ADVISORY COMMITTEE**

**STATEMENT OF PURPOSE, OBJECTIVES, AND PROCEDURES
(Effective August 2020)**

I. STATEMENT OF PURPOSE

The purpose of the Regional Transportation Commission Technical Advisory Committee (TAC) is to provide recommendations to the Regional Transportation Commission on policy and issues and projects relative to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. The TAC provides a forum for integrated regional transportation planning. The Technical Advisory Committee will address transportation issues and questions developed in the process of planning, evaluating, and implementing regional transportation improvements.

II. OBJECTIVES

1. Provide review and comment on the development of a comprehensive, coordinated, and continuing planning process for the transportation system within Washoe County including, but not limited to, the Unified Planning Work Program (UPWP).
2. Provide review and comment on regional transportation planning documents including, but not limited to, the Regional Transportation Plan, Regional Transportation Improvement Program (RTIP), the Short Range Transit Plan (SRTP), and transportation area and corridor studies.
3. Provide review and comment on regional transportation planning and development issues raised by the Regional Transportation Commission and/or local governments within Washoe County.
4. Provide review and comment on the prioritization and proposed expenditure of funds for regional transportation projects including gas tax and Federal Aid-funded projects. Prioritization will be based upon a number of criteria including evaluation of air quality impacts.

III. PROCEDURES

1. Technical Advisory Committee meetings will be scheduled monthly, although they will be held on an as-needed basis. A special TAC meeting may be called at other times to address important or time sensitive issues. The regular meetings shall be held at 9:00 a.m. on the first Thursday of each month.

2. Committee membership shall consist of 14 members, 13 voting members and 1 non-voting member, with 7 members constituting a quorum. Technical Advisory Committee membership is comprised of the following individuals or their designated representatives:
 - A. Engineering and Capital Projects Division Director, Washoe County Community Services Department
 - B. Planning and Development Division Director, Washoe County Community Services Department
 - C. Director, City of Reno Public Works
 - D. Director, City of Reno Community Development
 - E. City Engineer, City of Sparks
 - F. City Planner, City of Sparks
 - G. Assistant Director, Nevada Department of Transportation
 - H. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
 - I. Director, Reno-Tahoe Airport Authority
 - J. District II Engineer, Nevada Department of Transportation
 - K. Director, Washoe County Health District – Air Quality Management Division
 - L. Director, Truckee Meadows Regional Planning Agency
 - M. Chief Facilities Management Officer, Washoe County School District
 - N. Director, Reno-Sparks Indian Colony Planning Department

3. The Chair of the Technical Advisory Committee shall be elected from the three local governments on a rotating basis. The Vice Chair shall become the next Chair. Elections shall occur in July of each year.

The term of office for Chair and Vice Chair shall be one year, effective after elections occur.

4. The RTC Director of Planning and/or his or her designee shall attend all Technical Advisory Committee meetings. The RTC Director Team shall review all Technical Advisory Committee meeting agendas and shall attend meetings as necessary. RTC shall provide secretarial and staff support to the Committee.
5. Agendas and supporting materials will be mailed or delivered monthly to Committee members no later than the Friday before each meeting.
6. The TAC may periodically send representatives to the Commission and other advisory committees.