



**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MEETING AGENDA
Thursday, April 2, 2026, 9:00 a.m.
MEETING TO BE HELD VIA ZOOM ONLY**

-
- I. This meeting will be held via Zoom. There will be no physical location. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO).
Members of the public may attend the meeting via Zoom at:
<https://us02web.zoom.us/j/87499861087?pwd=CcaLIVgj5ll5amb8LDRTjaDmJ2vhAa.1>
- You may also participate by telephone at 1-719-359-4580 (Meeting ID: 874 9986 1087, Meeting passcode: 842567). To provide public comment during the meeting via Zoom, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak. If you wish to provide public comment before the meeting, please contact RTC Agency Services at 1-775-348-0171 prior to 4:00 p.m. on the day before the meeting and provide the telephone number you will be calling from as well as the item(s) you would like to comment on. When the time comes to make public comments, you will be invited to speak.
- II. Members of the public not attending the meeting but would like to provide public comment in advance can do so by one of the following methods: (1) emailing comments to: rtcpubliccomments@rtcwashoe.com; or (2) leaving a voicemail (limited to three minutes) at 1-775-348-0171. Comments received prior to 4:00 p.m. on the day before the meeting will be entered into the record.
- III. The supporting materials for the meeting can be found at <https://rtcwashoe.com>. If you need to request a copy of the supporting materials, please contact RTC Agency Services by phone at 1-775-348-0171 or by email at agencyervices@rtcwashoe.com.
- IV. RTC staff will make reasonable efforts to assist and accommodate individuals with disabilities. Please call RTC Agency Services at 1-775-348-0171 in advance so that arrangements can be made.
- V. RTC staff will make an audio and video recording of the meeting. The recording will be a public record. Committee members and members of the public who do not wish to be shown on the video should turn their cameras off during the meeting.
-

ITEM 1 Roll Call/Call to Order

ITEM 2 Action Item: Approval of Agenda (*For Possible Action*)

ITEM 3 Verbal Instructions required by Assembly Bill 219 (2023) – *RTC staff will read the following before Item 4 – Public Comment:*

If you are participating via Zoom, to provide public comment during the meeting please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to make a comment. When the time comes to make public comments, you will be invited to speak.

If you are participating by telephone, to provide public comment you should have contacted RTC Agency Services prior to 4:00 p.m. yesterday and provided the telephone number you would be calling from as well as the item(s) you wanted to comment on. When the time comes to make public comments, you will be invited to speak.

ITEM 4 Public Comment - *please read paragraph III. near the top of the agenda page*

ITEM 5 Action Item: Approval of March 5, 2026, Meeting Minutes (*For Possible Action*)

ITEM 6 Action Item: Recommended Approval of the Revised TAC Policies and Procedures
(For Possible Action)

ITEM 7 Receive a Presentation on the Truckee Meadows Safety Action Plan Project
(Informational and Discussion Only)

ITEM 8 Member Items – *development updates and other updates*

- a) City of Reno
- b) Reno Tahoe Airport Authority (RTAA)
- c) City of Sparks
- d) Federal Highway Administration (FHWA)
- e) Washoe County Community Services (WCCS)
- f) Air Quality Management Division (AQMD)
- g) Nevada Department of Transportation (NDOT)
- h) Truckee Meadows Regional Planning Agency (TMRPA)
- i) Washoe County School District (WCSD)
- j) Reno Sparks Indian Colony (RSIC)

ITEM 9 Agenda Items for Future TAC Meetings

ITEM 10 RTC Staff Items

ITEM 11 Public Comment - *please read paragraph III. near the top of the agenda page*

ITEM 12 Adjournment

**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING MINUTES
THURSDAY, MARCH 5, 2026**

TAC MEMBERS PRESENT

Angela Fuss	City of Reno
Khalil Wilson	City of Reno
Scott Carey	City of Sparks
Andrew Jayankura	City of Sparks
Murph Glover	Nevada Department of Transportation
Craig Petersen	Northern Nevada Public Health – Air Quality Management Division
Candace Stowell	Reno-Sparks Indian Colony
Lissa Butterfield	Reno Tahoe Airport Authority
Chris Tolley	Truckee Meadows Regional Planning Agency
Mariam Ahmad	Washoe County Community Services
Julee Olander	Washoe County Community Services
Kyle Chisholm	Washoe County School District

RTC STAFF

Amber Bowsmith	Paul Nelson
Alex Cruz	Trisha Starkey
Graham Dollarhide	Thomas Tsunemoto
Dale Keller	Xuan Wang
Vanessa Lacer	Jeff Wilbrecht
Shay League	Marquis Williams

TAC GUEST

Doralee Martinez

CALL TO ORDER/ROLL CALL

The TAC meeting was conducted as a Zoom meeting. Chair Scott Carey called the meeting to order at 9:00 a.m.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. VERBAL INSTRUCTIONS REQUIRED BY ASSEMBLY BILL 219 (2023)

RTC staff read the instructions required for participating via Zoom and participating via telephone.

ITEM 3. PUBLIC COMMENT

There were no public comments given.

ITEM 4. APPROVAL OF DECEMBER 4, 2025, FEBRUARY 5, 2026 MEETING MINUTES

Angela Fuss noted that the February meeting minutes year should be corrected to 2026 instead of 2025 and made a motion to approved both December 4, 2025, and February 5, 2026, TAC meeting minutes. Julee Olander seconded.

Both December 4, 2025, and February 5, 2026, TAC meeting minutes were approved unanimously.

ITEM 5. RECEIVE A PRESENTATION AND PROVIDE FEEDBACK ON THE DRAFT TAC POLICIES AND PROCEDURES

Vanessa Lacer, RTC Planning Director, presented the proposed Draft TAC Policies and Procedures additions and revisions.

Craig Petersen requested a change of Agency name in Article III. Membership and Governance Structure from Washoe County Health District – Air Quality Management Division to their current Northern Nevada Public Health – Air Quality Management Division, which changed in August 2023.

Dale Keller, RTC Engineering Director and Deputy Executive Director, entered the meeting at 9:08 a.m.

Khalil Wilson requested clarification on the roles of TAC and its members. Vanessa Lacer provided clarification and read Article II Item 4. Khalil Wilson followed up with a clarification question whether RTC staff will make the determination if TAC input is required or not. Vanessa Lacer confirmed that it is correct unless it's, stated in our public participation plan that TAC must provide it.

Candace Stowell noted two recommendations, (1) keep the original Statement of Purpose due to wording strength for TAC members roles, and (2) suggested that TAC recommendations be provided directly to the RTC Board for review as a project agenda item so they would stand out more clearly to the Board. Candace Stowell announced that the Reno Sparks Indian Colony is developing a Community Development Department. Vanessa Lacer responded to Candace's concerns regarding language in the updated Statement of Purpose. Vanessa Lacer further explained the required roles of the TAC members and noted the TAC recommendations to the RTC Board, currently are added to either RTC Staff Reports or verbally given to the RTC Board when appropriate.

Kyle Chisholm expressed concerns over why the TAC is not making recommendations on the Draft TAC Policies and Procedures noting the proposed language used in Article II Item 4 which he noted that Staff have discretion if TAC comments are included. Vanessa Lacer explained that this meeting is the first time the Draft TAC Policies and Procedures have been shared with the TAC and addressed the concern about inclusion of TAC comments while ensuring that they will be captured. Kyle Chisholm preferred the original Statement of Purpose for functional clarity, but noted minor updates could be useful and agrees that the roles of the TAC members should be clearer.

Chair Scott Carey suggested two recommendations, (1) to allow recommendations from the TAC members for more than just required Public Participation Plan items, and (2) suggested the wording in Article IV. Meetings A. Schedule be changed to allow future in-person meetings vs. Zoom only. Chair Scott Carey wanted to confirm that a quadrium consists of seven members which Vanessa Lacer confirmed.

ITEM 6. RECEIVE A PRESENTATION ON THE STATUS AND DRAFT RECOMMENDATIONS OF THE MOVE MORE WITH RTC TRANSIT PLAN

Alex Cruz, RTC Transit Planner, presented the Status and Draft Recommendations of the Move More with RTC Transit Plan. Data that was presented included customer feedback regarding RTC FlexRide, RTC Access customer satisfaction, Senior Mobility Program subsidy coverage, and regional goals for public transportation overall customer satisfaction, safety, and efficacy. Alex Cruz presented route changes to our RTC RIDE, schedule changes for FlexRide, adjustments in services and cost for RTC Access, and introduced ConnectRIDE which would encompass all Senior Mobility Programs with adjustments to age limits and cost.

Craig Petersen praised the sustainable future goals by using low and zero emissions vehicles and asked for RTC's thoughts on for a fixed transit service in the Spanish Springs and North Valley areas. Alex Cruz verified there is no fixed route at this time, however, there is the availability of FlexRide for both. Alex Cruz further explained any future routes would depend on ridership on FlexRide and length of route in the North Valleys area.

Doralee Martinez entered the meeting at 9:49 a.m.

Khilail Wilson requested that traffic signal timing reflect future route changes and ADA compliance at all new bus stops. Alex Cruz confirmed bus stops are conforming to ADA standards moving forward and RTC Transit will coordinate with the appropriate people for signal timing concerns.

Chair Scott Carey stated his appreciation for the returned service for Route 21 by Reed High School, he commented on three points (1) the loss to the fixed route going to the Northern Nevada Medical hospital and the effect this may have on employment and patients, (2) the continued loss to Prater Way stops which is the City of Sparks' main mixed-use corridor; the City of Sparks has made many efforts to increase residential and employment density along the corridor from McCarran and Sparks Boulevard, and notes bus stops along this corridor would allow more access to these facilities , and (3) his appreciation for a new stop on Route 2 at the Senior center allowing seniors to have better access.

ITEM 7. MEMBER ITEMS – DEVELOPMENT UPDATES AND OTHER UPDATES

Chair Scott Carey shared the Sparks City Council will be deciding on the Prater Way Road Diet Project and the Planning Commission will be reviewing and considering a development agreement for property the City owns for future affordable housing.

Julee Olander announced that Washoe County is reviewing an application for an amendment for Silver Hills Specific Class Plan which could increase density up to 2000 homes; additionally, Sierra

Reflections is appealing to the Board of County Commissioners for 900 additional units in Pleasant Valley.

Chris Tolley announced that TMRPA will have two regional planning amendments, one for a Regional Land Designation for Lakeridge and one for Regional Utility Corridor and Regional Utility Site within the City of Sparks. The Truckee Meadows Annual Report Annual Update Process will include the Annual Report and the Public Infrastructure Plan. Chris Tolley also clarified the units and spacing for the above-mentioned Silver Hills Specific Class Plan. Craig Petersen asked for clarification on the Annual Report, Chris Tolley verified the change of submittal schedule.

Kyle Chisholm gave an update on the timeline for the repurposing of schools, which allows for Washoe County School District to further research.

ITEM 8. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Candace Stowell asked for an update on the Lemmon Valley Connector in April 2026.

ITEM 9. RTC STAFF ITEMS

There were no RTC staff items.

ITEM 10. PUBLIC COMMENT

There were no public comments given.

ITEM 11. ADJOURNMENT

The meeting was adjourned at 10:16 a.m.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: April 2, 2026

AGENDA ITEM 6

To: Technical Advisory Committee

From: Vanessa Lacer, Planning Director

FOR POSSIBLE ACTION

Recommend approval of the revised TAC Policies and Procedures

BACKGROUND AND DISCUSSION

As the Metropolitan Planning Organization (MPO) for the region, the Regional Transportation Commission of Washoe County (RTC) is required to develop and adopt a Public Participation Plan (PPP), in accordance with Federal Statute 23 CFR 450.316. The current PPP was reviewed by the TAC and approved by the RTC Board in October 2025. 23 CFR 450.316 (1) (x) requires, “Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.” Review of the TAC Policies and Procedures is a next step following approval of the 2025 PPP. This Policies and Procedures revision represents a review by RTC staff, with changes and additions found to be needed. A summary of the proposed revisions is as follows:

- Reorganization of content and minor text edits for better clarity and flow
- Additional explanation of the Chair and Vice Chair duties
- Change of Chair and Vice Chair rotation to occur in June instead of in July
- Additional explanation of RTC staff responsibilities
- Addition of the following sections:
 - Quorum
 - Action Items
 - Voting
 - Public Participation
 - Amendments
 - Exceptions

TAC members were asked to provide comments on the draft Policies and Procedures by March 20, 2026. Comments were incorporated into the final draft of the Policies and Procedures. The final draft of the TAC Policies and Procedures is scheduled for consideration of approval at the May RTC Board meeting.

Attachments:

1. TAC Final Draft Policies and Procedures- Clean Copy
2. TAC Final Draft Policies and Procedures -Redline with TAC member comments
3. TAC Current Policies

**REGIONAL TRANSPORTATION COMMISSION (RTC)
TECHNICAL ADVISORY COMMITTEE (TAC)**

POLICIES AND PROCEDURES

Effective May 2026

ARTICLE I. PURPOSE

The purpose of the Regional Transportation Commission (RTC) Technical Advisory Committee (TAC) is to provide information and advice to RTC staff on policies, issues, and projects related to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. TAC also provides recommendations to the Regional Transportation Commission, advises on transportation issues that arise during the planning, evaluation, and implementation of regional transportation improvements and serves as a forum for continuing, cooperative, and comprehensive multimodal transportation planning.

ARTICLE II. RESPONSIBILITIES

TAC will review plans and studies as required or as determined necessary and appropriate by RTC staff and will provide information and advice to RTC staff. This input will be considered for incorporation into staff recommendations to the RTC Board of Commissioners regarding the development of transportation planning documents, as well as related planning and implementation efforts. TAC review of the following is required by the RTC Public Participation Plan:

- Regional Transportation Plan (RTP) and Amendments
- Regional Transportation Improvement Program (RTIP) and Amendments
- Public Participation Plan (PPP)

TAC may also review and provide input on additional regional transportation initiatives, including but not limited to:

- Unified Planning Work Program (UPWP)
- Transit plans and studies, including major service changes and fare changes
- Area and corridor studies

ARTICLE III. MEMBERSHIP AND GOVERNANCE STRUCTURE

A. Members

TAC membership shall consist of 14 members, 13 voting members, and 1 non-voting member. TAC membership comprises the following individuals or their designated representatives:

1. Engineering and Capital Projects Division Director, Washoe County Community Services Department
2. Planning and Development Division Director, Washoe County Community Services Department
3. Director, City of Reno Public Works
4. Director, City of Reno Development Services
5. City Engineer, City of Sparks
6. City Planner, City of Sparks
7. Assistant Director, Nevada Department of Transportation
8. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
9. Director, Reno-Tahoe Airport Authority
10. District II Engineer, Nevada Department of Transportation
11. Director, Northern Nevada Public Health — Air Quality Management Division
12. Director, Truckee Meadows Regional Planning Agency
13. Chief Facilities Management Officer, Washoe County School District
14. Director, Reno-Sparks Indian Colony Planning and Community Development

B. Chair and Vice Chair

The Chair shall rotate among the City of Reno, City of Sparks, and Washoe County on an annual basis. The Vice Chair shall become the next Chair unless otherwise directed by TAC. Leadership rotation shall be determined and communicated in June of each year and shall take effect starting with the July meeting. The term of office for Chair and Vice Chair shall be from the date of rotation assignment until June 30 of the following year.

The Chair shall preside over meetings, follow the agenda, and facilitate orderly discussion. The Chair shall restate motions, call for votes, and announce the results. In the absence of the Chair, the Vice Chair shall preside over the meeting. In the absence of both the Chair and Vice Chair, a TAC member may volunteer to preside over the meeting.

C. RTC Staff Responsibilities

The RTC Director of Planning and/or their designee shall attend all TAC meetings. The RTC Director Team shall be provided with all TAC meeting agendas and shall attend meetings as necessary. RTC shall provide administrative and staff support for TAC. RTC staff shall prepare the agenda and meeting minutes to be included in the agenda packet for the next meeting. RTC staff shall also prepare a meeting summary for inclusion in the Advisory Committee Report submitted to the RTC Board of Commissioners through the monthly Board meeting packet. TAC meeting agendas and minutes are posted on the RTC website.

ARTICLE IV. MEETINGS

A. Schedule

TAC meetings shall be held monthly on the first Thursday of each month at 9:00 a.m., unless otherwise canceled or rescheduled. Special meetings may be called by RTC staff as needed to address time-sensitive issues. The meetings may be held by use of a remote technology system with no physical location. Agendas and supporting materials are generally distributed by the Friday prior to each meeting.

B. Quorum

A “quorum” means a majority (at least 51%) of the membership of TAC. If a vacancy occurs on TAC, the necessary quorum is reduced as though the membership does not include the vacancy. A quorum must be present for TAC to decide on any action items. If a quorum is not present, informational items will still be presented by staff. Any action items will be tabled until the next meeting at which a quorum is present.

C. Action Items

When a proposed plan, study, amendment, or other project deliverable is agendized as an action item for recommendation of approval, the draft materials shall be distributed to TAC members as part of the agenda packet. Member comments and feedback shall be taken into consideration in the preparation of the final draft. Following the discussion, TAC shall take formal action to recommend approval or denial.

D. Voting

For action items, each voting member shall have one vote. Motions shall be passed by a majority vote. In the event of a tie vote, the motion shall fail. The Chair shall facilitate orderly discussion and ensure that all actions comply with Robert’s Rules of Order.

E. Public Participation

Members of the public may provide comments in accordance with the instructions on the meeting agenda. Public comment is limited to three minutes per speaker unless otherwise adjusted by the Chair. TAC members shall not engage in dialogue with speakers, but the Chair or an RTC staff member may indicate that RTC staff will follow up as needed.

ARTICLE V. AMENDMENTS

Amendments to the policies and procedures may be proposed by RTC staff or requested by TAC members. Proposed amendments shall be placed on the meeting agenda as an action item. Amendments recommended for approval by TAC shall go before the RTC Board of Commissioners for final approval and shall take effect upon Board adoption.

ARTICLE VI. EXCEPTIONS

Exceptions to these policies and procedures may be made by the RTC Executive Director or their designee, when deemed necessary and appropriate.

REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE

POLICIES AND PROCEDURES

Effective May 2026

Regional Transportation Commission TECHNICAL
ADVISORY COMMITTEE

STATEMENT OF PURPOSE, OBJECTIVES, AND PROCEDURES
(Effective August 2020)

Formatted: Font: (Default) Times New Roman

ARTICLE I. PURPOSE

I. STATEMENT OF PURPOSE

Commented [VL1]: Candace Stowell, TAC: Keep original text for Purpose section.

Formatted: Font: 12 pt

Formatted: Font: (Default) Times New Roman

Commented [VL2]: From the 2025 PPP

The purpose of the Regional Transportation Commission (RTC) Technical Advisory Committee (TAC) is to provide information and advice to RTC staff on policies, issues, and projects related to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. TAC also provides recommendations to the Regional Transportation Commission, advises on transportation issues that arise during the planning, evaluation, and implementation of regional transportation improvements, and serves as a forum for continuing, cooperative, and comprehensive multimodal transportation planning.

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

The purpose of the Regional Transportation Commission Technical Advisory Committee (TAC) is to provide recommendations to the Regional Transportation Commission on policy and issues and projects relative to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. The TAC provides a forum for integrated regional transportation planning. The Technical Advisory Committee will address transportation issues and questions developed in the process of planning, evaluating, and implementing regional transportation improvements.

ARTICLE II. RESPONSIBILITIES

II. OBJECTIVES

Commented [VL3]: Kyle Chisholm, TAC: Add more clarity re: actions required of the TAC by the PPP

Formatted: Font: 12 pt

Formatted: Font: (Default) Times New Roman

1. Provide review and comment on the development of a comprehensive, coordinated, and continuing planning process for the transportation system within Washoe County including, but not limited to, the Unified Planning Work Program (UPWP).
2. Provide review and comment on regional transportation planning documents including, but not limited to, the Regional Transportation Plan, Regional Transportation Improvement Program (RTIP), the Short Range Transit Plan (SRTP), and transportation area and corridor studies.
3. Provide review and comment on regional transportation planning and development issues raised by the Regional Transportation Commission and/or local governments within Washoe County.

ATTACHMENTS

4. Provide review and comment on the prioritization and proposed expenditure of funds for regional transportation projects including gas tax and Federal Aid funded projects. Prioritization will be based upon a number of criteria including evaluation of air quality impacts. TAC will review plans and studies as required or as determined necessary and appropriate by RTC staff and will provide information and advice to RTC staff. This input will be considered for incorporation into staff recommendations to the RTC Board of Commissioners regarding the development of transportation planning documents, as well as related planning and implementation efforts. TAC review of the following is required by the RTC Public Participation Plan:

- Regional Transportation Plan (RTP) and Amendments
- Regional Transportation Improvement Program (RTIP) and Amendments
- Public Participation Plan (PPP)

TAC may also review and provide input on additional regional transportation initiatives, including but not limited to:

- Unified Planning Work Program (UPWP)
- Transit plans and studies, including major service changes and fare changes
- Area and corridor studies

1. Regional Transportation Plan (RTP)
2. Regional Transportation Improvement Program (RTIP)
3. Unified Planning Work Program (UPWP)
4. Public Participation Plan (PPP)
5. Transit plans and studies, including major service changes and fare changes
6. Area and corridor studies

III. ARTICLE III. MEMBERSHIP AND GOVERNANCE STRUCTURE PROCEDURES

4. Technical Advisory Committee meetings will be scheduled monthly, although they will be held on an as-needed basis. A special TAC meeting may be called at other times to address important or time-sensitive issues. The regular meetings shall be held at 9:00 am on the first Thursday of each month.

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman, Highlight

Commented [VL4]: Jim Gee, RTC: Add major route changes and fare changes

Formatted: Strikethrough, Highlight

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman, 12 pt

A. Members

2. Committee membership shall consist of 14 members, 13 voting members and 1 non-voting member, with 7 members constituting a quorum. TAC Technical Advisory Committee membership comprises is comprised of the following individuals or their designated representatives:

- A-1. Engineering and Capital Projects Division Director, Washoe County Community Services Department
- B-2. Planning and Development Division Director, Washoe County Community Services Department
- C-3. Director, City of Reno Public Works
- D-4. Director, City of Reno Community Development/Development Services
- E-5. City Engineer, City of Sparks
- F-6. City Planner, City of Sparks
- G-7. Assistant Director, Nevada Department of Transportation
- H-8. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
- I-9. Director, Reno-Tahoe Airport Authority
- J-10. District II Engineer, Nevada Department of Transportation
- K-11. Director, Washoe County Health District Northern Nevada Public Health Air Quality Management Division
- L-12. Director, Truckee Meadows Regional Planning Agency
- M-13. Chief Facilities Management Officer, Washoe County School District
- N-14. Director, Reno-Sparks Indian Colony Planning Department and Community Development

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Numbered + Level: 2 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: (Default) Times New Roman

Formatted: Indent: Left: 0.62", No bullets or numbering

Formatted: Numbered + Level: 3 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.63" + Indent at: 0.88"

Commented [VL5]: Craig Peterson, TAC: Name has changed

Formatted: Font: (Default) Times New Roman

Commented [VL6]: Candace Stowell, TAC: Name has changed

Formatted: Font: (Default) Times New Roman, Strikethrough

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 2 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.63"

Formatted: Font: (Default) Times New Roman

Formatted: Indent: Left: 0.63", No bullets or numbering

B. Chair and Vice Chair

The Chair shall rotate among the City of Reno, City of Sparks, and Washoe County on an annual basis. The Vice Chair shall become the next Chair unless otherwise directed by TAC. Leadership rotation shall be determined and communicated in June of each year and shall take effect starting with the July meeting. The term of office for Chair and Vice Chair shall be from the date of rotation assignment until June 30 of the following year.

The Chair shall preside over meetings, follow the agenda, and facilitate orderly discussion. The Chair shall restate motions, call for votes, and announce the results. In the absence of the Chair, the Vice Chair shall preside over the meeting. In the absence of both the Chair and Vice Chair, a TAC member may volunteer to preside over the meeting.

3. The Chair of the Technical Advisory Committee shall be elected from the three local governments on a rotating basis. The Vice Chair shall become the next Chair. Elections shall occur in July of each year.

The term of office for Chair and Vice Chair shall be one year, effective after elections occur.

C. RTC Staff Responsibilities

4-1. The RTC Director of Planning and/or his or her their designee shall attend all Technical Advisory Committee/TAC meetings. The RTC Director Team shall be provided review all Technical Advisory Committee/TAC meeting agendas and shall attend meetings as necessary. RTC shall provide administrative and staff support for TAC. RTC staff shall prepare an agenda and meeting minutes to be included in the agenda packet for the next meeting. RTC staff shall also prepare a meeting summary for inclusion in the Advisory Committee Report submitted to the RTC Board of Commissioners through the monthly Board meeting packet. TAC meeting agendas and minutes are posted on the RTC website. RTC shall provide secretarial and staff support to the Committee.

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 3 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

~~5. Agendas and supporting materials will be mailed or delivered monthly to Committee members no later than the Friday before each meeting.~~

~~6. The TAC may periodically send representatives to the Commission and other advisory committees.~~

~~Effective August 2020~~

ARTICLE IV. MEETINGS

A. Schedule

TAC meetings shall be held monthly on the first Thursday of each month at 9:00 a.m., unless otherwise canceled or rescheduled. Special meetings may be called by RTC staff as needed to address time-sensitive issues. The meetings will may be held by use of a remote technology system with no physical location.

Agendas and supporting materials are generally distributed by the Friday prior to each meeting.

B. Quorum

A "quorum" means a majority (at least 51%) of the membership of TAC. If a vacancy occurs on TAC, the necessary quorum is reduced as though the membership does not include the vacancy. A quorum must be present for TAC to decide on any action items. If a quorum is not present, informational items will still be presented by staff. Any action items will be tabled until the next meeting at which a quorum is present.

B. Action Items

When a proposed plan, study, amendment, or other project deliverable is agendized as an action item for recommendation of approval, the draft materials shall be distributed to TAC members as part of the agenda packet. Member comments and feedback shall be taken into consideration in the preparation of the final draft. Following the discussion, TAC shall take formal action to recommend approval or denial.

C. Voting

For action items, each voting member shall have one vote. Motions shall be passed by a majority vote. In the event of a tie vote, the motion shall fail. The Chair shall facilitate orderly discussion and ensure that all actions comply with Robert's Rules of Order.

D. Public Participation

Members of the public may provide comments in accordance with the instructions on the meeting agenda. Public comment is limited to three minutes per speaker unless otherwise adjusted by the Chair. TAC members shall not engage in dialogue with speakers, but the Chair or an RTC staff member may indicate that RTC staff will follow up as needed.

ARTICLE V. AMENDMENTS

Amendments to the bylaws policies and procedures may be proposed by RTC staff or requested by TAC members. Proposed amendments shall be placed on the meeting agenda as an action item. Amendments

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: 12 pt

Commented [VL7]: Scott Carey, TAC: Change will to may for virtual meetings

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: List Paragraph, Indent: Left: 0.5", Space Before: Auto, After: Auto, Keep with next, Tab stops: -1", Left

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: List Paragraph, Indent: Left: 0.5"

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Indent: Left: 0.5"

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Indent: Left: 0.5"

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Indent: Left: 0.5"

Formatted: Font: 12 pt

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

recommended for approval by TAC shall go before the RTC Board of Commissioners for final approval and shall take effect upon Board adoption.

ARTICLE VI. EXCEPTIONS

Exceptions to these policies and procedures may be made by the RTC Executive Director or their designee, when deemed necessary and appropriate.

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman, 12 pt

**Regional Transportation Commission
TECHNICAL ADVISORY COMMITTEE**

**STATEMENT OF PURPOSE, OBJECTIVES, AND PROCEDURES
(Effective August 2020)**

I. STATEMENT OF PURPOSE

The purpose of the Regional Transportation Commission Technical Advisory Committee (TAC) is to provide recommendations to the Regional Transportation Commission on policy and issues and projects relative to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. The TAC provides a forum for integrated regional transportation planning. The Technical Advisory Committee will address transportation issues and questions developed in the process of planning, evaluating, and implementing regional transportation improvements.

II. OBJECTIVES

1. Provide review and comment on the development of a comprehensive, coordinated, and continuing planning process for the transportation system within Washoe County including, but not limited to, the Unified Planning Work Program (UPWP).
2. Provide review and comment on regional transportation planning documents including, but not limited to, the Regional Transportation Plan, Regional Transportation Improvement Program (RTIP), the Short Range Transit Plan (SRTP), and transportation area and corridor studies.
3. Provide review and comment on regional transportation planning and development issues raised by the Regional Transportation Commission and/or local governments within Washoe County.
4. Provide review and comment on the prioritization and proposed expenditure of funds for regional transportation projects including gas tax and Federal Aid-funded projects. Prioritization will be based upon a number of criteria including evaluation of air quality impacts.

III. PROCEDURES

1. Technical Advisory Committee meetings will be scheduled monthly, although they will be held on an as-needed basis. A special TAC meeting may be called at other times to address important or time sensitive issues. The regular meetings shall be held at 9:00 a.m. on the first Thursday of each month.

2. Committee membership shall consist of 14 members, 13 voting members and 1 non-voting member, with 7 members constituting a quorum. Technical Advisory Committee membership is comprised of the following individuals or their designated representatives:
 - A. Engineering and Capital Projects Division Director, Washoe County Community Services Department
 - B. Planning and Development Division Director, Washoe County Community Services Department
 - C. Director, City of Reno Public Works
 - D. Director, City of Reno Community Development
 - E. City Engineer, City of Sparks
 - F. City Planner, City of Sparks
 - G. Assistant Director, Nevada Department of Transportation
 - H. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
 - I. Director, Reno-Tahoe Airport Authority
 - J. District II Engineer, Nevada Department of Transportation
 - K. Director, Washoe County Health District – Air Quality Management Division
 - L. Director, Truckee Meadows Regional Planning Agency
 - M. Chief Facilities Management Officer, Washoe County School District
 - N. Director, Reno-Sparks Indian Colony Planning Department
3. The Chair of the Technical Advisory Committee shall be elected from the three local governments on a rotating basis. The Vice Chair shall become the next Chair. Elections shall occur in July of each year.

The term of office for Chair and Vice Chair shall be one year, effective after elections occur.
4. The RTC Director of Planning and/or his or her designee shall attend all Technical Advisory Committee meetings. The RTC Director Team shall review all Technical Advisory Committee meeting agendas and shall attend meetings as necessary. RTC shall provide secretarial and staff support to the Committee.
5. Agendas and supporting materials will be mailed or delivered monthly to Committee members no later than the Friday before each meeting.
6. The TAC may periodically send representatives to the Commission and other advisory committees.



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: April 2, 2026

AGENDA ITEM 7

To: Technical Advisory Committee

From: Graham Dollarhide, Transportation Planning Manager

FOR INFORMATION AND DISCUSSION

Receive a presentation on the Truckee Meadows Safety Action Plan project.

BACKGROUND AND DISCUSSION

RTC kicked off the Truckee Meadows Safety Action Plan project in March with estimated completion in fall of 2028. The goal of this effort is to build on momentum generated from the region's Vision Zero Truckee Meadows Safety Action Plan and associated Task Force to reduce traffic crashes resulting in serious injuries and fatalities.

The project is being funded through a Safe Streets and Roads for All (SS4A) planning grant and includes completion of the Plan as well as development of proactive safety tools that improve RTC's understanding of the underlying and systemic causes of fatal and serious injury crashes specific to the region. These tools will also aid in the decision-making and project design processes in implementing projects prioritized in the Plan.

The project will use robust stakeholder involvement to establish a vision and recommend actionable steps toward reaching the goal of zero fatalities and serious injuries on the region's roadways.